# Constitution

of

Jiajiafu Modern Agriculture Limited

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# **Definitions and Interpretation**

#### 1. Definitions

#### **Definitions**

1.1 In this Constitution, unless the context otherwise requires:

Act means the Corporations Act 2001.

ASIC means the Australian Securities and Investments Commission.

**Board** means the Directors acting as a board of directors.

**Business day** means a day that is not a Saturday, Sunday or public holiday or bank holiday in Sydney.

Company means Jiajiafu Modern Agriculture Limited.

**Constitution** means the constitution of the Company.

**Director** means a person appointed as a director of the Company, in accordance with this Constitution.

Direct Vote means a direct vote which is validly cast in accordance with clause 14.17.

**distribution** includes a dividend, distribution, return of capital, bonus or payment in respect of any share buy-back.

Financial Year has the meaning given to the term "financial year" in the Act.

Member means a person who is entered in the Register as the holder of Shares.

Month means a calendar month.

Office means the registered office of the Company.

Officer has the meaning given to "officer of a corporation" in section 9 of the Act.

**Ordinary Resolution** means a resolution of the Members passed by a simple majority of the votes cast by Members entitled to vote on the resolution.

Register means the register of Members to be kept under the Act.

Related Body Corporate has the same meaning given to the term "related body corporate" in the Act.

**resolution** means any resolution and includes a resolution of the Directors, an Ordinary Resolution and a Special Resolution.

**Secretary** means a person appointed as secretary of the Company and also includes any person appointed to perform the duties of secretary on a temporary basis and any duly appointed assistant secretary.

**Share** means a share in the capital of the Company.

**Special Resolution** means a resolution of Members passed by at least 75% of the votes cast by Members entitled to vote on the resolution.

Subsidiary has the same meaning given to the term "subsidiary" in section 9 of the Act.

### **Corporations Act definitions**

1.2 In this Constitution, unless the context otherwise requires, if an expression is defined in, or given a meaning for the purposes of, the Act that expression has the same definition or meaning in this Constitution to the extent that it relates to the same matter for which it is defined or given a meaning in the Act.

### 2. Interpretation

# Replaceable rules not to apply

2.1 To the full extent permitted by the Act, those provisions of the Act which apply as replaceable rules are displaced by this Constitution in relation to the Company and are replaced by the terms of this Constitution.

### Constitution subject to the Act

2.2 This Constitution is subject to the Act. Where there is any inconsistency between a clause of this Constitution and the Act, the Act prevails to the extent of the inconsistency.

### Interpretation

- 2.3 In this Constitution, unless the context otherwise requires:
  - (a) a reference to:
    - (i) the singular includes the plural and vice versa;
    - (ii) a gender includes all genders;
    - (iii) the Act, any section, regulation or schedule of the Act or any other legislation is a reference to that law as amended, consolidated, supplemented or replaced;
    - (iv) in writing or written includes printing, lithography, photography and other means of representing or reproducing words in a visible form;
    - (v) paid up or paid includes credited as paid up or paid;
    - (vi) dividend includes bonus;
    - (vii) any person includes a reference to any individual, company, body corporate, association, partnership, firm, joint venture, trust or government agency;
    - (viii) a person includes the person's successors and legal personal representatives;
    - (ix) a body (including an institute, association, authority or government agency) whether statutory or not:
      - (A) which ceases to exist; or

- (B) whose powers are transferred to another body,
- is a reference to the body which replaces it or which substantially succeeds to its powers or functions;
- (b) the words including or includes means including but not limited to or including without limitation;
- (c) if a period occurs from, after, until or before a day of an act or event, it excludes that day; and
- (d) headings are for convenience only and must be ignored in interpreting this Constitution.

# Shares and share capital

### 3. Share capital

#### Limited liability of members

3.1 The Company is a company limited by shares and the liability of Members is limited to the amount paid or payable on Shares held by them in accordance with the Act.

#### Allotment and issue of Shares under control of Directors

- 3.2 The Directors control the allotment and issue of Shares. Subject to the Act, the Directors:
  - (a) may allot, issue, cancel or otherwise dispose of Shares to any persons, on any terms and conditions, at that issue price and at those times as the Directors determine:
  - (b) have full power to give any person a call or option over any Shares during any time and for any consideration as the Directors determine; and
  - (c) may issue Shares with any preferential, deferred or special rights, privileges or conditions or with any restrictions (whether in regard to dividends, voting, return of Share capital or otherwise) as the Directors determine.

#### Company may issue preference Shares

3.3 The Company may issue preference Shares including preference Shares which are, or which at the option of the Company or holder may be, liable to be redeemed or converted into ordinary Shares.

#### Rights of holders of preference Shares

- 3.4 All preference Shares issued by the Company confer on the holders of those preference Shares:
  - (a) the same rights as holders of ordinary Shares to receive notices, reports and accounts and to attend general meetings of the Company; and
  - (b) the right to vote in each of the following circumstances and in no others:
    - (i) during a period when a dividend (or part of a dividend) for the Share is in arrears;
    - (ii) on a proposal to reduce the Company's Share capital;
    - (iii) on a resolution to approve the terms of a buy-back agreement;
    - (iv) on a proposal that affects rights attached to the Share;
    - (v) on a proposal to wind up the Company;
    - (vi) on a proposal to dispose of the whole of the Company's property, business and undertaking;
    - (vii) during the winding up of the Company; and

(c) such other rights, and impose such other terms and conditions, as are provided for in their terms of issue.

# **Applications for Shares**

- 3.5 Where the Company receives an application for a Share by or on behalf of the applicant and the Company allots a Share to the applicant as a consequence of that application, the application is to be treated as:
  - (a) an agreement by the applicant to accept that Share subject to the terms and conditions on which the Share is allotted;
  - (b) a request by the applicant for the Company to enter the applicant's name in the Register in respect of that Share; and
  - (c) an agreement by the applicant to become a Member and, subject to the Act, to be bound by this Constitution on being registered as the holder of that Share.

#### Brokerage or commission

3.6 Subject to the provisions and restrictions contained in the Act, the Company may pay brokerage or commission to any person in consideration of that person subscribing or agreeing to subscribe (whether absolutely or conditionally) for any Shares or for procuring or agreeing to procure subscriptions (whether absolutely or conditionally) for any Shares. Any brokerage or commission may be paid or satisfied in cash, Shares, debentures or other securities of the Company or otherwise as the Directors determine.

#### Joint holders

- 3.7 Two or more persons registered as the holders of any Share are deemed to hold the Share as joint tenants with benefits of survivorship, subject to the following provisions:
  - (a) the joint holders are jointly and severally liable for all payments (including calls and instalments) made for the Share;
  - (b) if a joint holder dies, the survivor or survivors are the only person or persons recognised by the Company as having any title to the Share, but the Directors may require evidence of death;
  - (c) any one joint holder may give a valid receipt for any distribution or other amount payable to the joint holders; and
  - (d) delivery of a notice or a certificate for a Share to any joint holder is sufficient delivery to all the joint holders.

#### More than three persons registered

If more than three persons are noted in the Register as joint holders of securities of the Company, or a request is made to register more than three persons as joint holders then (except in the case of executors or trustees or administrators of a deceased Member), the first three persons named in the Register or the request (as the case may be) are deemed to be the holders of those securities and no other persons will be regarded by the Company as a holder of those securities for any purpose.

### Recognition of trusts or other interests

- 3.9 Subject to the provisions of the Act, the Company is entitled to treat the registered holder of any Share as the absolute owner of that Share and, accordingly, the Company is not bound to recognise (whether or not it has notice):
  - (a) a person as holding a Share on any trust; or
  - (b) any equitable, contingent, future or partial interest in any Share or unit of a Share.

#### 4. Certificates

#### Issue of certificates

4.1 Subject to this Constitution, where the Company is required by the Act to issue certificates for Shares, the certificates must be issued in accordance with the Act and must include all information required by the Act.

#### **Entitlement of Member to certificate**

4.2 Subject to this Constitution, every Member is entitled free of charge to one certificate for each class of Shares registered in its name or to several certificates each for a reasonable proportion of those Shares.

### Certificate for joint holders

4.3 Where Shares are registered in the names of two or more persons, only one certificate is required to be issued for each class of those Shares.

#### Cancellation of certificate on transfer

- 4.4 Subject to this Constitution, on every application to register the transfer of any Shares, or to register any person as a Member in respect of any Shares which may have been transmitted to that person by operation of law, the certificate for those Shares must be delivered up to the Company for cancellation.
- 4.5 The Company must issue a new certificate in similar form specifying the Shares transferred or transmitted and deliver it to the transferred or transmittee within five business days after the registrable transfer or transmission notice is lodged with the Company.
- 4.6 If registration is required for some only of the Shares specified on the certificate delivered up to the Company, a new certificate specifying the Shares remaining untransferred or untransmitted must be delivered to the transferor.

#### Replacement of certificates

- 4.7 The Company must issue a replacement certificate:
  - (a) if the certificate is worn out or defaced, on production of the certificate to the Company to be replaced and cancelled; or
  - (b) if the certificate is lost or destroyed, when the Company is provided with:

- (i) evidence that the certificate has been lost or destroyed, and has not been disposed of or pledged, as is required by the Act;
- (ii) an undertaking to return the certificate, if found, as required by the Act; and
- (iii) if the Directors consider it necessary, a bond or indemnity as the Act authorises the Directors to require.
- 4.8 The Company must issue all replacement certificates within five business days after receiving the original certificate or evidence of loss or destruction of the original certificate.

#### 5. Lien

#### Lien

- 5.1 The Company has a first and paramount lien on each Share for:
  - (a) unpaid calls and instalments on that Share;
  - (b) if the Share was acquired under an employee incentive scheme, any amount owing to the Company for acquiring that Share; and
  - (c) any amount the Company is required by law to pay (and has paid) in respect of the Share.
- A lien extends to reasonable interest at any rates the Directors may determine, and expenses incurred because the amount is not paid.

#### **Extent of lien**

5.3 The Company's lien on a Share extends to all distributions and other monies payable for or in respect of the Share, including the proceeds of sale of the Share. The Company may deduct or set-off against any distributions or other monies subject to the Company's lien any monies due and payable to the Company.

#### **Exemption from lien**

5.4 The Directors may at any time declare any Share to be wholly or in part exempt from the provisions of clauses 5.1 and 5.2.

#### Sale under lien

- 5.5 Subject to clause 7, the Company may sell or otherwise dispose of any Shares on which the Company has a lien in any manner if, and only if:
  - (a) an amount in respect of which the lien exists is presently payable (Sum); and
  - (b) 30 days has expired from the Company giving written notice (Notice) to the registered holder of the Shares, or to the person entitled to the Shares because of the death or bankruptcy of the registered holder; and
  - (c) the Notice specified:
    - (i) the Sum;

- (ii) that payment must be made by a date at least ten business days after the date of the Notice;
- (iii) a reasonable place and method for payment;
- (iv) that if payment were not made as required, the Shares would be sold under the lien; and
- (d) the Notice has not been complied with.

#### Proceeds of sale of Shares sold under lien

- 5.6 The Company must:
  - (a) apply the net proceeds of Shares sold under lien (after payment of all costs and expenses incurred in selling the Shares) (**Net Proceeds**) in payment of the Sum; and
  - (b) pay the balance of the Net Proceeds (if any) to the person registered as the holder of the Shares immediately before the Shares were sold or as that person directs.

# No release of liability

5.7 Where the Net Proceeds are insufficient for the full payment of the Sum, the person or persons liable to pay the Sum remain liable to the Company for the balance of the Sum. Nothing in, or done pursuant to, this clause 5 releases a person who is or was registered as the holder of any Share from any liability to the Company in respect of the Sum.

#### Remedies

5.8 The remedy of any person aggrieved by the sale or other disposal of its Shares under this clause 5 is limited to a right of action in damages against the Company to the exclusion of any other right, remedy or relief against any other person.

# Transfer on sale under lien

- 5.9 The Company must register the purchaser of any Shares transferred under this clause 5 as the holder of those Shares.
- 5.10 The purchaser of the Shares transferred under this clause 5 is not bound to see that the purchase money is properly applied as set out in this clause 5. The purchaser's title to the Shares is unaffected by any irregularity or invalidity in connection with the sale or the application of the purchase money.
- 5.11 The purchaser of the Shares transferred under this clause 5 is discharged from liability for any calls which may have been due before the purchase of those Shares, unless otherwise agreed.

#### Company may forfeit instead

5.12 If clause 7 applies to a Share on which a call is unpaid, the Company may choose which of the sale and other procedures under clauses 5 and 7 it will use. Choosing to use procedures under one of those clauses 5 or 7 does not limit the Company's rights under the other clause.

### Company's right to recover payments

- 5.13 A Member must reimburse the Company on demand in writing for all payments the Company makes to a government or taxing authority in respect of the Member, the death of a Member or the Member's Shares or any distributions on the Member's Shares where the Company is required by law to make the relevant payment.
- 5.14 The Company is not obliged to advise the Member in advance of its intention to make the payment.

#### Reimbursement is a debt due

5.15 The obligation of the Member to reimburse the Company under clause 5.13 is a debt due to the Company as if it were a call on all the Member's Shares, duly made at the time when the written demand for reimbursement is given by the Company to the Member. The provisions of this Constitution relating to non-payment of calls, including payment of interest and sale of the Member's Shares under lien, apply to the debt.

#### 6. Calls

### Directors may make calls

- 6.1 The Directors may make calls as they determine on the Members for all monies unpaid on Shares held by those Members which are not monies made payable by the conditions of allotment at fixed times.
- 6.2 A call is deemed to have been made when the resolution of the Directors authorising that call was passed.
- 6.3 A call may be made payable by instalments.
- 6.4 The Directors may revoke or postpone a call.

#### Notice of calls

6.5 The Company must give written notice of a call at least 30 business days before the call is due. The notice must specify the time and place for payment. The non-receipt of any notice by, or the accidental omission to give notice of any call to, any Member will not invalidate the call.

#### Difference in terms of issue as to calls

The Directors may, on the issue of Shares, differentiate between the holders as to the amount of calls to be paid and the time for payment of those calls.

#### Fixed payments deemed calls

6.7 Any sum which, by the terms of issue of a Share, becomes payable on allotment or at any fixed date, will for the purposes of this Constitution be deemed to be a call duly made and payable on the date on which the sum is payable. In case of non-payment, all the relevant provisions of this Constitution as to payment of interest and expenses, forfeiture or otherwise will apply as if the sum had become payable by virtue of a call duly made and notified.

#### Interest on sums not paid

6.8 A sum called in respect of a Share and not paid on or before the date for payment bears interest from the date for payment to the time of actual payment at any rates as the Directors may determine. The Directors may waive payment of interest, either in whole or in part.

#### Payment of calls

6.9 Each Member must pay the amount of every call made on it at the times and places appointed by the Directors.

#### Proof of calls

- 6.10 In any proceeding to recover monies due for any call, it is sufficient and conclusive evidence of the debt if it is proved that:
  - (a) the name of the Member sued is entered in the Register as the holder or one of the holders of the Shares in respect of which the call was made;
  - (b) the resolution making the call was recorded in the minute book; and
  - (c) notice of the call was given to the Member sued in accordance with this Constitution.

### Prepayment of calls

- 6.11 The Directors may receive from any Member willing to advance it, all or any part of the amount unpaid on the Shares held by that Member beyond the sums actually called up. The Directors may then either:
  - (a) if the Member so requests, make a call on the Member for the amount advanced, pro rata in respect of all Shares held by that Member on which monies remain unpaid or on any other basis as agreed between that Member and the Directors; or
  - (b) authorise payment by the Company of interest on the whole or any part of the amount so received until the amount becomes due or is repaid at the rate agreed between the Member paying the sum in advance and the Directors. The Directors may at any time authorise repayment of the whole or any part of the amount paid in advance on giving the Member one Month's notice of the date for repayment.

#### 7. Forfeiture of Shares

#### Forfeiture on non-payment of calls

7.1 Unless the Directors otherwise determine, any Share on which a call is unpaid 14 days after the day for its payment has expired will be absolutely forfeited without any resolution of the Directors or other proceeding being required. Subject to the Act, the Directors may then proceed to cancel or sell the forfeited Shares.

#### **Evidence of forfeiture**

7.2 A written statement declaring that the person making the statement is a Director or Secretary of the Company and that a Share has been forfeited on a date stated in the statement, is conclusive evidence of the facts stated in the statement as against all persons claiming to be entitled to the Share.

#### Effect of forfeiture

- 7.3 On forfeiture of a Share the person whose Share is forfeited will:
  - (a) cease to be a Member in respect of the forfeited Share;
  - (b) lose all entitlements to dividends declared in respect of the forfeited Share and not actually paid; and
  - (c) remain liable to pay the Company all money which, at the date of forfeiture, was payable by it to the Company in respect of the forfeited Share together with interest on that amount from the date of forfeiture until payment at the rate determined by the Directors. The Directors are under no obligation to enforce payment.

#### Sale of forfeited Share

- 7.4 If the Directors determine to sell or otherwise dispose of any forfeited Shares, the Company may sell or otherwise dispose of any forfeited Shares on any terms and in any manner as the Directors determine, and in accordance with any applicable requirements of the Act.
- 7.5 The Company may do all things necessary to give effect to the sale or other disposal of the forfeited Shares, including authorising a Director or any other person to:
  - (a) execute a transfer of the Shares sold in favour of the purchaser of the Shares; and
  - (b) do all acts and things as are necessary or desirable under the Act to effect a transfer and to enable the forfeited Shares to be sold or otherwise disposed of.
- 7.6 The Company must register the transferee as holder of the Shares forfeited.
- 7.7 The transferee of the forfeited Shares is not bound to see that forfeit money is properly applied as set out in this clause 7. The transferee's title to the Shares is unaffected by any irregularity or invalidity in connection with the forfeiture, sale or other disposal of the Shares.

#### Proceeds of sale

- 7.8 The proceeds of sale or other disposal of any forfeited Shares received by the Company must be applied in payment of:
  - (a) first, the expenses of the sale;
  - (b) secondly, any expenses necessarily incurred in connection with the forfeiture, including any interest accrued;
  - (c) thirdly, the calls then due and unpaid; and
  - (d) the balance (if any) must be paid to the Member whose Shares have been sold or otherwise disposed of within five business days of the Company receiving the proceeds of sale or other disposal.

#### Redemption of forfeited Shares

7.9 A Share belonging to a person which has been forfeited may be redeemed at any time up to, but not including, the day on which the Share is intended to be sold or otherwise disposal of, by payment to the Company of all calls due on the Share and any other costs and expenses

- which may be permitted by the Act and on payment the person is entitled to the Share as if the forfeiture had not occurred.
- 7.10 The remedy of any person aggrieved by the sale or other disposal of its Shares under this clause 7 is limited to a right of action in damages against the Company to the exclusion of any other right, remedy or relief against any other person.

# **Surrender of Shares**

7.11 The Directors may accept the surrender of any Share which they are entitled to forfeit on any terms they think fit and any Share so surrendered may be sold or otherwise disposed of in the same manner as a forfeited Share.

#### 8. Transfer of Shares

#### Transfer document

8.1 Subject to this Constitution and the Act, a Member may transfer all or any Shares by a transfer document duly stamped (if necessary) and delivered to the Company. The transfer document must be in writing in the usual or common form or in any other form as the Directors may determine or, in particular circumstances, agree to accept and must be signed by or on behalf of the transferor or as otherwise permitted by the Act.

#### Registration procedure

8.2 Subject to this Constitution and the Act every transfer document must be delivered to the Company accompanied by the certificate for the Shares to be transferred and any other evidence the Directors may require to prove the title of the transfer or its right to transfer the Shares. The Company must retain all transfer documents registered for at least six years but any transfer document which the Directors refuse to register must (except in the case of fraud or suspected fraud) be returned on demand to the person who deposited that document.

### Registration of transfer

8.3 Subject to clause 8.4, the Company must register each transfer of Shares which complies with clauses 8.1 and 8.2 and the Act and must do so without charge.

### Directors may refuse to register transfer

8.4 The Directors may refuse to register any transfer of Shares and need not provide any reason for their refusal.

### Notice of refusal to register

8.5 Where the Directors refuse to register a transfer, they must send notice of the refusal to the transferee within two Months from the date on which the transfer was lodged with the Company. Failure to give notice will not invalidate the decision of the Directors.

#### Transfer not complete until name entered in the Register

8.6 The transferor of a Share remains the holder of the Share until the name of the transferee is entered in the Register in respect of that Share.

# 9. Transmission of Shares

#### Death of a Member

- 9.1 If a Member dies:
  - (a) and the Member was a joint holder of any Shares, any surviving joint holders are the only persons recognised by the Company as having any title to or interest in those Shares; or
  - (b) the legal personal representatives of the Member (not being one of two or more joint holders) are the only persons recognised by the Company as having any title to or interest in the Shares registered in its name.
- 9.2 Nothing in clause 9.1 releases the estate of a deceased Member from any liability on a Share, whether that Share was held by the deceased solely or jointly with other persons.

# Transmission on death or bankruptcy

9.3 Any person who becomes entitled to a Share because a Member dies or becomes bankrupt, or otherwise by operation of law may, on producing the evidence of entitlement which the Directors may require, elect either to be registered personally as the holder of the Share or to have some person nominated by it registered as the transferee of that Share.

# Election as to registration on transmission

- 9.4 If the person becoming entitled to a Share:
  - (a) elects to be registered personally, he or she must deliver or send to the Company a personally signed written notice stating that election; or
  - (b) elects to have another person registered, he or she must effect a transfer of the Share in favour of that person.
- 9.5 All the limitations, restrictions and provisions of this Constitution relating to the right to transfer, the form of transfer and the registration of transfers of Shares will be applicable to any notices or transfers.

### 10. Alteration of capital

- 10.1 The Company may:
  - (a) convert all or any of its Shares into a larger or smaller number of Shares. Any amount unpaid on the Shares being converted is divided equally among the replacement Shares; and
  - (b) cancel Shares which have been forfeited.

# **Dealing with fractions**

10.2 Subject to the Act, the Directors may do anything required to give effect to any resolution which alters the Company's share capital. Where a Member becomes entitled to a fraction of a Share on a consolidation, this power includes:

- (a) making cash payments;
- (b) determining that fractions may be disregarded to adjust the rights of all parties;
- (c) appointing a trustee to deal with any fractions on behalf of Members; and
- (d) rounding up each fractional entitlement to the nearest whole Share by capitalising any amount available for capitalisation even though only some of the Members may participate in the capitalisation.

### Reduction of capital

10.3 Subject to the Act, the Company may reduce its capital in any manner, including by way of distributing specific assets, including securities of the Company or of any other corporation, trust or entity.

### Power to buy back Shares

10.4 The Company may, in accordance with the Act, buy back its own Shares on any terms and conditions determined by the Directors. The consideration paid for a buy back of Shares may include specific assets, including securities of the Company or of any other corporation, trust or entity.

# 11. Variation or cancellation of rights

# Variation or cancellation of rights of class of Shares

- Subject to the Act, all or any of the rights and privileges attached to any class of Shares (unless otherwise provided by the terms of issue of the Shares of that class) may be varied or cancelled, including by converting or reclassifying Shares from one class to another:
  - (a) with the written consent of holders of at least 75% of the Shares issued in that class; or
  - (b) with the approval of a Special Resolution passed at a meeting of holders of the Shares of that class.

#### No consent or sanction required for redemption

11.2 A consent or sanction referred to in clause 11.1 is not required to redeem any Shares or vary any other rights attaching to any Shares where that redemption or variation is in accordance with the terms of issue of those Shares.

### No variation by issue of further Shares ranking equally

11.3 The rights conferred on the holders of the Shares of any class will not, unless otherwise expressly provided by the terms of issue of the Shares of that class, be deemed to be varied by the creation or issue of further Shares ranking equally in respect of those rights.

# **Meetings of members**

# 12. General meetings

### Annual general meetings

- 12.1 Annual general meetings of the Company must be held in accordance with the Act. The business of an annual general meeting may include:
  - (a) receiving and considering the statement of financial performance, statement of financial position, the reports of the Directors and of the auditors, and the statement of the Directors:
  - (b) electing Directors;
  - (c) adopting the remuneration report;
  - (d) appointing the auditor, and
  - (e) fixing the remuneration of the auditor,

whether or not this is stated in the notice of meeting.

### General meetings

12.2 The Directors may convene a general meeting of the Company at any time and place they determine.

# Members may requisition meeting

12.3 Members may requisition the holding of a general meeting in accordance with the Act and the Directors must convene a general meeting so requisitioned in accordance with the time limits under the Act.

# Notice of general meeting

12.4 Subject to the Act, at least 21 days' notice of every general meeting must be given. Notice of every general meeting must be given in the manner provided by this Constitution and the Act to the Members and those persons who are otherwise entitled under this Constitution to receive notices.

### Directors entitled to notice of meeting

12.5 A Director is entitled to receive notice of and to attend all general meetings and all separate meetings of the holders of any class of Shares, and is entitled to speak at those meetings.

### Contents of notice of general meeting

- Every notice convening a general meeting must include or be accompanied by all information required by the Act and must at least:
  - set out the place, the day and time for the meeting (and, if the meeting is to be held in two or more places, the technology that will be used to facilitate the holding of the meeting in that manner);

- (b) subject to clause 12.1, state the general nature of the business to be transacted at the meeting and any Special Resolution to be proposed;
- (c) include a statement that:
  - (i) a Member entitled to attend and vote is entitled to appoint a proxy;
  - (ii) a proxy need not be a Member; and
  - (iii) a Member who is entitled to cast two or more votes may appoint two proxies and may specify the proportion or number of votes each proxy is appointed to exercise;
- (d) be accompanied by an instrument of proxy in the form described in this Constitution or in any other form as the Directors may determine or accept; and
- (e) include information about how instruments of proxy can be delivered to the Company.

### Omission to give notice

12.7 Except as prescribed by the Act, the accidental omission to give notice of a meeting to any Member or the non-receipt of notice of a meeting by any Member does not invalidate any of the proceedings at that meeting.

### Changes to general meeting

- 12.8 If the Directors determine that:
  - (a) a general meeting has become unnecessary;
  - (b) the postponement of a general meeting is in the interests of Members;
  - (c) the venue for a general meeting is no longer appropriate, convenient or practical; or
  - (d) a change is otherwise necessary to conduct the general meeting efficiently,

the Directors may:

- (e) change the venue for the general meeting;
- (f) cancel the general meeting;
- (g) postpone the general meeting; and/or
- (h) make any change they consider necessary to the efficient conduct of the general meeting.
- 12.9 Clause 12.8 does not permit the Directors to cancel a meeting convened in accordance with the Act by a single Director, by Members, by the Directors on request of Members or by a court unless the party which convened the meeting (or at the request of whom the meeting was convened) consents to the cancellation.
- 12.10 The only business that may be transacted at a general meeting, the holding of which is postponed, is the business specified in the original notice convening the meeting.

### Class meetings

- 12.11 The provisions of this Constitution relating to general meetings apply so far as they are capable of application and with any necessary changes to every meeting of the holders of a class of Shares except that:
  - (a) a quorum is constituted by:
    - (i) at least two persons who, between them, hold or represent one-third of the issued Shares of the class; or
    - (ii) if one person holds all of the Shares of the class, that person constitutes a quorum in respect of that class meeting; and
  - (b) any holder of Shares of the class, present in person or by proxy, or attorney or representative, may demand a poll.

# 13. Proceedings at general meeting

### Member deemed to be present

- 13.1 A Member may attend a general meeting at which it is entitled to be present, and is deemed to be present, in any of the following ways:
  - (a) in person;
  - (b) by attorney;
  - (c) by proxy; or
  - (d) in the case of a Member which is a body corporate, by a representative appointed under section 250D of the Act.

### **Attorney of Member**

Any Member may appoint an attorney to act on its behalf at all meetings of the Company or all meetings of the Company during a specified period. Before the first meeting at which the attorney acts on the Member's behalf, the power of attorney validly appointing the attorney must be deposited at the Office or at any place specified in the notice convening that meeting.

#### Representative of body corporate

Any Member that is a body corporate may, in accordance with the Act, by resolution of its Directors authorise any person to act as its representative at any meeting. That representative is then entitled to exercise the same powers as the body corporate appointing the representative could have exercised as a Member, if it were a natural person.

### Quorum for general meeting

- No business may be transacted at any general meeting unless a quorum is present at the start of the business. A quorum is constituted by:
  - (a) where the Company has a single Member, that Member; and

(b) where the Company has two or more Members, two Members who are present at the meeting and entitled to vote on a resolution at the meeting.

#### No quorum

- 13.5 If a quorum is not present within 30 minutes after the time appointed for the meeting:
  - (a) any meeting convened on a requisition of Members is dissolved; and
  - (b) any other meeting stands adjourned to the same day in the next week at the same time and place or to any other day, time and place as the Directors may determine by notice to the Members. If at the adjourned meeting a quorum is not present within 30 minutes after the time appointed for the adjourned meeting, then those Members who are present in person are deemed to be a quorum and may transact the business for which the meeting was called.

# Chair of general meeting

- 13.6 The chair of the Directors, or, in the chair's absence, the deputy chair (if any) will be entitled to take the chair at every general meeting. If there is no chair, or if at any meeting the chair is not present within 30 minutes after the time appointed for holding the meeting or if the chair is unwilling to act, the Directors present may choose a chair. If the Directors do not choose a chair, the Members present must choose one of the Directors to be chair, and if no Director is present or willing to take the chair, the Members must choose one of the Members to be chair.
- 13.7 The chair may, in the case of a conflict of interest or otherwise in their discretion, appoint someone else (who need not be a Director) to chair one or more items of business or resolutions at a general meeting. While acting as chair the appointee may exercise all of the chair's powers and discretions. The chair resumes the chair after the appointment concludes.

### Powers of chair

- 13.8 The chair is responsible for the general conduct of and procedures at the general meeting.
- 13.9 The chair's decisions about general conduct and procedures is final.
- 13.10 At any general meeting, if:
  - (a) the chair declares that a resolution has been carried, or carried by a particular majority, or not carried; and
  - (b) an entry to that effect is recorded in the minutes of proceedings of the Company,

that declaration is conclusive evidence of the fact without proof of the number or proportion of votes recorded in favour of or against that resolution.

#### Adjournment of general meeting

13.11 The chair of a general meeting may adjourn the meeting to a different time and place, but no business will be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.

### Notice of adjourned meeting

13.12 If any general meeting is adjourned for more than one Month, Members of the Company must be given notice of the adjournment in the same manner in which notice was, or ought to have been, given of the original meeting.

# 14. Voting

# Resolution determined by majority

14.1 At a general meeting all resolutions submitted to the meeting will be decided by a simple majority of votes except where a greater majority is required by this Constitution or the Act.

### Casting vote of chair

14.2 If an equal number of votes occurs on a show of hands or on a poll, the chair does not have a casting vote in addition to any votes to which the chair may be entitled as a Member, proxy, attorney or representative.

### Method of voting

14.3 Every resolution submitted to a general meeting will, in the first instance, be determined by a show of hands unless, either before or on the declaration of the result of the vote on a show of hands, a poll is demanded under clause 14.4 or the Act.

# Demand for poll

- 14.4 A poll may be demanded on any resolution by:
  - (a) the chair;
  - (b) at least five Members who are present; or
  - (c) any one or more Members who are present, holding Shares conferring not less than 5% of the total voting rights of all Members having the right to vote on the resolution.

### Conducting a poll

- 14.5 The chair will decide in each case the manner and the date and time in which a poll is taken.
- 14.6 In every case the chair must ascertain the number of votes attaching to Shares held or represented by persons voting in favour of a resolution and by those voting against the resolution.
- 14.7 The chair will determine any dispute about admitting or rejecting a vote and that determination, made in good faith, will be final and conclusive.

#### Votes

- 14.8 Subject to this Constitution and the rights or restrictions on voting which are attached to or imposed on any class of Shares:
  - (a) on a show of hands every Member present or who has cast a Direct Vote (including each holder of preference Shares who has a right to vote) will have one vote; and

- (b) on a poll every Member present or who has cast a Direct Vote (including each holder of preference Shares who has a right to vote) will have:
  - (i) one vote for each fully paid Share held by that Member; and
  - (ii) a fraction of a vote for each partly paid Share, equivalent to the proportion which the amount paid (not credited) is of the total amounts paid and payable (excluding amounts credited) for that Share (or, where applicable, a fraction of a Share), ignoring any amounts paid in advance of a call.
- 14.9 A Member who has cast a Direct Vote on a resolution will not be entitled to any additional votes on the resolution by virtue of that Member being present at the meeting in person or by proxy.

### Votes by proxy

- 14.10 A Member who is entitled to attend and cast a vote at a general meeting may appoint not more than two other persons as that Member's proxy or proxies to attend and vote at the meeting on that Member's behalf.
- 14.11 If a Member appoints one proxy, that proxy may vote on a show of hands.
- 14.12 A proxy may demand or join in demanding a poll.
- 14.13 If a Member is present at any general meeting for which the Member has validly appointed a proxy to attend and vote for the Member:
  - (a) the proxy's authority to speak for the Member is suspended while the Member is present; and
  - (b) the proxy's authority to vote for the Member on any resolution is not suspended while the Member is present but is revoked by the Member voting in person or if the Member casts a Direct Vote on that resolution.
- 14.14 A proxy may vote or abstain as he or she chooses except to the extent that an appointment of the proxy indicates the manner in which the proxy must vote on any resolution, in which case the proxy may only vote or abstain on a poll or show of hands as instructed by the proxy appointment.

#### Voting if call unpaid on Shares

- 14.15 Subject to any restrictions affecting the right of any Member or class of Members to attend any meeting, a Member holding Shares on which no calls or other monies are due and payable to the Company is entitled;
  - (a) to receive notices and to attend any general meeting; and
  - (b) to vote and be counted in a quorum,

even though that Member has monies then due and payable to the Company in respect of other Shares which that Member holds.

14.16 A Member may not vote at any general meeting in respect of those Shares it holds on which calls or other monies are due and payable to the Company at the time of the meeting.

# **Direct voting**

- 14.17 The Directors may determine that, at any general meeting, a Member who is entitled to attend and vote on a resolution at that meeting is entitled to cast that vote as a Direct Vote in a manner which does not require the Member to be present at the relevant meeting, so that the vote can be made by the Member notifying the Company of the Member's vote by:
  - (a) post;
  - (b) facsimile;
  - (c) any online or electronic voting system; or
  - (d) any other means approved by the Directors.
- 14.18 The Directors may determine regulations, rules and procedures in relation to Direct Voting, including specifying the form, method and timing of giving a Direct Vote at a meeting in order for the Direct Vote to be valid. If a Member casts a vote as a Direct Vote in accordance with this Constitution and any regulations, rules and procedures determined by the Directors, the Direct Vote will be as valid and binding for all intents and purposes as if the Member had attended the relevant meeting and cast a vote at the meeting in person. Unless the Directors determine otherwise, a Direct Vote may not be withdrawn or altered once it is received by the Company.

# Voting by joint holders

- 14.19 Subject to clause 14.22, joint holders of Shares may vote at any meeting either personally or by proxy, attorney or representative in respect of those Shares as if they were solely entitled to those Shares.
- 14.20 If more than one joint holder is present at any meeting (whether personally or by proxy, attorney or representative) and tenders a vote, only the vote of the joint holder whose name appears first on the Register will be counted.
- 14.21 Several legal personal representatives of a deceased Member will for the purpose of this clause 14 be deemed to be joint holders of the Shares registered in the name of that Member.

### Voting by transmittee

14.22 A person entitled to transmission of a Share under clause 9 who, at least 48 hours before the time notified for a general meeting (or an adjourned meeting), satisfies the Board of that person's right to that Share, may vote at that general meeting in respect of that Share as if that person were registered as the holder of the Share.

#### Voting by Member of unsound mind

14.23 If a Member is of unsound mind, or is someone whose person or estate is liable to be dealt with under a law relating to mental health, that Member's committee or trustee or other person who properly manages the Member's estate may, if that person has at least 48 hours before the time notified for a general meeting (or an adjourned meeting) satisfied the Board of its relationship to the Member or the Member's estate, exercise the Member's rights in respect of the general meeting as if the committee, trustee or other person were the Member.

### Ruling on entitlements and votes

- 14.24 An objection raised with the chair of a general meeting as to:
  - (a) whether a purported voter is qualified; or
  - (b) whether the admission or rejection of a vote by any person present and entitled (or claiming to be entitled) to vote should be admitted or rejected.

may only be made at the general meeting or adjourned meeting at which the purported voter wishes to vote or the vote objected to is given or tendered.

- 14.25 In relation to that objection:
  - (a) the decision of the chair is final and conclusive; and
  - (b) a vote not disallowed as a result is valid and effective for all purposes.

# 15. Resolutions without meetings

### Where only one Member

Where the Company has only one Member, any resolution may be passed without a general meeting being held if that Member (or its duly authorised representative or attorney) records the resolution and signs the record.

#### Where more than one Member

15.2 Where the Company has more than one Member, any resolution, other than a resolution to remove an auditor under section 329 of the Act, may be passed without a general meeting being held if all the Members entitled to vote on the resolution (or their duly authorised representatives or attorneys) sign a statement that they are in favour of a resolution set out in the document. Identical copies of the document and accompanying information may be distributed for signing by different Members. The resolution is passed when the last Member signs the document.

#### 16. Proxies

#### Instrument appointing proxy

16.1 The instrument appointing a proxy must be in writing and signed by the appointor or the appointor's attorney provided that attorney is duly authorised in writing to do so, or, if the appointor is a body corporate, by its corporate representative or in accordance with the Act.

#### Deposit of proxy with company

- The instrument appointing a proxy and the original power of attorney (if any) under which it is signed, or a certified copy of the power of attorney:
  - (a) must be received by the Company at least 48 hours before the time for holding the meeting; and
  - (b) may be:

- (i) delivered to the Company's office;
- (ii) sent by facsimile received at the Company's office or at any other place, fax number or electronic address specified for the purpose in the notice of meeting; or
- (iii) otherwise received by any other means permissible under section 250B of the

### Validity of proxy

Subject to the Act, the chair's decision or, in the chair's absence, the Directors' decision as to the validity of a proxy or power of attorney will be final and binding.

# Validity of vote given in accordance with proxy

- Unless the Company has received written notice of the matter before the start or resumption of the meeting at which a proxy votes, a vote cast by the proxy will be valid even if, before the proxy voted:
  - (a) the Member dies;
  - (b) the Member is mentally incapacitated;
  - (c) the Member revokes the proxy's appointment;
  - (d) the Member revokes the authority under which the proxy was appointed by a third party; or
  - (e) the Member transfers the Share for which the proxy was given.

#### Form of proxy

- 16.5 Every instrument of proxy must specify the Member's name and address, the Company's name, the proxy's name or the name of the office held by the proxy and the meetings at which the proxy may be used, and must otherwise comply with the provisions of section 250A of the Act. An appointment of proxy may be a standing one.
- 16.6 The instrument of proxy may specify the manner in which the proxy is to vote in respect of each of the resolutions to be proposed.
- 16.7 The instrument of proxy may specify the proportion or number of votes which the proxy may exercise. If the Member appoints two proxies and the appointment does not specify the proportion or number of the Member's votes each proxy may exercise, each proxy may exercise half of the votes.
- 16.8 Any instrument of proxy deposited in accordance with this Constitution which does not name the appointee will be deemed to be given in favour of the chair of the meeting to which it relates.

# **Directors and Officers of the Company**

#### 17. The Directors

### **Number of Directors**

- 17.1 The number of Directors must not be less than three, nor more than the number determined by the Directors, which until otherwise determined by the Directors is ten.
- 17.2 The minimum number of Directors must not be less than three and the maximum number must not be more than ten. The Directors have the power at any time to increase the number of Directors.

# No Share qualification

17.3 A Director need not hold any Shares.

#### **Appointment or removal of Directors**

- 17.4 Directors may be appointed or removed by Ordinary Resolution.
- 17.5 The Directors may appoint a person as a Director but the Company must confirm the appointment of any such Director at the next annual general meeting of the Company.
- 17.6 Before being appointed as a Director, a person must give the Company a signed consent to act as Director.

#### Directors may fill casual vacancies or appoint additional Directors

17.7 Notwithstanding clause 17.4, the Directors also have power at any time to appoint any other person as a Director either to fill a casual vacancy or as an addition to the Board provided that the total number of Directors must not at any time exceed the maximum number for the time being fixed by or under this Constitution.

### Eligibility for election as a Director

- 17.8 Except where a Director retires from the Board under this Constitution or a person is recommended for appointment by the Board, a person is only eligible for appointment as a Director by Ordinary Resolution, where the Company receives at its Office at least 30 business days before the relevant general meeting both:
  - (a) a nomination of the person by a Member; and
  - (b) a consent to that nomination signed by the person nominated for election as a Director.

# **Alternate Director**

17.9 Subject to the provisions of the Act, each Director may, if a majority of the other Directors approve, appoint a person (whether or not a Member) to act as an alternate Director in that Director's place during any period the appointing Director determines. The appointment must be in writing and signed by the Director and a copy of the appointment must be given to the Company at the office or to a meeting of the Directors.

# 17.10 Any alternate Director:

- (a) may be removed or suspended from office by written notice to the Company from the Director who appointed the alternate (appointer);
- (b) is entitled to receive notice of Board meetings, to attend meetings (if the appointer is not present) and to be counted towards a quorum at meetings;
- (c) is entitled to vote at meetings he attends on all resolutions on which the appointer could vote had that appointer attended and, where the alternate is a Director in the alternate's own right, will have a separate vote on behalf of the appointer in addition to the alternate's own vote;
- (d) subject to the terms of his appointment, may exercise any powers that the appointer may exercise in the alternate's own right where the appointer is unavailable for any reason except the power to appoint an alternate Director. The action of an alternate Director will be conclusive evidence as against third parties of the unavailability of the appointer;
- (e) will automatically vacate office if the appointer is removed or otherwise ceases to hold office for any reason;
- (f) while acting as a Director, is responsible to the Company for the alternate's own acts and defaults and is not deemed to be the appointing Director's agent;
- (g) is not entitled to receive any remuneration from the Company but is entitled to reimbursement for reasonable travelling and other expenses incurred in attending Board meetings or otherwise on the Company's business;
- (h) is not to be taken into account in determining the number of Directors for the purposes of this Constitution; and
- (i) may act as an alternate for more than one Director.

#### **Auditor cannot be Director**

17.11 No auditor of the Company or partner or employee or employer of an auditor can be appointed as a Director or an alternate Director of the Company.

#### 18. Directors' tenure of office

### Directors' tenure of office

18.1 Subject to the Act, each Director will hold office until removed under this Constitution or until the Director's office is vacated under this Constitution.

#### Retiring Director eligible for re-election

18.2 A Director who retires from office or whose office is vacated under this Constitution will be eligible for election or re-election to the Board except as expressly provided in this Constitution.

#### Removal of Director by the Company

18.3 The Company may by Ordinary Resolution remove any Director at any time.

#### Vacation of office

- 18.4 The office of a Director will be automatically vacated if the Director:
  - (a) is declared bankrupt;
  - (b) becomes of unsound mind or a person whose person or estate is liable to be dealt with under the laws relating to mental health;
  - (c) is prohibited from being a Director in accordance with the Act or any order made under the Act or the Director's office is vacated;
  - (d) resigns by giving the Company written notice;
  - (e) either personally or by an alternate Director, fails to attend Board meetings for a continuous period of three Months without leave of absence from the Board; or
  - (f) is an executive director under an employment or services agreement with the Company and that agreement terminates, unless the Board determines otherwise.
- 18.5 A Director whose office is vacated under clauses 18.4(a), 18.4(b) and 18.4(c) will not be eligible for re-election until the disabilities referred to are removed.

#### 19. Directors' contracts

### Directors not disqualified from holding office or contracting with Company

- 19.1 Except as otherwise provided in the Act:
  - (a) no Director will be disqualified by virtue of being a Director from holding any office or place of profit (other than as auditor) with the Company, with any company promoted by the Company, with any corporation in which the Company is a Member or which is a Member of the Company, or in which the Company is otherwise interested;
  - (b) no Director will be disqualified by virtue of being a Director from contracting with the Company or any corporation in which the Company is a shareholder or is otherwise interested (whether as vendor, purchaser or otherwise); and
  - (c) no contract referred to in this clause 19 or any contract or arrangement entered into by or on behalf of the Company in which any Director is in any way interested can be avoided and no Director will be liable to account to the Company for any profit arising from that contract or arrangement or from any office referred to in this clause 19 by reason only of that Director holding that office or of the Director's fiduciary relationship with the Company.

# Director can act in professional capacity

19.2 Subject to the Act, a Director or a Director's firm may act in a professional capacity (other than as auditor) for the Company, and that Director or that Director's firm is entitled to remuneration for professional services as if the relevant Director were not a Director.

### Director not to vote on contract in which the Director has a material personal interest

19.3 Subject to the Act, neither a Director nor that Director's alternate may vote at any Board meeting about any contract or arrangement in which the Director has, whether directly or indirectly, a material personal interest. However, that Director may execute or otherwise act in respect of that contract or arrangement.

#### Directors to declare interest

- 19.4 Any Director who has a material personal interest in a matter that relates to the Company's affairs must give the other Directors notice of that interest, unless the interest is of a type referred to in section 191(2)(a) of the Act, or all of the conditions referred to in section 191(2)(c) of the Act are satisfied.
- 19.5 The Director must declare the nature and extent of the Director's interest and the relation of the interest to the Company's affairs at a Directors' meeting as soon as possible after the Director becomes aware of their interest in the matter.
- 19.6 A Director who has an interest in a matter may give a standing notice to the other Directors of the nature and extent of that Director's interest in the matter in accordance with section 192 of the Act.

#### Directors to declare potential conflicts

19.7 Any Director who holds any office or possesses any property in circumstances where the holding or possession might, either directly or indirectly, create conflicting duties or interests with those duties or interests that the Director has in his or her capacity as a Director, must declare the fact of holding that office or possessing that property, and the nature and extent of any conflict, at the first Directors' meeting held after he becomes a Director or (if already a Director) at the first Director's meeting held after he becomes aware of the relevant facts which give rise to the conflict.

### Secretary to record declarations of Directors

19.8 The Secretary must record in the minutes of the meeting any declarations made or notices given by a Director under this Constitution.

#### 20. Powers of Directors

#### **Powers of Directors**

20.1 Subject to the Act and to any provision of this Constitution, the Directors will manage or cause the management of the business of the Company. The Directors may pay, or cause to be paid, all expenses incurred in promoting and forming the Company and may exercise, or cause to be exercised, all powers of the Company that are not, by the Act or by this Constitution, required to be exercised by the Company in general meeting.

### Powers to borrow or raise money

20.2 Without limiting the generality of clause 20.1, the Directors may at their discretion borrow or raise any sum of money or obtain other financial accommodation for Company purposes, and may grant security for the repayment of that sum or the payment, performance or fulfilment of any debts, liabilities, contracts or obligations incurred or undertaken by the Company in any manner and on any terms and conditions as they determine, in particular, the Directors may do so by the issue or re-issue of bonds, perpetual or redeemable debentures or any mortgage, charge or other security on the undertaking or the whole or any part of the property of the Company (both present and future) including its uncalled or unpaid capital for the time being.

#### Directors may vote shares in other corporations

20.3 Subject to the Act, the Directors may exercise the voting power conferred by the shares in any corporation held by the Company in any manner they determine, including in circumstances where a Director may be interested in the exercise, such as an exercise in favour of any resolution appointing a Director as an Officer of a corporation or voting or providing for the payment of remuneration to Officers of the other corporation.

### Agent or attorney

- 20.4 The Directors may at any time appoint any person to be a Company agent or attorney for any purpose and with any powers, authorities and discretions (not exceeding those vested in or exercisable by the Directors under this Constitution) and for any period and subject to any conditions as the Directors determine.
- 20.5 Any appointment may be made in favour of:
  - (a) any company;
  - (b) the members, directors, nominees or managers of any company or firm; or
  - (c) any fluctuating body of persons (whether nominated by the Directors or otherwise).
- 20.6 Any document appointing an agent or power of attorney may provide for the protection or convenience of the agent or attorney and of persons dealing with the agent or attorney as the Directors may determine.

#### Sub-delegation of powers

20.7 The Directors may authorise any agent or attorney they have appointed to sub-delegate all or any of the powers, authorities and discretions vested in them for the time being.

#### 21. Executive Directors

# **Managing Director**

21.1 The Directors may at any time appoint one or more Directors to be the managing Director or to any other executive office for any period and on any terms they determine. Subject to the terms of any agreement entered into in any particular case, the Directors may revoke that appointment. An appointment automatically terminates if the appointee ceases to be a Director.

### Directors may confer powers on executive Directors

21.2 The Directors may grant a managing Director or other executive Director any of the powers exercisable by the Directors on terms and conditions and with any restrictions that they determine. Any powers conferred may be concurrent with or to the exclusion of their own powers. The Directors may at any time revoke, withdraw, alter or vary all or any of those powers.

#### Remuneration of executive Directors

21.3 Subject to the terms of any agreement entered into with any executive Director, the Board may fix the remuneration of each executive Director which may comprise of salary, commission or participation in profits, either wholly or in part.

#### Additional remuneration for extra services

21.4 If any Director performs extra services or makes any special exertions, whether in going or residing abroad or otherwise for any of the purposes of the Company, the Company may pay that Director a fixed sum to be determined by the Directors. This payment may be either in addition to or instead of any remuneration determined under the preceding clause.

### **Expenses of Directors**

21.5 In addition to any remuneration, the Directors may also be paid all travelling and other expenses incurred by them in attending and returning from meetings of the Directors, any committee of the Directors or any general meetings of the Company or otherwise in connection with the business of the Company.

### 22. Proceedings of Directors

#### **Board meetings**

- 22.1 The Directors may meet either:
  - (a) in person;
  - (b) by telephone;
  - (c) by audiovisual linkup; or
  - (d) by any other instantaneous communications medium for conferring,
  - (e) for dispatch of business, and adjourn and otherwise regulate their meetings as they determine.

#### Director to be regarded as present at meeting

A Director is regarded as present at a meeting where the meeting is conducted by telephone, audiovisual linkup or other instantaneous communications medium for conferring, if the Director is able to hear, and to be heard by, all others attending the meeting.

### Place of meeting

22.3 A meeting conducted by telephone, audiovisual linkup or other instantaneous communications medium for conferring, will be deemed to be held at the place agreed on by the Directors attending that meeting, provided that at least one of the Directors present at the meeting was at that place for the duration of the meeting. Meetings may be held outside Australia.

### **Convening of Directors meeting**

22.4 A Director may at any time, and the Secretary on the request of a Director must, convene a meeting of Directors.

### Notice of meeting

22.5 Notice of every Board meeting must be given to each Director, but failure to give or receive that notice will not invalidate any meeting.

#### Directors may act notwithstanding vacancy

22.6 The Directors may act despite there being a vacancy on the Board, but if and so long as their number is below the number required for a quorum, they must not act except in an emergency or to fill a vacancy or to summon a general meeting.

### **Quorum for Board meetings**

At a Board meeting, the number of Directors necessary to constitute a quorum is that number as determined by the Directors and, unless otherwise determined, is two.

### Meeting competent to exercise all powers

A Board meeting at which a quorum is present will be competent to exercise all or any of the powers and discretions vested in or exercisable by the Directors generally.

#### Chair of Board meetings

22.9 The Directors may elect a chair and deputy chair of their meetings and determine the periods for which they are to hold office. If no chair or deputy chair is elected or if at any meeting neither the chair nor the deputy chair is present at the time appointed for the meeting, the Directors present at the meeting may choose one of the Directors present to be chair of the meeting.

#### Documents tabled at meeting

22.10 An original document, or a photocopy, facsimile or electronic copy of that document, which is in the possession of, or has been seen by, all Directors attending the Board meeting before, or at the time of, that meeting, is deemed to be a document tabled at that meeting.

#### Questions to be decided by majority

22.11 Questions arising at any Board meeting will be decided by a majority of votes of Directors present and voting. If the votes cast are equal, the chair will have a second or casting vote, but not so where there are only two Directors present who are competent to vote on the question at issue.

### Resolution in writing

- 22.12 A resolution in writing of which notice has been given to all Directors for the time being entitled to receive notice of that meeting and which is signed by a majority of Directors for the time being entitled to attend and vote at Board meetings will be as valid and effectual as if it had been passed at a Board meeting duly convened and held. That resolution may consist of several documents in like form each signed by one or more of the Directors. For the purposes of this clause 22.12:
  - (a) the signature of an alternate Director will be as effective as, and may be substituted for, the signature of an appointing Director; and
  - (b) a signature will be valid if it is transmitted by facsimile, e-mail or other generally accepted technology.
- 22.13 The effective date of the resolution referred to in clause 22.12 is the date on which the document or any of the counterpart documents was last signed.

### Resolution passed is deemed to be determination of Board

22.14 Any resolution properly passed at a duly convened Board meeting at which a quorum is present will be deemed to be a determination by all the Directors or the Board for the purposes of this Constitution.

#### Committee powers and meetings

- 22.15 The Directors may delegate any of their powers to a committee of Directors, a sole Director and/or other persons as they determine and may revoke that delegation.
- 22.16 Any committee can exercise the powers delegated to it in accordance with any directions that may be imposed on it by the Board.
- 22.17 The meetings and proceedings of any committee consisting of two or more Directors will be governed by the provisions of this Constitution regulating the meetings and proceedings of the Directors so far as they are applicable and are not superseded by any direction made by the Board under this clause 22.

#### Validity of acts of Directors

22.18 All acts done by the Board, a committee of the Directors or any person acting as a Director will be valid even it is discovered afterwards that there was some defect in the appointment or election of that Director or person acting as a Director or that any Director was disqualified or had vacated office or was otherwise not entitled to vote or act.

### 23. Secretary

- Any secretary of the Company must be appointed by the Directors in accordance with the Act. The Directors may also appoint acting and assistant secretaries of the Company.
- A Secretary holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, as determined by the Board. The exercise of those powers and authorities and the performance of those duties by a Secretary is subject at all times to the control of the Board. A Secretary may be removed by the Board.

# 24. Indemnity and insurance

#### Indemnity

- 24.1 Subject to clause 24.3, to the maximum extent permitted by law:
  - (a) the Company:
    - (i) must indemnify each Director and Secretary and each former Director and Secretary, including each Director and Secretary who is or was, at the request of the Company, serving as a director or secretary of another company; and
    - (ii) may indemnify any other Officer or former Officer of the Company,

against any liability (other than legal costs) incurred in acting as a Director, Secretary, or other Officer of the Company, or as a director or secretary of another company at the request of the Company, other than:

- (iii) a liability owed to the Company or a Related Body Corporate;
- (iv) a liability for a pecuniary penalty order under section 1317G or a compensation order under section 1317H or 1317HA of the Act; or
- (v) a liability that did not arise out of conduct in good faith;
- (b) the Company:
  - (i) must indemnify each Director and Secretary, and each former Director and Secretary, including each Director and Secretary who is or was, at the request of the Company, serving as a director or secretary of another company; and
  - (ii) may indemnify any other Officer or former Officer,

for costs and expenses incurred by a Director, Secretary or other Officer of the Company, in defending an action for a liability incurred in acting as a Director, Secretary or other Officer of the Company, or as a director or secretary of another company at the request of the Company, except for legal costs incurred:

- (iii) in defending or resisting any proceedings, whether civil or criminal, in which the Director, Secretary or other Officer of the Company, is found to have a liability for which they could not be indemnified under clause 24.1(a) above;
- (iv) in defending or resisting criminal proceedings in which the Director, Secretary or other Officer of the Company, is found guilty;
- (v) in defending or resisting proceedings brought by ASIC or by a liquidator for a court order if the grounds for making the order are found by the court to have been established, except for costs incurred in responding to actions taken by ASIC or a liquidator as part of an investigation before commencing proceedings for the court order; or
- (vi) in connection with proceedings for relief to the Director, Secretary or other Officer of the Company, under the Act in which the relief is denied by the court; and

(vii) the Company may make a payment, or agree to make a payment, whether by way of advance, loan or otherwise, for any legal costs incurred by a Director, Secretary or other Officer of the Company, including a Director and Secretary who is or was, at the request of the Company, serving as a director or secretary of another company, on the condition that the Director, Secretary or other Officer of the Company must repay the amount paid by the Company to the extent that the Company is ultimately found not liable to indemnify the Director, Secretary or other Officer of the Company for those legal costs.

#### Insurance

- Subject to clause 24.3, to the maximum extent permitted by law the Company may pay, or agree to pay, a premium for a contract insuring a person who is or has been a Director, Secretary or other Officer of the Company, including a person who is or has been, at the request of the Company, a director or secretary of another company, or a Director, Secretary or other Officer of a subsidiary of the Company, against a liability incurred by the person in that capacity, including a liability for legal costs, unless the liability:
  - (a) arises out of conduct involving wilful breach of duty in relation to the Company; or
  - (b) arises out of a contravention of sections 182 or 183 of the Act.

#### Exclusions required by law

24.3 The Company must not indemnify any person in respect of any liability or legal costs pursuant to clauses 24.1, or pay any premium for a contract pursuant to clause 24.2, if and to the extent that the Company is prohibited by law from doing so.

#### **Financial**

#### 25. Financial statements

#### Financial records

25.1 The Directors must cause financial and other records to be kept as required by the Act and this Constitution.

#### Financial statements to be audited

25.2 The financial statements of the Company for each Financial Year must be audited by the auditor in accordance with the Act.

#### **Auditor**

25.3 The auditor of the Company must be appointed and removed in accordance with the Act.

#### 26. Reserves

#### Reserves

- 26.1 Before declaring or determining any dividends, the Directors may set aside out of the Company's profits any sums they think proper as reserves to be applied to meet contingencies, to equalise dividends, to pay special dividends, to repair, improve or maintain any Company property, or for any other purpose the Directors in their absolute discretion consider to be in the Company's interests. Pending that application, the reserves may, at the Directors' discretion, be used in the Company's business or be invested as the Directors determine (including the purchase of Shares). The Directors may deal with and vary these investments and dispose of all or any part for the Company's benefit and may divide the reserves into special reserves as they think fit.
- 26.2 The Directors may, as they think fit, appropriate to the Company's profits any amount previously set aside as a reserve.

#### Carry forward of profits

26.3 The Directors may carry forward any profits they consider ought not to be distributed as dividends without transferring those profits to a reserve.

#### Revaluation of assets

26.4 Subject to the Act, the Directors may revalue any assets of the Company.

### 27. Dividends and distributions

#### Power to determine or declare dividends vested in Directors

27.1 The power to determine that a dividend is payable and to declare dividends (including interim dividends) is vested in the Directors who may fix the amount and the timing for payment and the method of payment of any dividend in accordance with this Constitution.

### Apportionment of dividends

27.2 Subject to this Constitution, the Act and any preferential, special or qualified rights as to dividends which are attached to any class of Shares, dividends are to be apportioned and paid among the Members in proportion to the amounts paid up (not credited) on the Shares held by them. Any amount paid on a Share in advance of a call will be ignored when calculating the relevant proportion.

#### Discretion as to source of dividends

- 27.3 The Directors may when declaring or determining a dividend, to the extent permitted by law, direct that the dividend be payable:
  - (a) to particular Members wholly or partly out of any particular fund or reserve or out of profits derived from any particular source; and
  - (b) to the remaining Members wholly or partly out of any other particular fund or reserve or out of profits derived from any other particular source,

and may make that direction despite that by doing so the dividend will form part of the assessable income for taxation purposes of some Members and will not form part of the assessable income of others.

### Distributions payable by distribution of assets

- 27.4 The Directors may determine that any dividend or other distribution or other monies payable for or in respect of a Share, including any distribution pursuant to clauses 10.3 and 10.4, be paid wholly or partly by the distribution of specific assets, including bonus Shares or other securities of the Company or any other corporation, trust or entity.
- 27.5 Each Member agrees and consents to:
  - (a) the distribution to it of any assets pursuant to clauses 10.3, 10.4 and 27.4, including securities of the Company or of any other corporation, trust or entity; and
  - (b) where the distribution is of securities:
    - (i) accept the number of securities that are allotted to it;
    - (ii) be a member, unitholder and/or securityholder of the relevant corporation, trust or entity;
    - (iii) be bound by the constitution, trust deed and/or constituent documents of the relevant corporation, trust or entity; and
    - (iv) have the Member's name placed in any register kept by or in respect of the relevant corporation, trust or entity, including any register of members, unitholders or securityholders.
- 27.6 A Member may not withdraw its consent under clause 27.5.

#### Directors' discretion

All matters concerning dividends or other distributions including valuation of assets may be determined by the Directors in their discretion, and in particular the Directors may:

- (a) settle any difficulty, dispute or matter regarding any dividend or other distribution;
- (b) fix the value for distribution of the specific assets or any part of those assets;
- (c) determine that cash payments will be made to, or at the direction of, any Members on the basis of the value so fixed in order to adjust the rights of all parties; and
- (d) vest any specific assets in trustees as the Directors consider appropriate.
- 27.8 If a distribution of specific assets to, or at the direction of, a particular Member or Members is illegal or, in the Directors' opinion, impracticable, the Directors may make a cash payment to the Member or Members on the basis of the cash amount of the dividend or other distribution instead of the distribution of specific assets.

#### Currency

- 27.9 Subject to clause 27.10, dividends and other distributions which are paid in cash must be paid in Australian currency.
- 27.10 Any amount payable to the holder of a Share, whether in relation to distributions, participation in surplus property of the company or otherwise, may, with the agreement of the holder or under the terms of issue of the Share, be paid in the currency of a country other than Australia, at any exchange rate the Directors determine. Payment in another currency or currencies of an amount converted under this clause 27.10 will be deemed as between the Company and all Members to be an adequate and proper payment of the amount payable.

# No interest payable by the Company

27.11 Interest is not payable by the Company in respect of any dividend or other distribution.

#### Directors may retain certain dividends and distributions

27.12 The Directors may retain the dividends or other distributions payable on Shares to which any person is entitled to become a Member because of death, bankruptcy or other operation of law until that person or a nominated transferee becomes a Member in respect of the Shares.

# Directors may deduct money payable to Company

27.13 The Directors may deduct from any dividends or other distributions payable to a Member all sums of money presently payable by the Member to the Company on account of calls or otherwise.

#### **Payment**

- 27.14 Any dividend, distribution, interest or other monies payable for or in respect of any Shares may be paid by cheque or by any other method of payment specified by the Directors.
- Where the dividend, distribution, interest or other monies payable in respect of Shares is paid by cheque, the cheque will be sent through the post to:
  - (a) the registered address of the Member or person entitled or, in the case of joint holders, to the registered address of that holder whose name appears first on the Register in respect of the joint holding; or
  - (b) to that person at that address as the holder or joint holders may in writing direct.

27.16 Every cheque will be made payable to the order of the person to whom it is sent and is at its risk.

#### **Unclaimed distributions**

27.17 Except as otherwise provided by law, all dividends or other distributions unclaimed for one year after having been declared may be invested or otherwise made use of by the Directors for the benefit of the Company until claimed.

#### **Dividend Reinvestment Plans**

- 27.18 The Directors may implement and in their discretion maintain, on terms and conditions determined by the Directors, dividend reinvestment plans (a Dividend Reinvestment Plan) for cash dividends paid by the Company in relation to Shares to be reinvested by way of subscription for Shares or other securities to be issued and allotted by the Company. Participation in a Dividend Reinvestment Plan will be available to those Members who wish to participate in the Dividend Reinvestment Plan and are eligible to do so under the terms and conditions of the Dividend Reinvestment Plan.
- 27.19 The Directors may vary, amend or suspend any terms or conditions of a Dividend Reinvestment Plan as and when they determine in their discretion.

### 28. Capitalising profits

# Capitalising profits

- 28.1 The Directors may resolve to capitalise any sum for the time being standing to the credit of any of the Company's reserve accounts, arising from a revaluation or sale of assets, or otherwise available for distribution to Members. The sum capitalised will be applied for the benefit of Members (in the proportions to which those Members would have been entitled in a distribution of that sum by way of dividend) in one or both of the following ways:
  - (a) in or towards paying up any amounts for the time being unpaid on any Shares held by those Members; or
  - (b) in paying up in full or in part any unissued Shares or debentures of the Company to be allotted and distributed credited as fully paid to those Members.

#### Directors' powers in relation to capitalisation of profits

- 28.2 In giving effect to any resolution for capitalisation under clause 28.1, the Directors may:
  - (a) appoint any person to make an agreement on behalf of the Members entitled to benefit from the resolution where that agreement is required under the Act or is otherwise considered by the Directors to be desirable;
  - (b) issue fractional certificates or make cash payments where Shares or debentures become issuable in fractions; and
  - (c) otherwise provide for adjusting differences and settling any difficulty arising under the resolution including a determination that fractions will be disregarded or that a fractional entitlement be increased to the next whole number.

# 29. Winding up

### Distribution of surplus assets

29.1 In a winding up of the Company, any assets available for distribution to Members will, subject to the rights which are attached to any class of Shares, this Constitution and the Act, be distributed amongst the Members to return capital paid up on their Shares and distribute any surplus in proportion to the amount paid up (not credited) on Shares held by them.

### Fee or commission paid to liquidator to be approved in general meeting

29.2 The Company must not pay any Director or liquidator any fee or commission on the sale or realisation of the whole or part of the Company's undertaking or assets unless the Company in general meeting approves. The approval must be given at a meeting convened by notice specifying the fee or commission proposed to be paid.

#### Distribution in specie

- 29.3 If the Company is wound up (whether voluntarily or otherwise), the liquidator may;
  - (a) with the approval of a Special Resolution, divide among the contributories in specie or kind any part of the assets of the Company;
  - (b) with the approval of a Special Resolution, vest any part of the assets of the Company in trustees of trusts for the benefit of the contributories or any of them as the liquidator thinks fit; and
  - (c) set the values it considers fair and reasonable on any property to be divided and determine how the division is to be carried out.

### General provisions

# 30. Minutes and registers to be kept

#### **Minutes**

- 30.1 The Directors must cause to be entered in minute books of the Company within one Month of the relevant meeting, minutes containing details of:
  - (a) the names of the Directors present at each Board meeting and meeting of any committee of Directors:
  - (b) all declarations made or notices given by any Director (either generally or specifically) of its interest in any contract or proposed contract or of its holding of any office or property whereby any conflict of duty or interest may arise; and
  - (c) all resolutions and proceedings of general meetings of the Company, Board meetings and meetings of any committee of the Directors.

# Minutes to be signed by the chair

30.2 Any minutes of any general meetings of the Company, Board meetings or meetings of any committee of the Directors must be signed by the chair of the meeting or by the chair of the next succeeding meeting and once signed will constitute prima facie evidence of the matters stated in the minutes.

#### Registers

30.3 The Directors must cause the Company to keep a register of Members and other registers required under the Act.

# 31. Inspection of records

31.1 Subject to the Act, the Directors may determine whether and to what extent the documents and records of the Company will be open to inspection by any person. This clause 31.1 does not limit the rights of a Director or former Director under the law.

#### 32. Notices

#### Service of notices by Company

- 32.1 A notice may be given by the Company to any Member in any one of the following ways:
  - (a) personally, by giving it to the Member;
  - (b) by leaving it addressed to the Member at the Member's address;
  - (c) by facsimile to the Member at the Member's facsimile number;
  - (d) by e-mail to the Member's electronic address;
  - (e) by post by sending it addressed to the Member at the Member's address; or

(f) otherwise by any method (including by advertisement) as the Directors may determine.

#### **Electronic communications**

- 32.2 Where the Company is required by the Act or this Constitution to:
  - (a) give information in writing;
  - (b) provide a signature;
  - (c) produce a document;
  - (d) record information; or
  - (e) retain a document,

that requirement is taken to have been met if the Company uses an electronic communication or an electronic form of the relevant document, and the Company complies with any further requirements of the Electronic Transactions Act 1999 (Cth).

### Notices to joint holders

32.3 A notice may be given by the Company to the joint holders of a Share by giving the notice to the joint holder whose name appears first in the Register and that notice will be sufficient notice to all the joint holders.

### Notice deemed to be served

- 32.4 Any notice by advertisement will be deemed to have been served on the day of publication of the newspaper containing the advertisement.
- 32.5 Any notice sent by post will be deemed to have been served on the day following the day on which the notice is posted.
- 32.6 Any notice sent by facsimile or other electronic means will be deemed to have been served on the same day that it is sent.
- 32.7 Any notice served on a Member personally or left at the Member's address will be deemed to have been served when delivered.

#### Service by post

32.8 A notice sent by post will be properly served if the notice was correctly addressed and was posted with the required postage. A certificate in writing signed by any manager, Secretary or other Officer of the Company that the notice was so addressed and posted is conclusive evidence of proper service by post.

### Notices to Members whose whereabouts unknown

# 32.9 Where:

(a) the Company in good faith has reason to believe that a Member is not known at the address shown for that Member in the Register;

- (b) the Company has subsequently made an enquiry at that address as to the whereabouts of the Member; and
- (c) the enquiry either elicits no response or a response indicating that the Member's present whereabouts are unknown,

all future notices will be deemed to be given to the Member if the notice is exhibited in the Office for a period (not including weekends and public holidays) of 48 hours and will be deemed to be duly served at the commencement of that period. This clause 32.9 will apply unless and until the Member informs the Company that the Member has resumed residence at the Member's address shown in the Register or notifies the Company of a new address to which the Company may send the Member notices (which new address is deemed to be the Member's registered place of address).

### Notices binding on transferees

32.10 Every person who becomes entitled to any Share by operation of law, transfer or otherwise will be bound by every notice in respect of the Share which, before that person's name and address is entered on the Register, is duly given to the person from whom title to the Share is derived.

### Notice to deceased or bankrupt Members

32.11 Any notice or document given to a Member will be deemed to have been duly given in respect of any Shares held solely or jointly by the Member despite the Member having died or becoming bankrupt and whether or not the Company has notice of the death or bankruptcy until some other person is registered in the Member's stead as the holder or joint holder.

#### Signing notices

32.12 The signature to any notice to be given by the Company may be written, printed or provided by electronic means.

#### Counting days

32.13 Where a given number of days' notice or notice extending over any other period is required to be given, the day on which notice is deemed to be given will not be counted in the number of days or other period.

#### Execution

Signed for and on behalf of JuXin Holding Limited by its duly authorised representative in the presence of:

Signature of witness

周效管 XiaoZeng Zhou
Name of witness (please wint)

Signed for and on behalf of JiamHao Holding Limited by its duly authorised representative in the presence of:

Signature of witness

周敦曾 XicoZeng Zhou Name of witness (please print)

Signed for and on behalf of ZhanPeng Holding Limited by its duly authorised representative in the presence of:

Signature of witness

周效數 Xiaozena Zhou Name of witness (please print)

Dated:

2 4 AUG 2015

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Signature of authorised representative

本庆司 (Xing Da )
Name of suthorised representative (please print)

Signature of authorised representative

Nume of authorised representative (please point)

Signature of audiorised representative

EM Fena (Marka)
Name of butherided representative

(please print)

