





MR SAM SAMPLE FLAT 123 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

Dear Shareholder

## VITA GROUP ANNUAL GENERAL MEETING

On behalf of the Board of Directors, I invite you to attend Vita Group's Annual General Meeting to be held in the Vita Place Conference Room, Level 5, 77 Hudson Road, Albion, Queensland 4010 on Friday, 26 October 2018, commencing at 10.00am.

The attached Notice of Meeting sets out the business to be dealt with at the AGM.

If you plan to attend the meeting, please bring the enclosed proxy form with you to speed your registration for entry to the AGM. If you are unable to attend the meeting, I encourage you to exercise your vote through a proxy. Instructions on how to appoint a proxy are on the front of the proxy form. Proxy forms must be received by 10.00am (Brisbane time) on Wednesday, 24 October 2018 to be valid for the meeting.

I also encourage you to submit any questions you may have on matters of concern, or seeking clarification, prior to the meeting. A Shareholders' Questions Form is enclosed which may be completed and sent back to the Company. The process for submitting questions and receiving responses is set out on the Question Form and in the Notice of Meeting.

I hope to see you at the AGM.

Yours sincerely

**Dick Simpson** 

Chairman