

Trajan Scientific and Medical

Global Corporate Headquarters 7 Argent Place, Ringwood Victoria 3134, Australia Tel: +61 (0) 3 9837 4200 www.trajanscimed.com

Trajan Group Holdings Limited ACN 152 617 706

ASX RELEASE

Annual General Meeting of Trajan Group Holdings Limited to be held on Thursday, 5 October 2023 at 10:00am (AEDT)

1 September 2023 – Global analytical science and device company Trajan Group Holdings Limited (**ASX: TRJ**) (**Trajan** or **the Company**) advises, in accordance with Listing Rule 3.17, a copy of the following documents are attached:

- 1. Notice of Annual General Meeting;
- 2. Sample Proxy Form; and
- 3. Letter to Shareholders regarding arrangements for the 2023 Annual General Meeting that will be dispatched to the Shareholders in lieu of the Notice of Meeting.

Authorised for ASX release by the Board of Trajan Group Holdings Limited.

END

Contact:

Investors
Rebecca Wilson
WE Communications
investorrelations@trajanscimed.com

Media
Amy Miller
WE Communications
amymi@we-worldwide.com

About Trajan

Trajan is a global developer and manufacturer of analytical and life sciences products and devices founded to enable science that benefits people by enriching personal health through scientific tools and solutions. These products and solutions are used in the analysis of biological, food, and environmental samples. Trajan has a portfolio and pipeline of new technologies which support the move towards decentralised, personalised databased healthcare.

Trajan is a global organisation of more than 650 people, with seven manufacturing sites across the US, Australia, Europe and Malaysia, and operations in Australia, the US, Asia, and Europe.



Trajan Scientific and Medical

TRAJAN GROUP HOLDINGS LIMITED ACN 152 617 706

NOTICE OF ANNUAL GENERAL MEETING AND

EXPLANATORY MEMORANDUM

Date of Meeting

Thursday, 5 October 2023

Time of Meeting

10:00am (AEDT)

Place of Meeting

Online at:

https://meetnow.global/MAHZ9RH

NOTICE OF ANNUAL GENERAL MEETING

Notice is given that the Annual General Meeting of the Shareholders of Trajan Group Holdings Limited (the "Company") will be held virtually via an online platform at https://meetnow.global/MAHZ9RH on Thursday, 5 October 2023 commencing at 10:00am (AEDT) (the "Meeting").

The Meeting will be held as a fully virtual meeting, whereby Shareholders can attend virtually via the online platform at https://meetnow.global/MAHZ9RH. By accessing the online platform, Shareholders will be able to participate, ask questions and cast direct votes at the appropriate times whilst the Meeting is in progress.

If you are unable to attend the Annual General Meeting, please complete the Proxy Form and return it in accordance with the instructions set out on that form. If you are in any doubt as to how to vote, you should contact your professional adviser as soon as possible. Should you wish to discuss a matter in the Notice of Meeting please do not hesitate to contact the Company at companysecretary@trajanscimed.com.

All Resolutions to be considered at the Meeting will be decided by a poll.

The Explanatory Memorandum that accompanies this Notice provides additional information on the matters to be considered at the Meeting. The Explanatory Memorandum and Proxy Form are part of this Notice.

Should circumstances further change between the date of this Notice and the proposed time of the Meeting, information will be lodged with the ASX at www.asx.com.au (ASX code: TRJ) and posted on our website at https://investor.trajanscimed.com/.

ORDINARY BUSINESS:

Financial Statements and Reports

To receive and consider the Financial Report of the year ended 30 June 2023 together with the Directors' Report and Auditor's Report as set out in the Company's 2023 Annual Report.

Note: No vote is required on this item.

Resolution 1 - Adoption of Remuneration Report

To consider and, if thought fit, to pass the following resolution as an **ordinary resolution**:

"That, for the purposes of Section 250R(2) of the Corporations Act and for all other purposes, the Remuneration Report as contained in the Directors' Report for the year ended 30 June 2023, be adopted."

Note: The 2023 Remuneration Report is set out in the Company's 2023 Annual Report. The vote on this resolution is *advisory only* and does not bind the Directors of the Company.

Voting exclusion

A vote must not be cast (in any capacity) on Resolution 1 by or on behalf of a member of the Company's Key Management Personnel, details of whose remuneration are included in the Remuneration Report, or a closely related party of such a member. However, the Company need not disregard a vote on this Resolution if:

- (a) it is cast by a person as a proxy for a person who is entitled to vote on this Resolution1, in accordance with the directions given to the proxy to vote on Resolution 1 in that way;
- (b) it is cast by the Chair as proxy for a person who is entitled to vote in accordance with a direction given to the Chair to vote on the Resolution as the Chair decides even if Resolution 1 is connected directly or indirectly with the remuneration of a member of the Key Management Personnel; or
- (c) it is cast by a holder acting solely in a nominee, trustee, custodial or other fiduciary capacity on behalf of a beneficiary provided the following conditions are met:
 - (i) the beneficiary provides written confirmation by the holder that the beneficiary is not excluded from voting, and is not an associate of a person excluded from voting, on the resolution; and
 - (ii) the holder votes on the resolution in accordance with directions given by the beneficiary to the holder to vote in that way.

Any undirected proxies held by Key Management Personnel or their closely related parties for the purposes of this Resolution (excluding the Chair) will not be voted on this Resolution. Accordingly, if you intend to appoint a member of Key Management Personnel as your proxy, please ensure that you direct them how to vote. If you intend to appoint the Chair as your proxy, you can direct the

Chair to vote by marking the box for this Resolution. By marking the Chair's box on the Proxy Form, you acknowledge that the Chair will vote in favour of this item of business as your proxy.

Chair appointed as proxy

The Chair intends to vote all undirected proxies in **FAVOUR** of Resolution 1.

Resolution 2 - Re-election of Mr John Eales as a Director

To consider and, if thought fit, to pass the following resolution as an **ordinary resolution**:

"That, John Eales, who retires in accordance with clause 12.5 of the Company's Constitution and, being eligible, offers himself for re-election, be re-elected as a Director of the Company."

Chair appointed as proxy

The Chair intends to vote all undirected proxies in **FAVOUR** of Resolution 2.

Resolution 3 - Re-election of Ms Tiffiny Lewin as a Director

To consider and, if thought fit, to pass the following resolution as an **ordinary resolution**:

"That, Tiffiny Lewin, who retires in accordance with clause 12.5 of the Company's Constitution and, being eligible, offers herself for re-election, be re-elected as a Director of the Company."

Chair appointed as proxy

The Chair intends to vote all undirected proxies in **FAVOUR** of Resolution 3.

OTHER BUSINESS

To consider any other business which may properly be brought before the Meeting in accordance with the Constitution and the Corporations Act.

BY ORDER OF THE BOARD

Mark Licciardo

Joint Company Secretary

1 September 2023

Online Platform details

The Company has decided to hold a fully virtual Meeting whereby Shareholders can participate via the online platform at https://meetnow.global/MAHZ9RH. Shareholders can join the online Meeting by following the instructions set out below.

We recommend logging into the online platform at least 15 minutes prior to the scheduled start time for the Meeting using the instructions below.

Enter https://meetnow.global/MAHZ9RH into a web browser on your computer or online device:

- Shareholders will need their Shareholder Reference Number (SRN) or Holder Identification Number (HIN) printed at the top of the Proxy Form; and
- Appointed Proxies must contact Computershare Investor Services on +61 3 9415 4024 to request your unique email invitation link prior to the meeting day. The online platform will allow you to listen to the proceedings, view the presentations and ask questions of the Board and vote in real-time.

For more information regarding participation in the AGM online, including browser requirements, please see the Online User Guide available at www.computershare.com.au/virtualmeetingguide. Shareholders will also be given a reasonable opportunity to ask questions related to the business of the Meeting, the Company's operations or of the auditor at the end of the Meeting. Please submit your questions by emailing the Company Secretary at companysecretary@trajanscimed.com. If you would like to ask a question during the Meeting, please register as a Shareholder or Proxyholder and provide your valid HIN or SRN number when registering.

All Resolutions to be considered at the Meeting will be decided by poll based on proxy votes received prior to the commencement of the Meeting and votes cast at the Meeting via the online platform. Shareholders are encouraged to cast their vote by proxy prior to the Meeting in accordance with the instructions set out on in this Notice to ensure that their votes are counted.

Defined Terms

Capitalised terms used in this Notice will, unless the context requires otherwise, have the meaning given to them in the Glossary in the Explanatory Memorandum attached to this Notice.

Voting and required majority - Corporations Act

- In accordance with section 249HA of the Corporations Act, for all resolutions to be effective, not less than 28 days written notice specifying the intention to propose the Resolution has been given.
- 2. For all Resolutions to be effective, the Resolution must be passed by more than 50% of all the votes cast by Shareholders entitled to vote on the Resolution (whether in person or by proxy, attorney or representative).

All Resolutions will be determined by a poll based on proxy votes received prior to the commencement of the Meeting and votes cast during the Meeting. On a poll, every Shareholder has one vote for each Ordinary Share held.

Entire Notice

The details of the Resolutions contained in the Explanatory Memorandum accompanying this Notice should be read together with, and form part of, this Notice.

Entitlement to vote

In accordance with Section 1074E(2)(g)(i) of the Corporations Act and Regulation 7.11.37 of the Corporations Regulations, the Company has determined that for the purposes of the Meeting all Shares will be taken to be held by the persons who held them as registered Shareholders at 7:00pm (AEDT) on Tuesday, 3 October 2023. Accordingly, share transfers registered after that time will be disregarded in determining entitlements to attend and vote at the Meeting.

Casting Voting during the meeting

Enter https://meetnow.global/MAHZ9RH into a web browser on your computer or online device.

- Shareholders will need their Shareholder Reference Number (SRN) or Holder Identification Number (HIN) printed at the top of the Proxy Form; and
- Appointed Proxies must contact Computershare Investor Services on +61 3 9415 4024 to request your unique email invitation link prior to the meeting day.

Casting a vote by proxy

If you wish to cast a vote by proxy prior to the Meeting, you must complete the Proxy Form by providing voting directions for each resolution by marking "For", "Against" or "Abstain". Votes will only be valid for Resolutions marked. Unless you have appointed the Chair as your proxy, no vote will be counted for Resolutions left blank. If you appoint the Chair of the Meeting as your proxy and do not provide voting directions for each Resolution, the Chair intends to vote for all the Resolutions.

You can return your completed proxies via:

- mailing to Computershare Investor Services Pty Limited, GPO Box 242 Melbourne, Victoria 3001 Australia; or
- send by fax to 1800 783 447 (within Australia) or +61 3 9473 2555 (outside Australia).

Alternatively, proxy instructions can be submitted electronically to the Company's share registrar by visiting www.investorvote.com.au and using the 6-digit control number on the proxy form and entering your SRN/HIN and post code and Intermediary Online subscribers only (custodians) should visit intermediaryonline.com.

In order for a proxy appointment to be valid, the Company must receive, at least 48 hours before the AGM (being no later than 10:00am (AEDT) on Tuesday 3 October 2023).

Proxies and Representatives

- 1. All Shareholders who are entitled to attend at the Meeting may appoint a proxy for that purpose.
- 2. A proxy need not be a Shareholder of the Company.

- 3. Each Shareholder who is entitled to cast two or more votes at the Meeting, may appoint up to two proxies and may specify the proportion or number of votes that each proxy is entitled to exercise. If a Shareholder does not specify the proportion or number of that Shareholder's votes each proxy may exercise, each proxy will be entitled to exercise half of the votes. An additional Proxy Form will be supplied by the Company on request.
- 4. If a proxy is given by a body corporate, a Proxy Form must be executed in writing under the common seal of the corporation or otherwise in accordance with section 127 of the Corporations Act or signed by an attorney.
- 5. If a proxy is given by a natural person, a Proxy Form must be executed under the hand of that person or that person's attorney.
- 6. To be effective, the Proxy Form and the power of attorney or other authority (if any) under which it is signed or a certified copy, must be received by the Company at least 48 hours before the time for holding the Meeting or any adjourned Meeting.
- 7. Any Proxy Form received after this deadline will be treated as invalid.
- 8. If a Shareholder appoints the Chair as the Shareholder's proxy and does not specify how the Chair is to vote, the Chair will vote, as proxy for that Shareholder, in favour of or against each Resolution as set out in the Explanatory Memorandum.
- 9. A Shareholder that is a body corporate may appoint an individual as its representative to exercise all or any of the powers the body corporate may exercise at the Meeting. The appointment may be a standing one.

EXPLANATORY MEMORANDUM

This Explanatory Memorandum has been prepared to provide Shareholders with information to assist their assessment of the merits of the Resolutions contained in the accompanying Notice for the Annual General Meeting of the Company to be held virtually via the online platform at https://meetnow.global/MAHZ9RH on Thursday, 5 October 2023 commencing at 10:00am (AEDT).

Shareholders should read this Explanatory Memorandum and the Notice in full before deciding how to vote on the Resolutions set out in the Notice.

Capitalised terms used in this memorandum and the Notice are defined in Section 5.

1 Receipt and consideration of Financial Statements and Reports

The Corporations Act requires that the Financial Report and the reports of the Directors and Auditor be laid before the Meeting. There is no requirement for Shareholders to vote on these reports. Shareholders will be given a reasonable opportunity to raise questions and make comments on these reports and on the management of the Company at the Meeting.

Representatives of the Company's Auditor will be present for discussion purposes on matters of relevance to the audit.

2 Resolution 1 - Adoption of Remuneration Report (Non-binding Resolution)

The Remuneration Report includes information on:

- (a) the remuneration policy adopted by the Board;
- (b) the relationship between that policy and the Company's performance;
- (c) the principles used to determine the nature and amount of remuneration;
- (d) the remuneration details of each Director and key management personnel; and
- (e) the performance conditions that must be met prior to an executive deriving any value from the "at risk" components of their remuneration.

As required by section 300A of the Corporations Act, the Remuneration Report is included in the Company's Annual Report, which is available on the Investor section of the Company's website at https://investor.trajanscimed.com/.

At the Meeting, the Chair will give Shareholders a reasonable opportunity to ask questions about or comment on the Remuneration Report.

The vote on this resolution is **advisory only** and will not bind the Directors or the Company. The vote will, however, be taken into consideration in determining future remuneration policy for Directors and executives.

The Board will consider the outcome of the vote and comments made by Shareholders on the Remuneration Report at this Meeting when reviewing the Company's remuneration policies. If 25% or more of the votes that are cast are voted against the adoption of the Remuneration Report at two consecutive Annual General Meetings, Shareholders will be required to vote at the second of those Annual General Meetings on a resolution (a "spill resolution") that another meeting be held within 90 days at which all of the Directors other than the Managing Director must be offered up for election.

Key Management Personnel and their closely related parties must not cast a vote on the Remuneration Report, unless as holders of directed proxies for Shareholders eligible to vote on Resolution 1.

The Board recommends that Shareholders vote in FAVOUR of Resolution 1. The Chair intends to vote undirected proxies in FAVOUR of Resolution 1.

3 Resolution 2 – Re-election of Mr John Eales as a Director

Background

Clause 12.5 of the Company's Constitution provides that an election of Directors, other than a Managing Director, must be held each year, and if no person is standing for election or reelection under clauses 12.4 or 12.13, the Director who has been in office the longest since last being elected is required to stand for re-election.

In accordance with Clause 12.5 of the Company's Constitution, John Eales will retire at this Meeting, and being eligible for re-election, has submitted himself for re-election at this Meeting.

Mr Eales was appointed a Director of the Company on 23 March 2021. Mr Eales has served as an executive, adviser, director and investor in a number of listed public companies and unlisted private organisations.

Mr Eales is a Director and Chair of the Remuneration and Nominations Committee of Flight Centre Travel Group, a Director and Chair of the Remuneration and Nominations Committee of Magellan Financial Group. He is also the Chair of the World Rugby Hall of Fame Selection Panel and was on the Rugby Australia Bid Advisory Board for the Rugby World Cup 2027.

Mr Eales was made a Member of the Order of Australia in 1999 for services to the community and rugby and is a Patron of the Melanoma Foundation, Hearts in Union and the Champagnat Trust.

Mr Eales is Chair of the Board, Chair of the Remuneration and Nomination Committee and member of the Audit and Risk Committee.

The Board (with Mr Eales abstaining) recommends that Shareholders vote in FAVOUR of Resolution 2. The Chair intends to vote undirected proxies in FAVOUR of Resolution 2.

4 Resolution 3 – Re-election of Ms Tiffiny Lewin as a Director

Background

Clause 12.5 of the Company's Constitution provides that an election of Directors, other than a Managing Director, must be held each year, and if no person is standing for election or reelection under clauses 12.4 or 12.13, the Director who has been in office the longest since last being elected is required to stand for re-election.

In accordance with Clause 12.5 of the Company's Constitution, Tiffiny Lewin will retire at this Meeting, and being eligible for re-election, has submitted herself for re-election at this Meeting.

Ms Lewin was appointed a Director of the Company on 23 March 2021. Ms Lewin brings operational, risk and strategy expertise gained over a 30-year career spanning consumer goods, manufacturing, professional services and the finance sectors.

She is currently a senior leader at Westpac Group where she has served since 2015. Prior to Westpac, she held senior leadership, operational and strategy roles across Australia and Asia for global organisations including Nestle Australia, Nestle Japan, SCA Hygiene, Mondelez International and Procter & Gamble where she successfully delivered organisational transformation, performance turnaround and market growth across business and consumer sectors.

Ms Lewin is a member of the Audit and Risk Committee and the Remuneration and Nomination Committee.

The Board (with Ms Lewin abstaining) recommends that Shareholders vote in FAVOUR of Resolution 3. The Chair intends to vote undirected proxies in FAVOUR of Resolution 3.

5 Glossary

Annual Report means the 2023 Annual Report, a copy of which may be obtained from the Company's website at https://investor.trajanscimed.com/.

AGM or **Meeting** means the Annual General Meeting of the Company to be held in person and virtually via the online platform at https://meetnow.global/MAHZ9RH on 5 October 2023 commencing at 10:00am (AEDT).

ASIC means Australian Securities and Investments Commission.

Associate has the meaning given to that term in the Corporations Act.

ASX means ASX Limited ABN 98 008 624 691 or the market operated by it, as the context requires.

Auditor's Report means the report of the Auditor regarding its audit of the Company, and its controlled entities, which accompanies the Financial Report.

Board means the board of the Directors of the Company from time to time.

Chair means the person who chairs the AGM.

Company or Trajan means Trajan Group Holdings Limited ACN 152 617 706.

Constitution means the constitution of the Company.

Corporations Act means the *Corporations Act 2001* (Cth).

Director means each of the directors of the Company, as appointed from time to time.

Directors' Report means the report of the Directors, which accompanies the Financial Report.

Explanatory Memorandum means this document.

Financial Report means the consolidated annual financial report of Trajan Group Holdings Limited for the year ended on 30 June 2023 that accompanies the Notice.

Group means the Company and its controlled entities.

Key Management Personnel has the same meaning as in the accounting standards as defined in section 9 of the Corporations Act (so the term broadly includes those persons having authority and responsibility for planning, directing and controlling the activities of the Company, directly or indirectly, including any director, whether executive or otherwise, of the Company).

Listing Rules means the official rules of the ASX.

Managing Director means a Director appointed to that office under clause 16 of the Company's Constitution.

Notice means the notice for the Meeting accompanying this Explanatory Memorandum.

Proxy Form means the proxy form enclosed with this Explanatory Memorandum in relation to the Resolutions.

Related Body Corporate has the meaning given to that term in the Corporations Act.

Remuneration Report means the remuneration report of the Company that forms part of the Directors' Report.

Resolution means each of the resolutions set out in the Notice.

Securities has the meaning given to that term in Chapter 19 of the Listing Rules.

Share means a fully paid ordinary share in the Company.

Shareholder means a registered holder of a Share.



Need assistance?



Phone:

1300 850 505 (within Australia) +61 3 9415 4000 (outside Australia)



Online:

www.investorcentre.com/contact



YOUR VOTE IS IMPORTANT

For your proxy appointment to be effective it must be received by 10:00am (AEDT) on Tuesday, 3 October 2023.

Proxy Form

How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

APPOINTMENT OF PROXY

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote or abstain as they choose (to the extent permitted by law). If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or 100%.

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1 overleaf.

A proxy need not be a securityholder of the Company.

SIGNING INSTRUCTIONS FOR POSTAL FORMS

Individual: Where the holding is in one name, the securityholder must sign.

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

PARTICIPATING IN THE MEETING

Corporate Representative

If a representative of a corporate securityholder or proxy is to participate in the meeting you will need to provide the appropriate "Appointment of Corporate Representative". A form may be obtained from Computershare or online at www.investorcentre.com/au and select "Printable Forms".

Lodge your Proxy Form:

Online:

Lodge your vote online at www.investorvote.com.au using your secure access information or use your mobile device to scan the personalised QR code.

Your secure access information is

Control Number: 182831 SRN/HIN:

For Intermediary Online subscribers (custodians) go to www.intermediaryonline.com

By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne VIC 3001 Australia

By Fax:

1800 783 447 within Australia or +61 3 9473 2555 outside Australia



PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.

You may elect to receive meeting-related documents, or request a particular one, in electronic or physical form and may elect not to receive annual reports. To do so, contact Computershare.

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Step 1 Appoint a P	roxy to Vote on	Your Beh	alf					
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of the Meeting OR					PLEASE NOTE: Leave this box blank if you have selected the Chairman of the Meeting. Do not insert your own name(s).			
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Resolution 2 Re-election of Mr Jo	hn Eales as a Director							
Resolution 3 Re-election of Ms Ti	ffiny Lewin as a Director							
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Need assistance?



Phone:

1300 850 505 (within Australia) +61 3 9415 4000 (outside Australia)



Online:

www.investorcentre.com/contact



TRJ
MR SAM SAMPLE
FLAT 123
123 SAMPLE STREET
THE SAMPLE HILL
SAMPLE ESTATE
SAMPLEVILLE VIC 3030

Trajan Group Holdings Limited Annual General Meeting

The Trajan Group Holdings Limited Annual General Meeting will be held on Thursday, 5 October 2023 at 10:00am (AEDT). You are encouraged to participate in the meeting using the following options:



MAKE YOUR VOTE COUNT

To lodge a proxy, access the Notice of Meeting and other meeting documentation visit www.investorvote.com.au and use the below information:



Control Number: 999999 SRN/HIN: I9999999999

PIN: 99999

For Intermediary Online subscribers (custodians) go to www.intermediaryonline.com

For your proxy appointment to be effective it must be received by 10:00am (AEDT) on Tuesday, 3 October 2023.



ATTENDING THE MEETING VIRTUALLY

To watch the webcast, ask questions and vote on the day of the meeting, please visit: https://meetnow.global/MAHZ9RH

For instructions refer to the online user guide www.computershare.com.au/virtualmeetingguide

You may elect to receive meeting-related documents, or request a particular one, in electronic or physical form and may elect not to receive annual reports. To do so, contact Computershare.