

**SKYCITY Entertainment Group Limited**

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18 September 2017

Client Market Services  
NZX Limited  
Level 1, NZX Centre  
11 Cable Street  
**WELLINGTON**

Copy to:

ASX Market Announcements  
Australian Stock Exchange  
Exchange Centre  
Level 6  
20 Bridge Street  
Sydney NSW 2000  
**AUSTRALIA**

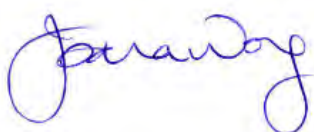
**RE: SKYCITY ENTERTAINMENT GROUP LIMITED (SKC)  
NOTICE OF MEETING AND ANNUAL MEETING**

In accordance with NZX Listing Rule 10.6.2, please find **attached** the following documents relating to SKYCITY Entertainment Group Limited's ("**SKYCITY**") upcoming 2017 Annual Meeting of shareholders, which will be sent to security holders today:

- (a) Notice of Meeting;
- (b) Attendance Card and Proxy/Voting Form;
- (c) Email to SKYCITY shareholders; and
- (d) Email to SKYCITY bondholders.

SKYCITY's Annual Meeting will be held on Friday 20 October 2017 commencing at 10.00am (New Zealand time) in the SKYCITY Theatre, Level 3, SKYCITY Auckland, corner of Wellesley and Hobson Streets, Auckland.

Yours faithfully



Jo Wong  
Company Secretary



# NOTICE OF ANNUAL MEETING

20 OCTOBER 2017





A stylized illustration of a construction site. In the background, a tall crane stands against a blue sky with fluffy white clouds. In the foreground, a yellow bulldozer is positioned to the right of the main title. The title 'NOTICE OF ANNUAL MEETING' is written in large, bold, orange capital letters, with the bulldozer appearing to push the letters from the right.

# NOTICE OF ANNUAL MEETING

**The 2017 Annual Meeting of shareholders will be held on Friday 20 October 2017 commencing at 10.00am (New Zealand time) in the SKYCITY Theatre, Level 3, SKYCITY Auckland, Corner of Wellesley and Hobson Streets, Auckland.**

## **AGENDA**

Shareholders will be asked to consider and, if thought appropriate, pass the following ordinary resolutions:

1. **TO ELECT JENNIFER OWEN**  
Jennifer Owen retires from office at the Annual Meeting and, being eligible, offers herself for election.
2. **TO ELECT MURRAY JORDAN**  
Murray Jordan retires from office at the Annual Meeting and, being eligible, offers himself for election.
3. **TO ELECT ROB CAMPBELL**  
Rob Campbell retires from office at the Annual Meeting and, being eligible, offers himself for election.
4. **TO RE-ELECT SUE SUCKLING**  
Sue Suckling retires from office at the Annual Meeting and, being eligible, offers herself for re-election.
5. **TO RE-ELECT BRENT HARMAN**  
Brent Harman retires from office at the Annual Meeting and, being eligible, offers himself for re-election.
6. **TO AUTHORISE THE DIRECTORS TO FIX THE FEES AND EXPENSES OF THE AUDITOR OF THE COMPANY**

All items of business are ordinary resolutions and required to be passed by a simple majority of the votes of those shareholders entitled to vote and voting on the resolutions.

## **EXPLANATORY NOTES**

Explanatory Notes on the directors offering themselves for election and re-election and the fixing of the auditor's fees and expenses are attached to and form part of this Notice of Annual Meeting.

## ATTENDANCE

All shareholders are entitled to attend and vote at the Annual Meeting or to appoint a proxy or representative (in the case of a corporate shareholder) to attend and vote on their behalf. The appointment of a proxy or representative does not preclude a shareholder from attending and voting at the Annual Meeting in place of the proxy or representative.

Bondholders who are not also shareholders are invited to attend the Annual Meeting, but are not entitled to vote on the resolutions.

## PROXIES

A proxy need not be a shareholder and may be appointed online or by completing the form accompanying this Notice of Annual Meeting. The appointment must be lodged online at [www.investorvote.co.nz](http://www.investorvote.co.nz) or, if you complete the accompanying form, received by Computershare Investor Services Limited, Level 2, 159 Hurstmere Road, Takapuna, Private Bag 92119, Auckland 1142 by no later than 10.00am (New Zealand time) on Wednesday 18 October 2017. If, in appointing your proxy, you do not name a person to be your proxy (either online or on the accompanying form), or your named proxy does not attend the Annual Meeting, the Chairman of the Annual Meeting will be your proxy and may only vote in accordance with your express direction.

You may appoint the Chairman of the Annual Meeting as your proxy. If you appoint the Chairman as proxy and have marked the 'proxy discretion' box in relation to any of resolutions 1 to 6, the Chairman will vote for that resolution.

Please note that your proxy will not be able to vote at the Annual Meeting unless you have provided a voting direction or discretion.



**JO WONG**

COMPANY SECRETARY

Auckland, New Zealand

18 September 2017



# LETTER FROM THE CHAIRMAN

## DEAR SHAREHOLDER AND/OR BONDHOLDER

I am pleased to invite you to the 2017 Annual Meeting of SKYCITY Entertainment Group Limited.

Shareholders and bondholders attending the Annual Meeting may park free of charge in the SKYCITY Auckland Main Car Park. Please take a ticket on entry into our car park and we will replace your ticket with a prepaid one at the Annual Meeting.

SKYCITY's Chief Executive Officer, Graeme Stephens, and I will summarise SKYCITY's performance during the financial year ended 30 June 2017 and provide an update on current trading. Shareholders and bondholders will then be invited to ask questions relating to the operations and management of the business before we move to the resolutions as set out in the agenda.

Agenda items for the Annual Meeting relate to the election and re-election of directors and authorisation for directors to fix the fees and expenses of the external auditor. Jennifer Owen, Murray Jordan and Rob Campbell are standing for election, and Sue Suckling and Brent Harman are standing for re-election, as directors at the Annual Meeting. The board has determined that each of them is independent and eligible for election and unanimously endorses their election and re-election. Brief biographical notes for each of these directors are included in the accompanying Explanatory Notes. The board recommends shareholders vote in favour of all resolutions.

Shareholders and bondholders are invited to submit questions prior to the Annual Meeting by post (PO Box 6443, Wellesley Street, Auckland) or by email ([sceginfo@skycity.co.nz](mailto:sceginfo@skycity.co.nz)). We will aggregate the main themes of the questions received by 5.00pm (New Zealand time) on Friday 13 October 2017 and respond to them at the Annual Meeting. This means that not every question will be answered individually and some questions may be covered in the Chief Executive Officer's address or my address.

Voting at the Annual Meeting will be, as has been the practice in the past, by way of poll.

For those shareholders attending the Annual Meeting, please bring the combined attendance card, proxy form and voting paper with you to assist with your registration and for voting purposes. Bondholders who are not also shareholders have not been sent this document as only shareholders (or the proxies or corporative representatives of shareholders) are entitled to vote on the resolutions which are included on the agenda for the Annual Meeting, but are nonetheless invited to attend the Annual Meeting.

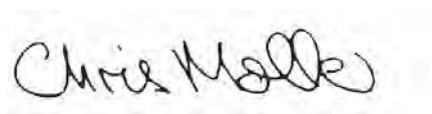
Shareholders who wish to vote by appointing a proxy to vote on their behalf may direct their proxy to vote for or against a resolution, to abstain from voting or to exercise their discretion as to how to vote.

Shareholders not intending to attend the Annual Meeting are requested to appoint their proxy online or complete and lodge the form accompanying this Notice of Meeting (stating their voting instructions) and return it so that it is received by Computershare Investor Services Limited by no later than 10.00am (New Zealand time) on Wednesday 18 October 2017, being 48 hours prior to the Annual Meeting.

Copies of the presentations made at the Annual Meeting and the results of voting will be posted on the company's website following the conclusion of the Annual Meeting and finalisation of the voting results.

The SKYCITY board and management look forward to seeing you at the Annual Meeting.

Yours faithfully



**CHRIS MOLLER**  
CHAIRMAN

# EXPLANATORY NOTES



## AGENDA ITEM 1 ELECTION OF JENNIFER OWEN

Jennifer Owen, having been appointed to the board by directors on 5 December 2016, retires at the Annual Meeting and offers herself for election in accordance with NZX Main Board Listing Rule 3.3.6.

Jennifer is a Principal of Owen Gaming Research, an independent research firm specialising in the gaming and wagering markets. She has more than 30 years' experience in the areas of accountancy, audit, finance, treasury and equities research.

Jennifer has specific specialist knowledge of the New Zealand and Australian gaming and entertainment sectors through her roles as Director of Equities Research at Citigroup Global Markets, with a specialist focus on the Australasian gaming sector, and as Equities Research Analyst at Macquarie Group focussing on the tourism/leisure sector. She has been engaged in research, analysis, and more recently, consulting in the sector since 1996, and has a wide network within the gaming industry and a strong understanding of industry and investor issues. Her previous governance roles include serving on the board of Racing NSW and the Investment Committee of the Salvation Army.

Jennifer holds a Bachelor of Business from the Queensland Institute of Technology, a Masters in Business Administration from the University of Queensland, is a graduate of the Australian Institute of Company Directors' Diploma course and is a member of Chartered Accountants Australia and New Zealand.

The board considers Jennifer to be an independent director and unanimously recommends that shareholders vote in favour of her election.



## AGENDA ITEM 2

### ELECTION OF MURRAY JORDAN

Murray Jordan, having been appointed to the board by directors on 5 December 2016, retires at the Annual Meeting and offers himself for election in accordance with NZX Main Board Listing Rule 3.3.6.

Murray is currently a director of Chorus Limited and Metcash Limited, an ASX listed wholesale distributor specialising in food, grocery and hardware based in Australia, a director of Stevenson Group Limited, a family owned New Zealand business specialising in building products and quarrying, and a trustee of the Starship Foundation. Prior to embarking on a governance career in 2015, he held various senior management roles at Foodstuffs Limited from 2004 to 2015, including Managing Director of Foodstuffs North Island and Managing Director and General Manager Retail, Sales and Performance of Foodstuffs Auckland Limited. In 2013, he led the merger of the Auckland and Wellington businesses of Foodstuffs to create what is now known as Foodstuffs North Island and established and oversaw the integration program.

His early career was in the property sector, including as General Manager of Telecom NZ's property business and General Manager of AMP Capital Investors NZ Limited's property portfolio. Murray has a Masters degree in Property Administration from the University of Auckland.

The board considers Murray to be an independent director and unanimously recommends that shareholders vote in favour of his election.





### AGENDA ITEM 3 ELECTION OF ROB CAMPBELL

Rob Campbell, having been appointed to the board by directors on 25 June 2017, retires at the Annual Meeting and offers himself for election in accordance with NZX Main Board Listing Rule 3.3.6.

Rob is currently the Chair of Summerset Group Holdings Limited, Tourism Holdings Limited and WEL Networks Limited and a director of Precinct Properties New Zealand Limited. Rob has over 30 years' experience in capital markets and is a director of or advisor to a range of investment fund and private equity groups in New Zealand, Australia, Hong Kong and the United States of America.

Rob holds a Bachelor of Arts with First Class Honours in Economic History and Political Science and a Masters of Philosophy in Economics.

Subject to his election at the Annual Meeting, Rob will succeed Chris Moller as Chairman of the SKYCITY board from

1 January 2018 following Chris' retirement from the board on 31 December 2017 and, at the invitation of the SKYCITY board, holds the position of Chairman-elect until such time.

The SKYCITY board unanimously decided to invite Rob to be its Chairman-elect and, upon Chris' retirement, Chairman as Rob has an excellent reputation and track record of management and governance of complex companies. Rob brings considerable diversity to the SKYCITY board in terms of his background and thinking – an economist by training, Rob's career includes academic, trade unionist and consulting roles.

Rob recognises that the role of Chairman of the SKYCITY board is demanding and requires a significant time commitment, including attending, participating actively in and contributing to the scheduled and other meetings of the SKYCITY board and its sub-committees. Whilst Rob is also currently a director of a number of companies, including most notably as the Chairman of NZX listed companies Summerset Group Holdings Limited and Tourism Holdings Limited and as a director of NZX listed company Precinct Properties New Zealand Limited, Rob believes that he has adequate time to commit to carrying out his director responsibilities as Chairman of the SKYCITY board and to be available for the scheduled and other meetings of the SKYCITY board and its sub-committees as required. He does not believe that his other board positions will hinder his effective performance as the Chairman of the SKYCITY board given the significantly lesser scale and complexity of those other companies. However, to ensure that his other board positions do not, in fact, hinder his effective performance as the Chairman of the SKYCITY board, Rob has committed to reviewing his directorships with the intention of reducing his other board commitments over the medium term.

The board considers Rob to be an independent director and unanimously recommends that shareholders vote in favour of his election.



## AGENDA ITEM 4

### RE-ELECTION OF SUE SUCKLING

Sue Suckling was appointed to the SKYCITY board in May 2011. She retires by rotation at the Annual Meeting and offers herself for re-election in accordance with NZX Main Board Listing Rule 3.3.11.

Sue Suckling is an independent director and consultant with over 25 years in commercial corporate governance. She is recognised for her leadership in the technology innovation space and her deep governance experience.

Sue is currently the Chair of the New Zealand Qualifications Authority, Callaghan Innovation Research Limited, Jacobsen Holdings Limited, the Lincoln Hub Establishment Board, ECL Group Limited and Jade Software Corporation Limited. Previous governance roles include chairing NIWA, AgriQuality Limited, and as a director of Restaurant Brands Limited, Westpac Investments Limited and the New Zealand Dairy Board. She holds an OBE for her contribution to New Zealand business. Sue is an inaugural Fellow of the New Zealand Institute of Directors and a Companion of the Royal Society of New Zealand.

The board considers Sue to be an independent director and unanimously recommends that shareholders vote in favour of her re-election.



## AGENDA ITEM 5

### RE-ELECTION OF BRENT HARMAN

Brent Harman was appointed to the SKYCITY board in December 2008. He retires by rotation at the Annual Meeting and offers himself for re-election in accordance with NZX Main Board Listing Rule 3.3.11.

Brent has chaired SKYCITY's Remuneration and Human Resources Committee since 2010 and, in that position, handled the global search to identify and appoint the new SKYCITY Chief Executive Officer, Graeme Stephens.

Brent's governance experience spans more than 25 years and includes executive directorships of two London-based FTSE-listed companies and directorships of a number of listed and unlisted New Zealand and Australian companies. His previous career in management in New Zealand included developing and launching the Newstalk radio format as General Manager of Newstalk ZB and, following that, as Chief Executive Officer of TVNZ. Prior to being appointed to management positions, he was a political journalist and then chief reporter for Radio New Zealand.

Brent's career has given him experience and insight in all areas of management and governance. Upon Chris Moller's retirement in December this year, Brent becomes the longest serving director on the SKYCITY board and his institutional knowledge will provide a critical balance in the decision-making process as the refreshed SKYCITY board and new Chief Executive Officer settle in.

The board considers Brent to be an independent director and unanimously recommends that shareholders vote in favour of his re-election.

## AGENDA ITEM 6

### REMUNERATION OF AUDITOR

Earlier this year, the company undertook a tender for its external audit services. Following the completion of a competitive process, PricewaterhouseCoopers was re-appointed as the company's auditor. Section 207T of the Companies Act 1993 provides that a company's auditor is automatically re-appointed at an annual meeting of shareholders of the company unless there is a resolution or other reason for the auditor not to be re-appointed.

Section 207S of the Companies Act 1993 provides that the fees and expenses of PricewaterhouseCoopers as auditor are to be fixed in such a manner as the company determines at the annual meeting. The board proposes that, consistent with commercial practice, the auditor's fees should be fixed by the directors.

Authority for the directors to fix the fees and expenses of the auditor is a resolution at each annual meeting of shareholders of the company.





## LODGE YOUR PROXY



**ONLINE**  
www.investorvote.co.nz



**BY MAIL**  
Computershare Investor Services Limited  
Private Bag 92119  
Auckland 1142  
New Zealand



**BY FAX**  
+64 9 488 8787



+64 9 488 8777



corporateactions@computershare.co.nz

## FOR ALL ENQUIRIES CONTACT

## PROXY/VOTING FORM FOR THE 2017 ANNUAL MEETING



**www.investorvote.co.nz**

Lodge your proxy online - 24 hours a day, 7 days a week.

**Smartphone**

Scan the QR code.

### YOUR SECURE ACCESS INFORMATION

**Control Number:**

**CSN/Securityholder Number:**

**Please note:** You will need your CSN/Securityholder Number and postcode (or country of residence if you reside outside of New Zealand) to securely access InvestorVote and appoint your proxy online.



**For your proxy appointment to be effective, it must be received by 10.00am (New Zealand time) on Wednesday 18 October 2017.**

### Attending the Meeting

If you wish to attend the meeting and vote in person, bring this form (which includes your attendance slip and ballot paper) with you to the meeting.

A corporation may appoint a person to attend the meeting as its representative in the same manner in which it can appoint a proxy.

### Appointment of Proxy

If you do not plan to attend the meeting, you can appoint a proxy to attend the meeting and vote on your behalf. A proxy need not be a SKYCITY shareholder. You can appoint a proxy online at www.investorvote.co.nz or complete the form overleaf and forward it to Computershare Investor Services Limited at the contact details above. If, in appointing your proxy, you do not name a person to be your proxy (either online or on this form), or your named proxy does not attend the meeting, the Chairperson of the meeting will be your proxy and may only vote in accordance with your express direction.

If you are returning this form by post within New Zealand, you can use the reply paid envelope enclosed with this form. Proxies must be received by Computershare Investor Services Limited no later than 10.00am (New Zealand time) on Wednesday 18 October 2017.

The Chairperson of the meeting is willing to act as proxy for any securityholder who wishes to appoint him/her for that purpose - simply insert 'the Chairperson' in 'Step 1' of this form overleaf.

Direct your proxy how to vote by marking the 'for', 'against' or 'abstain' box beside each resolution OR marking the 'proxy discretion' box. You can direct your proxy in respect of one or more resolutions and give your proxy discretion in respect of other resolutions. Note that:

- if your proxy is excluded from voting on a resolution for any reason and you mark the 'proxy discretion' box, they will not be able to vote on that resolution on your behalf, however they may vote if you give them a voting direction;

- if you do not mark any box for a resolution, then the direction to your proxy is to abstain from voting on that resolution; and
- if you mark more than one box for a resolution, your vote will be invalid on that resolution.

If you appoint the Chairperson as proxy and have marked the 'proxy discretion' box in relation to any of resolutions 1 to 6, the Chairperson will vote for that resolution.

### Signing Instructions if you are Completing this Form

#### Individual

Where the shareholding is in one name, the securityholder must sign where provided overleaf.

#### Joint Holding

Where the shareholding is in more than one name, all of the securityholders must sign where provided overleaf.

#### Power of Attorney

If this form is being signed under a power of attorney, a copy of the power of attorney (unless already provided to SKYCITY) and a signed certificate of non-revocation of the power of attorney must accompany this form.

#### Companies

A duly authorised officer or attorney of the company must sign this form. Persons who sign on behalf of a company must be acting with that company's express or implied authority.

#### Comments & Questions

If you have any comments or questions for SKYCITY, please write them on a separate sheet of paper and return it with this form.

## PROXY/CORPORATE REPRESENTATIVE FORM

### STEP 1 APPOINT A PROXY TO VOTE ON YOUR BEHALF

The Chairperson of the meeting is willing to act as proxy for any securityholder who wishes to appoint him/her for that purpose. If you wish, you can appoint the Chairperson as your proxy by inserting 'the Chairperson' below.

I/We, being a shareholder/s of SKYCITY Entertainment Group Limited,

hereby appoint \_\_\_\_\_ of \_\_\_\_\_

or failing him/her \_\_\_\_\_ of \_\_\_\_\_

as my/our proxy to attend and vote for me/us on my/our behalf in accordance with the following directions at the Annual Meeting of SKYCITY Entertainment Group Limited to be held in the SKYCITY Theatre, Level 3, SKYCITY Auckland, corner of Wellesley and Hobson Streets, Auckland, on Friday 20 October 2017 at 10.00am (New Zealand time) and at any adjournment of that meeting.

### STEP 2 ITEMS OF BUSINESS - VOTING INSTRUCTIONS/BALLOT PAPER

Please note: If you mark the 'abstain' box for any resolution, you are directing your proxy NOT to vote on your behalf on that resolution and your vote will not be counted when calculating the required majority for that resolution.

Ordinary Business		For	Against	Proxy Discretion	Abstain
Item 1	To elect Jennifer Owen as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 2	To elect Murray Jordan as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 3	To elect Rob Campbell as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 4	To re-elect Sue Suckling as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 5	To re-elect Brent Harman as a director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Item 6	To authorise the directors to fix the auditor's remuneration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### SIGN SIGNATURE OF SECURITYHOLDER(S) This section must be completed.

Securityholder 1

Securityholder 2

Securityholder 3

Contact Name \_\_\_\_\_ Contact Daytime Telephone \_\_\_\_\_ Date \_\_\_\_\_

### ATTENDANCE SLIP



Annual Meeting of SKYCITY Entertainment Group Limited to be held in the SKYCITY Theatre, Level 3, SKYCITY Auckland, corner of Wellesley and Hobson Streets, Auckland, on Friday 20 October 2017 at 10.00am (New Zealand time).



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**From:** SKYCTY Entertainment Group Limited  
**To:**  
**Subject:** SKYCITY Entertainment Group Limited - Annual Meeting 20 October 2017



CSN/Securityholder Number

Dear Shareholder

### **Annual Meeting**

We are pleased to invite shareholders to attend the 2017 Annual Meeting of SKYCITY Entertainment Group Limited to be held on Friday 20 October 2017 commencing at 10.00am (New Zealand time) in the SKYCITY Theatre, Level 3, SKYCITY Auckland, Corner of Wellesley and Hobson Streets, Auckland, New Zealand.

### **Notice of Annual Meeting**

The Notice of Annual Meeting can be viewed [here](#).

### **Attending the Annual Meeting**

If you wish to attend the Annual Meeting and vote in person, please bring your CSN/Securityholder number with you to the Annual Meeting and visit the Registration Desk. You will be issued with a voting paper on registration.

### **Appointing a Proxy Online**

If you do not plan to attend the Annual Meeting, you can appoint a proxy to attend the Annual Meeting and vote on your behalf by following the instructions below:

1. Visit InvestorVote by clicking [here](#).  
Alternatively, copy and paste the following address into your web browser:  
[https://www.investorvote.com.au/Login?cn=9723&p=\[\[\[/field /id="purl"\]\]\]&regsystemcode=RMNZ](https://www.investorvote.com.au/Login?cn=9723&p=[[[/field /id=)  
Note: The address will not work if you paste it into a search engine (such as Google).
2. Enter in your postcode (if in New Zealand) or Country of Residence (if outside New Zealand) and click the 'LOGIN' button.
3. Follow the prompts to lodge your proxy online.

For your proxy appointment to be effective, it must be received by 10.00am (New Zealand time) on Wednesday 18 October 2017.

If you have any queries regarding the information above, please contact Computershare Investor Services Limited by phone on 09 488 8777 (Monday to Friday from 8.30am - 5.00pm) or [email](#).

### **SKYCITY Entertainment Group Limited**

You are receiving this email because you have signed up for electronic securityholder communications. You can unsubscribe to email notifications at any time by logging into Investor Centre [www.investorcentre.com/nz](http://www.investorcentre.com/nz). Select 'My profile' and click on the 'update' button on the communication preferences tile.



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**From:** SKYCITY Entertainment Group Limited  
**To:**  
**Subject:** SKYCITY Entertainment Group Limited - Annual Meeting 20 October 2017



Dear Bondholder

### **Annual Meeting**

We are pleased to invite bondholders to attend the 2017 Annual Meeting of SKYCITY Entertainment Group Limited to be held on Friday 20 October 2017 commencing at 10.00am (New Zealand time) in the SKYCITY Theatre, Level 3, SKYCITY Auckland, Corner of Wellesley and Hobson Streets, Auckland, New Zealand.

You are welcome to attend the Annual Meeting. However, please note that only shareholders (or the proxies or corporate representatives of shareholders) are entitled to vote on the resolutions at the Annual Meeting.

### **Notice of Annual Meeting**

The Notice of Annual Meeting can be viewed [here](#).

If you have any queries regarding the information above, please contact Computershare Investor Services Limited by phone on 09 488 8777 (Monday to Friday from 8.30am - 5.00pm) or [email](#).

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