

30 January 2015  
2.6 – 150130/MBDC100,MARB200,MARB300,MARB400,AVAL100/VA8

insolvency  
turnaround  
forensics  
advisory

TO THE CREDITOR AS ADDRESSED

Dear Sir/Madam

**MBD CORPORATION LIMITED**  
**(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 087 730 667 (“MBD”)**

**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912 (“MARBLETREND”)**

**MARBLETREND HOLDINGS PTY LTD**  
**(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 127 289 061 (“HOLDINGS”)**

**MARBLETREND INVESTMENTS PTY LTD**  
**(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 159 110 577 (“INVESTMENTS”)**

**AVALON INVESTMENTS (AUS) PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**A.C.N. 103 074 102 (“AVALON”)**

I advise that Michael Carrafa, Peter Gountzos and I were appointed Joint and Several Administrators of the above companies on 28 January 2015 pursuant to a resolution of the companies’ directors in accordance with the provisions of Section 436A(1) of the Corporations Act 2001 (“the Act”).

I note that, following our appointment, Craig Shepard and Mark Uebergang of Korda Mentha were appointed Receivers and Managers of MBD, Marbletrend, Holdings and Investments on 28 January 2015, pursuant to the registered security interests of the Westpac Banking Corporation Limited over the above companies, with the exception of Avalon Investments Pty Ltd (Administrators Appointed), which is not in receivership.

Pursuant to the provisions of Section 436E of the Act, a first meeting of creditors of the companies must be convened within eight (8) business days of the commencement of the administrations. Accordingly, the first meetings of creditors have been scheduled for each of the companies for **Monday, 9 February 2015 in the Waratah Room of the Adina Apartment Hotel Melbourne, 189 Queen Street, Melbourne, Victoria 3000** at the following times:

- 9.00am Avalon;

SV Partners Insolvency (VIC) Pty Ltd ABN 67 112 145 338  
Level 17, 200 Queen Street, Melbourne Vic 3000  
t 03 9669 1100 f 03 9670 4435 e melbourne@svp.com.au **svpartners.com.au**  
Liability limited by a scheme approved under Professional Standards Legislation.

**RESPECT SERVICE TEAMWORK**

- 9.30am Holdings;
- 10.00am Investments;
- 10.30am MBD; and
- 11.30am Marbletrend.

As such, the following are enclosed for your attention for each of the companies:

- Declaration of Independence, Relevant Relationships and Indemnities;
- Notice of Meeting of Creditors;
- Appointment of Proxy Form;
- Proof of Debt Form for voting purposes only;
- List of known creditors and amounts owing;
- Statement of Proposed Remuneration and Work to be Completed;
- Agenda for the First Meeting; and
- Information for Creditors.

Our preliminary investigations suggest that a Deed of Cross Guarantee (“Deed”) was entered into between Marbletrend, MBD, Holdings and Avalon in September 2011. It does not appear Investments was a party to the Deed. As at the date of this circular, we are yet to receive a copy of the Deed however, it appears that the affect of the Deed may be that all debts of each of these individual companies (except Investments) are guaranteed by the others and as such, creditors of one of these companies may have the ability to claim against each of the other companies subject to the Deed.

Our investigations are continuing in this regard and a further update will be provided at the forthcoming meetings.

At the first meeting of creditors of each company, creditors will be required to consider the appointment of Committees of Creditors and, if another person is nominated as Administrator, whether to remove Michael Carrafa, Peter Gountzos and I from that position and appoint someone else as Administrator(s) of the companies.

The functions of a committee of creditors are to consult with the Administrators and to receive reports from the Administrators. The committee cannot give directions to the Administrators but may require them to report to the committee about specific matters. Only creditors, attorneys of creditors or people authorised in writing by creditors can be appointed as members of the committee.

At all meetings of creditors convened by us, resolutions will be passed or carried by a simple majority of those present in person or by proxy unless two or more creditors request that the resolution be decided by value as well as number (“a poll”). Should a poll be taken on a resolution it will pass if a majority in both value and number vote in favour of the resolution.

### **Proxy**

For each of the companies an Appointment of Proxy Form is attached to enable you to appoint another person to act on your behalf at the meetings. Your proxy and proof of debt should be completed for the relevant company(ies) to which your claim relates and be returned to this office by no later than 4.00pm on Friday, 6 February 2015. These forms may be lodged via **facsimile on (03) 9670 4435** however in accordance with Regulation 5.6.36A of the Act, the original signed copy of the Proxy Form must be lodged with my office within seventy two (72) hours of the lodging of the faxed copy. **A corporate creditor may only be represented by proxy or by a representative appointed. Any proxy lodged on behalf of a corporate creditor must be executed either under Common Seal, using a Power of Attorney or in accordance with each of the companies constitutions.**

## **Voting**

A creditor, or the creditor's proxy, is not entitled to vote at the meetings unless particulars of the debt or claim which is said to be due by the company has been lodged with the chairperson of the meeting.

**The proof of debt form attached for each of the companies is to be completed for the relevant company(ies) to which your claim relates, but will only be used for voting purposes.** If a Deed of Company Arrangement is executed or the companies pass into liquidation, a formal proof of debt will be requested from creditors at the appropriate time.

## **Personal Property Securities Act 2009**

I note that the Personal Property Securities Act ("PPSA") commenced on 30 January 2012 and that all ROT supplies are required to register their ownership interest over goods supplied on the Personal Property Security Register ("PPSR").

Should you have any claims with respect to goods supplied, (including ROT/Security Interest claims) please address your enquiries to the offices of the Receivers and Managers, Korda Mentha, on (03) 8623 3333.

## **Second Meetings of Creditors**

Pursuant to the Act, second meetings of creditors will be convened for each of the companies at which creditors will be able to resolve the future of the companies. A full Report to Creditors will be provided in due course with notice of those meetings, together with our recommendation on whether it would be in the creditors' interests to:


- (i) have the companies enter into a Deed of Company Arrangement; or
- (ii) end the administrations; or
- (iii) wind up the companies

Creditors should note that we will not be responsible for any payment of goods or services provided to the companies (if applicable), except where such goods or services are expressly ordered by us.

As a result of our appointment's all claims by creditors against the companies are stayed for the duration of the Voluntary Administrations. This moratorium period will continue until such time as creditors resolve the future of the companies at the second meetings of creditors (or any adjournment thereof).

Should you have any queries regarding this circular or the administrations in general, please contact Mr Matthew Avramov of this office.

Yours faithfully



RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

Enclosures

**FORM 529A**

Regulation 5.6.12(6)

Corporations Act 2001

**NOTICE OF FIRST MEETING OF CREDITORS  
OF COMPANY UNDER ADMINISTRATION**

**AVALON INVESTMENTS (AUS) PTY LTD  
(ADMINISTRATORS APPOINTED)  
A.C.N. 103 074 102**

1. On 28 January 2015, the company under Section 436A(1) appointed Richard J Cauchi, Michael Carrafa and Peter Gountzos of SV Partners, Level 17, 200 Queen Street, Melbourne as the Joint and Several Administrators of the company.

2. Notice is now given that a meeting of the creditors of the company will be held as follows:

PLACE: The Waratah Room of the Adina Apartment Hotel Melbourne, 189 Queen Street,  
Melbourne, Victoria 3000

DATE: Monday, 9 February 2015

TIME: 9.00am

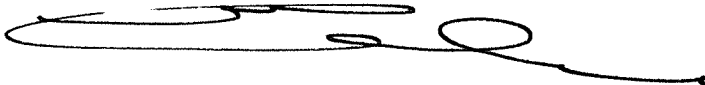
3. The purpose of the meeting is to determine:

- (a) whether to appoint a committee of creditors; and
- (b) if so, who are to be the committee's members.

4. At the meeting, creditors may also, by resolution:

- (a) remove the Joint and Several Administrators from office; and
- (b) appoint someone else as Administrator of the company.

DATED: 30 January 2015



RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

**FORM 529A**

Regulation 5.6.12(6)

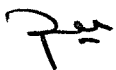
Corporations Act 2001

**NOTICE OF FIRST MEETING OF CREDITORS  
OF COMPANY UNDER ADMINISTRATION**

**MARBLETREND HOLDINGS PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 127 289 061**

1. On 28 January 2015, the company under Section 436A(1) appointed Richard J Cauchi, Michael Carrafa and Peter Gountzos of SV Partners, Level 17, 200 Queen Street, Melbourne as the Joint and Several Administrators of the company.
2. Notice is now given that a meeting of the creditors of the company will be held as follows:  
  
PLACE: The Waratah Room of the Adina Apartment Hotel Melbourne, 189 Queen Street, Melbourne, Victoria 3000  
  
DATE: Monday, 9 February 2015  
  
TIME: 9.30am
3. The purpose of the meeting is to determine:
  - (a) whether to appoint a committee of creditors; and
  - (b) if so, who are to be the committee's members.
4. At the meeting, creditors may also, by resolution:
  - (a) remove the Joint and Several Administrators from office; and
  - (b) appoint someone else as Administrator of the company.

DATED: 30 January 2015



RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

**FORM 529A**

Regulation 5.6.12(6)

Corporations Act 2001

**NOTICE OF FIRST MEETING OF CREDITORS  
OF COMPANY UNDER ADMINISTRATION**

**MARBLETREND INVESTMENTS PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 159 110 577**

1. On 28 January 2015, the company under Section 436A(1) appointed Richard J Cauchi, Michael Carrafa and Peter Gountzos of SV Partners, Level 17, 200 Queen Street, Melbourne as the Joint and Several Administrators of the company.

2. Notice is now given that a meeting of the creditors of the company will be held as follows:

PLACE: The Waratah Room of the Adina Apartment Hotel Melbourne, 189 Queen Street,  
Melbourne, Victoria 3000

DATE: Monday, 9 February 2015

TIME: 10.00am

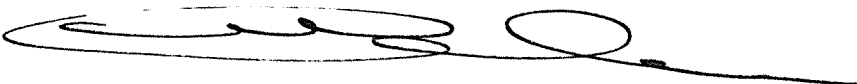
3. The purpose of the meeting is to determine:

- (a) whether to appoint a committee of creditors; and
- (b) if so, who are to be the committee's members.

4. At the meeting, creditors may also, by resolution:

- (a) remove the Joint and Several Administrators from office; and
- (b) appoint someone else as Administrator of the company.

DATED: 30 January 2015



RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

**FORM 529A**

Regulation 5.6.12(6)

Corporations Act 2001

**NOTICE OF FIRST MEETING OF CREDITORS  
OF COMPANY UNDER ADMINISTRATION**

**MBD CORPORATION LIMITED  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 087 730 667**

1. On 28 January 2015, the company under Section 436A(1) appointed Richard J Cauchi, Michael Carrafa and Peter Gountzos of SV Partners, Level 17, 200 Queen Street, Melbourne as the Joint and Several Administrators of the company.

2. Notice is now given that a meeting of the creditors of the company will be held as follows:

PLACE: The Waratah Room of the Adina Apartment Hotel Melbourne, 189 Queen Street, Melbourne, Victoria 3000

DATE: Monday, 9 February 2015

TIME: 10.30am

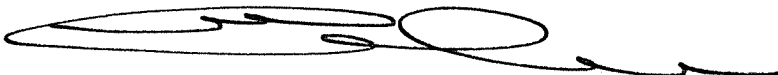
3. The purpose of the meeting is to determine:

- (a) whether to appoint a committee of creditors; and
- (b) if so, who are to be the committee's members.

4. At the meeting, creditors may also, by resolution:

- (a) remove the Joint and Several Administrators from office; and
- (b) appoint someone else as Administrator of the company.

DATED: 30 January 2015



RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

**FORM 529A**

Regulation 5.6.12(6)

Corporations Act 2001

**NOTICE OF FIRST MEETING OF CREDITORS  
OF COMPANY UNDER ADMINISTRATION**

**MARBLETREND PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 109 273 912**

1. On 28 January 2015, the company under Section 436A(1) appointed Richard J Cauchi, Michael Carrafa and Peter Gountzos of SV Partners, Level 17, 200 Queen Street, Melbourne as the Joint and Several Administrators of the company.

2. Notice is now given that a meeting of the creditors of the company will be held as follows:

PLACE: The Waratah Room of the Adina Apartment Hotel Melbourne, 189 Queen Street, Melbourne, Victoria 3000

DATE: Monday, 9 February 2015

TIME: 11.30am

3. The purpose of the meeting is to determine:

- (a) whether to appoint a committee of creditors; and
- (b) if so, who are to be the committee's members.

4. At the meeting, creditors may also, by resolution:

- (a) remove the Joint and Several Administrators from office; and
- (b) appoint someone else as Administrator of the company.

DATED: 30 January 2015



 **RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR**





*Corporations Act 2001  
Section 436DA  
Section 60(1)*

**DECLARATION OF INDEPENDENCE, RELEVANT RELATIONSHIPS AND  
INDEMNITIES**

**MBD CORPORATION LIMITED  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 087 730 667 ("MBD")**

**MARBLETREND PTY LTD  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 109 273 912 ("MARBLETREND")**

**MARBLETREND HOLDINGS PTY LTD  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 127 289 061 ("HOLDINGS")**

**MARBLETREND INVESTMENTS PTY LTD  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 159 110 577 ("INVESTMENTS")**

**AVALON INVESTMENTS (AUS) PTY LTD  
(ADMINISTRATORS APPOINTED)  
A.C.N. 103 074 102 ("AVALON")**

**STATEMENT CONCERNING SV PARTNERS**

The Joint and Several Administrators of:

- MBD Corporation Limited (Administrators Appointed) (Receivers and Managers Appointed) A.C.N. 087 730 667;
- Marbletrend Pty Ltd (Administrators Appointed) (Receivers and Managers Appointed) A.C.N. 109 273 912;
- Marbletrend Holdings Pty Ltd (Administrators Appointed) (Receivers and Managers Appointed) A.C.N. 127 289 061;
- Marbletrend Investments Pty Ltd (Administrators Appointed) (Receivers and Managers Appointed) A.C.N. 159 110 577; and
- Avalon Investments (Aus) Pty Ltd (Administrators Appointed) A.C.N. 103 074 102,

(collectively known as "the Marbletrend Group") are directors of SV Partners Insolvency (VIC) Pty Ltd.

SV Partners Insolvency (VIC) Pty Ltd is part of the SV Partners Group of Companies ("SVP") which operates an independent specialist insolvency and forensic accounting practice with offices in Victoria, New South Wales and Queensland. An overview of our practice is presented at [www.svpartners.com.au](http://www.svpartners.com.au).

## **A. Independence**

This declaration is made in respect of ourselves, our Directors and our firm.

We have undertaken a proper assessment of the risks to our independence in accordance with the law, Corporations Act 2001, the Australian Restructuring Insolvency & Turnaround Association ("ARITA") Code of Professional Practice and applicable professional standards prior to accepting the appointment as Joint and Several Administrators of the Marbletrend Group. This assessment identified no real or potential risks to our independence. We are not aware of any reasons that would prevent us from accepting the appointment.

## **B. Declaration of Relationships**

### **i. Circumstances of Appointment**

The Marbletrend Group was referred to us by the companies' accountants, Salmon Giles Pty Ltd.

Prior to our appointment as Joint and Several Administrators, we had the following telephone discussions/meetings in respect of the Marbletrend Group, which are summarised as follows:

<b>Date</b>	<b>Details of contact</b>	<b>Purpose</b>
4/12/2014	Telephone conversation between one of the Marbletrend Group directors, Mr Hamish Giles, and Mr Richard Cauchi of SVP.	<ul style="list-style-type: none"><li>▪ To discuss the current trading condition of the Marbletrend Group and obtain sufficient information to clarify and advise the directors on the solvency of the Marbletrend Group.</li></ul>
19/1/2015	Email correspondence between Mr Giles and Mr Michael Carrafa.	<ul style="list-style-type: none"><li>▪ To arrange a meeting to discuss the Marbletrend Group.</li></ul>
20/1/2015	Meeting between Mr Giles and Mr Peter Riley of the Marbletrend Group and Mr Carrafa of SVP at the offices of Salmon Giles.	<ul style="list-style-type: none"><li>▪ Discussion regarding the Marbletrend Group's affairs to obtain information about the company and its current financial position to clarify and advise on the consequences of insolvency &amp; the alternative courses of action in the case of insolvency;</li><li>▪ To obtain sufficient information about the Marbletrend Group, any unique stakeholders or circumstances that would affect our appointment;</li><li>▪ To obtain sufficient information about the Marbletrend Group to assess the resources required to be engaged by SV Partners upon our appointment; and</li></ul>

Date	Details of contact	Purpose
		<p>appointment; and</p> <ul style="list-style-type: none"> <li>▪ To obtain sufficient information about the Marbletrent Group to assess any conflicts of interest or potential future conflicts of interest.</li> </ul>
23/1/2015	Mr Giles emailed Mr Cauchi and Mr Carrafa of SVP.	<ul style="list-style-type: none"> <li>▪ To advise of a proposed Trading Halt to be sent to the ASX and requested appointment documentation be prepared.</li> </ul>
27/1/2015	Meeting with board of directors of Marbletrent Group and Mr Cauchi, Mr Carrafa of SVP at SVP offices.	<ul style="list-style-type: none"> <li>▪ Discussion regarding the Marbletrent Group's affairs to obtain updated information about the company and its current financial position to clarify and advise on the consequences of insolvency &amp; the alternative courses of action in the case of insolvency; and</li> <li>▪ Discussion regarding the trading status of the Marbletrent Group and concerns regarding future funding availability.</li> </ul>
27/1/2015	Telephone conversation between Garrett Murphy of Westpac with Mr Cauchi and Mr Carrafa.	<ul style="list-style-type: none"> <li>▪ Discuss regarding the status of the Marbletrent Group and likely impending appointment.</li> </ul>
28/1/2015	Meeting with board of directors of Marbletrent Group and Mr Cauchi, Mr Carrafa, Ms Colleen O'Loughlin and Mr Matthew Avramov of SVP at Marbletrent Group trading premises in Bayswater, Victoria.	<ul style="list-style-type: none"> <li>▪ For the execution of appointment documents for the Marbletrent Group for the appointments of Voluntary Administrators</li> </ul>

These meetings/teleconferences do not affect our independence for the following reasons:

- the Courts and the ARITA's Code of Professional Practice specifically recognise the need for practitioners to provide advice on the insolvency process and the options available and do not consider that such advice results in a conflict or is an impediment to accepting the appointment;
- the nature of the advice provided to the Marbletrent Group is such that it would not be subject to review and challenge during the course of the voluntary administrations; and

- c. the pre-appointment advice will not influence our ability to be able to fully comply with the statutory and fiduciary obligations associated with the voluntary administrations in an objective and impartial manner.

We have not received any remuneration for any advice.

**ii. Relevant Relationships (excluding professional services to the insolvent)**

We, or a Director of our firm have had within the preceding twenty four (24) months, a relationship with:

<b>Name</b>	<b>Nature of relationship</b>	<b>Reasons why not an impediment or conflict</b>
Salmon Giles Pty Ltd	From time to time, SVP are engaged by various accounting organisations, including Salmon Giles Pty Ltd to advise their clients on their solvency, consequences of insolvency and the alternative course of action in the case of insolvency. We note that Hamish Giles is a Principle of Salmon Giles Pty Ltd and also a director of all companies within the Marbletrend Group.	Any other work undertaken for or by Salmon Giles Pty Ltd, will not influence our ability to comply with the statutory obligations associated with these appointments.
Australian Taxation Office (ATO)	We are members of the ATO preferred panel of insolvency practitioners.	Neither we, nor SVP, have ever undertaken any work for the ATO in respect of the Marbletrend Group. Any professional relationship with the ATO will not influence our ability to comply with the statutory obligations associated with the appointments in an objective and impartial manner.
Australian Securities & Investments Commission (ASIC)	Michael Carrafa of SVP Victoria is a member of the ASIC preferred panel of insolvency practitioners.	Neither we, nor SVP, have ever undertaken any work for the ASIC in respect of the Marbletrend Group. Any professional relationship with the ASIC will not influence our ability to comply with the statutory obligations associated with the appointments in an objective and impartial manner.
Westpac Banking Corporation Limited	From time to time, SVP are engaged by various banking organisations, including Westpac to act in the interest of such banking	Neither we, nor SVP, have ever undertaken any work for the Westpac in respect of the Marbletrend Group. Any work undertaken for Westpac will

Name	Nature of relationship	Reasons why not an impediment or conflict
("Westpac") (Secured Creditor)	organisations. Also, such banking organisations are creditors of other administrations to which SVP are appointed	not influence our ability to comply with the statutory obligations associated with these appointments.
Director of the Marbletrent Group and Caulfield Drive Pty Ltd (In Liquidation) (Formerly Receivers and Managers Appointed) ("Caulfield"), Peter Reilly	Mr Richard Cauchi and Mr David Lofthouse were the former Joint and Several Receivers and Managers of Caulfield of which Mr Peter Reilly is also a director. Mr Richard Cauchi and Mr David Lofthouse resigned as Joint and Several Receivers and Managers on 9 January 2015.	We note that Caulfield and the Marbletrent Group are related by a common director only and it appears that they have not had any intercompany dealings that would result in a perceived conflict or impediment.
Directors of the Marbletrent Group and other related entities / associates (excluding Peter Rielly and Hamish Giles above)	Other than disclosed previously, we have no relevant relationships with the Directors of the Marbletrent Group, any related entities or any associates other than providing advice in relation to the alternative courses of action in the event of insolvency.	<p>Other than the communications and relationships outlined previously, neither our other Directors or staff have had any contact with the Directors of the Marbletrent Group.</p> <p>The communications were limited to providing information to the Directors about their obligations and the options available to the Marbletrent Group in respect of the appointment of external administrators. Discussions of this nature are common in insolvency appointments.</p> <p>These pre-appointment discussions will not impede our independence and will not influence or affect our ability to comply with our statutory and fiduciary duties as Joint and Several Administrators.</p>

There are no other professional or personal relationships that should be disclosed.

### iii. Prior Professional Services to the Company

Neither we, nor the other Directors of our firm have undertaken any prior professional services for the Marbletrent Group in the preceding 24 months.

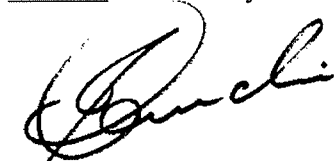
#### **iv. No other Relevant Relationships to Disclose**

We confirm that there are no other relevant relationships, including personal, business and professional relationships, from the previous 24 months with the Marbletrent Group, an associate of the Marbletrent Group, a former insolvency practitioner appointed to the Marbletrent Group or any person or entity that has a charge over the whole or substantially whole of the Marbletrent Group's property that should be disclosed.

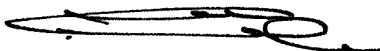
#### **C. Indemnities and Up-Front Payments**

We have not been indemnified nor are we in a position to advise whether we anticipate the provision of any future indemnities in relation to these administrations, other than any indemnities that we may be entitled to under statute. Furthermore, we advise that we have not received any upfront payments in respect to our remuneration or disbursements.

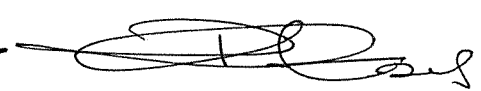
DATED: 30 January 2015



RICHARD J CAUCHI  
Joint and Several Administrator



MICHAEL CARRAFA  
Joint and Several Administrator



PETER GOUNTZOS  
Joint and Several Administrator

#### **Notes:**

1. If circumstances change, or new information is identified, we are required under the ARITA Code of Professional Practice to update this Declaration and provide a copy to creditors with our next communication as well as table a copy of any replacement declaration at the next meetings of the Marbletrent Group's creditors.
2. Any relationships, indemnities or up-front payments disclosed in the Declaration of Independence, Relevant Relationships and Indemnities (DIRRI) must not be such that the Practitioner is no longer independent. The purpose of components B and C of the DIRRI is to disclose relationships that, while they do not result in the Practitioner having a conflict of interest or duty, ensure that creditors are aware of those relationships and understand why the Practitioner nevertheless remains independent.

Corporations Act 2001

A.C.N. 103 074 102

**APPOINTMENT OF PROXY**

\*I/\*We(1) .....  
 of (address).....  
 a creditor of **AVALON INVESTMENTS (AUS) PTY LTD** (Administrators Appointed)  
 appoint (2) .....  
 or in his absence .....  
 as \*my/\*our \*general/\*special proxy to vote at the meeting of creditors to be held on Monday, 9 February 2014 at 9.00am or at any adjournment of that meeting.

**Please circle above whether general or special proxy**

If special proxy, please indicate how you wish to vote at the meeting on two (2) resolutions to be put forward by ticking the relevant boxes below:

To vote specifically in the following manner:	FOR	AGAINST	ABSTAIN
(a) That a Committee of Creditors be appointed and that _____ be nominated as a member of any Committee of Creditors formed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) To remove the Joint and Several Administrators from office and appoint _____ as Administrator(s) of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature(3).....  
 THE COMMON SEAL of )  
 (name of company) )  
 )  
 was hereunto affixed in accordance with )  
 its Articles of Association. )

Director \_\_\_\_\_ Director/Secretary

\* *Strike out if inapplicable*

- (1) *If a firm, strike out "I" and set out the full name of the firm. If a company, the proxy must be completed under the company seal or by an attorney of the company or pursuant to the provisions of the company's constitution.*
- (2) *Insert the name, address and description of the person appointed.*
- (3) *The signature of the creditor is not to be attested by the person nominated as proxy.*

**CERTIFICATE OF WITNESS**

*(This certificate is to be completed only if the person giving the proxy is blind or incapable of writing. The signature of the creditor, contributory, debenture holder or member must not be witnessed by the person nominated as proxy)*

I, (name) .....  
 of (address).....

certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him or her before he or she signed or marked the instrument.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2015

Signature of Witness.....

Description.....

Place of residence.....

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

**SV PARTNERS**

Level 17  
 200 Queen Street  
 MELBOURNE VIC 3000

Telephone: 9669 1100  
 Facsimile: 9670 4435

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Corporations Act 2001

A.C.N. 127 289 061

**APPOINTMENT OF PROXY**

\*I/\*We(1) .....  
 of (address).....  
 a creditor of **MARBLETREND HOLDINGS PTY LTD** (Administrators Appointed) (Receivers and Managers  
 Appointed) appoint (2) .....  
 or in his absence .....  
 as \*my/\*our \*general/\*special proxy to vote at the meeting of creditors to be held on Monday, 9 February 2014 at  
 9.30am or at any adjournment of that meeting.

**Please circle above whether general or special proxy**

If special proxy, please indicate how you wish to vote at the meeting on two (2) resolutions to be put forward by ticking the relevant boxes below:

To vote specifically in the following manner:	FOR	AGAINST	ABSTAIN
(a) That a Committee of Creditors be appointed and that _____ be nominated as a member of any Committee of Creditors formed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) To remove the Joint and Several Administrators from office and appoint _____ as Administrator(s) of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature(3).....  
 THE COMMON SEAL of )  
 (name of company) )  
 )  
 was hereunto affixed in accordance with )  
 its Articles of Association. )

Director \_\_\_\_\_ Director/Secretary

\* *Strike out if inapplicable*

- (1) *If a firm, strike out "I" and set out the full name of the firm. If a company, the proxy must be completed under the company seal or by an attorney of the company or pursuant to the provisions of the company's constitution.*
- (2) *Insert the name, address and description of the person appointed.*
- (3) *The signature of the creditor is not to be attested by the person nominated as proxy.*

**CERTIFICATE OF WITNESS**

*(This certificate is to be completed only if the person giving the proxy is blind or incapable of writing. The signature of the creditor, contributory, debenture holder or member must not be witnessed by the person nominated as proxy)*

I, (name) .....  
 of (address).....

certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him or her before he or she signed or marked the instrument.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2015

Signature of Witness.....

Description.....

Place of residence.....

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

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 MELBOURNE VIC 3000

Telephone: 9669 1100  
 Facsimile: 9670 4435

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Corporations Act 2001

A.C.N. 159 110 577

**APPOINTMENT OF PROXY**

\*I/\*We(1) .....  
 of (address).....  
 a creditor of **MARBLETREND INVESTMENTS PTY LTD** (Administrators Appointed) (Receivers and Managers Appointed) appoint (2) .....  
 or in his absence .....  
 as \*my/\*our \*general/\*special proxy to vote at the meeting of creditors to be held on Monday, 9 February 2014 at 10.00am or at any adjournment of that meeting.

**Please circle above whether general or special proxy**

If special proxy, please indicate how you wish to vote at the meeting on two (2) resolutions to be put forward by ticking the relevant boxes below:

To vote specifically in the following manner:	FOR	AGAINST	ABSTAIN
(a) That a Committee of Creditors be appointed and that _____ be nominated as a member of any Committee of Creditors formed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) To remove the Joint and Several Administrators from office and appoint _____ as Administrator(s) of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature(3).....  
 THE COMMON SEAL of )  
 (name of company) )  
 )  
 was hereunto affixed in accordance with )  
 its Articles of Association. )

Director \_\_\_\_\_ Director/Secretary

\* *Strike out if inapplicable*

- (1) *If a firm, strike out "I" and set out the full name of the firm. If a company, the proxy must be completed under the company seal or by an attorney of the company or pursuant to the provisions of the company's constitution.*
- (2) *Insert the name, address and description of the person appointed.*
- (3) *The signature of the creditor is not to be attested by the person nominated as proxy.*

**CERTIFICATE OF WITNESS**

*(This certificate is to be completed only if the person giving the proxy is blind or incapable of writing. The signature of the creditor, contributory, debenture holder or member must not be witnessed by the person nominated as proxy)*

I, (name) .....  
 of (address).....

certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him or her before he or she signed or marked the instrument.

DATED this       day of       2015

Signature of Witness.....

Description .....

Place of residence.....

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

**SV PARTNERS**

Level 17  
 200 Queen Street  
 MELBOURNE VIC 3000

Telephone: 9669 1100  
 Facsimile: 9670 4435

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Corporations Act 2001

A.C.N. 087 730 667

**APPOINTMENT OF PROXY**

\*I/\*We(1) .....  
 of (address).....  
 a creditor of **MBD CORPORATION LIMITED** (Administrators Appointed) (Receivers and Managers Appointed)  
 appoint (2) .....  
 or in his absence .....  
 as \*my/\*our \*general/\*special proxy to vote at the meeting of creditors to be held on Monday, 9 February 2014 at 10.30am or at any adjournment of that meeting.

**Please circle above whether general or special proxy**

If special proxy, please indicate how you wish to vote at the meeting on two (2) resolutions to be put forward by ticking the relevant boxes below:

To vote specifically in the following manner:	FOR	AGAINST	ABSTAIN
(a) That a Committee of Creditors be appointed and that _____ be nominated as a member of any Committee of Creditors formed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) To remove the Joint and Several Administrators from office and appoint _____ as Administrator(s) of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature(3).....  
 THE COMMON SEAL of )  
 (name of company) )  
 )  
 was hereunto affixed in accordance with )  
 its Articles of Association. )

Director \_\_\_\_\_ Director/Secretary

\* *Strike out if inapplicable*

- (1) *If a firm, strike out "I" and set out the full name of the firm. If a company, the proxy must be completed under the company seal or by an attorney of the company or pursuant to the provisions of the company's constitution.*
- (2) *Insert the name, address and description of the person appointed.*
- (3) *The signature of the creditor is not to be attested by the person nominated as proxy.*

**CERTIFICATE OF WITNESS**

*(This certificate is to be completed only if the person giving the proxy is blind or incapable of writing. The signature of the creditor, contributory, debenture holder or member must not be witnessed by the person nominated as proxy)*

I, (name) .....  
 of (address).....

certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him or her before he or she signed or marked the instrument.

DATED this        day of        2015

Signature of Witness.....

Description .....

Place of residence.....

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

**SV PARTNERS**

Level 17  
 200 Queen Street  
 MELBOURNE VIC 3000

Telephone: 9669 1100  
 Facsimile: 9670 4435

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Corporations Act 2001

A.C.N. 109 273 912

**APPOINTMENT OF PROXY**

\*I/\*We(1) .....  
 of (address).....  
 a creditor of **MARBLETREND PTY LTD** (Administrators Appointed) (Receivers and Managers Appointed)  
 appoint (2) .....  
 or in his absence .....  
 as \*my/\*our \*general/\*special proxy to vote at the meeting of creditors to be held on Monday, 9 February 2014 at 11.30am or at any adjournment of that meeting.

**Please circle above whether general or special proxy**

If special proxy, please indicate how you wish to vote at the meeting on two (2) resolutions to be put forward by ticking the relevant boxes below:

To vote specifically in the following manner:	FOR	AGAINST	ABSTAIN
(a) That a Committee of Creditors be appointed and that _____ be nominated as a member of any Committee of Creditors formed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(b) To remove the Joint and Several Administrators from office and appoint _____ as Administrator(s) of the company.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Signature(3) .....  
 THE COMMON SEAL of )  
 (name of company) )  
 )  
 was hereunto affixed in accordance with )  
 its Articles of Association. )

Director \_\_\_\_\_ Director/Secretary

\* *Strike out if inapplicable*

- (1) *If a firm, strike out "I" and set out the full name of the firm. If a company, the proxy must be completed under the company seal or by an attorney of the company or pursuant to the provisions of the company's constitution.*
- (2) *Insert the name, address and description of the person appointed.*
- (3) *The signature of the creditor is not to be attested by the person nominated as proxy.*

**CERTIFICATE OF WITNESS**

*(This certificate is to be completed only if the person giving the proxy is blind or incapable of writing. The signature of the creditor, contributory, debenture holder or member must not be witnessed by the person nominated as proxy)*

I, (name) .....  
 of (address).....

certify that the above instrument appointing a proxy was completed by me in the presence of and at the request of the person appointing the proxy and read to him or her before he or she signed or marked the instrument.

DATED this       day of       2015

Signature of Witness.....

Description .....

Place of residence.....

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

**SV PARTNERS**

Level 17  
 200 Queen Street  
 MELBOURNE VIC 3000

Telephone: 9669 1100  
 Facsimile: 9670 4435

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**CORPORATIONS ACT 2001**

**AVALON INVESTMENTS (AUS) PTY LTD  
(ADMINISTRATORS APPOINTED)  
A.C.N. 103 074 102**

**PROOF OF DEBT FOR PURPOSE OF VOTING AT  
MEETING OF CREDITORS**

Name of Creditor .....

Amount of Debt Claimed (See note 1).....

Nature of Debt .....

.....

Whether Debt secured or unsecured.....

If secured, give details of security including dates etc .....

.....

.....

.....

Signature of Creditor.....

**OR**

THE COMMON SEAL of )  
(NAME OF COMPANY) )

)  
was hereunto affixed in accordance )  
with its Articles of Association / Constitution )

Director

\_\_\_\_\_  
Director / Secretary

Note 1: A creditor may not vote on any unliquidated or contingent debt or claim, or a debt, the value of which is not established, unless a just estimate of its value has been made.

Note 2: A secured creditor shall be entitled to vote in respect of the total liability.

Note 3: This Proof should be signed by the creditor or a person in the employ of the Creditor duly authorised by that creditor to sign. **If a creditor is a company, it should be signed by a person authorised under the Seal of the company or by an attorney of the company or pursuant to the provisions of the company's Constitution to execute a Proof of Debt on its behalf. The Chairman of the meeting may admit or reject a Proof of Debt for the purpose of voting at the meeting.**

---

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

**SV PARTNERS**

Level 17

200 Queen Street

MELBOURNE VIC 3000

Telephone: 9669 1100

Facsimile: 9670 4435

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**CORPORATIONS ACT 2001**

**MARBLETREND HOLDINGS PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 127 289 061**

**PROOF OF DEBT FOR PURPOSE OF VOTING AT  
MEETING OF CREDITORS**

Name of Creditor .....

Amount of Debt Claimed (See note 1).....

Nature of Debt .....

.....

Whether Debt secured or unsecured.....

If secured, give details of security including dates etc .....

.....

.....

.....

Signature of Creditor.....

**OR**

THE COMMON SEAL of )  
(NAME OF COMPANY) )

)  
was hereunto affixed in accordance )  
with its Articles of Association / Constitution )

Director

\_\_\_\_\_  
Director / Secretary

Note 1: A creditor may not vote on any unliquidated or contingent debt or claim, or a debt, the value of which is not established, unless a just estimate of its value has been made.

Note 2: A secured creditor shall be entitled to vote in respect of the total liability.

Note 3: This Proof should be signed by the creditor or a person in the employ of the Creditor duly authorised by that creditor to sign. **If a creditor is a company, it should be signed by a person authorised under the Seal of the company or by an attorney of the company or pursuant to the provisions of the company's Constitution to execute a Proof of Debt on its behalf. The Chairman of the meeting may admit or reject a Proof of Debt for the purpose of voting at the meeting.**

---

When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

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**CORPORATIONS ACT 2001**

**MARBLETREND INVESTMENTS PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 159 110 577**

**PROOF OF DEBT FOR PURPOSE OF VOTING AT  
MEETING OF CREDITORS**

Name of Creditor .....

Amount of Debt Claimed (See note 1).....

Nature of Debt .....

.....

Whether Debt secured or unsecured.....

If secured, give details of security including dates etc .....

.....

.....

.....

Signature of Creditor.....

**OR**

THE COMMON SEAL of )  
(NAME OF COMPANY) )

)  
was hereunto affixed in accordance )  
with its Articles of Association / Constitution )

Director

\_\_\_\_\_  
Director / Secretary

Note 1: A creditor may not vote on any unliquidated or contingent debt or claim, or a debt, the value of which is not established, unless a just estimate of its value has been made.

Note 2: A secured creditor shall be entitled to vote in respect of the total liability.

Note 3: This Proof should be signed by the creditor or a person in the employ of the Creditor duly authorised by that creditor to sign. **If a creditor is a company, it should be signed by a person authorised under the Seal of the company or by an attorney of the company or pursuant to the provisions of the company's Constitution to execute a Proof of Debt on its behalf. The Chairman of the meeting may admit or reject a Proof of Debt for the purpose of voting at the meeting.**

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When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

**SV PARTNERS**

Level 17

200 Queen Street

MELBOURNE VIC 3000

Telephone: 9669 1100

Facsimile: 9670 4435

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**CORPORATIONS ACT 2001**

**MBD CORPORATION LIMITED  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 087 730 667**

**PROOF OF DEBT FOR PURPOSE OF VOTING AT  
MEETING OF CREDITORS**

Name of Creditor .....

Amount of Debt Claimed (See note 1).....

Nature of Debt .....

.....

Whether Debt secured or unsecured.....

If secured, give details of security including dates etc .....

.....

.....

.....

Signature of Creditor.....

**OR**

THE COMMON SEAL of )  
(NAME OF COMPANY) )

)  
was hereunto affixed in accordance )  
with its Articles of Association / Constitution )

Director

\_\_\_\_\_  
Director / Secretary

Note 1: A creditor may not vote on any unliquidated or contingent debt or claim, or a debt, the value of which is not established, unless a just estimate of its value has been made.

Note 2: A secured creditor shall be entitled to vote in respect of the total liability.

Note 3: This Proof should be signed by the creditor or a person in the employ of the Creditor duly authorised by that creditor to sign. **If a creditor is a company, it should be signed by a person authorised under the Seal of the company or by an attorney of the company or pursuant to the provisions of the company's Constitution to execute a Proof of Debt on its behalf. The Chairman of the meeting may admit or reject a Proof of Debt for the purpose of voting at the meeting.**

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When completed please return by **4.00PM ON FRIDAY, 6 FEBRUARY 2015** to:

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Level 17

200 Queen Street

MELBOURNE VIC 3000

Telephone: 9669 1100

Facsimile: 9670 4435

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**CORPORATIONS ACT 2001**

**MARBLETREND PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 109 273 912**

**PROOF OF DEBT FOR PURPOSE OF VOTING AT  
MEETING OF CREDITORS**

Name of Creditor .....

Amount of Debt Claimed (See note 1) .....

Nature of Debt .....

.....

Whether Debt secured or unsecured .....

If secured, give details of security including dates etc .....

.....

.....

.....

Signature of Creditor .....

**OR**

THE COMMON SEAL of )  
(NAME OF COMPANY) )

)  
was hereunto affixed in accordance )  
with its Articles of Association / Constitution )

Director

\_\_\_\_\_  
Director / Secretary

Note 1: A creditor may not vote on any unliquidated or contingent debt or claim, or a debt, the value of which is not established, unless a just estimate of its value has been made.

Note 2: A secured creditor shall be entitled to vote in respect of the total liability.

Note 3: This Proof should be signed by the creditor or a person in the employ of the Creditor duly authorised by that creditor to sign. **If a creditor is a company, it should be signed by a person authorised under the Seal of the company or by an attorney of the company or pursuant to the provisions of the company's Constitution to execute a Proof of Debt on its behalf. The Chairman of the meeting may admit or reject a Proof of Debt for the purpose of voting at the meeting.**

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**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
A & A Industrial Supplies Pty Ltd	758.88
AAA Packaging Supplies	6,109.07
ABC Transport	550.28
Accidental First Aid Supplies	78.33
ADT Fire Monitoring	2,221.96
AJ Window Cleaning	TBC
AJC Cleaning	695.75
Aline Packaging	1,152.36
Allan Powell Agencies	9,050.61
Alsco Pty Ltd	85.64
American Express Int Inc	TBC
APD Parcel Delivery	234.13
Art Plastics Pty Ltd	1,738.00
Ausrep Pty Ltd	23,155.47
Aust Buyers Group Pty Ltd	3,410.00
Aust Buying Group	26,164.68
Australia Post Vic	1,534.40
Australian Taxation Office	TBC
Auz Country Carriers	TBC
Bayfield Automotive	458.10
The Black River Company Inc	2,821.32
Blue Star Print	3,391.72
Bourne Bathrooms	916.42
Burbank Australia Ltd	111.10
Buyers Independent Group Aus	5,103.26
Callaghan Plumbing	187.00
Camerons Interstate	83,629.18
Caml Shower Equipment Co Ltd	636,768.60
Cardboard Cartons Pty Ltd	11,561.55
Catsoft	632.50
Challenge Recruitment Ltd	29,745.75
City Link	1,127.97
Citywide Holdings	11,123.00
CKB Industries	631,472.06
CMTP Packaging Pty Ltd	5,141.40
Compact Drums	107.25
Complete Integrated	2,573.25
Converga Pty Ltd	13,200.00
Conrig Plumbing	2,150.00
Cope Sensitive Freight	54,971.33
Corporate Traveller	2,985.37

**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Dahlsens Building Centres	4,500.00
Demelog Pty Ltd	1,067.00
Dorset Stationers	865.54
Energy Australia	4,656.35
Envirospheres Pty Ltd	20,763.60
Fastrack Express	188.25
Fifers Building Supplies	389.00
Fix n Chips	132.00
Flat out Freight	1,680.00
Flick Pest Control	449.46
Flick Washroom Services	323.40
G & J Rulach	14,948.24
Gilbert Transport	5,258.76
Global Packaging	1,360.70
Good Year Autocare	1,250.00
Gully Media Transport Pty Ltd	75,059.28
Hampers with Bite Pty Ltd	475.00
Han & Liu's Exquisite Care Clean	1,401.10
Hodgson Transport Pty Ltd	4,537.50
IFS Smartfreight	557.15
Imagearc	322.00
Imp Ft Pty Ltd	231.00
Impact Bathroom Industries P/L	23,320.00
Jani-King Pty Ltd	903.20
K & S Freighters	90,346.15
Kelly Hazell	TBC
Kildare Road Medical Centre	73.00
Leeuwin Transport	352.23
Leader Newspapers	221.13
Little Bit Quick Pty Ltd	13,014.10
Mainfreight Distribution Pty Lt	115,600.10
Marbletrend Group Ltd	1,172,555.90
Macquarie Leasing Pty Ltd	TBC
Metropolitan Essential Services	729.60
Metro Roller Doors - SA	330.00
Milkay Investments Pty Ltd	67,877.85
Murray Pest Control	165.00
National Fire Solutions	1,306.98
Nava Homes	3,200.00
Neverfail Springwater	1,034.83
Noken Design	145,865.60
Nuplex Composites Pty Ltd	56,649.56

**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Oamps Insurance Brokers	74,124.08
Optus Billing Services	1,939.39
Origin	949.83
Peacock Bros Pty Ltd	1,655.50
Plastic Materials & Processes	22,057.86
Plumbtec	53,701.81
Praxa Limited	23,207.21
Profork Pty Ltd	21,754.75
Property Accounting	113,367.06
QBE Workers Compensation	69,107.73
R E Appleby Pty Ltd	111,132.42
Realstar Finace Pty Ltd	TBC
Rhymadi Transport	1,421.75
RMS	498.00
Rossfreight	64,745.78
Rowyork Pty Ltd	TBC
Roundhouse Plumbing Services	440.00
Royal Wolf Trading Aust	1,663.31
Sanford Cleaning Supplies	100.65
Seek Limited	1,092.30
Senoplast (Australia) P/L	79,379.63
Shanga Aojin Acrylic Products	23,913.35
Shanghai Aojin	41,983.43
The Shape Group	8,580.00
Sharp And Carter	1,980.00
Simonds Home Melbourne	1,623.60
Snap Rowville	343.71
Speed E Gas (NSW)	65.46
Star Track Express	13,783.64
State Revenue Office	TBC
Summit Workwear	636.90
Supagas QLD	460.30
Supagas VIC	732.40
Synergy	393.75
T2 Services Pty Ltd	660.00
Tape and Industrial Packaging	18.48
Taizhou Kazhongao Sanitary Ware	31,722.91
Telstra	21,186.05
Terry Shields Toyota	888.00
Toll Ipec Pty Ltd	3,987.59
Tom Lilley	19,102.00
Union Trading Co	41,389.76

**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Universal Magazines Pty Ltd	5,500.00
Upstream Print Solutions	28,119.02
Visa Global Logistics	360,084.76
Visa Global Logistics Pty Ltd	648,674.51
Wasteflex	10,490.24
Webroot	2,581.04
Westpac Banking Corporation Limited	TBC
Workcover SA	2,514.30
Zhongshan Neptum Sanitary Ware	151,898.96
Zhongshan Weisha Bath Equip	TBC
Zuccala Homes Pty Ltd	2,750.00
Daniel Abbott	TBC
Paul Alexander	TBC
Troy Aslanidis	TBC
Robert Bass	TBC
Gulio Basso	TBC
Jason Baxter	TBC
Melissa Burton	TBC
Matt Christophers	TBC
Raymond Christophers	TBC
Robert Clarke	TBC
James Cole	TBC
Jason Cosgrove	TBC
Colin Cunningham	TBC
Matthew Dempsey	TBC
Con Di Petta	TBC
Corrine Dudley	TBC
Dominic Dyson	TBC
Mathew Fitch	TBC
Anthony Fitzwater	TBC
Jancie Geiran	TBC
Julius Green	TBC
Leon Gurney	TBC
Gayle Haggett	TBC
Garry Hanson	TBC
Nicholas Harford	TBC
Terry Hayes	TBC
Ben Hill	TBC
David Jackson	TBC
Yvonne Janson	TBC
Michelle Kearney	TBC
Cristy Kidgell	TBC

**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Luke Kolln	TBC
Shantelle Korber	TBC
Jayne Kost	TBC
Jennifer La	TBC
Bret Mackay	TBC
Brad Mannix	TBC
Kevin Martin	TBC
Lauren McArthur	TBC
Peter Mellahn	TBC
Damien Miriklis	TBC
Jack Muffatti	TBC
Jeffrey Nicol	TBC
Daniel Owen	TBC
Andrew Penman	TBC
Matthew Peucker	TBC
Toni Rennie	TBC
Ross Rivett	TBC
Jesse Russell	TBC
William Rylatt	TBC
David Scotter	TBC
Robert Smith	TBC
Maryanne Suraweera	TBC
Liam Thompson	TBC
Reena Varghese	TBC
Dinesh Varsani	TBC
Nathean Wayman	TBC
Tina Weir	TBC
Jarrold White	TBC
William Whitehead	TBC
Nickalos Zwitter	TBC
<b>Total</b>	<b><u><u>5,479,481.47</u></u></b>

**MBD CORPORATION PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 087 730 667**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Australian Taxation Office	TBC
Citywide Pty Ltd	40,238.00
Hambleton Street Nominees Pty Ltd	120,000.00
Realstar Finance Pty Ltd	300,000.00
State Revenue Office	TBC
Salmon Giles Pty Ltd	1,595.00
Tribulation Pty Ltd	300,000.00
Westpac Banking Corporation Limited	TBC
<b>Total</b>	<b>761,833.00</b>



**MARBLETREND HOLDINGS PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 127 289 061**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Australian Taxation Office	TBC
State Revenue Office	TBC
Westpac Banking Corporation Limited	TBC
<b>Total</b>	<b>TBC</b>

**MARBLETREND INVESTMENTS PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 159 110 577**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Australian Taxation Office	TBC
Citywide Pty Ltd	548,563.00
Marbletrend Pty Ltd (Administrators Appointed) (Receivers & Managers Appointed)	499,752.00
MBD Corporation Ltd (Administrators Appointed) (Receivers & Managers Appointed)	292,867.00
State Revenue Office	TBC
Westpac Banking Corporation Limited	TBC
<b>Total</b>	<b><u>1,341,182.00</u></b>

**AVALON INVESTMENTS (AUS) PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**A.C.N. 103 074 102**

**List of Known Creditors as at 30 January 2015**

<b>Creditor</b>	<b>Amount (\$)</b>
Australian Taxation Office	TBC
State Revenue Office	TBC
<b>Total</b>	<b>0.00</b>

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**STATEMENT OF PROPOSED REMUNERATION AND WORK TO BE COMPLETED**

**MBD CORPORATION LIMITED  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 087 730 667 ("MBD")**

**MARBLETREND PTY LTD  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 109 273 912 ("MARBLETREND")**

**MARBLETREND HOLDINGS PTY LTD  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 127 289 061 ("HOLDINGS")**

**MARBLETREND INVESTMENTS PTY LTD  
(ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 159 110 577 ("INVESTMENTS")**

**AVALON INVESTMENTS (AUS) PTY LTD  
(ADMINISTRATORS APPOINTED)  
A.C.N. 103 074 102 ("AVALON")**

**Proposed Remuneration**

Under the provisions of the Act, it is up to creditors to consider and, if thought fit, approve / fix our remuneration in acting as Joint and Several Voluntary Administrators of each of the companies.

There are four basic methods that can be used to calculate the remuneration charged by an Insolvency Practitioner as follows:

*Time based / hourly rates* - This is the most common method utilised by Insolvency Practitioners. The total fee charged is based on an hourly rate charged for each person who carried out the work multiplied by the number of hours spent by each person on each of the tasks performed.

*Fixed Fee* - The total fee is normally quoted at the commencement of the administration and is the total cost for the administration. Sometimes the practitioner will finalise the administration for a fixed fee.

*Percentage Basis* - The total fee charged is based on a percentage of a particular variable, such as gross proceeds of asset realisations.

*Contingency* - The practitioner's fee is structured to be contingent on a particular outcome being achieved.

**Method Chosen**

Given the nature of the administrations, we propose that creditors approve / fix our remuneration on the basis of the time based / hourly rate method. This method has been chosen over and above the other noted methods for the following reasons:

- All remuneration is charged according to the time spent on the administration at hourly rates which are approved by creditors. Consequently, a record of the work carried out for the administration is maintained for both managerial and accountability purposes.
- This method provides the appointee with greater control in monitoring time spent on particular tasks within the administration and where possible, ensures that the tasks required to be done are allocated to staff members with the lowest charge rate commensurate with the skills and experience necessary to perform the tasks.

Our Current Scale of Fees, which we believe is in line with current industry rates and incorporates our Insolvency Experience Classification, is provided below:

**SV PARTNERS**  
**INSOLVENCY RATE EXPERIENCE CLASSIFICATION**  
**AS AT 1 JULY 2014 (VICTORIA)**

<b>Hourly Rate (GST excl) \$</b>	<b>Position</b>	<b>Description</b>
590.00	Director / Appointee	Registered and/or Official Liquidator, Administrator or Registered Trustee in Bankruptcy or Director, bringing his / her specialist skills to the administration or insolvency task.
525.00	Associate Director	Typically a qualified accountant with 10+ years of insolvency experience. Oversees all staff and is responsible for all aspects of the file subject to the direction of the Appointee. May be a Registered or Official Liquidator / Trustee able to accept appointments.
475.00	Senior Manager	Seven (7) to ten (10) years experience, at least three (3) to five (5) years as manager, qualified accountant and capable of controlling all aspects of an administration.
440.00	Manager 1	More than seven (7) years insolvency or equivalent experience, at least three (3) of which as manager, qualified accountant. Answerable to the appointee, but otherwise responsible for all aspects of administration. Experienced at all levels and considered very competent. Controls staff and their training.
410.00	Manager 2	Six (6) to seven (7) years, qualified accountant, with well developed technical and commercial skills. Is constantly alert to opportunities to meet clients' needs and to improve the clients' future operation, either by revenue enhancement or by reducing costs and improving efficiency. Controls two (2) to four (4) staff.
370.00	Supervisor	Four (4) to six (6) years of relevant insolvency and accounting experience. ICAA / CPA or equivalent qualification. Has conduct of minor administrations and experience in control of one (1) to three (3) staff. Assists planning and control of medium to larger jobs.
330.00	Senior 1	Two (2) to four (4) years of relevant insolvency and accounting experience. Assists planning and control of small to medium sized jobs, as well as performing some of the more difficult work on larger jobs.
300.00	Senior 2	Two (2) to three (3) years of relevant insolvency and accounting experience. Assist with small jobs as well as assisting with some of the more difficult work on larger jobs.
250.00	Bookkeeper	Attending to all matters with respect to maintaining administration of accounts, banking and other related tasks.
260.00	Intermediate 1	One (1) to two (2) years of relevant insolvency experience. Required to assist in day to day fieldwork under supervision of more senior staff.
220.00	Intermediate 2	One (1) to two (2) years experience. Trainee, required to assist in day to day fieldwork under supervision of more senior staff.
190.00	Graduate	Zero (0) to one (1) years experience. Graduate with little or no professional experience. Required to assist in day-to-day field work under supervision of more senior staff.
175.00	Secretary / WPO	Appropriate skills, including machine usage.
170.00	Clerk	Non-qualified, but passed the VCE. Classification depends on experience, salary and complexity of work to be conducted.
130.00	Junior	VCE or equivalent. Required to assist in administration and day to day fieldwork under supervision of more senior staff.

These rates are subject to an additional ten (10) per cent in respect of goods and services tax.

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**MARBLETREND PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 109 273 912**

At the second meeting, creditors will be asked to approve / fix our remuneration for the period from our appointment up to the date of the meeting.

Should creditors approve / fix our remuneration on the basis of the above scale, we estimate that our remuneration for the period of the Voluntary Administration up to the forthcoming second meeting of creditors should not exceed \$60,000.

We note that our estimates are based on the information to hand and our current understanding of the administration and do not take into consideration subsequent events which may increase and / or decrease our eventual claim for remuneration from the estimated provided.

**Work to be Completed**

A summary of the tasks which we anticipate may be undertaken during the course of the Voluntary Administration is set out in the table below:

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
<b>ASSETS &amp; OTHER REALISATIONS</b> Estimated Cost: \$5,000	Debtors / Other Receivables (including Loan Accounts)	Investigations into receivables / loans
	Plant and Equipment ("P & E")	Securing and protecting P & E Conduct investigations into P & E Liaising with valuers, auctioneers Review asset listings / depreciation schedule / asset register Attend premises in relation to P & E Attend to all aspects for OHS / Insurance for P & E
	Stock	Discussions / Meeting regarding stock Securing and protecting stock & stock takes Conduct investigations into stock Review / Assess stock values Attend to all aspects for OHS / Insurance for stock
	Motor Vehicle ("MV")	Securing and protecting MV Conduct investigations into MV Liaising with valuers, auctioneers
	Real Property / Land	Conduct investigations into real property / land
	Retention of Title ("ROT") / Consignment Stock	Discussions / Meetings regarding ROT / Consignment Stock matters Issue notice to creditors for ROT / Consignment Stock Conduct investigations into ROT / Consignment Stock Create / maintain ROT / Consignment Stock register Liaising with ROT / Consignment stock claimant Correspond with claimant for ROT / Consignment stock
	Voidable Transactions (including preferences, uncommercial transactions, & unfair loans)	Investigations into potential Voidable Transactions Meetings / Discussions regarding Voidable Transaction claims Correspond with recipient / benefactor of Voidable Transaction

TASK AREA	GENERAL DESCRIPTION	INCLUDES
		Preparation of solvency investigation report
	Other Assets	Conduct general investigations into other asset(s)
	Deed of Company Arrangement ("DOCA")	Meetings / Discussions regarding whether a potential DOCA will be put forward Attend to general matters regarding DOCA Preparation of DOCA
	Insolvent Trading	Preparation of insolvent trading memorandum Discussions / Meetings regarding insolvent trading Preparation of solvency investigation report
<b>CREDITORS</b> Estimated Cost: \$25,000	Secured Creditors	Discussions regarding secured creditors claim Correspondence to / from secured creditor Preparation of report to secured creditor Investigations into secured creditors claim
	Unsecured Creditors	Communications with unsecured creditors and or representatives Investigations into unsecured creditors claim Preparation of report to unsecured creditors Communications with Committee of Creditors Dealing with Proofs of Debt (when dividend not declared)
	Leases / Hire Purchase / Finance Contracts	Communications with Lease / HP creditor Investigations into Lease / HP claim Review of Lease / HP documents Attending to general matters regarding Lease / HP
	Government Claims / Correspondence (Tax, Including Clearances, Workcover & Superannuation)	Communications with statutory creditor Investigations into statutory creditors claim Dealing with Proof of Debt (when dividend not declared)
	Committee of Creditors	Discussion regarding Committee of Creditors Review / Prepare correspondence to Committee of Creditors Attend to matters regarding Committee of Creditors Prepare / Maintain Committee of Creditors Register Responding to Committee of Creditors queries
	Notices to Creditors	Preparation of Notice and Report to Creditors Attending to general matters regarding Notices to Creditors
	Minutes of Meetings / Attendance Register Proxies etc	Preparation of documents for Meeting of Members / Creditors Dealing with proxies and proofs for Meeting of Members / Creditors Preparing Minutes of Meeting of Members / Creditors Attending to matters regarding Meeting / Attendance Register / Proxies Attend / Chair / Preside / Minute meeting
	Meetings – General Matters	Attending to other matters regarding meetings including file notes and correspondence
<b>EMPLOYEES</b> Estimated Cost: \$5,000	Priority Creditors (including FEG)	Communication / Correspondence with priority creditor Discussions regarding priority creditors' claims Calculation of employee entitlements Maintenance of employee claims register Reviewing employee files & admin records Reviewing awards / employee agreements Communications / Correspondence with employees Communications / Correspondence with ATO re

TASK AREA	GENERAL DESCRIPTION	INCLUDES
		SGC Proof of Debt Review of workers compensation insurance policy Identifying potential issues regarding workers compensation insurance Communications with insurers regarding ongoing policy Communications with previous insurance brokers Communications with Child Support Agency Communications with Centrelink Communications with industry funds
<b>INVESTIGATIONS</b> Estimated Cost: \$15,000	General Investigations (not related to assets or other areas)	Reviewing & preparation of history and nature of administration Preparation / Review of investigation file / checklist Updating checklist General investigations into administration
	ASIC Searches and Veda files	Conducting and reviewing Veda, ASIC, other statutory and general searches
	Books and Records Listing	Collecting, reviewing, listing and dealing with books and records
	Financial Statements / Analysis	Analysing / Investigating financial statements Reviewing specific transactions & conducting enquiries
	Directors / Officers Contraventions (Breach of Duties)	Preparation / review of investigation checklist for offences
<b>ADMINISTRATION</b> Estimated Cost: \$10,000	Communications with directors	Liaise with director / officers Prepare / Review correspondence to / from Directors / officers Attend meeting with directors / officers
	Insurance	Corresponding with insurer regarding appointment Identifying potential issues requiring attention of insurers and / or ongoing insurance requirements Reviewing company's former insurance policies and corresponding with previous brokers Attending to matters regarding workcover / OHS
	Correspondence / File notes (not relating to any other area)	Preparing correspondence / file notes in respect to general administrative matters
	Shareholders	Attend to general matters regarding shareholders including notices and inquiries
	General Administration	Filing, Photocopying, Scanning, Faxing correspondence / documents Preparing timesheets and summaries in respect to administration Attending to incoming / outgoing mail Preparing circulars, statutory declarations in respect to postage and dealing with general mail requirements
	Correspondence with Banks	Opening / closing bank account(s) Freeze bank accounts General correspondence regarding bank accounts
	Receipts	Processing administration receipts Attending bank to deposit funds Preparation of correspondence to payer
	Payments	Processing payments from administration Preparation of correspondence to payee
	Internal Administration Accounts	Attend to all matters regarding maintaining Internal Administration Accounts

TASK AREA	GENERAL DESCRIPTION	INCLUDES
	Bank Statements	Processing and reconciling bank statements Reviewing and attending to all other matters regarding bank statements
	Fees	Preparation of Work In Progress Report to approved rates Preparation of bill / write off Work In Progress Attend to general administrative matters relating to Fees / Disbursements / Work in Progress
	ABN / GST Registration	Registering for GST / ABN / PAYG Attending to general matters relating to ABN / GST
	Monthly / Quarterly BAS / IAS	Preparation / Review of BAS / IAS
	Tax Invoices	Preparing / Reviewing Tax invoices relating to BAS / IAS
	GST General	Attending to general matters regarding GST / ABN registration
	Appointment Documents	Preparation / Review / Amend Appointment Documents
	Report as to Affairs	Attending to all matters regarding Report As To Affairs
	Lodgements with ASIC / Other	Lodging minutes of meeting with ASIC Lodging Statutory forms with ASIC / other statutory authority including receipts and payments
	Reports and correspondence for ASIC / Statutory Authority	Preparing reports and correspondence for ASIC / Statutory Authority Preparing / Reviewing statutory forms and receipts and payments for lodgement with ASIC / other statutory authority Corresponding with ASIC / other Statutory Authority regarding obtaining information Liaising with ASIC / other statutory authority
	Advertisements	Advertising appointment Advertising meeting of creditors

Depending on what creditors resolve at the second meeting regarding the future of the company, creditors will also be asked to consider, and if thought fit, approve / fix our remuneration:

- In the case where the company enters into a Deed of Company Arrangement (“Deed”), for the periods up to when the Deed is executed and for the period the Deed operates; and
- In the case where the company is liquidated, for the period from commencement to the finalisation of the liquidation.

Estimating the levels of remuneration in either a Deed or a liquidation is much more difficult. As such, should creditors resolve that the company execute a Deed (if applicable) or conversely resolve that the company be placed into liquidation, we would propose that a maximum level of remuneration be approved in these instances which cannot be exceeded without the prior approval of either creditors or the Court. We will provide full details of the proposed remuneration sought by us in our detailed Report to Creditors prior to the second meeting of creditors.

### Disbursements

Disbursements are divided into three (3) types:

- **Externally provided professional services** - these are recovered at cost. An example of an externally provided professional service disbursement is legal fees.

- **Externally provided non-professional costs**, such as travel, advertising, courier, accommodation, and search fees – these are recovered at cost.
- **Internal disbursements** such as photocopying, printing and postage - these disbursements are charged at cost, except for photocopying, printing and telephone calls which are charged at a rate which is intended to recoup both variable and fixed costs. Our current internal disbursement charges are as follows:

Photocopying	\$0.55 per page (incl GST)
Facsimile	\$1.10 per page (Local) (incl GST)
	\$2.20 per page (Long Distance) (incl GST)
Scanning	\$0.55 per page (incl GST)
Storage	\$0.46 per box per week
Postage	At Cost
Staff vehicle use	At rates as prescribed by the Australian Taxation Office

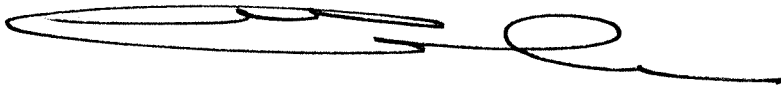
Details of disbursements incurred during the course of the administration will be provided in our detailed Report to Creditors prior to the second meeting of creditors.

Creditors are also able to obtain further information about our remuneration and disbursements on written request.

We refer creditors to an information sheet titled “Approving Fees: A Guide for Creditors” which may be obtained from the ASIC website at:

[http://www.asic.gov.au/asic/pdf/lib.nsf/LookupByFileName/Approving\\_fees\\_guide\\_for\\_creditors.pdf/\\$file/Approving\\_fees\\_guide\\_for\\_creditors.pdf](http://www.asic.gov.au/asic/pdf/lib.nsf/LookupByFileName/Approving_fees_guide_for_creditors.pdf/$file/Approving_fees_guide_for_creditors.pdf)

DATED: 30 January 2015



 RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

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**MBD CORPORATION LIMITED**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 087 730 667**

At the second meeting, creditors will be asked to approve / fix our remuneration for the period from our appointment up to the date of the meeting.

Should creditors approve / fix our remuneration on the basis of the above scale, we estimate that our remuneration for the period of the Voluntary Administration up to the forthcoming second meeting of creditors should not exceed \$15,000.

We note that our estimates are based on the information to hand and our current understanding of the administration and do not take into consideration subsequent events which may increase and / or decrease our eventual claim for remuneration from the estimated provided.

**Work to be Completed**

A summary of the tasks which we anticipate may be undertaken during the course of the Voluntary Administration is set out in the table below:

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
<b>ASSETS &amp; OTHER REALISATIONS</b> Estimated Cost: \$2,000	Debtors / Other Receivables (including Loan Accounts)	Investigations into receivables / loans Correspondence / communication with debtors
	Plant and Equipment ("P & E")	Conduct investigations into P & E
	Motor Vehicle ("MV")	Conduct investigations into MV
	Real Property / Land	Conduct investigations into real property / land
	Retention of Title ("ROT") / Consignment Stock	Discussions / Meetings regarding ROT Issue notice to creditors for ROT Conduct investigations into ROT Create / maintain ROT register Liaising with ROT claimant Correspond with claimant for ROT
	Voidable Transactions (including preferences, uncommercial transactions, & unfair loans)	Investigations into potential Voidable Transactions Meetings / Discussions regarding Voidable Transaction claims
	Other Assets	Conduct general investigations into other asset(s)
	Deed of Company Arrangement ("DOCA")	Meetings / Discussions regarding whether a potential DOCA will be put forward Attend to general matters regarding DOCA Preparation of DOCA
	Insolvent Trading	Preparation of insolvent trading memorandum Discussions / Meetings regarding insolvent trading Preparation of solvency investigation report
<b>CREDITORS</b> Estimated Cost: \$7,000	Secured Creditors	Discussions regarding secured creditors claim Correspondence to / from secured creditor Preparation of report to secured creditor Investigations into secured creditors claim
	Unsecured Creditors	Communications with unsecured creditors and or representatives Investigations into unsecured creditors claim Preparation of report to unsecured creditors Communications with Committee of Creditors

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
		Dealing with Proofs of Debt (when dividend not declared)
	Leases / Hire Purchase / Finance Contracts	Communications with Lease / HP creditor Investigations into Lease / HP claim Review of Lease / HP documents Attending to general matters regarding Lease / HP
	Government Claims / Correspondence (Tax, Including Clearances, Workcover & Superannuation)	Communications with statutory creditor Investigations into statutory creditors claim Dealing with Proof of Debt (when dividend not declared)
	Committee of Creditors	Discussion regarding Committee of Creditors Review / Prepare correspondence to Committee of Creditors Prepare Report / Notice to Committee of Creditors Attend to matters regarding Committee of Creditors Prepare / Maintain Committee of Creditors Register Responding to Committee of Creditors queries
	Notices to Creditors	Preparation of Notice and Report to Creditors Attending to general matters regarding Notices to Creditors
	Minutes of Meetings / Attendance Register Proxies etc	Preparation of documents for Meeting of Members / Creditors Dealing with proxies and proofs for Meeting of Members / Creditors Preparing Minutes of Meeting of Members / Creditors Attending to matters regarding Meeting / Attendance Register / Proxies Attend / Chair / Preside / Minute meeting
	Meetings – General Matters	Attending to other matters regarding meetings including file notes and correspondence
<b>INVESTIGATIONS</b> Estimated Cost: \$4,000	General Investigations (not related to assets or other areas)	Reviewing & preparation of history and nature of administration Preparation / Review of investigation file / checklist Administration file review Updating checklist General investigations into administration
	ASIC Searches and Veda files	Conducting and reviewing Veda, ASIC, other statutory and general searches
	Books and Records Listing	Collecting, reviewing, listing and dealing with books and records
	Financial Statements / Analysis	Analysing / Investigating financial statements Reviewing specific transactions & conducting enquiries
	Directors / Officers Contraventions (Breach of Duties)	Preparation / review of investigation checklist for offences Preparation of report(s) in respect to contraventions Liaising with legal representative regarding contraventions Liaising with ASIC regarding contraventions Preparation / follow up of demand in respect to contraventions Attend to matters regarding contraventions including holding meetings and correspondence



TASK AREA	GENERAL DESCRIPTION	INCLUDES
<b>ADMINISTRATION</b> Estimated Cost: \$2,000	Communications with directors	Liaise with director / officers Prepare / Review correspondence to / from Directors / officers Attend meeting with directors / officers
	Insurance	Corresponding with insurer regarding appointment Identifying potential issues requiring attention of insurers and / or ongoing insurance requirements Reviewing company's former insurance policies and corresponding with previous brokers Attending to matters regarding workcover / OHS
	Correspondence / File notes (not relating to any other area)	Preparing correspondence / file notes in respect to general administrative matters
	Shareholders	Attend to general matters regarding shareholders including notices and inquiries
	General Administration	Filing, Photocopying, Scanning, Faxing correspondence / documents Preparing timesheets and summaries in respect to administration Attending to incoming / outgoing mail Preparing circulars, statutory declarations in respect to postage and dealing with general mail requirements
	Correspondence with Banks	General correspondence regarding bank accounts
	Fees	Preparation of Work In Progress Report to approved rates Preparation of bill / write off Work In Progress Attend to general administrative matters relating to Fees / Disbursements / Work in Progress
	ABN / GST Registration	Registering for GST / ABN / PAYG Attending to general matters relating to ABN / GST
	Monthly / Quarterly BAS / IAS	Preparation / Review of BAS / IAS
	Tax Invoices	Preparing / Reviewing Tax invoices relating to BAS / IAS
	GST General	Attending to general matters regarding GST / ABN registration
	Appointment Documents	Preparation / Review / Amend Appointment Documents
	Report as to Affairs	Attending to all matters regarding Report As To Affairs
	Lodgements with ASIC / Other	Lodging minutes of meeting with ASIC Lodging Statutory forms with ASIC / other statutory authority including receipts and payments
	Reports and correspondence for ASIC / Statutory Authority	Preparing reports and correspondence for ASIC / Statutory Authority Preparing / Reviewing statutory forms and receipts and payments for lodgement with ASIC / other statutory authority Corresponding with ASIC / other Statutory Authority regarding obtaining information Liaising with ASIC / other statutory authority
	Advertisements	Advertising appointment Advertising meeting of creditors

Depending on what creditors resolve at the second meeting regarding the future of the company, creditors will also be asked to consider, and if thought fit, approve / fix our remuneration:

- In the case where the company enters into a Deed of Company Arrangement (“Deed”), for the periods up to when the Deed is executed and for the period the Deed operates; and
- In the case where the company is liquidated, for the period from commencement to the finalisation of the liquidation.

Estimating the levels of remuneration in either a Deed or a liquidation is much more difficult. As such, should creditors resolve that the company execute a Deed (if applicable) or conversely resolve that the company be placed into liquidation, we would propose that a maximum level of remuneration be approved in these instances which cannot be exceeded without the prior approval of either creditors or the Court. We will provide full details of the proposed remuneration sought by us in our detailed Report to Creditors prior to the second meeting of creditors.

## Disbursements

Disbursements are divided into three (3) types:

- **Externally provided professional services** - these are recovered at cost. An example of an externally provided professional service disbursement is legal fees.
- **Externally provided non-professional costs**, such as travel, advertising, courier, accommodation, and search fees – these are recovered at cost.
- **Internal disbursements** such as photocopying, printing and postage - these disbursements are charged at cost, except for photocopying, printing and telephone calls which are charged at a rate which is intended to recoup both variable and fixed costs. Our current internal disbursement charges are as follows:

Photocopying	\$0.55 per page (incl GST)
Facsimile	\$1.10 per page (Local) (incl GST)
	\$2.20 per page (Long Distance) (incl GST)
Scanning	\$0.55 per page (incl GST)
Storage	\$0.46 per box per week
Postage	At Cost
Staff vehicle use	At rates as prescribed by the Australian Taxation Office

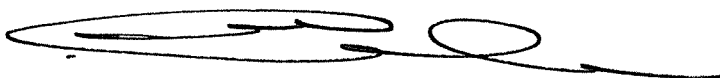
Details of disbursements incurred during the course of the administration will be provided in our detailed Report to Creditors prior to the second meeting of creditors.

Creditors are also able to obtain further information about our remuneration and disbursements on written request.

We refer creditors to an information sheet titled “Approving Fees: A Guide for Creditors” which may be obtained from the ASIC website at:

[http://www.asic.gov.au/asic/pdf/lib.nsf/LookupByFileName/Approving\\_fees\\_guide\\_for\\_creditors.pdf/\\$file/Approving\\_fees\\_guide\\_for\\_creditors.pdf](http://www.asic.gov.au/asic/pdf/lib.nsf/LookupByFileName/Approving_fees_guide_for_creditors.pdf/$file/Approving_fees_guide_for_creditors.pdf)

**DATED:** 30 January 2015



**RICHARD J CAUCHI**  
JOINT AND SEVERAL ADMINISTRATOR

**MARBLETREND HOLDINGS PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 127 289 061**

At the second meeting, creditors will be asked to approve / fix our remuneration for the period from our appointment up to the date of the meeting.

Should creditors approve / fix our remuneration on the basis of the above scale, we estimate that our remuneration for the period of the Voluntary Administration up to the forthcoming second meeting of creditors should not exceed \$10,000.

We note that our estimates are based on the information to hand and our current understanding of the administration and do not take into consideration subsequent events which may increase and / or decrease our eventual claim for remuneration from the estimated provided.

**Work to be Completed**

A summary of the tasks which we anticipate may be undertaken during the course of the Voluntary Administration is set out in the table below:

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
<b>ASSETS &amp; OTHER REALISATIONS</b> Estimated Cost: \$1,000	Debtors / Other Receivables (including Loan Accounts)	Investigations into receivables / loans Correspondence / communication with debtors
	Plant and Equipment ("P & E")	Conduct investigations into P & E
	Motor Vehicle ("MV")	Conduct investigations into MV
	Real Property / Land	Conduct investigations into real property / land
	Retention of Title ("ROT") / Consignment Stock	Discussions / Meetings regarding ROT Issue notice to creditors for ROT Conduct investigations into ROT Create / maintain ROT register Liaising with ROT claimant Correspond with claimant for ROT
	Voidable Transactions (including preferences, uncommercial transactions, & unfair loans)	Investigations into potential Voidable Transactions Meetings / Discussions regarding Voidable Transaction claims
	Other Assets	Conduct general investigations into other asset(s)
	Deed of Company Arrangement ("DOCA")	Meetings / Discussions regarding whether a potential DOCA will be put forward Attend to general matters regarding DOCA Preparation of DOCA
	Insolvent Trading	Preparation of insolvent trading memorandum Discussions / Meetings regarding insolvent trading Preparation of solvency investigation report
<b>CREDITORS</b> Estimated Cost: \$3,000	Secured Creditors	Discussions regarding secured creditors claim Correspondence to / from secured creditor Preparation of report to secured creditor Investigations into secured creditors claim
	Unsecured Creditors	Communications with unsecured creditors and or representatives Investigations into unsecured creditors claim Preparation of report to unsecured creditors Communications with Committee of Creditors

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
		Dealing with Proofs of Debt (when dividend not declared)
	Leases / Hire Purchase / Finance Contracts	Communications with Lease / HP creditor Investigations into Lease / HP claim Review of Lease / HP documents Attending to general matters regarding Lease / HP
	Government Claims / Correspondence (Tax, Including Clearances, Workcover & Superannuation)	Communications with statutory creditor Investigations into statutory creditors claim Dealing with Proof of Debt (when dividend not declared)
	Committee of Creditors	Discussion regarding Committee of Creditors Review / Prepare correspondence to Committee of Creditors Prepare Report / Notice to Committee of Creditors Attend to matters regarding Committee of Creditors Prepare / Maintain Committee of Creditors Register Responding to Committee of Creditors queries
	Notices to Creditors	Preparation of Notice and Report to Creditors Attending to general matters regarding Notices to Creditors
	Minutes of Meetings / Attendance Register Proxies etc	Preparation of documents for Meeting of Members / Creditors Dealing with proxies and proofs for Meeting of Members / Creditors Preparing Minutes of Meeting of Members / Creditors Attending to matters regarding Meeting / Attendance Register / Proxies Attend / Chair / Preside / Minute meeting
	Meetings – General Matters	Attending to other matters regarding meetings including file notes and correspondence
<b>INVESTIGATIONS</b> Estimated Cost: \$3,000	General Investigations (not related to assets or other areas)	Reviewing & preparation of history and nature of administration Preparation / Review of investigation file / checklist Administration file review Updating checklist General investigations into administration
	ASIC Searches and Veda files	Conducting and reviewing Veda, ASIC, other statutory and general searches
	Books and Records Listing	Collecting, reviewing, listing and dealing with books and records
	Financial Statements / Analysis	Analysing / Investigating financial statements Reviewing specific transactions & conducting enquiries
	Directors / Officers Contraventions (Breach of Duties)	Preparation / review of investigation checklist for offences Preparation of report(s) in respect to contraventions Liaising with legal representative regarding contraventions Liaising with ASIC regarding contraventions Preparation / follow up of demand in respect to contraventions Attend to matters regarding contraventions including holding meetings and correspondence

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
<b>ADMINISTRATION</b> Estimated Cost: \$3,000	Communications with directors	Liaise with director / officers Prepare / Review correspondence to / from Directors / officers Attend meeting with directors / officers
	Insurance	Corresponding with insurer regarding appointment Identifying potential issues requiring attention of insurers and / or ongoing insurance requirements Reviewing company's former insurance policies and corresponding with previous brokers Attending to matters regarding workcover / OHS
	Correspondence / File notes (not relating to any other area)	Preparing correspondence / file notes in respect to general administrative matters
	Shareholders	Attend to general matters regarding shareholders including notices and inquiries
	General Administration	Filing, Photocopying, Scanning, Faxing correspondence / documents Preparing timesheets and summaries in respect to administration Attending to incoming / outgoing mail Preparing circulars, statutory declarations in respect to postage and dealing with general mail requirements
	Correspondence with Banks	General correspondence regarding bank accounts
	Fees	Preparation of Work In Progress Report to approved rates Preparation of bill / write off Work In Progress Attend to general administrative matters relating to Fees / Disbursements / Work in Progress
	ABN / GST Registration	Registering for GST / ABN / PAYG Attending to general matters relating to ABN / GST
	Monthly / Quarterly BAS / IAS	Preparation / Review of BAS / IAS
	Tax Invoices	Preparing / Reviewing Tax invoices relating to BAS / IAS
	GST General	Attending to general matters regarding GST / ABN registration
	Appointment Documents	Preparation / Review / Amend Appointment Documents
	Report as to Affairs	Attending to all matters regarding Report As To Affairs
	Lodgements with ASIC / Other	Lodging minutes of meeting with ASIC Lodging Statutory forms with ASIC / other statutory authority including receipts and payments
	Reports and correspondence for ASIC / Statutory Authority	Preparing reports and correspondence for ASIC / Statutory Authority Preparing / Reviewing statutory forms and receipts and payments for lodgement with ASIC / other statutory authority Corresponding with ASIC / other Statutory Authority regarding obtaining information Liaising with ASIC / other statutory authority
	Advertisements	Advertising appointment Advertising meeting of creditors

Depending on what creditors resolve at the second meeting regarding the future of the company, creditors will also be asked to consider, and if thought fit, approve / fix our remuneration:

- In the case where the company enters into a Deed of Company Arrangement (“Deed”), for the periods up to when the Deed is executed and for the period the Deed operates; and
- In the case where the company is liquidated, for the period from commencement to the finalisation of the liquidation.

Estimating the levels of remuneration in either a Deed or a liquidation is much more difficult. As such, should creditors resolve that the company execute a Deed (if applicable) or conversely resolve that the company be placed into liquidation, we would propose that a maximum level of remuneration be approved in these instances which cannot be exceeded without the prior approval of either creditors or the Court. We will provide full details of the proposed remuneration sought by us in our detailed Report to Creditors prior to the second meeting of creditors.

## Disbursements

Disbursements are divided into three (3) types:

- **Externally provided professional services** - these are recovered at cost. An example of an externally provided professional service disbursement is legal fees.
- **Externally provided non-professional costs**, such as travel, advertising, courier, accommodation, and search fees – these are recovered at cost.
- **Internal disbursements** such as photocopying, printing and postage - these disbursements are charged at cost, except for photocopying, printing and telephone calls which are charged at a rate which is intended to recoup both variable and fixed costs. Our current internal disbursement charges are as follows:

Photocopying	\$0.55 per page (incl GST)
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Postage	At Cost
Staff vehicle use	At rates as prescribed by the Australian Taxation Office

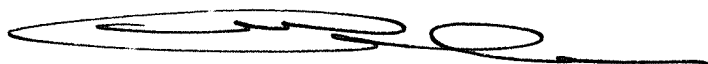
Details of disbursements incurred during the course of the administration will be provided in our detailed Report to Creditors prior to the second meeting of creditors.

Creditors are also able to obtain further information about our remuneration and disbursements on written request.

We refer creditors to an information sheet titled “Approving Fees: A Guide for Creditors” which may be obtained from the ASIC website at:

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**DATED:** 30 January 2015




**RICHARD J CAUCHI**  
JOINT AND SEVERAL ADMINISTRATOR

**MARBLETREND INVESTMENTS PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**(RECEIVERS AND MANAGERS APPOINTED)**  
**A.C.N. 159 110 577**

At the second meeting, creditors will be asked to approve / fix our remuneration for the period from our appointment up to the date of the meeting.

Should creditors approve / fix our remuneration on the basis of the above scale, we estimate that our remuneration for the period of the Voluntary Administration up to the forthcoming second meeting of creditors should not exceed \$10,000.

We note that our estimates are based on the information to hand and our current understanding of the administration and do not take into consideration subsequent events which may increase and / or decrease our eventual claim for remuneration from the estimated provided.

**Work to be Completed**

A summary of the tasks which we anticipate may be undertaken during the course of the Voluntary Administration is set out in the table below:

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
<b>ASSETS &amp; OTHER REALISATIONS</b> Estimated Cost: \$1,000	Debtors / Other Receivables (including Loan Accounts)	Investigations into receivables / loans Correspondence / communication with debtors
	Plant and Equipment ("P & E")	Conduct investigations into P & E
	Motor Vehicle ("MV")	Conduct investigations into MV
	Real Property / Land	Conduct investigations into real property / land
	Retention of Title ("ROT") / Consignment Stock	Discussions / Meetings regarding ROT Issue notice to creditors for ROT Conduct investigations into ROT Create / maintain ROT register Liaising with ROT claimant Correspond with claimant for ROT
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<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
		Dealing with Proofs of Debt (when dividend not declared)
	Leases / Hire Purchase / Finance Contracts	Communications with Lease / HP creditor Investigations into Lease / HP claim Review of Lease / HP documents Attending to general matters regarding Lease / HP
	Government Claims / Correspondence (Tax, Including Clearances, Workcover & Superannuation)	Communications with statutory creditor Investigations into statutory creditors claim Dealing with Proof of Debt (when dividend not declared)
	Committee of Creditors	Discussion regarding Committee of Creditors Review / Prepare correspondence to Committee of Creditors Prepare Report / Notice to Committee of Creditors Attend to matters regarding Committee of Creditors Prepare / Maintain Committee of Creditors Register Responding to Committee of Creditors queries
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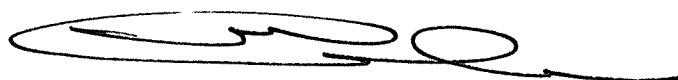
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DATED: 30 January 2015




RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR

**AVALON INVESTMENTS (AUS) PTY LTD**  
**(ADMINISTRATORS APPOINTED)**  
**A.C.N. 103 074 102 ("AVALON")**

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	Leases / Hire Purchase / Finance Contracts	Communications with Lease / HP creditor Investigations into Lease / HP claim Review of Lease / HP documents Attending to general matters regarding Lease / HP

<b>TASK AREA</b>	<b>GENERAL DESCRIPTION</b>	<b>INCLUDES</b>
	Government Claims / Correspondence (Tax, Including Clearances, Workcover & Superannuation)	Communications with statutory creditor Investigations into statutory creditors claim Dealing with Proof of Debt (when dividend not declared)
	Committee of Creditors	Discussion regarding Committee of Creditors Review / Prepare correspondence to Committee of Creditors Prepare Report / Notice to Committee of Creditors Attend to matters regarding Committee of Creditors Prepare / Maintain Committee of Creditors Register Responding to Committee of Creditors queries
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TASK AREA	GENERAL DESCRIPTION	INCLUDES
		Attending to matters regarding workcover / OHS
	Correspondence / File notes (not relating to any other area)	Preparing correspondence / file notes in respect to general administrative matters
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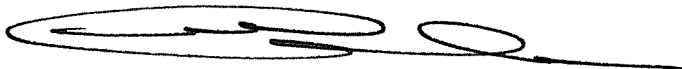
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DATED: 30 January 2015



RICHARD J CAUCHI  
JOINT AND SEVERAL ADMINISTRATOR



**ASIC**

Australian Securities & Investments Commission

## Insolvency information for directors, employees, creditors and shareholders

ASIC has 11 insolvency information sheets to assist you if you're affected by a company's insolvency and have little or no knowledge of what's involved.

These plain language information sheets give directors, employees, creditors and shareholders a basic understanding of the three most common company insolvency procedures—liquidation, voluntary administration and receivership. There is an information sheet on the independence of external administrators and one that explains the process for approving the fees of external administrators. A glossary of commonly used insolvency terms is also provided.

The Australian Restructuring Insolvency & Turnaround Association (ARITA), the leading professional organisation in Australia for insolvency practitioners, endorses these publications and encourages its members to make their availability known to affected people.

### List of information sheets

- INFO 41 *Insolvency: a glossary of terms*
- INFO 74 *Voluntary administration: a guide for creditors*
- INFO 75 *Voluntary administration: a guide for employees*
- INFO 45 *Liquidation: a guide for creditors*
- INFO 46 *Liquidation: a guide for employees*
- INFO 54 *Receivership: a guide for creditors*
- INFO 55 *Receivership: a guide for employees*
- INFO 43 *Insolvency: a guide for shareholders*
- INFO 42 *Insolvency: a guide for directors*
- INFO 84 *Independence of external administrators: a guide for creditors*
- INFO 85 *Approving fees: a guide for creditors*

### Getting copies of the information sheets

To get copies of the information sheets, visit ASIC's website at [www.asic.gov.au/insolvencyinfosheets](http://www.asic.gov.au/insolvencyinfosheets). The information sheets are also available from the ARITA website at [www.arita.com.au](http://www.arita.com.au). The ARITA website also contains the ARITA's Code of Professional Practice for Insolvency Professionals, which applies to IPA members.

**Important note:** These information sheets contain a summary of basic information on the topic. They are not a substitute for legal advice. Some provisions of the law referred to may have important exceptions or qualifications. They may not contain all of the information about the law or the exceptions and qualifications that are relevant to your circumstances. You will need a qualified professional advisor to take into account your particular circumstances and to tell you how the law applies to you.

## **AGENDA**

### **AVALON INVESTMENTS (AUS) PTY LTD (ADMINISTRATORS APPOINTED) A.C.N. 103 074 102**

#### **FIRST MEETING OF CREDITORS PURSUANT TO SECTION 436E OF THE CORPORATIONS ACT 2001**

Monday, 9 February 2015 at 9.00am  
In the Waratah Room of the Adina Apartment Hotel Melbourne,  
189 Queen Street, Melbourne, Victoria 3000

1. Opening of the meeting and introduction by the Joint and Several Administrator.
2. Tabling of the proxies and attorneys.
3. Explanation of proceedings.
4. Any other nominations for Administrator and, if so, appointment of Administrator.
5. Determination as to whether to appoint a committee of creditors and, if required, election of the committee members.
6. Any other matters and questions.
7. Closure of meeting.



## **AGENDA**

### **MARBLETREND HOLDINGS PTY LTD (ADMINISTRATORS APPOINTED) (RECEIVERS AND MANAGERS APPOINTED) A.C.N. 127 289 061**

#### **FIRST MEETING OF CREDITORS PURSUANT TO SECTION 436E OF THE CORPORATIONS ACT 2001**

Monday, 9 February 2015 at 9.30am  
In the Waratah Room of the Adina Apartment Hotel Melbourne,  
189 Queen Street, Melbourne, Victoria 3000

1. Opening of the meeting and introduction by the Joint and Several Administrator.
2. Tabling of the proxies and attorneys.
3. Explanation of proceedings.
4. Any other nominations for Administrator and, if so, appointment of Administrator.
5. Determination as to whether to appoint a committee of creditors and, if required, election of the committee members.
6. Any other matters and questions.
7. Closure of meeting.

## **AGENDA**

**MARBLETREND INVESTMENTS PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 159 110 577**

**FIRST MEETING OF CREDITORS  
PURSUANT TO SECTION 436E OF THE CORPORATIONS ACT 2001**

Monday, 9 February 2015 at 10.00am  
In the Waratah Room of the Adina Apartment Hotel Melbourne,  
189 Queen Street, Melbourne, Victoria 3000

1. Opening of the meeting and introduction by the Joint and Several Administrator.
2. Tabling of the proxies and attorneys.
3. Explanation of proceedings.
4. Any other nominations for Administrator and, if so, appointment of Administrator.
5. Determination as to whether to appoint a committee of creditors and, if required, election of the committee members.
6. Any other matters and questions.
7. Closure of meeting.

## **AGENDA**

**MBD CORPORATION LIMITED  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 087 730 667**

**FIRST MEETING OF CREDITORS  
PURSUANT TO SECTION 436E OF THE CORPORATIONS ACT 2001**

Monday, 9 February 2015 at 10.30am  
In the Waratah Room of the Adina Apartment Hotel Melbourne,  
189 Queen Street, Melbourne, Victoria 3000

1. Opening of the meeting and introduction by the Joint and Several Administrator.
2. Tabling of the proxies and attorneys.
3. Explanation of proceedings.
4. Any other nominations for Administrator and, if so, appointment of Administrator.
5. Determination as to whether to appoint a committee of creditors and, if required, election of the committee members.
6. Any other matters and questions.
7. Closure of meeting.

## **AGENDA**

**MARBLETREND PTY LTD  
(ADMINISTRATORS APPOINTED)  
(RECEIVERS AND MANAGERS APPOINTED)  
A.C.N. 109 273 912**

**FIRST MEETING OF CREDITORS  
PURSUANT TO SECTION 436E OF THE CORPORATIONS ACT 2001**

Monday, 9 February 2015 at 11.30am  
In the Waratah Room of the Adina Apartment Hotel Melbourne,  
189 Queen Street, Melbourne, Victoria 3000

1. Opening of the meeting and introduction by the Joint and Several Administrator.
2. Tabling of the proxies and attorneys.
3. Explanation of proceedings.
4. Any other nominations for Administrator and, if so, appointment of Administrator.
5. Determination as to whether to appoint a committee of creditors and, if required, election of the committee members.
6. Any other matters and questions.
7. Closure of meeting.