# **Appendix 4G**

# Key to Disclosures Corporate Governance Council Principles and Recommendations

| Name of entity:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                       |  |  |  |
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| ARC Exploration Limited                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                       |  |  |  |
| ABN / ARBN:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Financial year ended: |  |  |  |
| 48 002 678 640                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 31 December 2018      |  |  |  |
| Our corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance statement <sup>2</sup> for the above period at the corporate governance governance statement <sup>2</sup> for the above period at the corporate governance gove |                       |  |  |  |
| The Corporate Governance Statement is accurate and up to date as at 29 March 2019 and has been approved by the board.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                       |  |  |  |
| The annexure includes a key to where our corporate governance disclosures can be located.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                       |  |  |  |
| Date: 29 March 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                       |  |  |  |
| <b>DA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                       |  |  |  |

Aaron Bertolatti Company Secretary

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "<u>OR</u>" at the end of the selection and you delete the other options, you can also, if you wish, delete the "OR" at the end of the selection.

<sup>&</sup>lt;sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX. Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

<sup>&</sup>lt;sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

## ANNEXURE – KEY TO CORPORATE GOVERNANCE DISCLOSURES

| Corporate Governance Council recommendation |                                                                                                                                                                                                                                                                                                                                   | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                     | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |                                                                                                                                                                       |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRINC                                       | IPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AN                                                                                                                                                                                                                                                                                  | D OVERSIGHT                                                                                                                                                                                                                                                                                                          |                                                                                                                |                                                                                                                                                                       |
| 1.1                                         | A listed entity should disclose:  (a) the respective roles and responsibilities of its board and management; and  (b) those matters expressly reserved to the board and those delegated to management.                                                                                                                            | the fact that we follow this recommendation:  in our Corporate Governance Statement  and information about the respective roles and responsibilities of our board and management (including those matters expressly reserved to the board and those delegated to management):  in our Corporate Governance Statement |                                                                                                                | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.2                                         | A listed entity should:  (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and  (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director. | the fact that we follow this recommendation:  in our Corporate Governance Statement  in 2018 Annual Report at  arcexploration.com.au/investor-centre/financial-reports/annual-reports/                                                                                                                               |                                                                                                                | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.3                                         | A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.                                                                                                                                                                                               | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                                                  |                                                                                                                | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |
| 1.4                                         | The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.                                                                                                                                                           | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                                                  |                                                                                                                | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

<sup>&</sup>lt;sup>4</sup> If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

| Corpo | erate Governance Council recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$                                                                                                             |
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| 1.5   | A listed entity should:  (a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;  (b) disclose that policy or a summary of it; and  (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them and either:  (1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or  (2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act. | the fact that we have a diversity policy that complies with paragraph (a):  in our Corporate Governance Statement  and a copy of our diversity policy statement or a summary of it:  in at <a href="http://www.arcexploration.com.au/about-us/corporate-governance">http://www.arcexploration.com.au/about-us/corporate-governance</a> And the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them:  In our Corporate Governance Statement  And the information referred to in paragraphs (c)(1)  In our Corporate Governance Statement | <ul> <li>         □ an explanation why that is so in our Corporate Governance Statement OR         □ we are an externally managed entity and this recommendation is therefore not applicable     </li> </ul>               |
| 1.6   | A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.  A listed entity should:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | the evaluation process referred to in paragraph (a):  in Performance Evaluation Statement at  http://www.arcexploration.com.au/about-us/corporate-governance and the information referred to in paragraph (b):  in our Corporate Governance Statement the evaluation process referred to in paragraph (a):                                                                                                                                                                                                                                                                                                                                                                     | □ an explanation why that is so in our Corporate Governance Statement <u>OR</u> □ we are an externally managed entity and this recommendation is therefore not applicable □ an explanation why that is so in our Corporate |
|       | have and disclose a process for periodically evaluating the performance of its senior executives; and     disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <ul> <li>in Performance Evaluation Statement at</li> <li>http://www.arcexploration.com.au/about-us/corporate-governance</li> <li> and the information referred to in paragraph (b):</li> <li>in our Corporate Governance Statement</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                  | Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable                                                                                                     |

| Corporat |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                   | ave NOT followed the recommendation in full for whole of the period above. We have disclosed 4 |                                                                                                                                                                       |
|----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRINCIP  | LE 2 - STRUCTURE THE BOARD TO ADD VALUE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                   |                                                                                                |                                                                                                                                                                       |
| 2.1      | The board of a listed entity should:  (a) have a nomination committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively. | [If the entity complies with paragraph (a):] the fact that we have a nomination committee that complies with paragraphs (1) and (2): □ in our Corporate Governance Statement and a copy of the charter of the committee: □ at Remuneration and Nomination Charter at and the information referred to in paragraphs (4) and (5): □ |                                                                                                | an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable       |
| 2.2      | A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | our board skills matrix:  in our Corporate Governance Statement                                                                                                                                                                                                                                                                   |                                                                                                | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

| Corporate Governance Council recommendation |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                                                                                                           | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$                                                                                         |  |  |
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| 2.3                                         | A listed entity should disclose:     (a) the names of the directors considered by the board to be independent directors;     (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and     (c) the length of service of each director. | the names of the directors considered by the board to be independent directors:  in our Corporate Governance Statement and, where applicable, the information referred to in paragraph (b):  in our Corporate Governance Statement and the length of service of each director:  at the Directors' Report in the 2018 Annual Report arcexploration.com.au/investor-centre/financial-reports/annual-reports/ | an explanation why that is so in our Corporate Governance Statement                                                                                                                                    |  |  |
| 2.4                                         | A majority of the board of a listed entity should be independent directors.                                                                                                                                                                                                                                                                                                                                                                                                                                                    | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                                                                                                                                        | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |  |  |
| 2.5                                         | The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.                                                                                                                                                                                                                                                                                                                                                                        | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                                                                                                                                        | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul> |  |  |
| 2.6                                         | A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.                                                                                                                                                                                                                                                                         | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                                                                                                                                        | <ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>        |  |  |
| PRINCIP                                     | PLE 3 – ACT ETHICALLY AND RESPONSIBLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                        |  |  |
| 3.1                                         | A listed entity should:  (a) have a code of conduct for its directors, senior executives and employees; and  (b) disclose that code or a summary of it.                                                                                                                                                                                                                                                                                                                                                                        | our code of conduct or a summary of it:  in our Corporate Governance Statement  in our Directors Code of Conduct and the Code of Ethics at  http://www.arcexploration.com.au/about-us/corporate-governance                                                                                                                                                                                                 | ☐ an explanation why that is so in our Corporate Governance Statement                                                                                                                                  |  |  |

| Corporate Governance Council recommendation |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |
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| PRINCIP                                     | PLE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | ING                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                |
| 4.1                                         | The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner. | [If the entity complies with paragraph (a):] the fact that we have an audit committee that complies with paragraphs (1) and (2):  □ in our Corporate Governance Statement and a copy of the charter of the committee: □ at Audit Committee Charter at  the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner:  □ in our Corporate Governance Statement OR | an explanation why that is so in our Corporate Governance Statement                                            |
| 4.2                                         | The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.                                                                                                                                                                                                                                                                                                                                              | the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement  □                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | an explanation why that is so in our Corporate Governance Statement                                            |

| Corporat | e Governance Council recommendation                                                                                                                                                    | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                           | We have NOT followed the recommendation in ful the whole of the period above. We have disclosed |                                                                                                                                                                                                                                |
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| 4.3      | A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.              | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                        |                                                                                                 | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable             |
| PRINCIPI | LE 5 – MAKE TIMELY AND BALANCED DISCLOSURE                                                                                                                                             |                                                                                                                                                                                                                                                                                            |                                                                                                 |                                                                                                                                                                                                                                |
| 5.1      | A listed entity should:  (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and  (b) disclose that policy or a summary of it. | our continuous disclosure compliance policy or a summary of it:  in our Corporate Governance Statement  in our Continuous Disclosure Policy at <a href="http://www.arcexploration.com.au/about-us/corporate-governance">http://www.arcexploration.com.au/about-us/corporate-governance</a> |                                                                                                 | an explanation why that is so in our Corporate<br>Governance Statement                                                                                                                                                         |
| PRINCIPI | LE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS                                                                                                                                          |                                                                                                                                                                                                                                                                                            |                                                                                                 |                                                                                                                                                                                                                                |
| 6.1      | A listed entity should provide information about itself and its governance to investors via its website.                                                                               | information about us and our governance on our website:    at <a href="http://www.arcexploration.com.au/about-us/corporate-governance">http://www.arcexploration.com.au/about-us/corporate-governance</a>                                                                                  |                                                                                                 | an explanation why that is so in our Corporate<br>Governance Statement                                                                                                                                                         |
| 6.2      | A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.                                                | the fact that we follow this recommendation:  in our Corporate Governance Statement  in Shareholder Communication Charter at                                                                                                                                                               |                                                                                                 | an explanation why that is so in our Corporate<br>Governance Statement                                                                                                                                                         |
| 6.3      | A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.                                  | our policies and processes for facilitating and encouraging participation at meetings of security holders:  in our Corporate Governance Statement                                                                                                                                          |                                                                                                 | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable |
| 6.4      | A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.               | the fact that we follow this recommendation:  in our Corporate Governance Statement                                                                                                                                                                                                        |                                                                                                 | an explanation why that is so in our Corporate<br>Governance Statement                                                                                                                                                         |

| Corpora | ate Governance Council recommendation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |
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| PRINCIP | PLE 7 – RECOGNISE AND MANAGE RISK                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                |
| 7.1     | The board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework. | [If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):  in our Corporate Governance Statement  in Audit & Risk Management Committee Charter at and the information referred to in paragraphs (4) and (5):  in the Directors' Report in the 2015 Annual Financial Report [If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework: | an explanation why that is so in our Corporate Governance Statement                                            |
| 7.2     | The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose, in relation to each reporting period, whether such a review has taken place.                                                                                                                                                                                                                                                                                                                                                                                                                                 | the fact that board or a committee of the board reviews the entity's risk management framework at least annually to satisfy itself that it continues to be sound:  in our Corporate Governance Statement  and disclose whether such a review has taken place:  in our Corporate Governance Statement                                                                                                                                                                                                                                                                       | an explanation why that is so in our Corporate Governance Statement                                            |

| Corporat | te Governance Council recommendation                                                                                                                                                                                                                                                                                                                         | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                                                                                                                                                                                                        | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |
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| 7.3      | A listed entity should disclose:     (a) if it has an internal audit function, how the function is structured and what role it performs; or     (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes. | [If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs:  □ in our Corporate Governance Statement □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes: □ in our Corporate Governance Statement □ at [insert location] | an explanation why that is so in our Corporate Governance Statement                                            |
| 7.4      | A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.                                                                                                                                                            | whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:  in our Corporate Governance Statement  in our Code of Conduct and Code of Ethics at <a href="http://www.arcexploration.com.au/about-us/corporate-governance">http://www.arcexploration.com.au/about-us/corporate-governance</a>                                                                                                         | an explanation why that is so in our Corporate Governance Statement                                            |

| Corporate Governance Council recommendation |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | We have followed the recommendation in full for the whole of the period above. We have disclosed                                                                                                                                                                                                                                                                                                              | <br>nave NOT followed the recommendation in full for whole of the period above. We have disclosed <sup>4</sup>                                                                                                                                                                         |
|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRINCIP                                     | PLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                        |
| 8.1                                         | The board of a listed entity should:  (a) have a remuneration committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive. | [If the entity complies with paragraph (a):] the fact that we have a remuneration committee that complies with paragraphs (1) and (2):  in our Corporate Governance Statement and a copy of the charter of the committee:  at Remuneration and Nomination Charter at and the information referred to in paragraphs (4) and (5):                                                                               | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recomm is therefore not applicable                                                                                                                          |
| 8.2                                         | A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:      in our Corporate Governance Statement      at the Remuneration Report within the Directors' Report in the 2018 Annual Financial Report      www.arcexploration.com.au/investor-centre/financial-reports/annual-reports | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable                                                                                                                  |
| 8.3                                         | A listed entity which has an equity-based remuneration scheme should:     (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and     (b) disclose that policy or a summary of it.                                                                                                                                                                                                                                                                                                                                                                                                                 | our policy on this issue or a summary of it:  in our Corporate Governance Statement                                                                                                                                                                                                                                                                                                                           | an explanation why that is so in our Corporate Governance Statement <u>OR</u> we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable |

| Corporate Governance Council recommendation |                                                                                                                                                                                                                                                                                                                                                                                                | We have followed the recommendation in full for the whole of the period above. We have disclosed                                     | We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$ |                                                                        |
|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|
| ADDITIO                                     | NAL DISCLOSURES APPLICABLE TO EXTERNALLY MANA                                                                                                                                                                                                                                                                                                                                                  | AGED LISTED ENTITIES                                                                                                                 |                                                                                                                |                                                                        |
| -                                           | Alternative to Recommendation 1.1 for externally managed listed entities:  The responsible entity of an externally managed listed entity should disclose:  (a) the arrangements between the responsible entity and the listed entity for managing the affairs of the listed entity;  (b) the role and responsibility of the board of the responsible entity for overseeing those arrangements. | the information referred to in paragraphs (a) and (b):  in our Corporate Governance Statement OR  at [insert location]               |                                                                                                                | an explanation why that is so in our Corporate<br>Governance Statement |
| -                                           | Alternative to Recommendations 8.1, 8.2 and 8.3 for externally managed listed entities:  An externally managed listed entity should clearly disclose the terms governing the remuneration of the manager.                                                                                                                                                                                      | the terms governing our remuneration as manager of the entity:  in our Corporate Governance Statement <u>OR</u> at [insert location] |                                                                                                                | an explanation why that is so in our Corporate<br>Governance Statement |



## 2018 CORPORATE GOVERNANCE STATEMENT

This Corporate Governance Statement is current as at 29 March 2019 and has been approved by the Board of the Company on that date.

This Corporate Governance Statement discloses the extent to which the Company will follow the recommendations set by the ASX Corporate Governance Council in its publication Corporate Governance Principles and Recommendations (**Recommendations**). The Recommendations are not mandatory, however the Recommendations that will not be followed have been identified and reasons provided for not following them along with what (if any) alternative governance practices the Company intends to adopt in lieu of the recommendation.

The Company has adopted a Corporate Governance Plan which provides the written terms of reference for the Company's corporate governance duties.

Due to the current size and nature of the existing Board and the magnitude of the Company's operations, the Board does not consider that the Company will gain any benefit from individual Board committees and that its resources would be better utilised in other areas as the Board is of the strong view that at this stage the experience and skill set of the current Board is sufficient to perform these roles. Under the Company's Board and Exectuive Charter, the duties that would ordinarily be assigned to individual committees are currently carried out by the full Board under the written terms of reference for those committees.

The Company's Corporate Governance Plan is available on the Company's website at arcexploration.com.au.

## PRINCIPLE 1: LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVERSIGHT

#### **RECOMMENDATION 1.1**

A listed entity should disclose:

- (a) the respective roles and responsibilities of its Board and management; and
- (b) those matters expressly reserved to the Board and those delegated to management

The Board of Directors has been charged by shareholders with overseeing the affairs of the Company to ensure that they are conducted appropriately and in the interests of all shareholders. The Board defines the strategic goals and objectives of the Group, as well as broad issues of policy and establishes an appropriate framework of Corporate Governance within which the Board members and management must operate. The Board reviews and monitors management and the Group's performance. The Board has also taken responsibility for establishing control and accountability systems/processes and for monitoring senior executive performance and implementation of strategy.

The Board is responsible for:

- reviewing and determining the Company's strategic direction and operational policies;
- review and approve business plans, budgets and forecasts and set goals;
- overseeing implementation of the Company's strategic objectives and its performance;
- appointment and remuneration of the Managing Director/Chief Executive Officer;
- review financial performance;
- approve acquisition and disposal of assets, products and technology:
- approve operating and capital budgets where appropriate;



- review risk management and compliance;
- oversee the integrity of the Company's control and accountability systems;
- oversee the Company's processes for making timely and balanced disclosure;
- reporting to shareholders;
- compliance with all applicable laws and regulations; and
- monitoring the effectiveness of the Company's governance practices.

The day to day running and administration of the Company is currently overseen by the Company Secretary in conjunction with the Board. Where appropriate, consultants may be engaged to undertake specific projects or assignments consistent with the objectives and policies as set down by the Board.

## **RECOMMENDATION 1.2**

## A listed entity should:

- (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a Director; and
- (b) provide security holders with all material information in its possession relevant to a decision whether or not to elect or re-elect a Director.

The Company undertakes appropriate checks before it appoints a person, or puts forward to shareholders a new candidate for election, as a Director. These checks include references as to the person's character, experience and education. The Company does not propose to check criminal records or the bankruptcy history for potential new Board members however may consider such checks where necessary or appropriate in the future.

The Company will include all material information in its possession relevant to a decision whether or not to elect or re-elect a Director in the relevant Notice of Meeting. Information relating to each of the Directors is also provided on the Company's website.

#### **RECOMMENDATION 1.3**

A listed entity should have a written agreement with each Director and senior executive setting out the terms of their appointment.

The Company has not established written agreements with all non-executive directors which set out the terms of their appointment. Accordingly the appointment of Directors is governed by the relevant provisions of the Company's Constitution.

Directors are not appointed for a fixed term but are, excluding any Managing Director, subject to re-election by shareholders at least every three years in accordance with the Constitution of the Company.

A Director appointed to fill a casual vacancy or as an addition to the Board, only holds office until the next general meeting of shareholders and must then retire. After providing for the foregoing, one-third of the remaining Directors (excluding the Managing Director) must retire at each Annual General Meeting of shareholders.

## **RECOMMENDATION 1.4**

The Company Secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.

The Company Secretary has been appointed on the basis that he will be accountable directly to the Board, through the chair, on all matters to do with the proper functioning of the Board.



All Directors of the Board have access to the Company Secretary who is appointed by the Board. The Company Secretary reports to the Board on matters relating to corporate governance.

#### **RECOMMENDATION 1.5**

## A listed entity should:

- (a) have a diversity policy which includes requirements for the board or a relevant committee of the Board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them:
- (b) disclose that policy or a summary of it; and
- (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the Board in accordance with the entity's diversity policy and its progress towards achieving them, and either:
  - (1) the respective proportions of men and women on the Board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or
  - (2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.

The Company has established a Diversity Policy Statement which is available on the Company's website.

The Company considers that diversity refers to all the characteristics that make individuals different from each other. It includes characteristics or factors such as religion, race, ethnicity, language, gender, sexual orientation, disability, age or any other area of potential difference.

Given the size of the Company and the nature of its operations the Company has not established measurable objectives for achieving gender diversity.

## At 31 December 2018:

- there were no women on the Board of Arc Exploration Limited;
- there were no women employed by the Company;
- the Company's consulting Bookkeeper and Administration Assistant is a woman.

#### **RECOMMENDATION 1.6**

## A listed entity should:

- (a) have and disclose a process for periodically evaluating the performance of the Board, its committees and individual Directors; and
- (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.

The Board has adopted an on-going, self-evaluation process to measure its own performance and individual directors. The process of evaluation is set out in detail and available on the Company's website.

The Board believes that this approach is appropriate given its size and the nature of the Company's operations. No formal evaluation was undertaken in the reporting period ended 31 December 2018.



## **RECOMMENDATION 1.7**

## A listed entity should:

- (a) have and disclose a process for periodically evaluating the performance of its senior executives; and
- (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.

The Board has engaged a number of consultants to carry out key administrative functions in Australia, Canada and Indonesia.

No formal performance evaluation was undertaken in respect of the reporting period ended 31 December 2018.

## PRINCIPLE 2: STRUCTURE THE BOARD TO ADD VALUE

## **RECOMMENDATION 2.1**

## The Board of a listed entity should:

- (a) have a nomination committee which:
  - (1) has at least three members, a majority of whom are independent Directors, and
  - (2) is chaired by an independent director; and disclose
  - (3) the charter of the committee
  - (4) the members of the committee; and
  - (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address Board succession issues and to ensure that the Board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively

Due to the size of the Company and the number of Board members, the Board does not have a formal nomination committee. Any new Directors will be selected according to the needs of the Company at that particular time, the composition and the balance of experience on the Board as well as the strategic direction of the Company. Where a vacancy arises or it is considered appropriate to vary the composition of the Board of Directors, the full Board generally participates in any review of the Board's composition and the qualifications and experience of candidates. Directors are selected upon the basis of their specialist skills and business background so as to provide an appropriate mix of skills, perspective and business experience.

At each annual general meeting, the following Directors retire:

- i. one third of Directors (excluding the Managing Director);
- ii. Directors appointed by the Board to fill casual vacancies or otherwise; and
- iii. Directors who have held office for more than three years since the last general meeting at which they were elected.



## **RECOMMENDATION 2.2**

A listed entity should have and disclose a Board skills matrix setting out the mix of skills and diversity that the Board currently has or is looking to achieve in its membership.

The Company does not have a formal Board skills matrix setting out the mix of skills and diversity that the Board currently has or is looking to achieve in its membership.

The Board does review its composition from time to time taking into account the length of service on the Board, age, qualification and experience, any requirements of the Company's constitution, and in light of the needs and direction of the Company, together with such other criteria considered desirable for composition of a balanced Board and the overall interests of the Company.

Details of each Directors experience and length of service can be found on the Company's website and are reported in the Company's Financial Report on an annual basis.

#### **RECOMMENDATION 2.3**

## A listed entity should disclose:

- (a) the names of the directors considered by the Board to be independent Directors;
- (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the Board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the Board is of that opinion; and
- (c) the length of service of each Director.

The Board is currently comprised of:

Mr. Nicholas Rowley: Non-Executive Director

Mr. Simon Taylor: Independent Non-Executive Director Mr. Marcello Cardaci: Independent Non-Executive Director

In addition, the Board has adopted a series of safeguards to ensure that independent judgement is applied when considering the business of the Board:

- (i) Directors are entitled to seek independent professional advice at the Company's expense. Prior written approval of the Chairman is required but this is not unreasonably withheld.
- (ii) Directors having a conflict of interest with an item for discussion by the Board must absent themselves from a Board meeting where such item is being discussed before commencement of discussion on such topic.

Details of each Directors experience and length of service can be found on the Company's website and are reported in the Company's Financial Report on an annual basis.

## **RECOMMENDATION 2.4**

A majority of the Board of a listed entity should be independent Directors.

The majority of the Board are independent Directors.

## **RECOMMENDATION 2.5**

The chair of the Board of a listed entity should be an independent Director and, in particular, should not be the same person as the CEO of the entity.



At this point in the Company's evolution, it is not considered necessary to have a permanent Board Chairman, with the role at Board meetings being rotated between the non-executive Directors.

The Board considers that this arrangement is appropriate in the context of the current structure of the Board and that the Board is able to function effectively and efficiently on this basis.

#### **RECOMMENDATION 2.6**

A listed entity should have a program for inducting new Directors and provide appropriate professional development opportunities for Directors to develop and maintain the skills and knowledge needed to perform their role as Directors effectively

The Company provides new Directors with an induction package including copies of its relevant policies and procedures.

Directors are encouraged to pursue appropriate professional development opportunities to develop and maintain their skills and knowledge in order to perform their role as Directors effectively.

All Board members have access to professional independent advice at the Company's expense, provided they first obtain the Board's approval, with such approval not being withheld unreasonably.

## PRINCIPLE 3: ACT ETHICALLY AND RESPONSIBLY

## **RECOMMENDATION 3.1**

## A listed entity should:

- (a) have a code of conduct for its Directors, senior executives and employees; and
- (b) disclose that code or a summary of it.

The Board has approved a Code of Ethics which applies to all directors, executives, management and employees without exception. In addition, the conduct of directors and executives is also governed by a Directors Code of Conduct. In summary, these Codes provide that directors and senior executives must:

- act honestly, in good faith and in the best interests of the Company;
- use due care, skill and diligence in the fulfilling their duties;
- use the powers of their position for a proper purpose, in the interests of the Company;
- not make improper use of information acquired in their position;
- not allow personal interests, or those of associates, conflict with the interests of the Company;
- exercise independent judgement and actions;
- maintain the confidentiality of company information acquired by virtue of their position;
- not engage in conduct likely to bring discredit to the Company; and
- comply at all times with both the spirit and the letter of the law, as well as, policies of the Company.

The Company will investigate any concerns raised in a manner that is fair, objective and affords natural justice to all people involved.



#### PRINCIPLE 4: SAFEGUARD INTEGRETY IN CORPORATE REPORTING

#### **RECOMMENDATION 4.1**

The Board of a listed entity should:

- (a) have an audit committee which:
  - (1) has at least three members, all of whom are non-executive Directors and a majority of whom are independent Directors; and
  - (2) is chaired by an independent Director, who is not the chair of the Board, and disclose:
  - (3) the charter of the committee;
  - (4) the relevant qualifications and experience of the members of the committee; and
  - (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.

The Company does not have an Audit Committee. The Company's Audit Committee Charter that provides for the creation of an Audit Committee (if it is considered it will benefit the Company), with at least two members, all of whom must be Non-Executive Directors.

The Company does not have an Audit Committee as the Board considers the Company will not currently benefit from its establishment. The Board carries out the duties that would ordinarily be carried out by the Audit Committee under the Audit Committee Charter including the following processes to independently verify and safeguard the integrity of its financial reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner:

- the Board devotes time at annual Board meetings to fulfilling the roles and responsibilities associated with maintaining the Company's internal audit function and arrangements with external auditors; and
- all members of the Board are involved in the Company's audit function to ensure the proper maintenance of the entity and the integrity of all financial reporting.

## **RECOMMENDATION 4.2**

The Board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.

At the date of this report the Company does not have a Managing Director. For the year ended 31 December 2018 Mr. Nicholas Rowley (Non-Executive Director) and Mr. Aaron Bertolatti (CFO and Company Secretary) provided reports in writing to the Board to confirm that:

(a) the financial records of the Company and each of its controlled entities for the financial year have been properly maintained in accordance with Section 286 of the Corporations Act;



- (b) the financial statements and the notes to the financial statements for the financial year comply with accounting standards; and
- (c) the financial statements and the notes to the financial statements for the financial year give a true and fair view of the financial position and financial performance of the company and of the consolidated entity.

#### **RECOMMENDATION 4.3**

A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.

The Company's external auditor attends the AGM and is available to answer questions from shareholders relating to the conduct of the audit.

## PRINCIPLE 5: MAKE TIMELY AND BALANCED DISCLOSURE

## **RECOMMENDATION 5.1**

## A listed entity should:

- (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and
- (b) disclose that policy or a summary of it.

The Board is committed to keeping its shareholders, and the market, fully informed of major developments having an impact on the Company.

Currently the Board and the Company Secretary are charged with the responsibility to ensure compliance with ASX Listing Rule disclosure requirements. The Board has approved a Continuous Disclosure Policy which is reproduced on the Company's website. The Board is responsible for scrutinising events and information to determine whether disclosure is required in order to maintain market integrity.

The Company Secretary is responsible for all communications with the ASX.

#### PRINCIPLE 6: RESPECT THE RIGHTS OF SECURITY HOLDERS

## **RECOMMENDATION 6.1**

A listed entity should provide information about itself and its governance to investors via its website.

Information about the Company and its governance are available on the Company's website. The Company's website provides detailed corporate information and has a specific section relating to corporate governance.

#### **RECOMMENDATION 6.2**

A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.

The Company recognises the right of shareholders to be informed of matters, in addition to those prescribed by law, which affect their investments in the company.



The Company has not established a formal policy for communicating with shareholders however the Company communicates information to shareholders through:

- announcements to the ASX including the Company's Annual Report;
- notices and explanatory memoranda of annual general meetings and general meetings;
   and
- the Company's website at <a href="www.arcexploration.com.au">www.arcexploration.com.au</a>. The Company's website provides a description of the Group's projects and all material announcements released to the ASX.

It is the Company's communication policy to communicate with shareholders and other stakeholders in an open, regular and timely manner so that the market has sufficient information to make informed investment decisions on the operations and results of the Company.

## **RECOMMENDATION 6.3**

A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.

The Board encourages active participation by shareholders at each Annual General Meeting, or other general meetings of the Company.

The Company does not have formal policies or processes in place to facilitate or encourage participation at shareholder meetings. The Company will despatch a Notice of Meeting and Explanatory Statement to shareholders in accordance with statutory requirements. In addition, details of any shareholder meeting will be posted on the Company's website.

At any meeting of shareholders, shareholders will be encouraged to ask questions of the Board of Directors in relation to the matters to be considered at such meeting and where appropriate relating to the operation of the Company.

## **RECOMMENDATION 6.4**

A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.

The Company provides shareholders with the option to receive communications from, and send communications to, the entity and its security registry electronically.

## PRINCIPLE 7: RECOGNISE AND MANAGE RISK

## **RECOMMENDATION 7.1**

The Board of a listed entity should:

- (a) have a committee or committees to oversee risk, each of which:
  - (1) has at least three members, a majority of whom are independent Directors; and
  - (2) is chaired by an independent director, and disclose:
  - (3) the charter of the committee;
  - (4) the members of the committee; and



- (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.

The Board of the Company has not established a specific committee to oversee risk however the Board continuously reviews the activities of the Group to identify key business and operational risks and, where possible, will implement policies and procedures to address such risks. The Company has adopted a Risk Management Statement and a Financial and Commodity Risk Management Policy. The Risk Management Statement is reproduced on the Company's website.

The Board is provided with regular reporting in respect of operations and the financial condition of the Group aimed at ensuring that risks are identified, assessed and appropriately managed as and when they arise.

The Board recognises that there are inherent risks associated with exploration and particularly in Indonesia where there has been some uncertainty regarding the implementation of the Mining Law and its regulations.

## **RECOMMENDATION 7.2**

#### The Board or a committee of the Board should:

- (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and
- (b) disclose, in relation to each reporting period, whether such a review has taken place.

The Board and Company Secretary are currently responsible for the implementation of risk management and internal control systems to manage the company's material business risks.

The Board monitors the operational and financial performance of the Company. The Board also receives and reviews advice on areas of operational and financial risk and develops strategies, in conjunction with management, to mitigate those risks.

The Board has not reviewed its risk management framework in respect of the year ended 31 December 2018.

## **RECOMMENDATION 7.3**

## A listed entity should disclose:

- (a) if it has an internal audit function, how the function is structured and what role it performs; or
- (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.

In light of the nature and extent of the Company's operations and activities, the Company has not established an internal audit function.

The Board continuously reviews the activities of the Group to identify key business and operational risks and, where possible, will implement policies and procedures to address such risks and where approval to establish appropriate internal control processes.



The Board is provided with reporting on the management of operations and the financial condition of the Company aimed at ensuring that risks are identified, assessed and appropriately managed as and when they arise.

## **RECOMMENDATION 7.4**

A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.

The Company recognises its corporate responsibility to all stakeholders and the continual need for sustainable, harmonious operations. The Company promotes best practice in terms of community development, environmental protection and safety management in all its operations.

The Company's projects are all at the high-risk exploration stage and accordingly the Company recognises the need to correctly manage the expectations of local communities with respect to risks and rewards. In this regard the Company continually assesses the needs of the local communities where it operates and aims to respond where appropriate to their desires and expectations within its available resources.

The Company is also conscious of its responsibility in relation to the environment and strives to achieve minimal impact as far as possible in its work areas.

Environmental risks are assessed and reported to the Board. The Company seeks to ensure that any disturbance of land which may arise as a result of sampling, trenching or drilling is carried out in full cooperation with the local people and authorities and with minimal impact on the environment.

## PRINCIPLE 8: REMUNERATE FAIRLY AND RESPONSIBLY

#### **RECOMMENDATION 8.1**

The Board of a listed entity should:

- (a) have a remuneration committee which:
  - (1) has at least three members, a majority of whom are independent Directors;
  - (2) is chaired by an independent director,

and disclose:

- (3) the charter of the committee;
- (4) the members of the committee; and
- (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for Directors and senior executives and ensuring that such remuneration is appropriate and not excessive.

The Board has not maintained a formal Remuneration Committee due to the size of the Company and the nature of its operations. Remuneration matters are dealt with by the full Board of Directors.



#### **RECOMMENDATION 8.2**

A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive Directors and the remuneration of executive Directors and other senior executives.

The aggregate remuneration of non-executive directors is approved by shareholders. Individual directors' remuneration is determined by the board within the approved aggregate total. As at the date of this report all Non-Executive Directors are entitled to remuneration of \$30,000 each per annum (including superannuation where applicable). No retirement benefits are payable to Non-Executive Directors.

## **RECOMMENDATION 8.3**

A listed entity which has an equity-based remuneration scheme should:

- (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and
- (b) disclose that policy or a summary of it.

The Company has established a Policy and Procedure for Dealings in ARX Shares which outlines, among other things, when Directors, senior management and other employees of the Company may deal in the Company's securities. This policy also prohibits key management personnel from entering into certain hedging arrangements of the nature referred to in Recommendation 8.3. For further details, refer to the Policy and Procedure for Dealings in ARX Shares which is available on the Company Website.