# NOTICE OF ANNUAL GENERAL MEETING



Notice is hereby given that the Ninety Sixth Annual General Meeting of the securityholders of Whitefield Limited ("Company") will be held as follows:

Location:

The Press Room, Radisson Blu Plaza Hotel, 27 O'Connell Street, Sydney

Date and Time:

Tuesday 6th August 2019 at 10:00am.

# Items of Business

#### 1. Financial Statements and Reports

To consider the Directors' Report, Financial Statements and Independent Auditor's Report for the financial year ended 31<sup>st</sup> March 2019.

Note: No resolution will be required to be passed on this matter.

## 2. Adoption of Remuneration Report

To consider and if though fit, to pass the following resolution as an ordinary resolution:

"That the Remuneration Report for the financial year ended 31st March 2019 be adopted."

Note: The vote on this resolution is advisory only and does not bind the Directors or the Company.

Voting exclusions also apply to this resolution per the accompanying Explanatory Note for Item 2.

#### 3. Re-election of Jenelle Webster

To consider and if thought fit, to pass the following resolution as an ordinary resolution:

"That Mrs Jenelle Webster, a Director retiring in accordance with the Company's Constitution and being eligible, be reelected as a Director of the Company."

By order of the Board. **Stuart Madeley,** Company Secretary
5th July 2019

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## **Explanatory Notes**

The following notes below provided additional information in relation to the items of business proposed at the Company's Annual General Meeting and the Directors recommend shareholders read the notes prior to determining whether to support the resolutions:

#### **Item 1: Financial Statements and Reports**

Shareholders will be provided with an opportunity to ask questions or comment on the Financial Statements and Reports. Shareholders who have not elected to receive a hard copy of the Annual Report can access the report from the Company's website: <a href="https://www.whitefield.com.au">www.whitefield.com.au</a>.

### **Item 2: Adoption of the Remuneration Report**

Prior to voting on this resolution, shareholders will be provided with an opportunity to ask questions and comment on the Remuneration Report which forms part of the Directors' Report (contained within the Annual Report).

Director recommendation and statement of intent re undirected proxies: The Board recommends that shareholders vote in FAVOUR of Item 2 and the Chairman intends to vote any undirected proxies in FAVOUR of item 2.

- (a) Pursuant to section 250R(3) of the Corporations Act the vote on this resolution is advisory only and does not bind the directors or the company.
- (b) Pursuant to Section 250R(4) of the Corporations Act, votes may not be cast, and the Company will disregard any votes cast by, or on behalf of, any member of the key management personnel whose remuneration is included in the Remuneration Report (or a closely related party of such a person) unless the votes are cast as a proxy or by attorney for a person who is entitled to vote on the resolution in accordance with a direction in the proxy or attorney appointment.

The Chairman of the meeting will be entitled to cast votes on behalf of members in accordance with an express authorization in the proxy appointment. An undirected proxy will be considered an express authorization for the Chairman to vote in accordance with the Chairman's statement of intent on this Item.

#### Item 3: Re-election of Director - Jenelle Webster

Jenelle was appointed as a director during the last financial year and in accordance with the Company's Constitution retires and being eligible offers herself for re-appointment.

Director recommendation and statement of intent re undirected proxies: The Directors recommend that shareholders vote in FAVOUR of Item 3 and the Chairman intends to vote any undirected proxy votes in FAVOUR of item 3.

Jenelle has over 20 years financial accounting and reporting experience in both public and private companies. She has previously worked with Price Waterhouse Coopers, Moore Stephens Australia and Ernst & Young and during this time gained experience in auditing listed investment companies, funds management companies and disclosing entities. In addition to undertaking statutory audits she has also worked as an internal auditor and provided evaluation services to a range of public and private organisations.

She is currently working in finance and operational efficiency at St Vincent's Health and is also a Director of Cadence Capital Limited.

Jenelle has a Bachelor of Commerce, is a member of the Institute of Chartered Accountants in Australia, a Registered Company Auditor, Member of the Institute of Internal Auditors, and a Member of the Governance Institute Australia

# NOTICE OF ANNUAL GENERAL MEETING



## **Proxy Voting**

A securityholder entitled to attend and vote at the annual general meeting may appoint a proxy to attend and vote on their behalf. A proxy need not be a securityholder of the Company.

You are entitled to appoint up to two proxies to attend the meeting and vote. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy to exercise, otherwise each proxy may exercise half of the votes. If the number or percentage exceeds the total number of votes a securityholder is entitled to vote then each proxy may exercise half of the votes (any fractions resulting from a split between the proxies will be disregarded).

Proxy Forms can be lodged in 3 ways:

- 1. Online via www.investorvote.com.au
- 2. By Mail, to:

Computershare Investor Services Pty Ltd.

GPO Box 242

Melbourne VIC 3001 Australia

3. By Fax: 1800 783 447 (within Australia)

+61 3 9473 2555 (outside Australia)

Relevant Custodians who have subscribed to Intermediary Online may lodge their proxy forms by visiting www.intermediaryonline.com

Proxy Forms must be received by 10:00am (Sydney Time) on Sunday  $4^{th}$  August 2019 to be valid

# Attending the Meeting

To assist with registration please bring the Proxy Form provided with this Notice of Meeting with you. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the help tab, "Printable Forms".

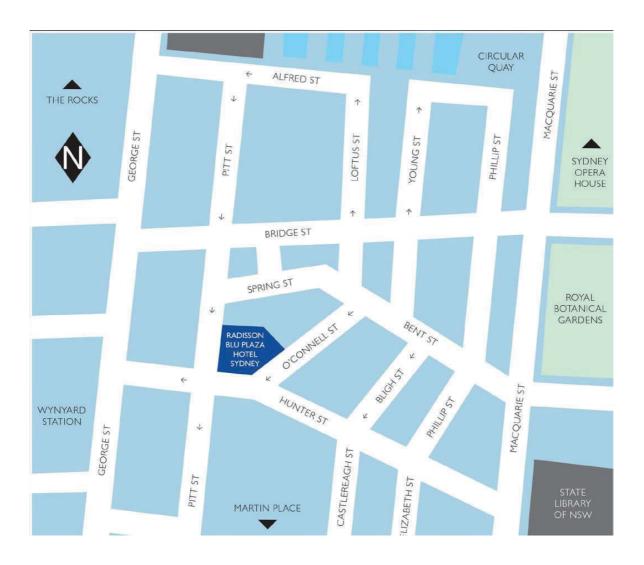
## **Entitlement to Vote**

The Company has determined that a securityholder's entitlement to vote at the meeting will be the entitlement of that securityholder set out in the register of securityholders as at 07.00 p.m. (Sydney time) on Sunday, 4th August 2019.



# Location

The 2019 Annual General Meeting is to be held in the Press Room, Radisson Blu Plaza Hotel, 27 O'Connell Street, Sydney





## Whitefield Limited

ABN 50 000 012 895



MR SAM SAMPLE **FLAT 123** 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

# Lodge your vote: Online:

www.investorvote.com.au



# By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne Victoria 3001 Australia

Alternatively you can fax your form to (within Australia) 1800 783 447 (outside Australia) +61 3 9473 2555

For Intermediary Online subscribers only (custodians) www.intermediaryonline.com

## For all enquiries call:

(within Australia) 1300 850 505 (outside Australia) +61 3 9415 4000

# **Proxy Form**



# Vote and view the annual report online

- •Go to www.investorvote.com.au or scan the QR Code with your mobile device.
- Follow the instructions on the secure website to vote.

# Your access information that you will need to vote:

Control Number: 999999

SRN/HIN: 19999999999 PIN: 99999

PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.



Error your vote to be effective it must be received by 10:00am (Sydney time) on Sunday, 4 August 2019.

## How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

## **Appointment of Proxy**

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote or abstain as they choose (to the extent permitted by law). If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or 100%.

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1 overleaf.

A proxy need not be a securityholder of the Company.

## Signing Instructions for Postal Forms

Individual: Where the holding is in one name, the securityholder must

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

## Attending the Meeting

Bring this form to assist registration. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the help tab, "Printable Forms".

Comments & Questions: If you have any comments or questions for the company, please write them on a separate sheet of paper and return with this form.

GO ONLINE TO VOTE, or turn over to complete the form



MR SAM SAMPLE MR SAM SAMPLE FLAT 123 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

	Change of address. If incorrect,
1	mark this box and make the
	correction in the space to the left.
	Securityholders sponsored by a
	broker (reference number
	commences with 'X') should advise
	your broker of any changes



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	your broker of a	any changes.	1 999999999	טאו
Proxy Form		Please ma	rk 🗶 to indicate your dire	ections
• •	oxy to Vote on Your Behalf Whitefield Limited hereby appoint			XX
the Chairman of the Meeting			PLEASE NOTE: Leave this box you have selected the Chairma Meeting. Do not insert your own	x blank if in of the n name(s).
act generally at the Meeting on the extent permitted by law, as	corporate named, or if no individual or body co my/our behalf and to vote in accordance with the proxy sees fit) at the Annual General Mee Street, Sydney on Tuesday 6 August 2019 at 1	the following directio ting of Whitefield Lin	ns (or if no directions have been givenited to be held at The Press Room,	en, and to Radisson
Meeting as my/our proxy (or the Item 2 (except where I/we have i	cise undirected proxies on remuneration release. Chairman becomes my/our proxy by default), indicated a different voting intention below) even nt personnel, which includes the Chairman.	I/we expressly author	rise the Chairman to exercise my/ou	r proxy on
	an of the Meeting is (or becomes) your proxy you appropriate box in step 2 below.	ou can direct the Cha	airman to vote for or against or absta	in from
Items of Busi	PLEASE NOTE: If you mark the All behalf on a show of hands or a poll		you are directing your proxy not to vote or be counted in computing the required ma	
			For Against	Abstain
2 That the Remuneration Repo	ort for the financial year ended 31st March 2019 b	e adopted.		
3 To re-elect Mrs Jenelle Web	ster as a Director.			

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business. In exceptional circumstances, the Chairman of the Meeting may change his/her voting intention on any resolution, in which case an ASX announcement will be made.

Individual or Securityholder 1	Securityholder 2		Securityholder	Securityholder 3			
Sole Director and Sole Company Secretary	Director	Director		Director/Company Secretary			
Contact		Contact Daytime			1	,	
Name		Telephone		Date	,	,	





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