# Stock Exchange Notice: FBU.NZX, FBU.ASX



# Notice of 2023 Annual Shareholders' Meeting

**Auckland, 22 September 2023:** The 2023 Annual Shareholders' Meeting of Fletcher Building Limited will be held on Friday, 27 October 2023 at 10.30am NZT.

The meeting will be held at the Grand Hall, Level 5, North Stand, Eden Park, Walters Road, Kingsland, Auckland, New Zealand and online via the Computershare Meeting Platform. For information on how to participate online at the meeting, please refer to the attached Online Meeting Guide.

A live recording of the meeting will be broadcast on the Company's website <a href="mailto:fletcherbuilding.com">fletcherbuilding.com</a>

The attached documents are being sent to shareholders today:

- Notice of Annual Shareholders' Meeting
- Voting/Proxy Form
- Online Meeting Guide

# #Ends

Authorised by:
Ashleigh Harding
Company Secretary

For further information please contact:

#### **MEDIA**

Christian May
General Manager – Corporate Affairs
+64 21 305 398
Christian.May@fbu.com

# **INVESTORS AND ANALYSTS**

Aleida White
Head of Investor Relations
+64 21 155 8837
Aleida.White@fbu.com



# Notice of Annual Shareholders' Meeting

This is notice that the 2023 Annual Shareholders' Meeting of Fletcher Building Limited will be held on Friday 27 October 2023, commencing at 10.30 am NZT.

The 2023 Annual Shareholders' Meeting will be held in the Grand Hall, Level 5, North Stand, Eden Park, Walters Road, Kingsland, Auckland, New Zealand, and as an online meeting via the Computershare Meeting Platform.

For information on how to participate online at the meeting, please refer to the Procedural Notes within, and the attached Online Meeting Guide.



# **Business**

# A. Chair's Address

# **B. Chief Executive Officer's Review**

#### C. Resolutions

To consider, and if thought fit, pass the following ordinary resolutions (which require a simple majority of the votes cast):

# **Resolution 1 - Re-election of Bruce Hassall**

That Bruce Hassall be re-elected as a director of the Company.

# Resolution 2 - Re-election of Barbara Chapman

That Barbara Chapman be re-elected as a director of the Company.

# **Resolution 3 - Re-election of Martin Brydon**

That Martin Brydon be re-elected as a director of the Company.

# **Resolution 4 - Election of Sandra Dodds**

That Sandra Dodds be elected as a director of the Company.

# **Resolution 5 - Auditor fees and expenses**

That the directors be authorised to fix the fees and expenses of the auditor.

# **Resolution 6 – Director's remuneration**

That the aggregate maximum annual remuneration for directors be increased from NZ\$2,000,000 to NZ\$2,500,000.

Resolutions 1 to 6 above are to be considered as ordinary resolutions and, to be passed, require the approval of more than 50% of the votes of those shareholders entitled to vote and voting on the resolution. For more information on the resolutions, please see the Explanatory Notes.

# **D. Shareholder Questions**

By order of the Board

**Ashleigh Harding** 

Company Secretary Auckland, New Zealand 22 September 2023

# **Explanatory Notes**

# Re-election of directors [Resolutions 1, 2, and 3]

Under our Constitution and as required by the NZX Listing Rules, a director must not hold office (without re-election) past the third annual meeting following the director's appointment or 3 years, whichever is longer.

Bruce Hassall, Barbara Chapman and Martin Brydon were last elected at the 2020 annual meeting and, being eligible, they seek re-election at this meeting.

The Board unanimously recommends that shareholders vote in favour of the re-election of each Bruce Hassall, Barbara Chapman and Martin Brydon. They are all considered by the Board to be independent directors.

# **Election of Sandra Dodds [Resolution 4]**

Sandra Dodds was appointed a director on 1 September 2023. NZX Listing Rule 2.7.1 requires that directors appointed by the Board retire at the next annual meeting but shall be eligible for election at that meeting. Being eligible to do so, Sandra Dodds is seeking election.

The Board unanimously recommend that shareholders vote in favour of the election of Sandra Dodds. She is considered by the Board to be an independent director.

# Auditor fees and expenses [Resolution 5]

EY is automatically reappointed as auditor of the Company under Section 207 of the Companies Act 1993. The proposed resolution is to authorise the Board to fix the fees and expenses of the auditor.

# **Directors' remuneration [Resolution 6]**

Resolution 6 seeks approval to increase the maximum aggregate remuneration available for the Directors from \$2 million per annum to \$2.5 million per annum.

The cap on annual remuneration that can be paid to non-executive directors must be approved by shareholders by way of an ordinary resolution. The current shareholder approved remuneration limit is \$2 million per annum. That approval was granted 12 years ago at the Annual Shareholders' Meeting in October 2011. The intention is to seek approval now for a new maximum limit that will not require increasing again for some time.

If Resolution 6 is passed, the fees actually paid to directors do not increase to \$2.5 million. As stated in the 2023 Remuneration Report, the Board has agreed that directors' fees will not increase in FY24. Instead, Resolution 6 seeks shareholder approval to increase the maximum limit that may be paid to directors (in aggregate) from \$2 million to \$2.5 million per annum.

# **Directors' remuneration [Resolution 6]** (cont.)

Fletcher Building employs an unbundled model for directors' remuneration, where base fees are paid to each director as members of the Board and separate fees are paid for participation on the various committees of the Board, having regard to the expected commitment required. The fees set do not include director expenses or fees agreed to be paid for unscheduled additional work requested of directors.

The FY23 Remuneration Report sets out the Board and Committee fees currently being paid. No additional service fees were paid in FY23 and none are anticipated in the current work programme.

As part of its annual review of Director remuneration, the Board considers whether the aggregate maximum remuneration limit provides sufficient flexibility if changes to the Board composition or director remuneration are determined to be appropriate in future. This may occur, for example, if the appointment of an additional director or changes to committee composition are appropriate to best achieve the Company's strategic goals. The increase in the maximum limit being requested also assists in accommodating for inflation in coming years.

The Board considers that the current approved maximum of \$2 million does not provide that flexibility and assurance. Current director fees budgeted for FY24 are \$1.79 million after accommodating eight directors. The existing margin of \$0.2 million is considered insufficient if, at some point in the future a change of strategy is required.

The size of the increase (from \$2 million to \$2.5 million) is also not disproportionate and is expected to provide the headroom requested for a number of years. The directors are satisfied that their proposed remuneration:

- a) is appropriate for a company of Fletcher Building's size, complexity and international orientation;
- b) is appropriate for the wider responsibilities placed on directors;
- c) positions Fletcher Building well for director succession; and
- d) is consistent with the Company's performance and total shareholder returns.

In accordance with the Listing Rules, the Company will disregard any votes cast on Resolution 6 by any director of the Company and any of their associates, except where any such vote is cast by a director or one of their associates as proxy for a person who is entitled to vote and that director or associate votes in accordance with express instructions contained in the proxy form. If a director or associate has been appointed as proxy with discretion on how to exercise the voting right attached to it, that discretion cannot be exercised on Resolution 6 and the vote will not be counted.

# **Explanatory Notes** continued

# **Bruce Hassall**

BCom, FCA

**Chair and Independent Non-Executive Director** 

#### Term of office

Appointed director 1 March 2017, last elected 2020 annual meeting.

#### **Board committees**

Chair of the Nominations Committee Member of the People and Remuneration Committee

Bruce has had a distinguished career with broad and deep commercial and strategic experience. and connections across the New Zealand economy, including in the small medium enterprise (SME), commercial, government and export sectors.

As former senior partner and CEO of PwC New Zealand he has extensive advisory background and knowledge of the corporate environment.

Bruce is the Chair of The Farmers' Trading Company Limited and Profile Group Holdings Limited and is a director of Fonterra Co-operative Group Limited.



# **Martin Brydon**

MBA, FAICD, FAIM, Dip Elect Eng, Dip Elron Ena

# **Independent Non-Executive Director**

#### Term of office

Appointed director 1 September 2018, last elected 2020 annual meeting.

# **Board committees**

Member of the People and Remuneration Committee Member of the Safety, Health, Environment and Sustainability Committee

Martin has more than 40 years' experience in the Australian building products sector, having started his career as an indentured engineering cadet with BHP. He joined Cockburn Cement Limited in 1981, where he then served as CEO from 1998-1999. Following Cockburn Cement's merger into Adelaide Brighton in 1999, he held a number of senior management roles before his appointment as CEO and managing director in 2014. Martin retired following a distinguished 30year career with Adelaide Brighton in January 2019.

He is Chair of ASX listed company Duratec Limited.

# **Barbara Chapman**

CNZM, BCom, CMInstD

# **Independent Non-Executive Director**

# **Term of office**

Appointed director 1 September 2018, last elected 2020 annual meeting.

# **Board committees**

Chair of the People and Remuneration Committee Member of the Nominations Committee

Barbara brings extensive and diverse trans-Tasman executive experience to the Board having served as CEO and managing director of ASB Bank for seven years and having held a number of senior executive roles responsible for marketing, communications, human resources, life insurance and retail banking in New Zealand and Australia. She has an extensive list of professional achievements to her credit, including being named New Zealand Herald's 2017 Business Leader of the Year.

In 2019, Barbara was made a Companion of the New Zealand Order of Merit for services to business.

Barbara is the Chair of Genesis Energy Limited and NZME (New Zealand Media and Entertainment) Limited, deputy Chair of The New Zealand Initiative and is a director of Bank of New Zealand.



BCom, FCA, GAICD

# **Independent Non-Executive Director**

# **Term of office**

Appointed director 1 September 2023

# **Board committees**

Member of the Audit and Risk Committee Member of the Safety, Health, Environment and Sustainability Committee

Sandra has a broad and diverse industrial background with over 30 years of operational and financial experience as an executive leader in complex infrastructure businesses across New Zealand, Australia and Asia. Until recently Sandra led the infrastructure sector team at Broadspectrum.

Sandra is a Director of Contact Energy Limited, OceanaGold Corporation, Snowy Hydro Limited and Beca Group Limited.







# **Procedural Notes**

# 1. Persons entitled to vote

Voting on all resolutions put before the 2023 Annual Shareholders' meeting will be by poll. **Voting entitlements for the meeting will be determined at 10.30am NZT on 25 October 2023** based on the registered shareholdings at that time. Results of the voting will be notified to the NZX and ASX.

# 2. Casting your vote

You may cast your vote in the following ways:

- (a) **Personally** You can participate and cast your vote at the meeting in person or online.
  - If you propose to attend the meeting in person please bring your Voting/Proxy Form (enclosed with this notice) to the meeting as the barcode will assist with your registration and the Voting/Proxy Form will be used to vote. If you do not have your Voting/Proxy Form please identify yourself at the Computershare registration desk on arrival to be registered and issued with a Ballot Paper to vote.
  - If you propose to attend the meeting online you can do so via the Computershare Meeting Platform <a href="https://meetnow.global/nz">https://meetnow.global/nz</a>.

    To access the meeting, click 'Go' under the Fletcher Building meeting and then click 'Join Meeting Now'. Select 'Shareholder' on the login screen and enter your CSN/Securityholder Number and post code (or country of residence if outside of New Zealand). Please also refer to the attached Online Meeting Guide for more information.
- (b) **Postal** You can cast a postal vote instead of attending the meeting or appointing a proxy.
- (c) Appointing a proxy All shareholders entitled to vote at the meeting may appoint a proxy or (in the case of a corporate shareholder) a representative who can vote on their behalf.

# 3. Proxy and Postal Voting

You can lodge your postal vote or proxy appointment:

- (a) **Online** at <u>www.investorvote.co.nz</u> or by scanning the QR code on the Voting/Proxy Form with your smartphone.
- (b) **Post/email** by completing the Voting/Proxy Form attached to your Notice of Meeting and posting it in the envelope provided or emailing it to <a href="mailto:corporateactions@computershare.co.nz">corporateactions@computershare.co.nz</a>.

Voting/Proxy Forms must be received at Computershare Investor Services by 10.30am NZT on **25 October 2023**. Voting/Proxy Forms received after that time will not be valid for the annual shareholders' meeting.

Ashleigh Harding, Company Secretary, has been authorised by the Board to receive and count postal votes.

# 4. Proxies and Corporate Representatives

A proxy need not be a shareholder of the Company. You can appoint the Chair of the meeting or any director as your proxy. The Chair of the meeting and the directors will vote in favour of all resolutions marked 'Proxy Discretion', unless they are disqualified from doing so (for example on Resolution 6). If you have ticked the 'Proxy Discretion' box and your named proxy does not attend the meeting or you have not named a proxy (but otherwise completed the Voting/Proxy Form in full), the Chair will act as your proxy. All directed votes (For, Against or Abstain) on each resolution will be treated as a postal vote.

# 5. Shareholder questions

Shareholders will have the opportunity to ask questions during the meeting in person or via the Computershare Meeting Platform from their desktop or mobile devices (refer to the attached Online Meeting Guide for more information).

Shareholders may also submit questions in advance of the meeting to <a href="https://www.investorvote.co.nz">www.investorvote.co.nz</a> or by using the Voting/Proxy Form.

The Company reserves the right not to address questions that, in the Chair's opinion, are not reasonable in the context of an annual shareholders' meeting.

# 6. Webcast

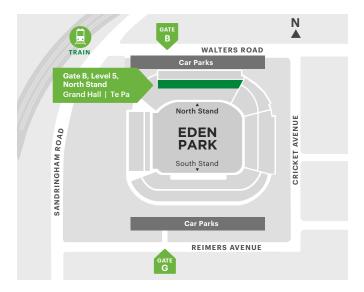
A live recording of the meeting will be broadcast on the Company's website <a href="https://fletcherbuilding.com/investor-centre/financial-results-and-announcements">https://fletcherbuilding.com/investor-centre/financial-results-and-announcements</a>

# **Venue Location**

Grand Hall, Level 5, North Stand, Eden Park, Walters Road, Kingsland, Auckland. Enter via **Gate B**.

Eden Park is well served by rail and bus services. Kingsland train station is a short walk from Eden Park.

Parking is available through entrance Gate B off Walters Road or Gate G off Reimers Avenue. Please allow for a 5-10 minute walk from there to the North Stand.





# **Lodge your Postal Vote or Proxy**



#### Online

www.investorvote.co.nz



#### By Post

Computershare Investor Services Limited
Private Bag 92119 OR GPO Box 3329
Auckland 1142 Melbourne VIC 3001
New Zealand Australia

# For all enquiries contact



**By Phone** + 64 9 488 8777



By Email

corporateactions@computershare.co.nz

#### The 2023 Annual Shareholders' Meeting of Fletcher Building Limited will be held on Friday, 27 October 2023 at 10.30am NZT.

The meeting will be held in The Grand Hall, Level 5, North Stand, Eden Park, Walters Road, Kingsland, Auckland, New Zealand and online at <a href="https://meetnow.global/nz">https://meetnow.global/nz</a>. For information on how to attend and vote online at the meeting please refer to the instructions as set out in the enclosed Online Meeting Guide. If you propose not to attend the meeting, but wish to appoint a proxy, please complete this form in accordance with the instructions below.

# **VOTING/PROXY FORM**



#### www.investorvote.co.nz

Lodge your proxy online, (24/7 access) by 10.30 am NZT on Wednesday 25 October 2023.

Your secure access information

#### **Control Number:**

#### CSN/Securityholder Number:

To vote online you'll need the above Control Number, your CSN/Securityholder Number and postcode/or country of residence if you reside outside of New Zealand.

Scan this QR Code with your Smartphone and Vote online.



To be effective as a postal vote or proxy appointment, the Voting/Proxy Form must be received by 10.30 am NZT on Wednesday, 25 October 2023.

#### **Attending the Meeting**

- 1. Voting on all resolutions put before the meeting will be by poll.
- 2. If you propose to attend the meeting in person, please bring this Voting/Proxy Form intact to the meeting as the barcode will assist in your registration.
- 3. If you propose to attend the meeting online, refer to the enclosed Online Meeting Guide for instructions.
- If you propose to not attend the meeting but wish to vote by postal vote, or appoint a
  proxy, please complete and post this form or complete either process online. Please
  do not appoint a proxy if you are voting by postal vote.
- The persons who will be entitled to vote at the meeting are those persons (or their proxies or representatives) registered as holding Ordinary Shares on Fletcher Building Limited's share register at 10.30 am NZT on Wednesday 25 October 2023.
- 6. In accordance with the NZX Listing Rules, the company will disregard any votes cast on resolution 6 by any director of the company and any of their associates, except where any such vote is cast by a director or one of their associates as proxy for a person who is entitled to vote and that director or associate votes in accordance with express instructions to vote for or against a particular resolution on the proxy form. If a director or associate has been appointed as proxy with discretion on how to exercise the voting right attached to it, that discretion cannot be exercised on resolution 6 and the vote will not be counted.

# Postal Vote

- You can cast a postal vote instead of attending the meeting or appointing a proxy to attend.
- 8. Ashleigh Harding, Company Secretary, has been authorised by the Board to receive and count postal votes.
- 9. If you return your postal vote without indicating on any resolution how you wish to vote, you will be deemed to have abstained from voting on that resolution.
- If you complete the postal vote section and also appoint a proxy, your postal vote will take priority over your proxy appointment.

# **Proxy Appointment**

- 11. All shareholders entitled to attend and vote at the meeting may appoint a proxy or (in the case of a corporate shareholder) representative to attend and vote on their behalf. A proxy need not be a shareholder of the Company. You can appoint the Chair of the meeting or any director as your proxy. You may still attend the meeting either in person or online even if you have appointed a proxy.
- 12. The Chair of the meeting and the directors will vote in favour of all resolutions marked "PROXY DISCRETION", for which they have authority to vote.
- If you have ticked the "PROXY DISCRETION" box and your named proxy does not attend the meeting or you have not named a proxy (but otherwise completed the Voting/Proxy Form in full), the Chair of the meeting will act as your proxy.
- All directed votes FOR, AGAINST or ABSTAIN on each resolution will be treated as a postal vote.

# **Signing Instructions**

#### Individual

Where a shareholder is an individual, this Voting/Proxy Form must be signed by the shareholder or their duly authorised attorney.

#### Companies

Where a shareholder is a company or corporate shareholder, this Voting/Proxy Form must be signed by a duly authorised officer or attorney.

# Trusts

Where a shareholder is a trust, this Voting/Proxy Form should be signed by at least one trustee in accordance with the relevant trust deed (using the rules for an individual, or a company, as applicable).

#### **Partnerships**

Where a shareholder is a partnership, this Voting/Proxy Form should be signed by at least one partner in accordance with the rules governing the partnership (using the rules for an individual or a company, as applicable).

#### Joint Shareholders

At least one joint shareholder should sign this Voting/Proxy Form (on behalf of all joint shareholders). If a joint shareholder votes differently from another joint shareholder, the vote of the shareholder named first in the share register will be counted.

#### Power of Attorney

If this Voting/Proxy Form is completed by an attorney, the power of attorney or a certified copy must, unless already provided to Fletcher Building Limited, accompany the Voting/Proxy Form together with a completed certificate of "non-revocation of authority".

# 

Please follow the instructions set out in the attached Online Meeting Guide. We recommend that you complete the set-up prior to the meeting commencing.

If you have any questions about appointing your proxy, or require assistance with Computershare Meeting Platform, please contact Computershare Investor Services Limited on 0800 650 034 or +64 9 488 8777 between 8.30am to 5.00pm or email <a href="mailto:corporateactions@computershare.co.nz">corporateactions@computershare.co.nz</a>.

Go online to **www.investorvote.co.nz** to cast your postal vote or lodge your proxy or please **TURN OVER** to complete the Voting/Proxy Form.

Electronic Investor Communications								
wucauUII;								
Shareholder Questions Shareholders will have the opportunity to ask Meeting Platform <a href="https://meetnow.global/nz">https://meetnow.global/nz</a> and completing the online validation process submitted by 10.30 am NZT on Wednesday 2 opinion, are not reasonable in the context of Question:	. You can also submit questi s or complete the question s 25 October 2023. The Comp	ons ir sectic pany r	n advance of the me on below and post in reserves the right no	eeting by go n the envelo	ing to <u>www.i</u> pe provided.	nvestorvot Questions	<u>e.co.nz</u> must be	
Day time telephone:	signed this		day of		2023			
Or a duly authorised officer or attorney	Or a duly authorised officer or attorney			Or a duly authorised officer or attorney				
Shareholder 1	Shareholder 2			Shareholder 3				
Signature of Shareholder(s)								
6. That the aggregate maximum annual remuneration for directors be increased from NZ\$2,000,000 to NZ\$2,500,000.								
5. That the directors be authorised to fix the fees and expenses of the auditor.								
4. That Sandra Dodds be elected as a director of the Company.								
3. That Martin Brydon be re-elected as a director of the Company.								
That Barbara Chapman be re-elected as a director of the Company.								
That Bruce Hassall be re-elected as a director of the Company.				. on		, LEG PAIN	J.C.A.E.IION	
Ordinary Resolutions				FOR	AGAINST	ABSTAIN	PROXY DISCRETION	
Cast a postal vote, or instruct a proxy to vote, how to vote on the resolution, please mark th your proxy NOT to vote on that resolution. Yo NOT APPLICABLE in the case of a postal vote	by placing a tick (🗸) in the rule box 'Proxy Discretion'. If your vote will not be counted to	eleva ou tic	nt box. If you have a k the 'Abstain' box f	appointed a or a particul	ar resolution	you are di	recting	
<b>Resolutions</b> (for postal and proxy voting). P	lease tick only ONE box in re	espec	ct of each resolution	າ				
at any adjournment or postponement of that meet amended and on any other resolution proposed at below where possible. In the event I/we have not e A proxy need not be a shareholder of the Compan proxy (and they are not the Chair or a director), we	ing, and to vote as my/our proxi the Annual Shareholders' Meet xpressed any intention (in my/or y. If you wish, you may appoint a	y think ing (oi ur pro: as you	s fit on any resolutions r any adjournment the xy's sole opinion) my/o r proxy 'The Chair of th	s to amend ar reof) so as to our proxy may ne Meeting'. If	y of the resolu give effect to r vote at their d you do not pro	tions, or any ny/our inten iscretion. ovide contac	resolution so tion as set out	
(Full Name) (Proxy Contact Detail as my/our proxy to vote for me/us on my/our behalf at the Annual Shareholders' Meeting of the Company to be				s - Phone/Email/Address) e held at 10.30 am NZT on Friday 27 October 2023, and				
/Eull Norga)								
Or failing their:								
				act Details - Phone/Email/Address)				
I/We being a shareholder(s) of Fletcher Buildi	ng Limited ("the Company")	) and	entitled to attend a	nd vote here	by appoint:			
Appointment of a Proxy (for use if you will no	ot attend the meeting but wis	h son	neone to represent y	ou and vote	on your beha	If at the me	eting)	
☐ I wish to vote by postal vote (please tick t	he box). My voting intention	s are	indicated in the res	olutions sec	tion below.			
Postal Voting (To use if you will not attend	the meeting and are not sub	mitti	ng your postal vote	online)				

If you received the Notice of Meeting and Voting/Proxy Form by mail and wish to receive your future investor communications by email please provide your email address below:



# How to participate in online meetings



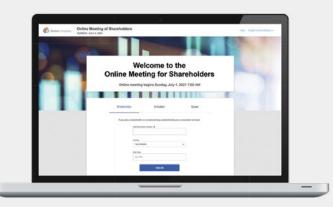
# Attending the meeting online

Our online meeting provides you the opportunity to participate online using your smartphone, tablet or computer.

If you choose to attend online you will be able to view a live webcast of the meeting, ask questions and submit your votes in real time.

You will need the latest version of Chrome, Safari or Edge. Please ensure your browser is compatible.

Visit: https://meetnow.global/nz





Access the online meeting at https://meetnow.global/nz, and select the required meeting. Click 'JOIN MEETING NOW'.

# If you are a shareholder:

Select 'Shareholder' on the login screen and enter your CSN/Holder Number and Post Code. If you are outside New Zealand, simply select your country from the drop down box instead of the post code.

Accept the Terms and Conditions and click Continue.

#### If you are a guest:

Select Guest on the login screen. As a guest, you will be prompted to complete all the relevant fields including title, first name, last name and email address.

Please note, guests will not be able to ask questions or vote at the meeting.

# If you are a proxy holder:

You will receive an email invitation the day before the meeting to access the online meeting. Click on the link in the invitation to access the meeting.





When successfully authenticated, the home screen will be displayed. You can watch the webcast, vote, ask questions, and view meeting materials in the documents folder. The image highlighted blue indicates the page you have active.

The webcast will appear and begin automatically once the meeting has started.



# Voting

Resolutions will be put forward once voting is declared open by the Chair. Once the voting has opened, the resolution and voting options will appear.

To vote, simply select your voting direction from the options shown on screen. You can vote for all resolutions at once or by each resolution.

Your vote has been cast when the green tick appears.

To change your vote, select 'Change Your Vote'.



# A&Q

Any eligible shareholder/proxy attending the meeting remotely is eligible to ask a question.

Select the Q&A tab and type your question into the box at the bottom of the screen and press 'Send'.



# Contact

If you have any issues accessing the website please call 0800 650 034 or +64 9 488 8777.