

19 July 2022

Attention: Mr Salvador Caldwell Adviser, Listings Compliance (Sydney) ASX Compliance Pty Ltd 20 Bridge Street Sydney NSW 2000

By email: ListingsComplianceSydney@asx.com.au

Dear Mr Caldwell,

# National Storage REIT ('NSR'): Appendix 3Z – Final Director's Interest Notice Query

We refer to your correspondence dated 15 July 2022 in relation to the Final Director's Interest Notice Query lodged by NSR on 14 July 2022 for Mr Laurence Brindle. NSR responds as follows:

1. Please explain why the Appendix 3Z was lodged late.

The Appendix 3Z was lodged late due to an administrative oversight. This oversight was identified during an internal compliance audit and remedied the same day as discovery.

2. What arrangements does NSR have in place under Listing Rule 3.19B with its directors to ensure that it is able to meet its disclosure obligations under Listing Rule 3.19A?

NSR has an agreement in place with its directors which requires the directors to provide to NSR the information needed by NSR in order for NSR to meet its disclosure obligations under Listing Rule 3.19A. This agreement is contained in the directors' appointment letters. In this case the relevant director fulfilled his obligations to notify NSR of the change in status on a timely basis.

3. If the current arrangements are inadequate or not being enforced, what additional steps does NSR intend to take to ensure compliance with Listing Rule 3.19B?

NSR believes the arrangements it has in place with its directors are adequate. The late lodgement of the Appendix 3Z was due to an administrative oversight and not because the director failed to provide information to NSR. NSR has implemented a new internal compliance system which includes a checklist that NSR now utilises each time there is a change in status of director and which outlines the actions to be taken and the due dates for those actions.

We acknowledge that the Appendix 3Z should have been lodged sooner and that changes to the process outlined above will capture future events of a similar nature in a timely manner, to ensure NSR meets its reporting obligations under Listing Rule 3.19A.

In conclusion, we regret any inconvenience caused by this oversight and we have immediately moved to implement the new system as mentioned above to ensure future compliance.

Yours faithfully,

Claire Fidler Director and Company Secretary



15 July 2022

Ms Claire Fidler Company Secretary National Storage REIT Level 16, 1 Eagle St Brisbane QLD 4000

By email:

Dear Ms Fidler

## National Storage REIT ('NSR'): Appendix 3Z – Final Director's Interest Notice Query

ASX refers to the following:

- 1. NSR's Appendix 3Z lodged on ASX Market Announcements Platform ('MAP') on 14 July 2022 for Mr Laurence Ralph Brindle (the 'Notice');
- 2. Listing Rule 3.19A which requires an entity to tell ASX the following:

'The notifiable interests of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) at the following times.
• On the date that the entity is admitted to the official list.
• On the date that a director is appointed.
The entity must complete Appendix 3X and give it to ASX no more than 5 business days after the entity's admission or a director's appointment.
A change to a notifiable interest of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) including whether the change occurred during a closed period where prior written clearance was required and, if so, whether prior written clearance was provided. The entity must complete Appendix 3Y and give it to ASX no more than 5 business days after the change occurs.
The notifiable interests of a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) at the date that the director ceases to be a director. The entity must complete Appendix 3Z and give it to ASX no more than 5 business days after the director ceases to be a director.'

3. Listing rule 3.19B which states that:

'An entity must make such arrangements as are necessary with a director of the entity (or in the case of a trust, a director of the responsible entity of the trust) to ensure that the director discloses to the entity all the information required by the entity to give ASX completed Appendices 3X, 3Y and 3Z within the time period allowed by listing rule 3.19.A. The entity must enforce the arrangements with the director.'

As the Appendix 3Z indicated that the director ceased to be a director on 5 April 2022 it appears the Appendix 3Z should have been lodged with ASX by 12 April 2022. As it was lodged on 14 July 2022, it appears that NSR may have breached Listing Rules 3.19A and/or 3.19B.

#### **Request for Information**

Under Listing Rule 18.7, we ask that you answer each of the following questions having regard to Listing Rules 3.19A and 3.19B and *Guidance Note 22: Director Disclosure of Interests and Transactions in Securities - Obligations of Listed Entities.* 

- 1. Please explain why the Appendix 3Z was lodged late.
- 2. What arrangements does NSR have in place under Listing Rule 3.19B with its directors to ensure that it is able to meet its disclosure obligations under Listing Rule 3.19A?
- 3. If the current arrangements are inadequate or not being enforced, what additional steps does NSR intend to take to ensure compliance with Listing Rule 3.19B?

#### When and where to send your response

This request is made under Listing Rule 18.7. Your response is required as soon as reasonably possible and, in any event, by no later than **3:00** <u>PM</u> AEST <u>Wednesday</u>, 20 July 2022. You should note that if the information requested by this letter is information required to be given to ASX under Listing Rule 3.1 and it does not fall within the exceptions mentioned in Listing Rule 3.1A, NSR's obligation is to disclose the information 'immediately'. This may require the information to be disclosed before the deadline set out in the previous paragraph and may require NSR to request a trading halt immediately.

Your response should be sent to me by e-mail at <u>ListingsComplianceSydney@asx.com.au</u>. It should not be sent directly to the ASX Market Announcements Office. This is to allow me to review your response to confirm that it is in a form appropriate for release to the market, before it is published on the ASX Market Announcements Platform.

#### **Trading halt**

If you are unable to respond to this letter by the time specified above, you should discuss with us whether it is appropriate to request a trading halt in NSR's securities under Listing Rule 17.1. If you wish a trading halt, you must tell us:

- the reasons for the trading halt;
- how long you want the trading halt to last;
- the event you expect to happen that will end the trading halt;
- that you are not aware of any reason why the trading halt should not be granted; and
- any other information necessary to inform the market about the trading halt, or that we ask for.

We require the request for a trading halt to be in writing. The trading halt cannot extend past the commencement of normal trading on the second day after the day on which it is granted. You can find further information about trading halts in Guidance Note 16 *Trading Halts & Voluntary Suspensions*.

#### Suspension

If you are unable to respond to this letter by the time specified above, ASX will likely suspend trading in NSR's securities under Listing Rule 17.3.

## Listing Rules 3.1 and 3.1A

In responding to this letter, you should have regard to NSR's obligations under Listing Rules 3.1 and 3.1A and also to Guidance Note 8 *Continuous Disclosure*: Listing Rules 3.1 – 3.1B. It should be noted that NSR's obligation

to disclose information under Listing Rule 3.1 is not confined to, nor is it necessarily satisfied by, answering the questions set out in this letter.

## Release of correspondence between ASX and entity

We reserve the right to release a copy of this letter, your reply and any other related correspondence between us to the market under Listing Rule 18.7A.

## Questions

If you have any questions in relation to the above, please do not hesitate to contact me.

Yours faithfully

Salvador Caldwell Adviser, Listings Compliance (Sydney)