

# **Notice of Annual General Meeting 2019**

<u>Sydney, 28 March 2019</u> – Moelis Australia Limited ("Moelis Australia") (ASX: MOE) announces that it has despatched the attached Notice of Annual General Meeting 2019 and Proxy Form to its shareholders today.

Copies of these documents will be available on Moelis Australia's website at www.moelisaustralia.com.



# **Notice of Annual General Meeting 2019**

Moelis Australia Limited ACN 142 008 428



# **Notice of Annual General Meeting**

Notice is given that the 2019 Annual General Meeting of Moelis Australia Limited (**Company**) will be held at Level 27, Governor Phillip Tower, 1 Farrer Place, Sydney, NSW 2000 on Thursday, 2 May 2019 at 11:30 am (AEST).

## Agenda items

## 1 Financial Report, Directors' Report and Auditor's Report

To receive and consider the Financial Report of the Company and its controlled entities and the Reports of the Directors and Auditor for the year ended 31 December 2018.

To consider and, if thought fit, pass the following resolutions as ordinary resolutions:

## 2 Re-election of Director – Julian Biggins

That Julian Biggins, being eligible, be re-elected as a Director of the Company.

# 3 Re-election of Director – Joseph Simon

That Joseph Simon, being eligible, be re-elected as a Director of the Company.

# 4 Adoption of Remuneration Report

That the Remuneration Report for the year ended 31 December 2018 be adopted.

Note: The vote on this resolution is advisory only and does not bind the Directors or the Company. A voting exclusion statement applies to this resolution (see Item 2 of the notes relating to voting).

The notes relating to voting and the Explanatory Memorandum form part of this Notice of Meeting.

By Order of the Board

**Peter Dixon** 

**Company Secretary** 

28 March 2019

# Notes relating to voting

#### 1 Entitlement to vote

In accordance with Regulation 7.11.37 of the *Corporations Regulations 2001* (Cth), the Board has determined that persons who are registered holders of shares in the Company as at 7:00 pm (AEST) on 30 April 2019 will be entitled to attend and vote at the Annual General Meeting (**Meeting**) as a shareholder. Share transfers registered after that time will be disregarded in determining entitlements to attend and vote at the Meeting.

If more than one joint holder of shares is present at the Meeting (whether personally, by proxy or by attorney or by representative) and tenders a vote, only the vote of the joint holder whose name appears first on the register will be counted.

Where voting is conducted on a show of hands, every shareholder has one vote. Where voting is conducted on a poll, shareholders have one vote for every fully paid ordinary share held (subject to the restrictions on voting referred to below).

## 2 Voting exclusions

## Resolution 4 (Adoption of Remuneration Report)

The Company will disregard any votes cast on resolution 4:

- by or on behalf of a member of the Company's key management personnel (KMP) named in the Company's Remuneration Report for the year ended 31 December 2018 or their closely related parties, regardless of the capacity in which the vote is cast; or
- as a proxy by a person who is a member of the Company's KMP at the date of the Meeting or their closely related parties.

unless the vote is cast as proxy for a person entitled to vote on resolution 4:

- in accordance with a direction in the proxy form; or
- by the Chairman of the Meeting pursuant to an express authorisation to exercise the proxy even though resolution 4 is connected with the remuneration of the Company's KMP.

#### 3 Proxies

- (a) A shareholder entitled to attend and vote has a right to appoint a proxy to attend and vote instead of the shareholder. A proxy need not be a shareholder and can be either an individual or a body corporate. A shareholder can appoint a proxy by completing and returning a signed proxy form (see section 4 of these notes relating to voting and the enclosed proxy form).
- (b) A shareholder that is entitled to cast 2 or more votes may appoint 2 proxies and may specify the proportion or number of votes each proxy is appointed to exercise. If no proportion or number is specified, each proxy may exercise half of the shareholder's votes. If both proxies attend the Meeting, then neither may vote on a show of hands.
- (c) If a shareholder appoints a body corporate as a proxy, that body corporate will need to ensure that it:
  - appoints an individual as its corporate representative to exercise its powers at the Meeting, in accordance with section 250D of the Corporations Act; and
  - provides satisfactory evidence of the appointment of its corporate representative prior to commencement of the Meeting.

# Notes relating to voting (cont.)

- (d) If you wish to indicate how your proxy should vote, please mark the appropriate boxes on the proxy form. If you do not direct your proxy how to vote on a particular item of business, you are authorising your proxy to vote as they decide, subject to any applicable voting exclusions.
- (e) Members of the Company's KMP (which includes each of the Directors) and their closely related parties (which includes spouses and dependents) will not be able to vote as proxy on resolution 4, unless you direct them how to vote or the Chairman of the Meeting is your proxy. If you intend to appoint a member of the KMP (such as one of the Directors) as your proxy, you should ensure that you direct that person how to vote on resolution 4.
- (f) If you intend to appoint the Chairman of the Meeting as your proxy, you can direct the Chairman how to vote by marking the boxes for the relevant resolution (for example, if you wish to vote "for", "against" or to "abstain" from voting). However, if you do not mark a box next to resolution 4, then by completing and returning the proxy form, you will be expressly authorising the Chairman to vote as they see fit in respect of resolution 4 even though it is connected with the remuneration of the Company's KMP.
- (g) If
  - a poll is duly demanded at the Meeting in relation to a proposed resolution;
  - a shareholder has appointed a proxy (other than the Chairman of the Meeting) and the appointment of the proxy specifies the way the proxy is to vote on the resolution; and
  - that shareholder's proxy is either not recorded as attending the Meeting or does not vote on the resolution,

the Chairman of the Meeting will, before voting on the resolution closes, be taken to have been appointed as the proxy for the shareholder for the purposes of voting on that resolution and must vote in accordance with the written direction of that shareholder.

(h) Please note that for proxies without voting instructions that are exercisable by the Chairman of the Meeting, the Chairman intends to vote all available proxies in favour of each resolution.

#### 4 Proxy form

If you wish to appoint a proxy to act on your behalf, please complete the accompanying proxy form.

To be effective the proxy form must be received no later than 11:30am (AEST) on 30 April 2019 at:

Online: www.votingonline.com.au/moelisaustraliaagm2019

Mail: Boardroom Pty Limited, GPO Box 3993, Sydney NSW 2001 Australia

Facsimile: +61 2 9290 9655

## 5 Corporate representatives

A body corporate that is a shareholder, or which has been appointed as a proxy, may appoint an individual to act as its representative at the Meeting. The appointment must comply with the requirements of section 250D of the Corporations Act. The representative should bring to the Meeting evidence of his or her appointment, including any authority under which it has been signed, unless it has previously been given to the Company.

# Notes relating to voting (cont.)

#### 6 Voting by attorney

A shareholder entitled to attend and vote may appoint an attorney to act on his or her behalf at the Meeting. An attorney may, but need not be, a member of the Company.

An attorney may not vote at the Annual General Meeting unless the instrument appointing the attorney, and the authority under which the instrument is signed or a certified copy of the authority, are received by the Company in the same manner, and by the same time, as outlined above for proxy forms.

## 7 Questions for the Auditor

Shareholders may submit written questions to the Company's Auditor, Deloitte Touche Tohmatsu, if the question is relevant to the content of Deloitte Touche Tohmatsu's Audit Report for the year ended 31 December 2018 or the conduct of its audit of the Company's Financial Report for the year ended 31 December 2018.

Relevant written questions for the Auditor must be received by the Company by no later than 24 April 2019. Please send any written questions to:

Company Secretary Moelis Australia Limited Level 27 Governor Phillip Tower 1 Farrer Place Sydney NSW 2000

A list of written questions will be made available to shareholders attending the Meeting. While the auditor is not obliged to provide written answers, if written answers are tabled at the Meeting, they will be made available to shareholders as soon as practicable after the Meeting.

# 8 Questions for the Company

Shareholders may also submit written questions to the Company relevant to the business of the Meeting. The Chairman will seek to address as many of the more frequently raised topics as possible during the Meeting. Please note that individual responses will not be sent to shareholders.

Written questions for the Company should be submitted in the same way and by the same date as written questions to the Auditor as set out above.

# **Explanatory Memorandum**

This Explanatory Memorandum has been prepared to help shareholders understand the items of business at the Meeting.

## 1 Annual Financial Report, Directors' Report and Auditor's Report

The Corporations Act requires:

- the reports of the Directors' and Auditor; and
- the annual Financial Report, including the Financial Statements of the Company for the year ended 31 December 2018,

to be laid before the Meeting. Neither the Corporations Act nor the Company's Constitution requires a vote of shareholders on the reports or statements. However, shareholders will be given an opportunity to raise questions or comments on the management of the Company.

Also, a reasonable opportunity will be given to shareholders as a whole at the Meeting to ask the Company's Auditor questions relevant to the conduct of the audit, the preparation and content of the Auditor's Report, the accounting policies adopted by the Company in relation to the preparation of the financial statements and the independence of the Auditor in relation to the conduct of the audit.

## 2 Re-election of Director - Julian Biggins

Mr Julian Biggins is submitting himself for re-election at the Meeting. Mr Biggins is an executive director of the Board.

Mr Biggins has served as an executive of Moelis Australia since its formation and was appointed to the Board on 2 February 2017.

Mr Biggins has over 17 years of investment banking experience covering the real estate industry including a senior role within JP Morgan's Investment Banking division and UBS' Equities research division.

Mr Biggins does not currently hold any other external directorships.

Mr Biggins holds a Bachelor of Business (Real Estate) and a Bachelor of Business (Banking & Finance) from the University of South Australia.

Mr Biggins is a member of the Company's Audit and Risk Committee.

# Recommendation

The Board (with Julian Biggins abstaining) recommends that shareholders vote in favour of the re-election of Julian Biggins.

# **Explanatory Memorandum (cont.)**

#### 3 Re-election of Director - Joseph Simon

Mr Joseph Simon is submitting himself for re-election at the Meeting. Mr Simon is a non-executive director of the Board.

Mr Simon was appointed to the Board on 7 June 2016.

Mr Simon is the Chief Financial Officer of Moelis & Company having served in that role since joining Moelis & Company in 2010. Mr Simon has over 25 years of experience as a senior manager of financial controls, operations and strategy and has particular experience with financial services firms.

Mr Simon holds a Bachelor of Science from Cornell University and an MBA from The University of Michigan. Mr Simon is a Certified Public Accountant in the United States.

Mr Simon is a member of the Company's Audit and Risk Committee.

#### Recommendation

The Board (with Joseph Simon abstaining) recommends that shareholders vote in favour of the re-election of Joseph Simon.

#### 4 Adoption of Remuneration Report

The Remuneration Report on pages 22 to 28 of the Company's Annual Report sets out the remuneration policies of the Company and reports on the remuneration arrangements in place for the Company's KMP during the year ended 31 December 2018. Shareholders will have a reasonable opportunity at the Meeting to ask questions about or make comments on the Remuneration Report.

As prescribed by the Corporations Act, the vote on the adoption of the Remuneration Report is advisory only and does not bind the Directors or the Company. However, the Board will take the outcome of the vote and discussion at the Meeting into account in setting remuneration policy for future years.

# Recommendation

The Board recommends that shareholders vote in favour of the adoption of the Remuneration Report.







#### All Correspondence to:

By Mail Boardroom Pty Limited

GPO Box 3993

Sydney NSW 2001 Australia

By Fax: +61 2 9290 9655

Online: www.boardroomlimited.com.au

By Phone: (within Australia) 1300 737 760

(outside Australia) +61 2 9290 9600

# YOUR VOTE IS IMPORTANT

For your vote to be effective it must be recorded before 11:30am (AEST) on Tuesday 30 April 2019.

# ■ TO VOTE ONLINE

BY SMARTPHONE

STEP 1: VISIT https://www.votingonline.com.au/moelisaustraliaagm2019

STEP 2: Enter your Postcode OR Country of Residence (if outside Australia)

STEP 3: Enter your Voting Access Code (VAC):



Scan QR Code using smartphone QR Reader App

# TO VOTE BY COMPLETING THE PROXY FORM

## STEP 1 APPOINTMENT OF PROXY

Indicate who you want to appoint as your Proxy.

If you wish to appoint the Chair of the Meeting as your proxy, mark the box. If you wish to appoint someone other than the Chair of the Meeting as your proxy please write the full name of that individual or body corporate. If you leave this section blank, or your named proxy does not attend the meeting, the Chair of the Meeting will be your proxy. A proxy need not be a securityholder of the company. Do not write the name of the issuer company or the registered securityholder in the space.

#### Appointment of a Second Proxy

You are entitled to appoint up to two proxies to attend the meeting and vote. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by contacting the company's securities registry or you may copy this form.

To appoint a second proxy you must:

(a) complete two Proxy Forms. On each Proxy Form state the percentage of your voting rights or the number of securities applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded.

(b) return both forms together in the same envelope.

# STEP 2 VOTING DIRECTIONS TO YOUR PROXY

To direct your proxy how to vote, mark one of the boxes opposite each item of business. All your securities will be voted in accordance with such a direction unless you indicate only a portion of securities are to be voted on any item by inserting the percentage or number that you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on a given item, your proxy may vote as he or she chooses. If you mark more than one box on an item for all your securities your vote on that item will be invalid.

# Proxy which is a Body Corporate

Where a body corporate is appointed as your proxy, the representative of that body corporate attending the meeting must have provided an "Appointment of Corporate Representative" prior to admission. An Appointment of Corporate Representative form can be obtained from the company's securities registry.

## STEP 3 SIGN THE FORM

The form **must** be signed as follows:

**Individual:** This form is to be signed by the securityholder.

**Joint Holding:** where the holding is in more than one name, all the securityholders should sign.

**Power of Attorney:** to sign under a Power of Attorney, you must have already lodged it with the registry. Alternatively, attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** this form must be signed by a Director jointly with either another Director or a Company Secretary. Where the company has a Sole Director who is also the Sole Company Secretary, this form should be signed by that person. **Please indicate the office held by signing in the appropriate place.** 

# STEP 4 LODGEMENT

Proxy forms (and any Power of Attorney under which it is signed) must be received no later than 48 hours before the commencement of the meeting, therefore by 11:30am (AEST) on Tuesday 30 April 2019. Any Proxy Form received after that time will not be valid for the scheduled meeting.

## Proxy forms may be lodged using the enclosed Reply Paid Envelope or:

■ Online www.votingonline.com.au/moelisaustraliaagm2019

**By Fax** + 61 2 9290 9655

By Mail Boardroom Pty Limited GPO Box 3993,

Sydney NSW 2001 Australia

In Person

Boardroom Pty Limited
Level 12, 225 George Street,
Sydney NSW 2000 Australia

# Attending the Meeting

If you wish to attend the meeting please bring this form with you to assist registration.

# Moelis Australia Limited ABN 68 142 008 428

			Your Address			
			This is your address as it appear of this is incorrect, please mark correction in the space to the labroker should advise their brok Please note, you cannot charusing this form.	k the box with a eft. Securityholo ker of any chang	an "X" an ders spo ges.	d make the nsored by a
		PROXY FORM				
STEP 1	APPOINT A PROXY					
I/We being a m		pany) and entitled to attend and vote hereby appoint				
	the Chair of the Meeting (mark box)					
	<b>NOT</b> appointing the Chair of the Meeting as your proxy below	your proxy, please write the name of the person of	r body corporate (excluding the r	egistered secur	rityholde	r) you are
Company to b	e held at Level 27, Governor Phillip Tower	ndividual or body corporate is named, the Chair of t r, 1 Farrer Place, Sydney NSW 2000 on Thursday with the following directions or if no directions have	y 2 May 2019 at 11:30am (AES)	<b>T)</b> and at any ad		
the Meeting be	comes my/our proxy by default and I/we hav	ies on remuneration related matters: If I/we have a re not directed my/our proxy how to vote in respect n though Resolution 4 is connected with the remu	of Resolution 4, I/we expressly a	uthorise the Ch	nair of the	e Meeting
	ne Meeting will vote all undirected proxies in	favour of all items of business (including Resolution	n 4) If you wish to appoint the C	hair of the Mee	eting as v	our proxy
		an item, you must provide a direction by marking th				p,
STEP 2	VOTING DIRECTIONS  * If you mark the Abstain box for a particul be counted in calculating the required maj	ar item, you are directing your proxy not to vote on	your behalf on a show of hands o	or on a poll and	your vot	e will not
	be counted in calculating the required may	only if a pointo canca.		For Ag	gainst	Abstain*
Resolution 2	Re-election of Director – Julian Biggins					
					<u> </u>	
Resolution 3	Re-election of Director – Joseph Simon					
Resolution 4	Adoption of the Remuneration Report					
0750.0		01.0500				
STEP 3	SIGNATURE OF SECURITYH This form must be signed to enable your d					
Individual or Securityholder 1		Securityholder 2	5	Securityholder 3		
Sole Director and Sole Company Secretary		Director	Director	r / Company Se	cretary	
2010 Billotton and cold company occurring				. 55	• toi j	
Contact Name		Contact Daytime Telephone		Date	1	/ 2019