

ASX Announcement

23.10.17

Investa Office Fund (ASX:IOF)

Notice of Unitholders' Meeting

Investa Office Fund today releases its Notice of Unitholders' Meeting and Explanatory Memorandum for the IOF Annual Unitholder Meeting. The IOF Annual Unitholder Meeting will be held at 10am (Sydney time) on Thursday, 23 November 2017 at the Sofitel Sydney Wentworth, 61–101 Phillip Street, Sydney NSW 2000. The Notice of Unitholders' Meeting and Explanatory Memorandum will be sent to Unitholders in the coming days.

End

About Investa Office Fund

Investa Office Fund (ASX code: IOF) is an externally managed Australian listed real estate investment trust, included in the S&P/ASX 100 index. IOF is governed by the Independent Board of Investa Listed Funds Management Limited as responsible entity, and managed by Investa – one of Australia's largest and most highly regarded office managers. IOF has total assets under management of \$3.8 billion, with 20 investment grade office buildings in core CBD markets across Australia. The Fund receives rental income from more than 400 tenants, including government agencies and blue chip organisations. IOF's strategy is to deliver attractive risk-adjusted returns investing in high quality Australian office buildings, leveraging Investa's fully integrated specialist property sector capabilities to outperform.

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Investa Office Fund

**Notice of Unitholders'
Meeting and Explanatory
Memorandum**

For a meeting to be held on
Thursday, 23 November 2017

**Investa Office Fund
comprising
Armstrong Jones Office Fund
(ARSN 090 242 229)
and
Prime Credit Property Trust
(ARSN 089 849 196)**

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**Investa Office Fund
comprising
Armstrong Jones Office Fund
(ARSN 090 242 229)
and
Prime Credit Property Trust
(ARSN 089 849 196)**

**Investa Office Fund
Notice of Unitholders' Meeting and
Explanatory Memorandum**

**To be held at 10am (Sydney time) on Thursday,
23 November 2017 at the Sofitel Sydney Wentworth,
61–101 Phillip Street, Sydney NSW 2000.**

The Directors of Investa Listed Funds Management Limited (other than Gai McGrath whose appointment is being voted on) unanimously recommend that Unitholders vote in favour of the Resolution.

This is an important document and requires your immediate attention. You should read this document in its entirety before deciding whether to vote in favour of the resolution set out in the Notice of Meeting. The information provided in this Notice of Meeting (including the Explanatory Memorandum) does not constitute financial product advice. If you have any questions regarding the matters set out in this Notice of Meeting or the Explanatory Memorandum, you should consult your investment, tax, legal or other professional adviser.

You may call the Unitholder information line on +61 1300 851 394 if you have any questions.

Chairman's Letter

23 October 2017

Dear Unitholder,

Investa Office Fund (ASX: IOF) – Notice of Unitholders' Meeting

On behalf of the Board of Directors of Investa Listed Funds Management Limited, I am pleased to invite you to attend a Unitholders' Meeting of Investa Office Fund (**IOF** or **the Fund**) comprising the stapled entities Armstrong Jones Office Fund (**AJO**) and Prime Credit Property Trust (**PCP**).

The meeting will be held at 10am (Sydney time) on Thursday, 23 November 2017 at the Sofitel Sydney Wentworth, 61–101 Phillip Street, Sydney NSW 2000.

The purpose of the meeting is to present to Unitholders the results and activities of the Fund for the financial year ended 30 June 2017, including an update on activities post 30 June 2017 and to consider the appointment of Gai McGrath as an Independent Director of Investa Listed Funds Management Limited (ACN 149 175 655) (**Responsible Entity**), the responsible entity of AJO and PCP.

The appointment of Gai McGrath follows the completion of a search process by global search and leadership advisory firm Russell Reynolds Associates as announced earlier this year.

Details of the resolution are provided in the Notice of Meeting and Explanatory Memorandum included in this document. The Notice of Meeting and Explanatory Memorandum contain important information, including details of the experience and qualifications of Gai McGrath who is standing for appointment. Also included with the Notice of Meeting is information on where to access the Online Annual Reporting Suite.

Please read this document carefully in its entirety before making your decision and voting (whether in person, by corporate representative or by proxy) at the Unitholders' Meeting.

Chairman's Letter

YOUR VOTE IS IMPORTANT

The Directors of the Responsible Entity (other than Gai McGrath whose appointment is being voted on) unanimously recommend that you vote in favour of the Resolution.

If you are planning to attend the meeting, please RSVP before the close of business on Thursday, 16 November 2017 to assist with planning and catering and to ensure that there is no unnecessary expense to the Fund. You can RSVP by completing and returning the form enclosed with this notice, or by emailing **investa@linkmarketservices.com.au**.

If you are not attending the meeting, you may appoint one or two proxies to attend and vote for you. The proxy form, which accompanies this Notice of Meeting, includes instructions on how to vote and appoint a proxy.

The Board of the Responsible Entity encourages feedback from Unitholders on any aspect of the Fund and its business. As such, we invite you to send through your comments or questions by emailing **investa@linkmarketservices.com.au** or by using the form enclosed with this notice, which can be returned in the reply paid envelope provided.

If you have any questions in relation to this Notice of Meeting, you may call the Unitholder information line on +61 1300 851 394.

We look forward to seeing you on Thursday, 23 November 2017.

Yours sincerely,



Richard Longes
Chairman
Investa Listed Funds Management Limited

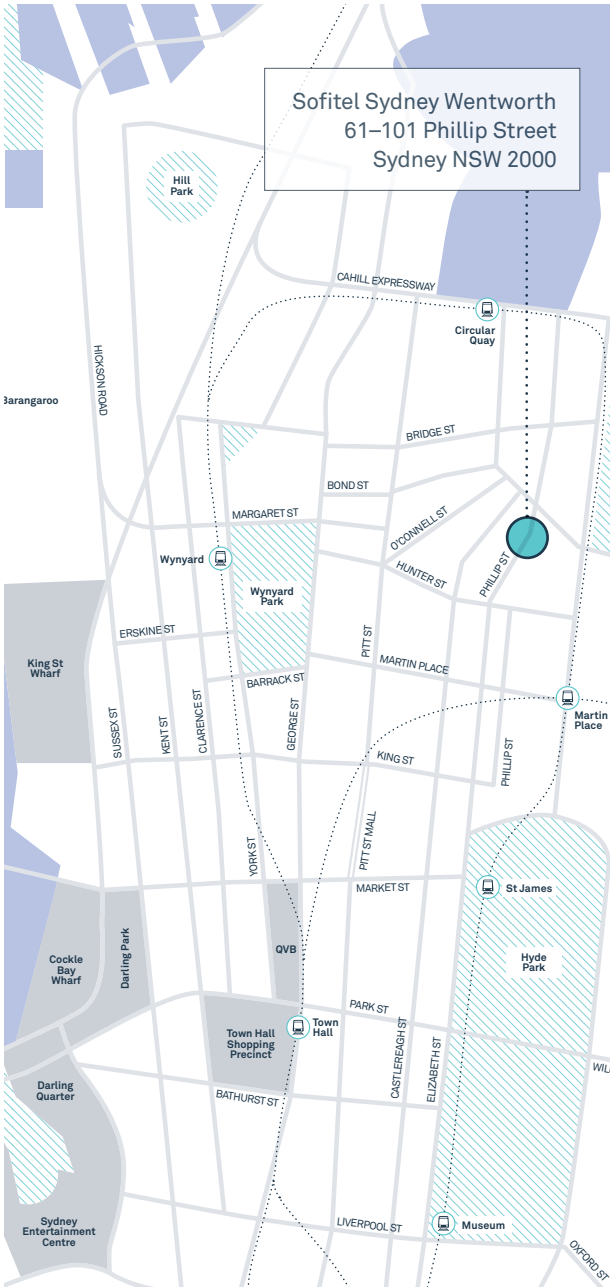
Notice of Meeting

Investa Office Fund
comprising
Armstrong Jones Office Fund
(ARSN 090 242 229)
and
Prime Credit Property Trust
(ARSN 089 849 196)

Investa Listed Funds Management Limited (ACN 149 175 655) (**the Responsible Entity**) as Responsible Entity of Armstrong Jones Office Fund (ARSN 090 242 229) (**AJO**) and Prime Credit Property Trust (ARSN 089 849 196) (**PCP**) hereby gives notice that a meeting of the Unitholders of AJO and PCP will be held as follows:

| | |
|--------------|--|
| Time | 10am (Sydney time) |
| Date | Thursday, 23 November 2017 |
| Place | Sofitel Sydney Wentworth 61–101 Phillip Street Sydney NSW 2000 |

Notice of Meeting



Notice of Meeting

Business of the Meeting

Capitalised terms used but not defined in this Notice of Meeting have the meanings given in the Explanatory Memorandum accompanying, and forming part of, this Notice of Meeting.

The formal business of the Meeting will consist of the following:

FY17 Unitholder Presentation:

To present the results and activities of the Fund for the financial year ended 30 June 2017, including an update on activities post 30 June 2017.

Resolution:

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

“That the appointment of Gai McGrath as a Director of Investa Listed Funds Management Limited for a 3 year term following the date of this Meeting be approved”.

The Resolution should be read in conjunction with the Explanatory Memorandum which sets out an explanation of the reasons for the Resolution.

Notice of Meeting

Entitlement to vote:

Unitholders registered as holders of Units in each of Armstrong Jones Office Fund and Prime Credit Property Trust as at 7pm (Sydney time) on Tuesday, 21 November 2017 will be entitled to attend and vote at the Meeting.

Accordingly, transfers of Units registered after that time will be disregarded in determining entitlements to attend and vote at the Meeting.

Voting procedure

The vote on the Resolution will be decided on a show of hands or a poll as determined by the Chairman subject to any requirements of the Corporations Act and the trust constitutions of AJO and PCP.

For a resolution determined by a show of hands, each Unitholder present in person or by proxy has one vote.

For a resolution determined by poll, each Unitholder present in person or by proxy has one vote for every dollar of the total interest they have in IOF. The value of a Unitholder's total interest in IOF will be calculated by reference to the closing price of Units on the ASX on Wednesday, 22 November 2017.

Majority required:

The Resolution is an ordinary resolution and will be passed if more than 50% of the votes cast by Unitholders present or by proxy, and entitled to vote on the Resolution, are cast in favour of the Resolution.

Quorum:

The quorum necessary for this meeting is two Unitholders present in person or by proxy. If a quorum is not present within 30 minutes after the scheduled time for the Meeting, the Meeting will be adjourned as the Chairman directs.

Joint holders:

If your Units are jointly held and more than one Unitholder votes in respect of jointly held Units, only the vote of the Unitholder whose name appears first in the register will be counted.

Notice of Meeting

Voting restrictions:

The Responsible Entity and its associates are not entitled to vote their interest on a resolution if they have an interest in the resolution other than as a member.

Proxies:

1. Each Unitholder entitled to attend and vote has a right to appoint a proxy, and you may appoint the Chairman of the Meeting as your proxy.
2. If a Unitholder appoints two proxies, the Unitholder may specify the proportion or number of votes each proxy holder is entitled to exercise. Where two proxies are appointed and the appointment does not specify the proportion or number of the Unitholder's votes, each proxy may exercise half of the votes.
3. A proxy need not be a Unitholder.
4. The Proxy Form, which accompanies this Notice of Meeting, includes instructions on how to vote and appoint a proxy.
5. The Chairman intends to vote all undirected proxies in favour of the Resolution.

To ensure that all Unitholders can exercise their right to vote on the Resolution, a Proxy Form is enclosed together with a reply paid envelope.

In order to be valid, Proxy Forms should be completed and received no later than 10am Sydney time on Tuesday, 21 November 2017. The Proxy Form can be lodged using the reply paid envelope or:

- > Online at www.linkmarketservices.com.au in accordance with the Proxy Form; or
- > By mailing or faxing to:
Investa Office Fund
C/- Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235
Fax: +61 2 9287 0309

Notice of Meeting

Power of Attorney: To sign the Proxy Form under power of attorney, you must lodge the power of attorney with IOF's registry, Link Market Services Limited. If you have not previously lodged this document for notation, please attach a certified photocopy of the power of attorney to your Proxy Form when you return it.

Companies: Where the company has a sole director who is also the sole company secretary, the Proxy Form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act) does not have a company secretary, a sole director can also sign alone. Otherwise the Proxy Form must be signed by a director with either another director or a company secretary. Please indicate the office held by signing in the appropriate place.

Corporate Representatives:

If a representative of the corporation is to attend the Meeting, the appropriate Certificate of Appointment of Corporate Representative should be produced prior to admission to the Meeting. A form of the certificate may be obtained from IOF's registry, Link Market Services Limited. If such evidence is not received, then the representative will not be permitted to act as a representative at the Meeting.

Online Annual Reporting Suite:

A copy of the Annual Report and Property Portfolio for the financial year ended 30 June 2017 is accessible electronically via the website at www.investa.com.au/funds/iof/performance/reports-presentations.

By order of the Board of Investa Listed Funds Management Limited as responsible entity of each of Armstrong Jones Office Fund and Prime Credit Property Trust.



Andrew Murray
Company Secretary
Investa Listed Funds Management Limited

23 October 2017

Frequently Asked Questions

What is the Resolution about?

Further information

Unitholders are asked to pass a resolution to enable the appointment of Gai McGrath as Director of the Responsible Entity for a 3 year term.

Notice of Meeting

What is the purpose of the Resolution?

Further information

The purpose of the vote is to give Unitholders input into the composition of the Board of the Responsible Entity.

Explanatory Memorandum section 1.1

What do the Directors recommend?

Further information

The Directors (other than Gai McGrath whose appointment is being voted on) unanimously recommend that you vote in favour of the Resolution.

Explanatory Memorandum section 2.1

Why are the Directors recommending that I vote in favour of the Resolution?

Further information

The Directors (other than Gai McGrath whose appointment is being voted on) are recommending that you vote in favour of the Resolution for the reasons set out in the Explanatory Memorandum.

Explanatory Memorandum section 2.1

What do I need to do?

Carefully read this document and consider the Resolution then vote on the Resolution in the required manner.

When and where will the Meeting be held?

Further information

The Meeting is to be held at 10am (Sydney time) on Thursday, 23 November 2017 at the Sofitel Sydney Wentworth, 61–101 Phillip Street, Sydney NSW 2000.

Notice of Meeting and Proxy Form

If unable to attend the Meeting, details for proxy voting are set out in this Notice of Meeting and Proxy Form.

Frequently Asked Questions

How do I vote?

Further information

To vote on the Resolution, you must either attend the Meeting and vote in person or vote by proxy using the Proxy Form attached.

Notice of Meeting

Is it compulsory to vote?

Further information

No, although your vote is important and you are encouraged to exercise your right to vote.

Notice of Meeting

What is the required majority for the Resolution to be approved?

Further information

The Resolution requires the approval of more than 50% of votes cast by Unitholders present or by proxy and entitled to vote.

Notice of Meeting

Who is and who is not entitled to vote?

Further information

Unitholders registered as holders of Units as at 7pm (Sydney time) on Tuesday, 21 November 2017 will be entitled to attend and vote at the Meeting unless they are an associate of the Responsible Entity and have an interest in the resolution other than as a member.

Notice of Meeting

When will the results of the Meeting be known?

The results of the Meeting will be available shortly after the conclusion of the Meeting on Thursday, 23 November 2017 and will be announced to the ASX and made available as soon as possible at www.investa.com.au/funds/iof/asx-announcements.

Explanatory Memorandum

This Explanatory Memorandum is intended to provide Unitholders with information about the proposed resolution contained in the accompanying Notice of Meeting. You are encouraged to read this Explanatory Memorandum in full before making any decision in relation to the Resolution.

Please refer to the Glossary for the meaning of any capitalised terms used in this Explanatory Memorandum.

1. Appointment of Independent Director

1.1 Background

Under a deed poll dated 10 June 2015 (**IOF Deed Poll**), IOM (which is the parent company of the Responsible Entity and the manager of IOF) has agreed to provide Unitholders with the opportunity to approve the appointment of Independent Directors to the Board of the Responsible Entity. The IOF Deed Poll requires IOM to ensure that:

- the Board will consist of a majority of Independent Directors and the chairman will be an Independent Director;
- the appointment of an Independent Director is subject to the approval of Unitholders at the next general meeting, which must not be more than 12 months after that appointment; and
- each Independent Director of the Responsible Entity will have a term that expires at the conclusion of the general meeting of Unitholders held in the 3rd year after the year in which they were appointed or their re-appointment is approved, unless further 3 year terms are approved by an ordinary resolution of Unitholders.

It has been announced that Gai McGrath has been appointed as an additional Independent Director to the Board of the Responsible Entity. In accordance with the IOF Deed Poll, the appointment is submitted for Unitholder approval.

Explanatory Memorandum

1.2 Profile of Gai McGrath

Gai McGrath is a director of Genworth Mortgage Insurance Australia, IMB Bank, Landcom and Toyota Finance Australia. Gai McGrath is a member of the Library Council of the State Library of New South Wales, a trustee and member of the board of the Foundation of the State Library of New South Wales, Chair of the Advisory Board of Nexa Group and a member of the Advisory Committee of Humanitix. Gai McGrath's previous executive roles include General Manager of Westpac Bank's flagship retail business, General Manager Retail Banking of Westpac New Zealand, General Manager Customer Service and General Manager, Risk Solutions of BT Financial Group and General Counsel & Company Secretary of Perpetual Limited.

Gai McGrath has had a successful career as a senior executive in the financial services industry. She also brings to IOF experience and expertise in the Funds Management and Trust disciplines.

Explanatory Memorandum

2. Recommendations

2.1 Directors' Recommendation

The Directors of the Responsible Entity (other than Gai McGrath) unanimously recommend that you vote in favour of the Resolution and approve the appointment of Gai McGrath as an Independent Director of the Responsible Entity.

The Directors consider that the appointment brings additional experience, expertise and diversity to the Board consistent with the Board's commitment to enhancing value for Unitholders.

No reasons have been identified by the Directors of the Responsible Entity why Unitholders should vote against the Resolution.

2.2 Consequences if the Resolution is passed

If the Resolution is passed, Gai McGrath will be appointed as a Director of the Responsible Entity at the conclusion of a Meeting for a 3 year term.

2.3 Consequences if the Resolution is not passed

If the Resolution is not passed, Gai McGrath will not be appointed as a Director of the Responsible Entity.

The Responsible Entity will either leave the position vacant or appoint another person to be an Independent Director of the Responsible Entity in accordance with the requirements of its corporate governance framework and the Corporations Act (**Subsequent Appointment**).

Any Subsequent Appointment will be submitted for approval by Unitholders at the next general meeting, which will be held no more than 12 months after the Subsequent Appointment.

Glossary

| Term | Meaning |
|-------------------------------|--|
| AJO | Armstrong Jones Office Fund (ARSN 090 242 229) |
| ASX | As the context requires, ASX Limited (ACN 008 624 691), or the market operated by it |
| Board | The Board of Directors of the Responsible Entity |
| Chairman | The chairman of the Meeting |
| Corporations Act | Corporations Act 2001 (Cth) |
| Directors | The directors of the Responsible Entity |
| Explanatory Memorandum | The explanatory memorandum that accompanies and forms part of the Notice of Meeting |
| Independent Directors | External directors within the meaning of subsection 601JA(2) of the Corporations Act |
| IOF or the Fund | Investa Office Fund comprising AJO and PCP |
| IOM | Investa Office Management Pty Limited (ACN 161 354 016) |
| Meeting | The annual general meeting of the Fund to be held on 23 November 2017 |
| Notice of Meeting | This notice of meeting dated 23 October 2017 |
| PCP | Prime Credit Property Trust (ARSN 089 849 196) |

Glossary

| Term | Meaning |
|---------------------------|---|
| Proxy Form | The proxy form enclosed with this Notice of Meeting |
| Responsible Entity | Investa Listed Funds Management Limited (ACN 149 175 655; AFSL 401414) |
| Resolution | The resolution contained in the Notice of Meeting |
| Unit | A stapled security in IOF consisting of one unit in AJO stapled to one unit in PCP or a unit in AJO or PCP, as the context requires |
| Unitholders | Registered holders of stapled securities in IOF |





Contact Details

If you have questions about this Notice of Unitholders's Meeting, your unitholding, distribution statements or any change of details, you may call the Unitholder information line on **+61 1300 851 394**.

Should you have any questions regarding the Fund, please call Investor Relations on **+61 1300 130 231** or email **investorrelations@investa.com.au**

More information about the Fund can be accessed and downloaded at **www.investa.com.au/iof**

INVESTA LISTED FUNDS MANAGEMENT LIMITED

Level 6, Deutsche Bank Place
126 Phillip Street
Sydney NSW 2000

T +61 2 8226 9300

F +61 2 9844 9300

ACN 149 175 655 AFSL 401414

INVESTA OFFICE FUND

ARMSTRONG JONES OFFICE FUND ARSN 090 242 229

PRIME CREDIT PROPERTY TRUST ARSN 089 849 196

RESPONSIBLE ENTITY:

INVESTA LISTED FUNDS MANAGEMENT LIMITED

ACN 149 175 655 AFSL 401414

LODGE YOUR VOTE

ONLINE
www.linkmarketservices.com.au

BY MAIL
Investa Office Fund
C/- Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235 Australia

BY FAX
+61 2 9287 0309

BY HAND
Link Market Services Limited
1A Homebush Bay Drive, Rhodes NSW 2138; or
Level 12, 680 George Street, Sydney NSW 2000

ALL ENQUIRIES TO
Telephone: +61 1300 851 394



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PROXY FORM

I/We being a member(s) of Investa Office Fund and entitled to attend and vote hereby appoint:

APPOINT A PROXY

the Chairman of the Meeting (mark box)

OR if you are **NOT** appointing the Chairman of the Meeting as your proxy, please write the name of the person or body corporate you are appointing as your proxy

STEP 1

or failing the person or body corporate named, or if no person or body corporate is named, the Chairman of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Unitholders' Meeting of the Fund to be held at **10:00am (Sydney time) on Thursday, 23 November 2017 at the Sofitel Sydney Wentworth, 61-101 Phillip Street, Sydney NSW 2000** (the Meeting) and at any postponement or adjournment of the Meeting.

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business.

VOTING DIRECTIONS

Proxies will only be valid and accepted by the Fund if they are signed and received no later than 48 hours before the Meeting. Please read the voting instructions overleaf before marking any boxes with an

Resolution

For Against Abstain*

To appoint Gai McGrath as a Director

| | | |
|--------------------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|--------------------------|

STEP 2

i * If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

SIGNATURE OF UNITHOLDERS – THIS MUST BE COMPLETED

Unitholder 1 (Individual)

Joint Unitholder 2 (Individual)

Joint Unitholder 3 (Individual)

Sole Director and Sole Company Secretary

Director/Company Secretary (Delete one)

Director

This form should be signed by the unitholder. If a joint holding, either unitholder may sign. If signed by the unitholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the *Corporations Act 2001* (Cth).

STEP 3



HOW TO COMPLETE THIS UNITHOLDER PROXY FORM

YOUR NAME AND ADDRESS

This is your name and address as it appears on the Fund's unit register. If this information is incorrect, please make the correction on the form. Unitholders sponsored by a broker should advise their broker of any changes. **Please note: you cannot change ownership of your units using this form.**

APPOINTMENT OF PROXY

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairman of the Meeting as your proxy, please write the name of that individual or body corporate in Step 1. A proxy need not be a unitholder of the Fund.

DEFAULT TO CHAIRMAN OF THE MEETING

Any directed proxies that are not voted on a poll at the Meeting will default to the Chairman of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chairman of the Meeting will be voted according to the instructions set out in this Proxy Form.

VOTES ON ITEMS OF BUSINESS – PROXY APPOINTMENT

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your units will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of units you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the Fund's unit registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of units applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- return both forms together.

SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

Joint Holding: where the holding is in more than one name, either unitholder may sign.

Power of Attorney: to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

CORPORATE REPRESENTATIVES

If a representative of the corporation is to attend the Meeting the appropriate "Certificate of Appointment of Corporate Representative" should be produced prior to admission in accordance with the Notice of Meeting. A form of the certificate may be obtained from the Fund's unit registry or online at www.linkmarketservices.com.au.

LODGEMENT OF A PROXY FORM

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **10:00am (Sydney time) on Tuesday, 21 November 2017**, being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged using the reply paid envelope or:



ONLINE

www.linkmarketservices.com.au

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, unitholders will need their "Holder Identifier" (Securityholder Reference Number (SRN) or Holder Identification Number (HIN) as shown on the front of the Proxy Form).



BY MOBILE DEVICE

Our voting website is designed specifically for voting online. You can now lodge your proxy by scanning the QR code adjacent or enter the voting link www.linkmarketservices.com.au into your mobile device. Log in using the Holder Identifier and postcode for your unitholding.

QR Code



To scan the code you will need a QR code reader application which can be downloaded for free on your mobile device.



BY MAIL

Investa Office Fund
C/- Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235
Australia



BY FAX

+61 2 9287 0309



BY HAND

delivering it to Link Market Services Limited*
1A Homebush Bay Drive
Rhodes NSW 2138
or
Level 12
680 George Street
Sydney NSW 2000

* During business hours (Monday to Friday, 9:00am–5:00pm)

**IF YOU WOULD LIKE TO ATTEND AND VOTE AT THE UNITHOLDERS' MEETING, PLEASE BRING THIS FORM WITH YOU.
THIS WILL ASSIST IN REGISTERING YOUR ATTENDANCE.**

INVESTA OFFICE FUND

ARMSTRONG JONES OFFICE FUND ARSN 090 242 229
 PRIME CREDIT PROPERTY TRUST ARSN 089 849 196
 RESPONSIBLE ENTITY:
 INVESTA LISTED FUNDS MANAGEMENT LIMITED
 ACN 149 175 655 AFSL 401414

LODGE YOUR VOTE

ONLINE
www.linkmarketservices.com.au

BY MAIL
 Investa Office Fund
 C/- Link Market Services Limited
 Locked Bag A14
 Sydney South NSW 1235 Australia

BY FAX
 +61 2 9287 0309

BY HAND
 Link Market Services Limited
 1A Homebush Bay Drive, Rhodes NSW 2138

ALL ENQUIRIES TO
 Telephone: +61 1300 851 394

QUESTION & RSVP FORM



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Please use this form to submit any questions about Investa Office Fund ("the Fund") that you would like us to respond to at the Fund's 2017 Unitholders' Meeting. Your questions should relate to matters that are relevant to the business of the meeting, as outlined in the accompanying Notice of Meeting and Explanatory Memorandum. If your question is for the Fund's auditor it should be relevant to the content of the auditor's report, or the conduct of the audit of the financial report.

This form must be received by the Fund's Unit registrar, Link Market Services Limited, by **Thursday, 16 November 2017**.

Questions will be collated. During the course of the Annual Unitholder Meeting, the Chairman of the Meeting will endeavour to address as many of the more frequently raised Unitholder topics as possible and, where appropriate, will give a representative of the Fund's auditor, the opportunity to answer written questions submitted to the auditor. However, there may not be sufficient time available at the meeting to address all topics raised. Please note that individual responses will not be sent to Unitholders.

RSVP

Yes, I am able to attend the Investa Office Fund Unitholders' Meeting on **Thursday, 23 November 2017**. No, I am unable to attend

My question relates to *(please mark the most appropriate box)*

- | | | |
|---|--|---|
| <input type="checkbox"/> Performance or financial reports | <input type="checkbox"/> A resolution being put to the AGM | <input type="checkbox"/> General suggestion |
| <input type="checkbox"/> My question is for the auditor | <input type="checkbox"/> Sustainability/Environment | <input type="checkbox"/> Future direction |
| <input type="checkbox"/> Other | | |

QUESTION

- | | | |
|---|--|---|
| <input type="checkbox"/> Performance or financial reports | <input type="checkbox"/> A resolution being put to the AGM | <input type="checkbox"/> General suggestion |
| <input type="checkbox"/> My question is for the auditor | <input type="checkbox"/> Sustainability/Environment | <input type="checkbox"/> Future direction |
| <input type="checkbox"/> Other | | |

QUESTION
