## **Appendix 3B**

### New issue announcement, application for quotation of additional securities and agreement

Information or documents not available now must be given to ASX as soon as available. Information and documents given to ASX become ASX's property and may be made public.

Introduced 01/07/96 Origin: Appendix 5 Amended 01/07/98, 01/09/99, 01/07/00, 30/09/01, 11/03/02, 01/01/03, 24/10/05, 01/08/12, 04/03/13

Name of entity

APPEN LIMITED
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ABN

60 138 878 298

We (the entity) give ASX the following information.

#### Part 1 - All issues

You must complete the relevant sections (attach sheets if there is not enough space).

1 \*Class of \*securities issued or to be issued Fully paid ordinary shares (Shares)

- 2 Number of \*securities issued or to be issued (if known) or maximum number which may be issued
- 3 Principal terms of the \*securities (e.g. if options, exercise price and expiry date; if partly paid \*securities, the amount outstanding and due dates for payment; if \*convertible securities, the conversion price and dates for conversion)

123,903 Shares

The Shares are issued on the same terms as existing fully paid ordinary shares already guoted.

4	<ul> <li>Do the <sup>+</sup>securities rank equally in all respects from the <sup>+</sup>issue date with an existing <sup>+</sup>class of quoted <sup>+</sup>securities?</li> <li>If the additional <sup>+</sup>securities do not rank equally, please state: <ul> <li>the date from which they do</li> <li>the extent to which they do</li> <li>the extent to which they do not rank equally, (in the case of a trust, distribution) or interest payment</li> <li>the extent to which they do not rank equally, other than in relation to the next dividend, distribution or interest payment</li> </ul> </li> </ul>	The Shares will rank equally in all respects with existing quoted Appen Shares.
5	Issue price or consideration	\$5.66 per share
6	Purpose of the issue (If issued as consideration for the acquisition of assets, clearly identify those assets)	The shares were issued pursuant to the acquisition of Leapforce, Inc. and Raterlabs, Inc.
6a	Is the entity an <sup>+</sup> eligible entity that has obtained security holder approval under rule 7.1A? If Yes, complete sections 6b – 6h <i>in relation to the <sup>+</sup>securities the</i> <i>subject of this Appendix 3B</i> , and comply with section 6i	No
6b	The date the security holder resolution under rule 7.1A was passed	Not applicable
6c	Number of <sup>+</sup> securities issued without security holder approval under rule 7.1	123,903
6d	Number of <sup>+</sup> securities issued with security holder approval under rule 7.1A	Nil

<sup>+</sup> See chapter 19 for defined terms.

- Number of <sup>+</sup>securities issued with 6e Nil security holder approval under rule 7.3, or another specific security holder approval (specify date of meeting)
- Number of <sup>+</sup>securities issued 6f under an exception in rule 7.2
- If \*securities issued under rule 6g 7.1A, was issue price at least 75% of 15 day VWAP as calculated under rule 7.1A.3? Include the <sup>+</sup>issue date and both values. Include the source of the VWAP calculation.
- If \*securities were issued under 6h rule 7.1A for non-cash consideration, state date on which valuation of consideration was released to ASX Market Announcements
- 6i Calculate the entity's remaining issue capacity under rule 7.1 and rule 7.1A – complete Annexure 1 and release to ASX Market Announcements
- 7 <sup>+</sup>Issue dates

Note: The issue date may be prescribed by ASX (refer to the definition of issue date in rule 19.12). For example, the issue date for a pro rata entitlement issue must comply with the applicable timetable in Appendix 7A.

Cross reference: item 33 of Appendix 3B.

- Number and <sup>+</sup>class of all 8 <sup>+</sup>securities quoted on ASX (including the \*securities in section 2 if applicable)
- +Class Number 106,599,647 **Ordinary Shares**
- Number 9 and <sup>+</sup>class of all \*securities not quoted on ASX (including the \*securities in section 2 if applicable)

Number	*Class
40,900	Unlisted Options – Exercise Price \$0.494 Expiry Date 1-Mar-19
919,154	Performance Rights with various vesting dates

7.1 capacity: 12,641,458

07 December 2018

Nil

Not applicable.

Not applicable.

10 Dividend policy (in the case of a trust, distribution policy) on the increased capital (interests)

Not applicable.

### Part 2 - Pro rata issue

11	ls security holder approval required?	Not applicable.
12	Is the issue renounceable or non- renounceable?	Not applicable.
13	Ratio in which the <sup>+</sup> securities will be offered	Not applicable.
14	*Class of *securities to which the offer relates	Not applicable.
15	*Record date to determine entitlements	Not applicable.
16	Will holdings on different registers (or subregisters) be aggregated for calculating entitlements?	Not applicable.
17	Policy for deciding entitlements in relation to fractions	Not applicable.
18	Names of countries in which the entity has security holders who will not be sent new offer documents	Not applicable.
	Note: Security holders must be told how their entitlements are to be dealt with. Cross reference: rule 7.7.	
19	Closing date for receipt of acceptances or renunciations	Not applicable.
20	Names of any underwriters	Not applicable.
24		
21	Amount of any underwriting fee or commission	Not applicable.

<sup>+</sup> See chapter 19 for defined terms.

22 Names of any brokers to the issue

Not applicable.

- 23 Fee or commission payable to the broker to the issue
- 24 Amount of any handling fee payable to brokers who lodge acceptances or renunciations on behalf of security holders
- 25 If the issue is contingent on security holders' approval, the date of the meeting
- 26 Date entitlement and acceptance form and offer documents will be sent to persons entitled
- 27 If the entity has issued options, and the terms entitle option holders to participate on exercise, the date on which notices will be sent to option holders
- 28 Date rights trading will begin (if applicable)
- 29 Date rights trading will end (if applicable)

How do security holders sell their

entitlements in full through a

How do security holders sell part of

their entitlements through a broker

Not applicable.

32 How do security holders dispose of their entitlements (except by sale through a broker)?

and accept for the balance?

Not applicable.

33 <sup>+</sup>Issue date

broker?

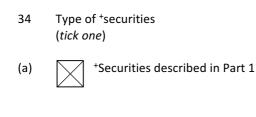
30

31

Not applicable.

### Part 3 - Quotation of securities

You need only complete this section if you are applying for quotation of securities



(b)

All other <sup>+</sup>securities

Example: restricted securities at the end of the escrowed period, partly paid securities that become fully paid, employee incentive share securities when restriction ends, securities issued on expiry or conversion of convertible securities

### Entities that have ticked box 34(a)

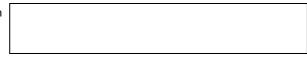
#### Additional securities forming a new class of securities

Tick to indicate you are providing the information or documents

35	If the <sup>+</sup> securities are <sup>+</sup> equity securities, the names of the 20 largest holders of the additional <sup>+</sup> securities, and the number and percentage of additional <sup>+</sup> securities held by those holders
36	If the *securities are *equity securities, a distribution schedule of the additional *securities setting out the number of holders in the categories 1 - 1,000 1,001 - 5,000 5,001 - 10,000 10,001 - 100,000 100,001 and over
37	A copy of any trust deed for the additional *securities

### Entities that have ticked box 34(b)

- 38 Number of \*securities for which \*quotation is sought
- 39 <sup>+</sup>Class of <sup>+</sup>securities for which quotation is sought



<sup>+</sup> See chapter 19 for defined terms.

40 Do the \*securities rank equally in all respects from the \*issue date with an existing \*class of quoted \*securities?

If the additional \*securities do not rank equally, please state:

- the date from which they do
- the extent to which they participate for the next dividend, (in the case of a trust, distribution) or interest payment
- the extent to which they do not rank equally, other than in relation to the next dividend, distribution or interest payment
- 41 Reason for request for quotation now

Example: In the case of restricted securities, end of restriction period

(if issued upon conversion of another \*security, clearly identify that other \*security)

42 Number and <sup>+</sup>class of all <sup>+</sup>securities quoted on ASX (*including* the <sup>+</sup>securities in clause 38)

Number	<sup>+</sup> Class	



#### **Quotation agreement**

- <sup>1</sup> <sup>+</sup>Quotation of our additional <sup>+</sup>securities is in ASX's absolute discretion. ASX may quote the <sup>+</sup>securities on any conditions it decides.
- 2 We warrant the following to ASX.
  - The issue of the <sup>+</sup>securities to be quoted complies with the law and is not for an illegal purpose.
  - There is no reason why those *\**securities should not be granted *\**quotation.
  - An offer of the <sup>+</sup>securities for sale within 12 months after their issue will not require disclosure under section 707(3) or section 1012C(6) of the Corporations Act.

Note: An entity may need to obtain appropriate warranties from subscribers for the securities in order to be able to give this warranty

- Section 724 or section 1016E of the Corporations Act does not apply to any applications received by us in relation to any \*securities to be quoted and that no-one has any right to return any \*securities to be quoted under sections 737, 738 or 1016F of the Corporations Act at the time that we request that the \*securities be quoted.
- If we are a trust, we warrant that no person has the right to return the \*securities to be quoted under section 1019B of the Corporations Act at the time that we request that the \*securities be quoted.
- 3 We will indemnify ASX to the fullest extent permitted by law in respect of any claim, action or expense arising from or connected with any breach of the warranties in this agreement.
- We give ASX the information and documents required by this form. If any information or document is not available now, we will give it to ASX before 'quotation of the 'securities begins. We acknowledge that ASX is relying on the information and documents. We warrant that they are (will be) true and complete.

Sign here:

(Company Secretary)

Print name: Leanne Ralph

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<sup>+</sup> See chapter 19 for defined terms.

## Appendix 3B – Annexure 1

# Calculation of placement capacity under rule 7.1 and rule 7.1A for eligible entities

Introduced 01/08/12 Amended 04/03/13

### Part 1

Rule 7.1 – Issues exceeding 15% of capital		
Step 1: Calculate "A", the base figure from which the placement capacity is calculated		
<i>Insert</i> number of fully paid <sup>+</sup> ordinary securities on issue 12 months before the <sup>+</sup> issue date or date of agreement to issue	102,154,100	
Add the following:		
<ul> <li>Number of fully paid <sup>+</sup>ordinary securities issued in that 12 month period under an exception in rule 7.2</li> </ul>	862,981 – 21-Dec-17 520,040 – 1-Mar-18	
<ul> <li>Number of fully paid <sup>+</sup>ordinary securities issued in that 12 month period with shareholder approval</li> </ul>	50,000 – 4-Jun-18 40,900 – 28-Jun-18 33,334 – 28-Aug-18	
<ul> <li>Number of partly paid <sup>+</sup>ordinary securities that became fully paid in that 12 month period</li> </ul>	26,563 – 27-Sep-18 123,903 – 07- Dec-18	
<ul> <li>Note:</li> <li>Include only ordinary securities here – other classes of equity securities cannot be added</li> <li>Include here (if applicable) the securities the subject of the Appendix 3B to which this form is annexed</li> <li>It may be useful to set out issues of securities on different dates as separate line items</li> </ul>		
<i>Subtract</i> the number of fully paid <sup>+</sup> ordinary securities cancelled during that 12 month period		
"A"	103,687,918	

<sup>+</sup> See chapter 19 for defined terms.

Step 2: Calculate 15% of "A"		
"В"	0.15	
	[Note: this value cannot be changed]	
<i>Multiply</i> "A" by 0.15	15,553,187	
Step 3: Calculate "C", the amount of placement capacity under rule 7.1 that has already been used		
<i>Insert</i> number of <sup>+</sup> equity securities issued or agreed to be issued in that 12 month period <i>not counting</i> those issued:	2,787,826 - 7-Dec-17	
• Under an exception in rule 7.2	123,903 – 7-Dec-18	
• Under rule 7.1A		
• With security holder approval under rule 7.1 or rule 7.4		
Note:		
<ul> <li>This applies to equity securities, unless specifically excluded – not just ordinary securities</li> </ul>		
<ul> <li>Include here (if applicable) the securities the subject of the Appendix 3B to which this form is annexed</li> </ul>		
<ul> <li>It may be useful to set out issues of securities on different dates as separate line items</li> </ul>		

# Step 4: Subtract "C" from ["A" x "B"] to calculate remaining placement capacity under rule 7.1

2,911,729

"A" x 0.15	15,553,187
Note: number must be same as shown in Step 2	
Subtract "C"	2,911,729
Note: number must be same as shown in Step 3	
<i>Total</i> ["A" x 0.15] – "C"	12,641,458
	[Note: this is the remaining placement capacity under rule 7.1]

"C"

<sup>+</sup> See chapter 19 for defined terms.

### Part 2

#### Rule 7.1A – Additional placement capacity for eligible entities

# Step 1: Calculate "A", the base figure from which the placement capacity is calculated

"A"

Note: number must be same as shown in Step 1 of Part 1

### Step 2: Calculate 10% of "A"

"D"	0.10
	Note: this value cannot be changed
Multiply "A" by 0.10	

# Step 3: Calculate "E", the amount of placement capacity under rule 7.1A that has already been used

<i>Insert</i> number of <sup>+</sup> equity securities issued or agreed to be issued in that 12 month period under rule 7.1A	
<ul> <li>Notes:</li> <li>This applies to equity securities – not just ordinary securities</li> <li>Include here – if applicable – the securities the subject of the Appendix 3B to which this form is annexed</li> <li>Do not include equity securities issued under rule 7.1 (they must be dealt with in Part 1), or for which specific security holder approval has been obtained</li> <li>It may be useful to set out issues of securities on different dates as separate line items</li> </ul>	
"E"	

<sup>+</sup> See chapter 19 for defined terms.

Step 4: Subtract "E" from ["A" x "D"] to calculate remaining placement capacity under rule 7.1A	
"A" x 0.10	
Note: number must be same as shown in Step 2	
Subtract "E"	
Note: number must be same as shown in Step 3	
<i>Total</i> ["A" x 0.10] – "E"	Note: this is the remaining placement capacity under rule 7.1A

<sup>+</sup> See chapter 19 for defined terms.