

13 January 2017

Company Announcements Officer Australian Securities Exchange Limited Exchange Centre, 20 Bridge Street SYDNEY NSW 2000

# BY ELECTRONIC LODGEMENT TECHNOLOGY ONE LIMITED – NOTICE OF MEETING AND SHAREHOLDER VOTING FORM

Please find attached a copy of Technology One Limited's Notice of Meeting and Shareholder Voting Form for the Company's Annual General Meeting to be held on 21 February 2017.

Once released by the ASX a copy of the Notice of Meeting for the Annual General Meeting and Shareholder Voting Form will be either posted or otherwise made available to Shareholders along with the Annual Report for the year ending 30 September 2016.

Yours faithfully

Gareth Pye

Company Secretary



Dear Shareholder,

On behalf of the Board, I am pleased to invite you to the Annual General Meeting of the Shareholders of Technology One Limited.

The Meeting will be held at the Brisbane Convention and Exhibition Centre, Merivale St, South Brisbane on Tuesday, 21 February 2017 at 10.30am (Queensland time).

The Directors look forward to welcoming Shareholders to the Annual General Meeting. Refreshments will be served at the conclusion of the meeting, giving you the opportunity to meet the Directors of the Company.

Your Directors are unanimously of the opinion that the resolutions to be proposed at the Annual General Meeting are in the best interests of the Shareholders and of the Company.

Accordingly, they recommend you vote in favour of the resolutions set out in the Notice of Meeting as they intend to do in respect of their own beneficial holding insofar as the Directors are permitted to vote. Undirected proxies will also be voted in favour of the resolutions insofar as the Chairman is permitted to vote.

Yours faithfully,

Adrian Di Marco **Executive Chairman** 

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Notice is given that the 2016 Annual General Meeting of Technology One Limited ACN 010 487 180 (Company) will be held at Brisbane Convention and Exhibition Centre, Merivale St, South Brisbane, 4101 on Tuesday 21 February 2017 at 10.30am (Oueensland time)\*.

\*Please use the Merivale Street entrance to access M1 on the Mezzanine Level.



Australia | New Zealand | South Pacifi c | Asia | United Kingdom Freecall 1800 671 978 (within Australia) | +617 3167 7300 (outside Australia)



# AGENDA

# **Ordinary Business**

# **Financial statements and reports**

To receive and consider the financial statements and reports of the Directors and the auditors for the year ended 30 September 2016.

# **Resolution 1**

Election of Director - Ron McLean

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

'That Ron McLean, who retires by rotation in accordance with rule 16.1 of the Company's Constitution, and being eligible, be re-elected in accordance with rule 16.2 of the Company's Constitution.'

# **Resolution 2**

**Election of Director - Jane Andrews** 

To consider and, if thought fit, to pass the following resolution as an ordinary resolution:

'That Jane Elizabeth Andrews, who having been appointed as a director of the Company on 22 February 2016 in accordance with rule 13.2 of the Company's Constitution, be elected in accordance with rule 13.2 of the Company's Constitution as a Director of the Company.'

# **Resolution 3**

**Remuneration Report** 

To consider, and if thought fit, to pass the following nonbinding resolution as an ordinary resolution:

'That the Remuneration Report, as contained on pages 71-91 of the Annual Report (in the Directors' Report), be adopted.'

**Voting Exclusion Statement:** The *Corporations Act 2001* prohibits any votes being cast on Resolution 3 by or on behalf of a person who is disclosed in the Remuneration Report as a member of the key management personnel (KMP) of the Company (including the Directors and the Chairman) or a closely related party of that KMP. However, such a person may cast a vote on Resolution 3 as a proxy for a person who is permitted to vote and the appointment of the proxy specifies the way the proxy is to vote on the resolution.

If you do not direct the Chairman how to vote but, have otherwise authorised the Chairman to exercise the proxy even though this Resolution is connected directly or indirectly with the remuneration of a KMP, you will be taken to have directed him to vote in accordance with his stated intention to vote in favour of this resolution. If you do not want your vote exercised in favour of this resolution you should direct the person chairing the meeting to vote 'against' or abstain from voting on this Resolution.

Dated: 13 January 2017 By Order of the Board

Mr Gareth Pye Company Secretary

# Notes

- (a) A member who is entitled to attend and cast a vote at the meeting is entitled to appoint a proxv.
- (b) The proxy need not be a member of the Company. A member who is entitled to cast two or more votes may appoint two proxies and may specify the proportion or number of votes each proxy is appointed to exercise.
- (c) If you wish to appoint a proxy and are entitled to do so, complete and return the enclosed proxy form.
- d) A corporation may elect to appoint a representative in accordance with the Corporations Act 2001, in which case the Company will require written proof of the representative's appointment which must be lodged with or presented to the Company before the meeting.
- (e) If you have any queries about how to cast your votes, please call Mr Gareth Pye on 07 3167 7300 during business hours.

# **Explanatory Memorandum**

This Explanatory Memorandum forms part of the Notice of Meeting and is intended to provide Shareholders of the Company with information to assess the merits of the proposed Resolutions.

The Directors recommend that Shareholders read the Explanatory Memorandum in full before making any decision in relation to the Resolutions.



Resolution 1 Re-election of Mr Ron McLean, Non-Executive Director

In accordance with the requirements of the Constitution, Mr McLean retires by rotation as a Director and is seeking re-election.

Mr McLean has more than 40 years' experience in the enterprise software industry including holding Senior Executive and Managing Director roles in several international and Australian software companies.

His involvement in the enterprise software industry has included leading and managing software development, consulting and sales and marketing teams.

Mr McLean joined the Board as a Non-Executive Director in 1992 was appointed as the General Manager in 1994, Chief Operating Officer in 1999 and was then promoted to Chief Executive Officer of Operations in 2003.

Mr McLean retired from this role at TechnologyOne on 15 July 2004 and remains a Non-Executive Director. The independence of Mr Ron McLean has been debated by some corporate advisory groups because he was a past employee of TechnologyOne 12 years ago. The Board is of the opinion that, due to the period of time that has lapsed since Mr McLean's employment with the Company, Mr McLean is considered as being independent.



**Resolution 2** *Election of Dr Jane Andrews, Non-Executive Director* 

In accordance with the requirements of the Constitution, Dr Andrews is seeking election as a Director of the Company.

Dr Jane Andrews was appointed to the Board on 22 February 2016, bringing more than 15 years' leadership experience in research and innovation-based organisations.

As a founder and investor in numerous innovative companies, Dr Andrews has extensive experience in corporate strategy, entrepreneurship, commercialisation, innovation, research and development. As the former Deputy CEO of a Cooperative Research Centre (CRC), Dr Andrews played a key role in managing the activities of the Research Advisory Committee, Audit and Risk Committee, the Nominations and Review Committee and the Development Advisory Committee. During this time, she successfully led the CRC through an external review, which involved significant strategic reform.

Dr Andrews is a Graduate of the Australian Institute of Company Directors, holds a PhD in Life Sciences, a Bachelor of Science (First Class Honours) and a Graduate Diploma in Applied Finance and Investment.

Dr Andrews is a current member of the Audit, Remuneration and Nomination Committees.

# Resolution 3

**Adoption of Remuneration Report** 

In accordance with Section 250R(2) of the *Corporations Act* 2001, the Shareholders are to vote on the Remuneration Report which is set out on pages 71-91 of the Annual Report.

The Company's remuneration framework continues to drive performance for the Company and Shareholders. The framework has been updated during the 2016 financial year following further engagement with independent advisors and Shareholders to continue to bring it into alignment with best practice for an ASX 200 company and to further complement the Company's high performance culture.

The substantial changes to the Company's remuneration framework include:

- Additional disclosure/information on our remuneration structure and policies
- Revitalising the use of options for Long Term Incentives (LTI) for Key Management Personnel (KMP) to include performance targets
- Increase in the mandatory shareholding requirements for Directors

This remuneration report:

- Sets out the Board's policies in relation to the nature and level of remuneration paid to Directors and Executives
- Discusses the relationship between the Board's policies and performance
- Provides details of performance conditions for Executives
- Explains the various components of Executive remuneration

The Directors believe the remuneration policies adopted by the Company comply with best practice for an ASX company as:

- The total remuneration compares favourably with similar companies
- A significant portion of Executives' total target salaries (ranging from 27-51%) being 'at risk' by way of a Short Term Incentive (STI) component
- Long Term Incentives (LTI) are now performance based with vesting conditions attached to key performance targets

The Remuneration Report (included in the Company's Annual Report) is also available on the Company's website (www. TechnologyOneCorp.com) under the Shareholders section.

Note: Voting Exclusions apply to this Resolution as specified on page 2 of this Notice of Annual General Meeting and in the Shareholder Voting Form.

As the Directors have a personal interest in the proposed Resolution 3, they make no recommendation as to how Shareholders should vote on this Resolution.

# Shareholder Information

# Attending the meeting

If you are attending the meeting in person, registration will be open from 10am and you are encouraged to register early.

Voting for each resolution will be conducted by way of a poll and all attending Shareholders will be required to register before the commencement of the meeting should they wish to vote.

Corporate Shareholders who wish to appoint a person to act as their representative at the meeting can do so by providing the person with a letter authorising the person to act as the company representative at the meeting.

# **Online voting**

Shareholders are encouraged to lodge their votes online through the Share Registry's website at: www.linkmarketservices.com. au. To access the online lodgement facility Shareholders will need their "Holder Identifier", being either their Security holder Reference Number (SRN) or Holder Identification Number (HIN), as shown on the front of their Proxy Form.

# **Appointment of proxy**

If you are a Shareholder and unable to attend and vote at the Annual General Meeting of Technology One Limited on 21 February 2017, you are entitled to appoint a person as your proxy to attend and vote in your place. Your proxy does not have to be another Shareholder.

If you are a Shareholder entitled to cast two or more votes, you may appoint up to two proxies, and may specify the proportion of voting rights or the number of shares each proxy is appointed to exercise.

You appoint a proxy by using the form enclosed. It must be lodged at least 48 hours before the meeting at the Company's Share Registry:

Link Market Services Limited Locked Bag A14 Sydney South NSW 1235

or faxed to the Share Registry on (02) 9287 0309.

Appointing a proxy does not preclude you from attending the meeting, but you will not be able to vote unless you revoke your proxy before the meeting starts.

# **Undirected proxies**

The Chairman of the Meeting intends to vote undirected proxies in favour of Resolutions 1 and 2.

The Chairman of the Meeting also intends to vote undirected proxies in favour of Resolution 3, unless directed otherwise on the Proxy Form.

The Company encourages all Shareholders who submit proxies to either direct their proxy how to vote or authorise the Chairman to exercise the undirected proxy in relation to Resolution 3.

# Power of attorney

Any Shareholders may, by duly executed power of attorney, appoint an attorney to act on their behalf at the meeting. However, before the attorney is entitled to act under the power of attorney, the power of attorney or proof of the power of attorney must be produced for inspection at the Registered Office or at the Share Registry. The attorney may be authorised to appoint a proxy for the Shareholder granting the power of attorney.

# **Determination of Shareholders right to vote**

For the purposes of this meeting, those Shareholders holding shares in the Company at 7pm (NSW time) on 19 February 2017 will be voting members for the meeting.

# Transforming Business, Making Life Simple

TechnologyOne (ASX:TNE) is Australia's largest enterprise software company and one of Australia's top 200 ASX-listed companies, with offices across six countries. We create solutions that transform business and make life simple for our customers. We do this by providing powerful, deeply integrated enterprise software that is incredibly easy to use. Over 1,000 leading corporations, government departments and statutory authorities are powered by our software.

We participate in only eight key markets: government, local government, financial services, education, health and community services, asset intensive, project intensive and corporate. For these markets we develop, market, sell, implement, support and run our preconfigured solutions, which reduce time, cost and risk for our customers.

For 29 years, we have been providing our customers enterprise software that evolves and adapts to new and emerging technologies, allowing them to focus on their business and not technology. Today, our software is available on the TechnologyOne Cloud and across smart mobile devices.



ABN 84 010 487 180

# **LODGE YOUR VOTE**

**ONLINE** 

www.linkmarketservices.com.au



BY MAIL

**Technology One Limited** C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia



**BY FAX** 

+61 2 9287 0309



**BY HAND** 

**Link Market Services Limited** 1A Homebush Bay Drive, Rhodes NSW 2138



**ALL ENQUIRIES TO** 

Telephone: +61 1300 554 474

# PROXY FORM

I/We being a member(s) of Technology One Limited and entitled to attend and vote hereby appoint:

# APPOINT A PROXY

the Chairman of the Meeting (mark box)

OR if you are NOT appointing the Chairman of the Meeting as your proxy, please write the name of the person or body corporate you are appointing as your proxy

or failing the person or body corporate named, or if no person or body corporate is named, the Chairman of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of the Company to be held at 10:30am on Tuesday, 21 February 2017 at Brisbane Convention and Exhibition Centre, Merivale St, South Brisbane (the Meeting) and at any postponement or adjournment of the Meeting.

Important for Resolution 3: If you have appointed the Chairman of the Meeting as your proxy (or the Chairman of the Meeting becomes your proxy by default), you can direct the Chairman of the Meeting to vote for, against or to abstain from voting on, Resolution 3 (Remuneration Report), by marking the relevant box opposite this Resolution. Note that under Step 1, if the Chairman of the Meeting is your proxy and you do not mark any of the boxes opposite Resolution 3, you are directing the Chairman to vote in favour of that Resolution, even though the Resolution is connected directly or indirectly with the remuneration of a member of the Company's key management personnel (KMP).

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business.

Direction to Chairman for Remuneration Report: Where I/we have appointed the Chairman of the Meeting as my/our proxy (or the Chairman of the Meeting becomes my/our proxy by default) in relation to Resolution 3 (Remuneration Report) but I/we have not marked any of the boxes opposite that item under Step 2 below, I/we nevertheless hereby direct the Chairman of the Meeting to vote in favour of Resolution 3.

# **VOTING DIRECTIONS**

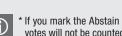
Proxies will only be valid and accepted by the Company if they are signed and received no later than 48 hours before the Meeting. Please read the voting instructions overleaf before marking any boxes with an

Resolutions For Against Abstain\*

1 Election of Director - Ron McLean

2 Election of Director - Jane Andrews

Remuneration Report



\* If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

# SIGNATURE OF SHAREHOLDERS – THIS MUST BE COMPLETED

Joint Shareholder 2 (Individual) Shareholder 1 (Individual) Joint Shareholder 3 (Individual)

Sole Director and Sole Company Secretary Director/Company Secretary (Delete one) Director

This form should be signed by the shareholder. If a joint holding, either shareholder may sign. If signed by the shareholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the Corporations Act 2001 (Cth).

# **HOW TO COMPLETE THIS SHAREHOLDER PROXY FORM**

# YOUR NAME AND ADDRESS

This is your name and address as it appears on the Company's share register. If this information is incorrect, please make the correction on the form. Shareholders sponsored by a broker should advise their broker of any changes. Please note: you cannot change ownership of your shares using this form.

# APPOINTMENT OF PROXY

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairman of the Meeting as your proxy, please write the name of that individual or body corporate in Step 1. A proxy need not be a shareholder of the Company.

#### **DEFAULT TO CHAIRMAN OF THE MEETING**

Any directed proxies that are not voted on a poll at the Meeting will default to the Chairman of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chairman of the Meeting will be voted according to the instructions set out in this Proxy Form, including where the Resolutions are connected directly or indirectly with the remuneration of KMP.

# **VOTES ON ITEMS OF BUSINESS - PROXY APPOINTMENT**

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the Company's share registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- (a) on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- (b) return both forms together.

# SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

**Joint Holding:** where the holding is in more than one name, either shareholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

# **CORPORATE REPRESENTATIVES**

If a representative of the corporation is to attend the Meeting the appropriate "Certificate of Appointment of Corporate Representative" should be produced prior to admission in accordance with the Notice of Meeting. A form of the certificate may be obtained from the Company's share registry or online at www.linkmarketservices.com.au.

# **LODGEMENT OF A PROXY FORM**

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by **10:30am on Sunday**, **19 February 2017**, being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged using the reply paid envelope or:



#### **ONLINE**

#### www.linkmarketservices.com.au

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" (Securityholder Reference Number (SRN) or Holder Identification Number (HIN) as shown on the front of the Proxy Form).



# **BY MAIL**

Technology One Limited C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia



# BY FAX

+61 2 9287 0309



#### **BY HAND**

delivering it to Link Market Services Limited\*
1A Homebush Bay Drive
Rhodes NSW 2138

\* During business hours (Monday to Friday, 9:00am-5:00pm)