# QUINTESSENTIAL RESOURCES LIMITED ACN 149 278 759

# **NOTICE OF ANNUAL GENERAL MEETING**

TIME: 28 November 2014

DATE: 11:00am (WST)

PLACE: Level 4, 66 Kings Park Road

WEST PERTH WA 6005

A copy of the Quintessential Resources Limited 2014 Annual Report can be found at: www.quintessentialresources.com.au

This Notice of Annual General Meeting should be read in its entirety. If Shareholders are in doubt as to how they should vote, they should seek advice from their professional advisers prior to voting.

Should you wish to discuss the matters in this Notice of Annual General Meeting please do not hesitate to contact the Company Secretary on +61 8 6141 3500.

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#### IMPORTANT INFORMATION

#### TIME AND PLACE OF MEETING

Notice is given that the annual general meeting of the Shareholders to which this Notice of Annual General Meeting relates will be held at 11:00am (WST) on 28 November 2014 at Level 4, 66 Kings Park Road, West Perth WA 6005.

#### YOUR VOTE IS IMPORTANT

The business of the Annual General Meeting affects your shareholding and your vote is important.

#### **VOTING FLIGIBILITY**

The Directors have determined pursuant to Regulation 7.11.37 of the Corporations Regulations 2001 (Cth) that the persons eligible to vote at the annual general meeting are those who are registered Shareholders at 11:00am (WST) on 26 November 2014.

#### **VOTING IN PERSON**

To vote in person, attend the Annual General Meeting at the time, date and place set out above.

#### **VOTING BY PROXY**

To vote by proxy, please complete and sign the enclosed Proxy Form and return by the time and in accordance with the instructions set out on the Proxy Form.

In accordance with section 249L of the Corporations Act, members are advised that:

- each member has a right to appoint a proxy;
- the proxy need not be a member of Quintessential Resources Limited; and
- a member who is entitled to cast 2 or more votes may appoint 2 proxies and may specify the proportion or number
  of votes each proxy is appointed to exercise. If the member appoints 2 proxies and the appointment does not specify
  the proportion or number of the member's votes, then in accordance with section 249X(3) of the Corporations Act,
  each proxy may exercise one-half of the votes.

New sections 250BB and 250BC of the Corporations Act came into effect on 1 August 2011 and apply to voting by proxy on or after that date. Shareholders and their proxies should be aware of these changes to the Corporations Act, as they will apply to this General Meeting. Broadly, the changes mean that:

- if proxy holders vote, they must cast all directed proxies as directed; and
- any directed proxies which are not voted will automatically default to the Chair, who must vote the proxies as directed.

Further details on these changes is set out below.

#### Proxy vote if appointment specifies way to vote

Section 250BB(1) of the Corporations Act provides that an appointment of a proxy may specify the way the proxy is to vote on a particular resolution and, **if it does**:

- the proxy need not vote on a show of hands, but if the proxy does so, the proxy must vote that way (i.e. as directed);
   and
- if the proxy has 2 or more appointments that specify different ways to vote on the resolution the proxy must not vote on a show of hands; and

- if the proxy is the chair of the meeting at which the resolution is voted on the proxy must vote on a poll, and must vote that way (i.e. as directed); and
- if the proxy is not the chair the proxy need not vote on the poll, but if the proxy does so, the proxy must vote that way (i.e. as directed).

#### Transfer of non-chair proxy to chair in certain circumstances

Section 250BC of the Corporations Act provides that, if:

- an appointment of a proxy specifies the way the proxy is to vote on a particular resolution at a meeting of Quintessential Resources Limited members; and
- the appointed proxy is not the chair of the meeting; and
- at the meeting, a poll is duly demanded on the resolution; and
- either of the following applies:
  - the proxy is not recorded as attending the meeting;
  - o the proxy does not vote on the resolution,

the chair of the meeting is taken, before voting on the resolution closes, to have been appointed as the proxy for the purposes of voting on the resolution at the meeting.

#### **DEFINED TERMS**

Capitalised terms in this Notice of Annual General Meeting and Explanatory Statement are defined either in the "Glossary" Section or where the relevant term is first used.

#### **ASIC AND ASX**

A final copy of this Notice of Annual General Meeting and Explanatory Statement has been lodged with ASIC and ASX. Neither ASIC, ASX nor any of their respective officers takes any responsibility for the contents of this document.

#### **BUSINESS OF THE MEETING**

#### **AGENDA**

#### 1. RESOLUTION 1 – ADOPTION OF REMUNERATION REPORT

To consider and, if thought fit, to pass, with or without amendment, the following resolution as a **non-binding** resolution:

"That, for the purposes of section 250R(2) of the Corporations Act and for all other purposes, approval is given for the adoption of the Remuneration Report as contained in the Company's annual financial report for the financial year ended 30 June 2014."

Note: the vote on this Resolution is advisory only and does not bind the Directors or the Company.

#### **Voting Prohibition Statement:**

A vote on this Resolution must not be cast (in any capacity) by or on behalf of either of the following persons:

- (i) a member of the Key Management Personnel, details of whose remuneration are included in the Remuneration Report; or
- (ii) a Closely Related Party of such a member.

However, a person (the **voter**) described above may cast a vote on this Resolution as a proxy if the vote is not cast on behalf of a person described above and either:

- (iii) the voter is appointed as a proxy by writing that specifies the way the proxy is to vote on this Resolution; or
- (iv) the voter is the Chair and the appointment of the Chair as proxy:
  - (i) does not specify the way the proxy is to vote on this Resolution; and
  - (ii) expressly authorises the Chair to exercise the proxy even though this Resolution is connected directly or indirectly with the remuneration of a member of the Key Management Personnel.

#### 2. RESOLUTION 2 – RE-ELECTION OF DIRECTOR – MR JAY STEPHENSON

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary resolution**:

"That, for the purposes of clause 11.3 of the Constitution, ASX Listing Rule 14.4, and for all other purposes, Mr Jay Stephenson, a director of the Company, retires and, being eligible is elected as a Director of the Company."

#### 3. RESOLUTION 3 -ELECTION OF DIRECTOR - MS JULIA BECKETT

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary** resolution:

"That, for the purpose of clause 11.11 of the Constitution, ASX Listing Rule 14.4, and for all purposes, Ms Julia Beckett, a Director of the Company who was appointed casually on 5 December 2013, retires and, being eligible, is re-elected as a Director."

#### 4. RESOLUTION 4 –ELECTION OF DIRECTOR – MR SHASHI FERNANDO

To consider and, if thought fit, to pass, with or without amendment, the following resolution as an **ordinary** resolution:

"That, for the purpose of clause 11.11 of the Constitution, ASX Listing Rule 14.4, and for all purposes, Mr Shashi Fernando, a Director of the Company who was appointed casually on 17 October 2014, retires and, being eligible, is re-elected as a Director."

Dated: 24 October 2014

By Order of the Board
Jay Stephenson
COMPANY SECRETARY

#### **EXPLANATORY STATEMENT**

This Explanatory Statement has been prepared to provide information which the Directors believe to be material to Shareholders in deciding whether or not to pass the Resolutions which are the subject of the business of the Meeting.

#### 1. RESOLUTION 1 – ADOPTION OF REMUNERATION REPORT

#### 1.1 General

The Corporations Act requires that at a listed company's annual general meeting, a resolution that the remuneration report be adopted must be put to the shareholders. However, such a resolution is advisory only and does not bind the company or the directors of the company.

The remuneration report sets out the company's remuneration arrangements for the directors and senior management of the company. The remuneration report is part of the directors' report contained in the annual financial report of the company for a financial year.

The chair of the meeting must allow a reasonable opportunity for its shareholders to ask questions about or make comments on the remuneration report at the annual general meeting.

#### 1.2 Voting consequences

Under changes to the Corporations Act which came into effect on 1 July 2011, a company is required to put to its shareholders a resolution proposing the calling of another meeting of shareholders to consider the appointment of directors of the company (**Spill Resolution**) if, at consecutive annual general meetings, at least 25% of the votes cast on a remuneration report resolution are voted against adoption of the remuneration report and at the first of those annual general meetings a Spill Resolution was not put to vote. If required, the Spill Resolution must be put to vote at the second of those annual general meetings.

If more than 50% of votes cast are in favour of the Spill Resolution, the company must convene a shareholder meeting (**Spill Meeting**) within 90 days of the second annual general meeting.

All of the directors of the company who were in office when the directors' report (as included in the company's annual financial report for the most recent financial year) was approved, other than the managing director of the company, will cease to hold office immediately before the end of the Spill Meeting but may stand for re-election at the Spill Meeting.

Following the Spill Meeting those persons whose election or re-election as directors of the company is approved will be the directors of the company.

#### 1.3 Previous voting results

At the Company's previous annual general meeting the vote cast against the remuneration report considered at the annual general meeting were less than 25%. Accordingly, the Split Resolution is not relevant for this Annual General Meeting.

#### 1.4 Proxy voting restrictions

Shareholders appointing a proxy for this Resolution should note the following:

If you appoint a member of the Key Management Personnel (other than the Chair) whose remuneration details are included in the Remuneration Report, or a Closely Related Party of such a member as your proxy

**You must direct your proxy how to vote** on this Resolution. Undirected proxies granted to these persons will not be voted and will not be counted in calculating the required majority if a poll is called on this Resolution.

If you appoint the Chair as your proxy (where he/she is also a member of the Key Management Personnel whose remuneration details are included in the Remuneration Report, or a Closely Related Party of such a member).

You <u>do not</u> need to direct your proxy how to vote on this Resolution. However, if you do not direct the Chair how to vote, you <u>must</u> mark the acknowledgement on the Proxy Form to expressly authorise the Chair to exercise his/her discretion in exercising your proxy even though this Resolution is connected directly or indirectly with the remuneration of Key Management Personnel.

#### If you appoint any other person as your proxy

You <u>do not</u> need to direct your proxy how to vote on this Resolution, and you <u>do not</u> need to mark any further acknowledgement on the Proxy Form.

# 2. RESOLUTION 2, 3 AND 4 – RE-ELECTION OF DIRECTORS – MR JAY STEPHENSON AND MS JULIA BECKETT AND MR SHASHI FERNANDO

Clause 11.3 of the Constitution requires that at the Annual General Meeting in every year one-third of the Directors for the time being, or, if their numbers is not 3 nor a multiple of 3, then the number nearest one-third, and any other Director not in such one-third who has held office for 3 years or more (except the Managing Director) must retire from office.

Directors must retire from office at the Annual General Meeting in the following circumstances;

- (a) One third of Directors; or
- (b) The nearest one-third of Directors if a Director's number is not 3 nor a multiple of 3; and
- (c) Any other director not in such one-third who has held office for 3 years or more (except the Managing Director).

Any Director who retires under clause 11.3 of the Constitution is eligible for re-election.

Mr Jay Stephenson retires in accordance with clause 11.3 of the Constitution and seeks re-election.

Clause 11.10 of the Constitution states that a Director may at any time appoint any person to be a Director, either to fill a casual vacancy or as an addition to the existing Directors.

Clause 11.11 of the Constitution states that any Director appointed under Clause 11.10 holds office until the next annual general meeting of the Company and is then eligible for election.

Ms Julia Beckett and Mr Shashi Fernando retires in accordance with clause 11.11 of the Constitution and seeks election.

#### 3. ENQUIRIES

Shareholders are requested to contact Mr Jay Stephenson on + 61 8 6141 3500 if they have any queries in respect of the matters set out in these documents.

#### **GLOSSARY**

\$ means Australian dollars.

ASIC means the Australian Securities and Investments Commission.

ASX means ASX Limited.

ASX Listing Rules means the Listing Rules of ASX.

Board means the current board of directors of Quintessential Resources Limited.

**Business Day** means Monday to Friday inclusive, except New Year's Day, Good Friday, Easter Monday, Christmas Day, Boxing Day, and any other day that ASX declares is not a business day.

**Closely Related Party** of a member of the Key Management Personnel means:

- (a) a spouse or child of the member;
- (b) a child of the member's spouse;
- (c) a dependent of the member or the member's spouse;
- (d) anyone else who is one of the member's family and may be expected to influence the member, or be influenced by the member, in the member's dealing with the entity;
- (e) a company the member controls; or
- (f) a person prescribed by the *Corporations Regulations 2001* (Cth) for the purposes of the definition of 'closely related party' in the Corporations Act.

Company means Quintessential Resources Limited (ACN 149 278 759).

**Constitution** means Quintessential Resources Limited constitution.

Corporations Act means the Corporations Act 2001 (Cth).

**Directors** means the current directors of Quintessential Resources Limited.

**Explanatory Statement** means the explanatory statement accompanying the Notice.

**General Meeting** or **Meeting** means the meeting convened by the Notice.

**Key Management Personnel** has the same meaning as in the accounting standards issued by the Australian Accounting Standards Board and means those persons having authority and responsibility for planning, directing and controlling the activities of the Company, or if the Company is part of a consolidated entity, of the consolidated entity, directly or indirectly, including any director (whether executive or otherwise) of the Company, or if the Company is part of a consolidated entity, of an entity within the consolidated group.

**Notice** or **Notice** of **Annual General Meeting** or **Notice of General Meeting** means this notice of general meeting including the Explanatory Statement and the Proxy Form.

**Proxy Form** means the proxy form accompanying the Notice.

**Remuneration Report** means the remuneration report set out in the Director's report section of the Company's annual financial report for the year ended 30 June 2014.

**Resolutions** means the resolutions set out in the Notice of Annual General Meeting, or any one of them, as the context requires.

**Share** means a fully paid ordinary share in the capital of Quintessential Resources Limited.

Shareholder means a holder of a Share.

WST means Western Standard Time as observed in Perth, Western Australia.

### PROXY FORM

## APPOINTMENT OF PROXY QUINTESSENTIAL RESOURCES LIMITED ACN 149 278 759

# ANNUAL GENERAL MEETING

| I/We   |  |  |  |   |   |  |  |
|--|--|--|--|---|---|--|--|
| of:  |  |  |  |   |   |  |  |
| being a Shareho                                | older entitled to atter  | nd and vote at the N   | Neeting, hereby app  | oint:   |   |  |  |
| Name:  |  |  |  |   |   |  |  |
| OR:  | the Chair of the Me  | eeting as my/our pr  | оху.   |   |   |  |  |
| following direction to be held at 11: thereof. | rson so named or, if<br>ons, or, if no direction<br>:00am on 28 Novem  | ns have been given,<br>ber 2014 at Level 4   | , and subject to the<br>I, 66 Kings Park Roa   | relevant law<br>ad, West Pert                                   | s as the proxy<br>th WA 6005, a                                   | sees fit, at th<br>nd at any ad                              | e Meeting<br>journment                 |
| Resolution 1 whe                               | ere, if entitled to vot  | e, the Chair intends   | s to vote against.   |   |   |  |  |
| Voting on busin                                | ness of the Meeting  |  |  | FOR   | AGAINST   | ABSTAIN  |  |
| Resolution 1                                   | Adoption of Remune   | ration Report  |  |   |   |  |  |
| Resolution 2                                   | Re-election of Direct  | or – Mr Jay Stepher  | nson   |   |   |  |  |
| Resolution 3                                   | Election of Director -   | - Ms Julia Beckett   |  |   |   |  |  |
| Resolution 4                                   | Election of Director -   | - Mr Shashi Fernanc  | lo   |   |   |  |  |
| on a show of han                               | ou mark the abstain b<br>ds or on a poll and yo  |  |  |   |   |  | Resolution                             |
| Important for Re                               |  |  |  |   |   |  |  |
| •  | irected your proxy horoxy, you must mark   |  | proxy in respect of F  | Resolution 1 a  | and the Chair i   | s, or may by (   | default be,                            |
| where<br>my/ou<br>Key M<br>box an              | irect the Chair to vot<br>I/we have indicated<br>ir proxy even though<br>anagement Personne<br>id you have not dire-<br>will not be counted in | a different voting<br>Resolution 1 is condel. If the Chair is, coted the Chair how | intention above) an<br>nected directly or in<br>or may by default bo<br>to vote, the Chair | d expressly a<br>directly with<br>e, appointed<br>will not cast | authorise that<br>the remunerat<br>your proxy an<br>your votes on | the Chair ma<br>ion of a mem<br>d you do not<br>Resolution 1 | y exercise<br>nber of the<br>mark this |
| If two proxies are represents is:              | e being appointed, tl  | ne proportion of vo  | ting rights this prox  | xy .  |   | %  |  |
| Signature of Sha                               | reholder(s):   |  |  |   |   |  |  |
| Individual or Sha                              | reholder 1   | Shareholder 2  |  | Shareholde  | er 3  |  |  |
|  |  |  |  |   |   |  |  |
| Sole Director/Cor                              | mpany Secretary  | Director   |  | Director/Co   | mpany Secret  | ary  |  |
| Date:  |  |  | _  |   |   |  |  |
| Contact name:                                  |  | Contact ph (daytime):  |  |   |   |  |  |
| E-mail address:                                |  | Consent for contact by e-mail: YES NO  |  |   |   |  |  |

#### **QUINTESSENTIAL RESOURCES LIMITED**

#### ACN 149 278 759

#### Instructions for Completing 'Appointment of Proxy' Form

- 1. (Appointing a proxy): A Shareholder entitled to attend and cast a vote at the Meeting is entitled to appoint a proxy to attend and vote on their behalf at the Meeting. If a Shareholder is entitled to cast 2 or more votes at the Meeting, the Shareholder may appoint a second proxy to attend and vote on their behalf at the Meeting. However, where both proxies attend the Meeting, voting may only be exercised on a poll. The appointment of a second proxy must be done on a separate copy of the Proxy Form. A Shareholder who appoints 2 proxies may specify the proportion or number of votes each proxy is appointed to exercise. If a Shareholder appoints 2 proxies and the appointments do not specify the proportion or number of the Shareholder's votes each proxy is appointed to exercise, each proxy may exercise one-half of the votes. Any fractions of votes resulting from the application of these principles will be disregarded. A duly appointed proxy need not be a Shareholder.
- 2. (**Direction to vote**): A Shareholder may direct a proxy how to vote by marking one of the boxes opposite each item of business. The direction may specify the proportion or number of votes that the proxy may exercise by writing the percentage or number of Shares next to the box marked for the relevant item of business. Where a box is not marked the proxy may vote as they choose subject to the relevant laws. Where more than one box is marked on an item the vote will be invalid on that item.

#### 3. (Signing instructions):

- (Individual): Where the holding is in one name, the Shareholder must sign.
- (Joint holding): Where the holding is in more than one name, all of the Shareholders should sign.
- (**Power of attorney**): If you have not already provided the power of attorney with the registry, please attach a certified photocopy of the power of attorney to this Proxy Form when you return it.
- (Companies): Where the company has a sole director who is also the sole company secretary, that person must sign. Where the company (pursuant to Section 204A of the Corporations Act) does not have a company secretary, a sole director can also sign alone. Otherwise, a director jointly with either another director or a company secretary must sign. Please sign in the appropriate place to indicate the office held. In addition, if a representative of a company is appointed pursuant to Section 250D of the Corporations Act to attend the Meeting, the documentation evidencing such appointment should be produced prior to admission to the Meeting. A form of a certificate evidencing the appointment may be obtained from the Company.
- 4. (Attending the Meeting): Completion of a Proxy Form will not prevent individual Shareholders from attending the Meeting in person if they wish. Where a Shareholder completes and lodges a valid Proxy Form and attends the Meeting in person, then the proxy's authority to speak and vote for that Shareholder is suspended while the Shareholder is present at the Meeting.
- 5. (Return of Proxy Form): To vote by proxy, please complete and sign the enclosed Proxy Form and return by:
  - (a) post to the Company, PO Box 52, West Perth, WA, 6872; or
  - (b) facsimile to the Company on facsimile number +61 86141 3599,

so that it is received not less than 48 hours prior to commencement of the Meeting.

Proxy Forms received later than this time will be invalid.