## **Appendix 4G**

## Key to Disclosures Corporate Governance Council Principles and Recommendations

Name of entity				
Zyber Holdir	ngs Ltd			
ABN/ARBN			Financial year ended	
84 13 090 947	7		30 June 2018	
Our corporate §	governance stateme	ent² for the above p	eriod above can be found at: <sup>3</sup>	
☐ these pages	s of our annual repo	ort:		
this URL of	on our website: w	ww.zyber.com.au/	corporate-information/corporate-gov	vernance
The Corporate been approved		nent is accurate and	l up to date as at 30 September 2018 a	and has
The annexure is	ncludes a key to wh	nere our corporate g	governance disclosures can be locate	d.
Date here:	30 September 20	018		
Sign here:	Company secret	ary		
Print name:	Scott Mison			

<sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX.

Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

1

<sup>&</sup>lt;sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found.

## ANNEXURE – KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRIN	CIPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGE	MENT AND OVERSIGHT	
1.1	A listed entity should disclose:  (a) the respective roles and responsibilities of its board and management; and  (b) those matters expressly reserved to the board and those delegated to management.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at this location:  Insert location here  and information about the respective roles and responsibilities of our board and management (including those matters expressly reserved to the board and those delegated to management):  at this location: www.zyber.com.au/corporate-information/corporate-governance	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable
1.2	A listed entity should:  (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and  (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement OR we are an externally managed entity and this recommendation is therefore not applicable
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	<ul> <li>an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable
1.5	<ul> <li>(a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;</li> <li>(b) disclose that policy or a summary of it; and</li> <li>(c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them and either: <ol> <li>(1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or</li> <li>(2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.</li> </ol> </li></ul>	the fact that we have a diversity policy that complies with paragraph (a):  ☑ in our Corporate Governance Statement OR ☐ at this location:  ☐ Insert location here  and a copy of our diversity policy or a summary of it: ☑ at this location:  www.zyber.com.au/corporate-information/corporate-governance  the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them: ☑ in our Corporate Governance Statement OR ☐ at this location: ☐ Insert location here	an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
1.6	A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	the evaluation process referred to in paragraph (a):  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here  and the information referred to in paragraph (b):  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable
1.7	A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of its senior executives; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	the evaluation process referred to in paragraph (a):  in our Corporate Governance Statement OR  at this location:  Insert location here  and the information referred to in paragraph (b):  in our Corporate Governance Statement OR  at this location:  Insert location here	■ an explanation why that is so in our Corporate Governance Statement OR ■ we are an externally managed entity and this recommendation is therefore not applicable

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRIN	CIPLE 2 - STRUCTURE THE BOARD TO ADD VALUE		
2.1	The board of a listed entity should:  (a) have a nomination committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; OR  (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.	[If the entity complies with paragraph (a):] the fact that we have a nomination committee that complies with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at this location:  □ Insert location here  and a copy of the charter of the committee: □ at this location:  □ Insert location here  and the information referred to in paragraphs (4) and (5): □ in our Corporate Governance Statement OR □ at this location:  □ Insert location here  [If the entity complies with paragraph (b):] the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively: □ in our Corporate Governance Statement OR □ at this location:  □ Insert location here	an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
2.2	A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.	our board skills matrix:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement OR we are an externally managed entity and this recommendation is therefore not applicable
2.3	A listed entity should disclose:  (a) the names of the directors considered by the board to be independent directors;  (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and  (c) the length of service of each director.	the names of the directors considered by the board to be independent directors:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here  where applicable, the information referred to in paragraph (b):  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here  the length of service of each director:  ✓ in our Corporate Governance Statement OR  at this location:	an explanation why that is so in our Corporate Governance Statement
2.4	A majority of the board of a listed entity should be independent directors.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement OR  — at this location:  ———————————————————————————————————	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
2.5	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
2.6	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable
PRIN	CIPLE 3 – ACT ETHICALLY AND RESPONSIBLY		
3.1	A listed entity should:  (a) have a code of conduct for its directors, senior executives and employees; and  (b) disclose that code or a summary of it.	our code of conduct or a summary of it:  ☑ in our Corporate Governance Statement OR  ☐ at this location:  ———————————————————————————————————	an explanation why that is so in our Corporate Governance Statement
PRIN	CIPLE 4 – SAFEGUARD INTEGRITY IN CORPORATE I	REPORTING	
4.1	The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met	[If the entity complies with paragraph (a):] the fact that we have an audit committee that complies with paragraphs (1) and (2):  ☐ in our Corporate Governance Statement OR ☐ at this location:  ☐ Insert location here ☐ at this location: ☐ Insert location here	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have <u>NOT</u> followed the recommendation in full for the whole of the period above. We have disclosed	
	throughout the period and the individual attendances of the members at those meetings; OR  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.	and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement OR  at this location:  Insert location here  [If the entity complies with paragraph (b):] the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner:  in our Corporate Governance Statement OR  at this location:		
4.2	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	the fact that we follow this recommendation:  ✓ in our Corporate Governance Statement OR  at this location:  ———————————————————————————————————	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable
PRIN	CIPLE 5 - MAKE TIMELY AND BALANCED DISCLOSU	<u>URE</u>	
5.1	A listed entity should:  (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and  (b) disclose that policy or a summary of it.	our continuous disclosure compliance policy or a summary of it:  in our Corporate Governance Statement OR  at this location:	an explanation why that is so in our Corporate Governance Statement
		Insert location here	
PRIN	CIPLE 6 – RESPECT THE RIGHTS OF SECURITY HOL	DERS	
6.1	A listed entity should provide information about itself and its governance to investors via its website.	information about us and our governance on our website:  at this location:  www.zyber.com.au/corporate- information/corporate-governance	an explanation why that is so in our Corporate Governance Statement
6.2	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	<ul> <li> our policies and processes for facilitating and encouraging participation at meetings of security holders:</li> <li>✓ in our Corporate Governance Statement OR</li> <li>☐ at this location:</li> </ul> Insert location here	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at this location:  ☐ Insert location here	an explanation why that is so in our Corporate Governance Statement
PRIN	CIPLE 7 - RECOGNISE AND MANAGE RISK		
7.1	The board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; OR  (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.	[If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at this location:  Insert location here  and a copy of the charter of the committee: □ at this location:  Insert location here  and the information referred to in paragraphs (4) and (5): □ in our Corporate Governance Statement OR □ at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have <u>NOT</u> followed the recommendation in full for the whole of the period above. We have disclosed
		[If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework:  ✓ in our Corporate Governance Statement OR  at this location:  Insert location here	
7.2	The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose, in relation to each reporting period, whether such a review has taken place.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at this location:  Insert location here	☑ an explanation why that is so in our Corporate Governance Statement
7.3	A listed entity should disclose:  (a) if it has an internal audit function, how the function is structured and what role it performs; OR  (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.	[If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs:  ☐ in our Corporate Governance Statement OR ☐ at this location:  Insert location here  [If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes:  ☑ in our Corporate Governance Statement OR ☐ at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have <u>NOT</u> followed the recommendation in full for the whole of the period above. We have disclosed
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:  In our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement
PRINC	<u> IPLE 8 – REMUNERATE FAIRLY AND RESPONSIBLY</u>	7 -	
8.1	The board of a listed entity should:  (a) have a remuneration committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; OR  (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.	[If the entity complies with paragraph (a):] the fact that we have a remuneration committee that complies with paragraphs (1) and (2):  ☐ in our Corporate Governance Statement OR ☐ at this location:  ☐ Insert location here  and a copy of the charter of the committee: ☐ at this location:  ☐ Insert location here  and the information referred to in paragraphs (4) and (5): ☐ in our Corporate Governance Statement OR ☐ at this location: ☐ Insert location here  [If the entity complies with paragraph (b):] the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is	an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable

Corpo	orate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
		appropriate and not excessive:  ✓ in our Corporate Governance Statement OR  at this location:  ———————————————————————————————————	
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:  ☑ in our Corporate Governance Statement OR ☐ at this location:  ☐ Insert location here	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable
8.3	A listed entity which has an equity-based remuneration scheme should:  (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and  (b) disclose that policy or a summary of it.	our policy on this issue or a summary of it:  in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement <u>OR</u> ✓ we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable
<u>ADDI</u>	FIONAL DISCLOSURES APPLICABLE TO EXTERNAL	LY MANAGED LISTED ENTITIES	
-	Alternative to Recommendation 1.1 for externally managed listed entities:  The responsible entity of an externally managed listed entity should disclose:  (a) the arrangements between the responsible entity and the listed entity for managing the affairs of the listed entity;  (b) the role and responsibility of the board of the responsible entity for overseeing those arrangements.	the information referred to in paragraphs (a) and (b):  in our Corporate Governance Statement OR  at this location:  Insert location here	an explanation why that is so in our Corporate Governance Statement

Corpo	orate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have <u>NOT</u> followed the recommendation in full for the whole of the period above. We have disclosed
-	Alternative to Recommendations 8.1, 8.2 and 8.3 for externally managed listed entities:  An externally managed listed entity should clearly disclose the terms governing the remuneration of the manager.	the entity:  in our Corporate Governance Statement <b>OR</b>	an explanation why that is so in our Corporate Governance Statement



ACN 131 090 947

## **Corporate Governance Statement**

The Company is committed to implementing the highest standards of corporate governance. In determining what those high standards should involve the Company has considered the ASX Corporate Governance Council's *Principles of Good Corporate Governance and Recommendations*.

In line with the above, the Board has set out the way forward for the Company in its implementation of its Principles of Good Corporate Governance and Recommendations. The approach taken by the board was to set a blueprint for the Company to follow as it introduces elements of the governance process. Due to the current size of the Company and the scale of its operations it is neither practical nor economic for the adoption of all of the recommendations approved via the board charter. Where the Company has not adhered to the recommendations it has stated that fact in this Corporate Governance Statement however has set out a mandate for future compliance when the size of the Company and the scale of its operations warrants the introduction of those recommendations. Date of last review and Board approval: 30 September 2018.

ı	Principle / Recommendation	Compliance	Website /	Commentary
			Annual Report	
			Reference	
ı	Principle 1: Lay solid foundations f	or manageme	nt and oversight	
<u>!</u>	Recommendation 1.1 A listed entity should disclose: a) the respective roles and responsibilities of its board and management; and b) those matters expressly reserved to the board and those delegated to management.	Yes	Website: Board Charter & Code of Conduct	To add value to the Company the Board has been formed so that it has effective composition, size and commitment to adequately discharge it responsibilities and duties. The names of the Directors and their qualifications and experience have been stated in the Directors' Report of the 2018 Annual Report. Directors are appointed based on the specific skills required by the Company and on their decision-making and judgment.  The Board's role is to govern the Company rather than to manage it. In governing the Company, the Directors must act in the best interests of the Company as a whole. It is the role of senior management to manage the Company in accordance with the direction and delegations of the
				Board and the responsibility of the Board to oversee the activities of management in carrying out those delegated duties.

In carrying out its governance role, the main task of the Board is to drive the performance of the Company. The Board must also ensure that the Company complies with all of its contractual, statutory and any other legal obligations, including the requirements of any regulatory body. The Board has the final responsibility for the successful operations of the Company. To assist the Board carry out its functions, it has developed a Code of Conduct to guide the Directors.

In general, the Board is responsible for, and has the authority to determine, all matters relating to the policies, practices, management and operations of the Company. It is required to do all things that may be necessary to be done in order to carry out the objectives of the Company.

Without intending to limit this general role of the Board, the principal functions and responsibilities of the Board include the following.

- Leadership of the Organisation: overseeing the Company and establishing codes that reflect the values of the Company and guide the conduct of the Board.
- Strategy Formulation: to set and review the overall strategy and goals for the Company and ensuring that there are policies in place to govern the operation of the Company.
- Overseeing Planning Activities: the development of the Company's strategic plan.
- Shareholder Liaison: ensuring effective communications with shareholders through an
  appropriate communications policy and promoting participation at general meetings of
  the Company as well as ensuring timely and balanced disclosures of all material
  information concerning the Company that a reasonable person would expect to have a
  material effect on the price or value of the entity's securities.
- Monitoring, Compliance and Risk Management: the development of the Company's risk management, compliance, control and accountability systems and monitoring and directing the financial and operational performance of the Company.
- Company Finances: approving expenses and approving and monitoring acquisitions, divestitures and financial and other reporting along with ensuring the integrity of the Company's financial and other reporting.
- Human Resources: reviewing the performance of Executive Officers and monitoring the performance of senior management in their implementation of the Company's strategy.
- Ensuring the Health, Safety and Well-Being of Employees: in conjunction with the senior management team, developing, overseeing and reviewing the effectiveness of the Company's occupational health and safety systems to ensure the well-being of all employees.
- Delegation of Authority: delegating appropriate powers to the Managing Director to ensure the effective day-to-day management of the Company and establishing and determining the powers and functions of the Committees of the Board.
- Monitoring the effectiveness of the Company's corporate governance practices.

		Full details of the Board and Company Secretary roles and responsibilities are contained in the Board Charter.
No	Director Selection Procedure (internal document)	Proposed directors are considered for appointment based on their experience. Directors are appointed based on the specific governance skills required by the Company. Given the size of the Company and the business that it operates, the Company aims at all times to have at least one Director with experience appropriate to the Company's operations. In addition, Directors should have the relevant blend of personal experience in:  • Accounting and financial management; and • Director-level business experience.  The Board will undertake appropriate background checks prior to the appointment of a new director.
		Information regarding each director to be elected or re-elected will be set out in the current year annual report. Where this is not possible, sufficient information will be included in the notice of annual general meeting sent to shareholders.
No	Kept at registered office	The Company has not entered into a written agreement with each director setting out the terms of their appointment. However the board is currently drafting written agreements to includterm, time commitment required, remuneration, disclosure of interests that may affect independence, guidance on complying with the Company's corporate governance policies and the right to seek independent advice, indemnity and insurance arrangements, rights of access to the Company's information and ongoing confidentiality obligations.
		Each member of the Board is committed to spending sufficient time to enable them to carry out their duties as a Director of the Company.
Yes	Website: Board Charter	The company secretary works closely with the board Chairman but is also available to each board member and each board member available to the company secretary.  The company secretary is accountable to the board. The board relies on the company secretary for guidance on governance matters, monitoring of board policies, preparation of board papers and any other matters required by the board.  Full details of the board and company secretary roles and responsibilities are contained in the
	No	No Kept at registered office  Yes Website:

Recommendation 1.5 A listed entity should:	No		have a formal policy on diversity and has not established or reported	
a) have a diversity policy which		measurable objectives for achieving gender diversity.		
includes requirements for the		The Company makes its a	appointment decisions based on merit, by assessing whether a person's	
board or a relevant		skills and experience are appropriate for particular roles. It does not discriminate based on gender,		
committee of the board to		age, ethnicity or cultural background.		
		Given the Company's size	e and stage of development, it does not believe that a formal diversity	
set measurable objectives for			neasurable benefit to the Company that is not already provided by its	
achieving gender diversity and			area. However, as the Company's operations develop, it will reconsider	
to assess annually both the		• .	diversity policy and the setting of measurable objectives for achieving	
objectives and the entity's		gender diversity.	arrestly policy and the setting of measurable objectives for domering	
progress in achieving them;			on fallousing information recording condenditions it as at 20 lune 2010.	
b) disclose that policy or a			ne following information regarding gender diversity as at 30 June 2018:	
summary of it; and c) disclose as at the end of each		Category	Proportion of females	
c) disclose as at the end of each reporting period the		Whole organisation	Nil	
measurable objectives for		Senior Executives	Nil	
achieving gender diversity set		Board	Nil	
by the board or a relevant		boaru	IVII	
committee of the board in				
accordance with the entity's				
•				
diversity policy and its progress towards achieving				
them, and either:				
1) the respective				
proportions of men and				
women on the board, in				
senior executive				
positions and across the				
whole organisation				
(including how the entity				
has defined "senior				
executive" for these				
purposes); or				
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2) if the entity is a  "relevant employer"  under the Workplace  Gender Equality Act, the entity's most recent  "Gender Equality Indicators", as defined in and published under that Act.			
a)	Yes	Board Performance Evaluation Procedure (Internal document)	It is the policy of the Board to conduct evaluation of its performance. The objective of this evaluation is to provide best practice corporate governance to the Company.  During the financial year no formal evaluation of the performance of the board and its members was carried out. As the Company progresses its activities, a review of board performance will be undertaken at an appropriate time.  However, a general review of the Board and executives occurs on an on-going basis to ensure that structures suitable to the Company's status as a listed entity are in place.
Recommendation 1.7:  A listed entity should:  a) have and disclose a process for periodically evaluating the performance of its senior executives; and  b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	No	N/A	During the financial year there was no formal evaluation of individual senior executives. Refer Recommendation 1.6 above.  The board will establish a formal policy when appropriate.
Principle 2: Structure the board to ad	d value		
Recommendation 2.1 The board of a listed entity should:  a) have a nomination committee which:  1) has at least three members, a majority of	Yes	Nomination Committee Charter (Internal document)	The role of a Nomination Committee is to help achieve a structured Board that adds value to the Company by ensuring an appropriate mix of skills are present in Directors on the Board at all times.  The Company does not have a separate Nomination Committee but the board as a whole employs the processes and procedures set out in the Nomination Committee Charter which is summarised below. However, during the year the board did not meet as the Nomination Committee.

b) if indicated and isso base ex	whom are independent directors; and is chaired by an independent director, and disclose: the charter of the committee; the members of the committee; and as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or it does not have a mination committee, sclose that fact and the ocesses it employs to dress board succession ues and to ensure that the lard has the appropriate lance of skills, knowledge, perience, independence d diversity to enable it to			Should the Company circumstances change to warrant a separate Nomination Committee, one will be established.  The responsibilities of the Nomination Committee (or the board convening as the Nomination Committee) include devising criteria for Board membership, regularly reviewing the need for various skills and experience on the Board and identifying specific individuals for nomination as directors for review by the Board. The Nomination Committee also oversees management succession plans including the Managing Director and his/her direct reports and evaluate the Board's performance and make recommendations for the appointment and removal of directors. Matters such as remuneration, expectations, terms, the procedures for dealing with conflicts of interest and the availability of independent professional advice are clearly understood by all directors, who are experienced public company directors.  In determining candidates for the Board, the Nomination Committee follows a prescribed process whereby it evaluates the mix of skills, experience and expertise of the existing Board. In particular, the Nomination Committee is to identify the particular skills that will best increase the Board's effectiveness. Consideration is also given to the balance of independent directors. Potential candidates are identified and, if relevant, the Nomination Committee recommends an appropriate candidate for appointment to the Board. Any appointment made by the Board is subject to ratification by shareholders at the next annual general meeting.
an dis re:	d diversity to enable it to scharge its duties and sponsibilities effectively.	Yes	Skills Matrix	The Company has reviewed the skill set of its Board to determine where the skills lie and any
A listed	entity should have and a board skills matrix		(Internal document)	relevant gaps in skills shortages.
	out the mix of skills and		aocument)	The skill areas of the board are relevant to the current operations of the company and
_	y that the board currently			collectively include CEO/CFO/COO experience; legal; corporate governance; risk management;
	is looking to achieve in its			strategy; accounting and finance; technology; and marketing.
	•			As the Company's operations progress, the Company will reassess any skills gaps and address them through the identification of suitable candidates and professional development.

Recommendation 2.3	Yes	Website:	The Company has concluded that each of the current non-executive directors is independent
A listed entity should disclose:	163	Board Charter	based on an assessment of the following criteria. The board considers Mr Calliianiotis and Mr
a) the names of the directors		Board Charter	Mison to be independent directors.
considered by the board to			Wison to be independent directors.
be independent directors;			The Company recognises the importance of Non-Executive Directors and the external perspective
			and advice that Non-Executive Directors can offer. An Independent Director:
1			·
position, association or			1. is a Non-Executive Director, and;
relationship of the type			2. within the last three years has not been employed in an executive capacity by the
described in Box 2.3 but the			Company or another group member, or been a Director after ceasing to hold any such
board is of the opinion that it			employment;
does not compromise the			3. within the last three years has not been a principal of a material professional adviser or
independence of the director,			a material consultant to the Company or another group member, or an employee
the nature of the interest,			materially associated with the service provided;
position, association or			4. is not a material supplier or customer of the Company or another group member, or an
relationship in question and			officer of or otherwise associated directly or indirectly with a material supplier or
an explanation of why the			customer;
board is of that opinion; and			5. is not a substantial shareholder of the Company or an officer of, or otherwise associated
c) the length of service of each			directly with, a substantial shareholder of the Company;
director.			6. has no material contractual relationship with the Company or other group member
			other than as a Director of the Company;
			7. is free from any interest and any business or other relationship which could, or could
			reasonably be perceived to, materially interfere with the Director's ability to act in the
			best interests of the Company;
			8. is free from any close family ties with any person who falls within the categories
			described above; and
			9. has not served on the Board for a period which could, or could reasonably be perceived
			to, materially interfere with the Director's ability to act in the best interests of the
			Company.
			Materiality for the purposes of points 1 to 9 above is determined on the basis of both
			quantitative and qualitative aspects with regard to the independence of Directors. An amount
			over 5% of the Company's expenditure or 10% of the particular directors annual gross income is
			considered to be material. A period of more than six years as a Director would be considered
			material when assessing independence.
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Recommendation 2.4	Yes	N/A	The Board has a majority of Directors who are independent.
A majority of the board of a listed	163	IN/A	The Board has a majority of birectors who are independent.
entity should be independent			
directors.			
Recommendation 2.5	No	N/A	The Chairman is not an independent director. The Company does not currently have a CEO.
The chair of the board of a listed	INO	IN/A	The Chairman is not an independent director. The Company does not currently have a CEO.
entity should be an independent			
director and, in particular, should not be the same person as the			
CEO of the entity.			
•	Vac	Divoctor	It is the malies of the Common that each man Discotor undergood as indication assess in which
Recommendation 2.6	Yes	Director	It is the policy of the Company that each new Director undergoes an induction process in which
A listed entity should have a		Induction	they are given a full briefing on the Company. Where possible this includes meetings with key
program for inducting new directors		Program &	executives, tours of the premises, an induction package and presentations and relevant health
and provide appropriate		Ongoing	and safety information.
professional development		Education	Information conveyed to many Directors includes
opportunities for directors to		Framework	Information conveyed to new Directors includes:
develop and maintain the skills and		(Internal	details of the roles and responsibilities of a Director;
knowledge needed to perform their		documents)	formal policies on Director appointment as well as conduct and contribution
role as directors effectively.			expectations;
			a copy of the Corporate Governance Statement, board charter and policies; and
			a copy of the Constitution of the Company.
			In order to achieve continuing improvement in board performance, all Directors are encouraged
			to undergo continual professional development. The board has implemented an Ongoing
			Education Framework.
Principle 3: Act ethically and responsi	ibly	l e	
Recommendation 3.1	Yes	Website:	As part of its commitment to recognising the interests of stakeholders, the Company has
A listed entity should:		Code of	established a Code of Conduct to guide compliance with legal and other obligations to legitimate
a) have a code of conduct for its		Conduct	stakeholders. These stakeholders include employees, clients, customers, government
directors, senior executives			authorities, creditors and the community as whole.
and employees; and			
b) disclose that code or a			A copy of the Code of Conduct is published on the Company website.
summary of it.			
Principle 4: Safeguard integrity in co	porate reportir		
Recommendation 4.1	Yes	Website:	The Company does not have a separate Audit Committee but the board as a whole undertakes
The board of a listed entity		Audit	the processes and procedures set out in the Audit Committee Charter. The responsibilities of the
should: (a) have an audit		Committee	Audit Committee (or the board convening as the Audit Committee) are published on the
committee which:		Charter	Company website.

1)	has at least three	However, during the year the board did not meet as the Audit Committee.
	members, all of whom are	
	non-executive directors and	Should the Company circumstances change to warrant a separate Audit Committee, one will be
	a majority of whom are	established.
	independent directors; and	
2)	is chaired by an	
	independent director,	
	who is not the chair of	
	the board,	
ar	nd disclose:	
3)	the charter of the	
,	committee;	
4)	the relevant qualifications	
	and	
5)	experience of the	
	members of the	
	committee; and	
6)	in relation to each	
	reporting period, the	
	number of times the	
	committee met	
	throughout the period	
	and the individual	
	attendances of the	
	members at those	
	meetings; or	
(b) if	it does not have an audit	
	mmittee, disclose that fact	
	nd the processes it employs	
	at independently verify and	
	feguard the integrity of its	
	rporate reporting, including	
	e processes for the	
-	ppointment and removal of	
	e external auditor and the	
	tation of the audit	
er	ngagement partner.	

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Recommendation 4.2	Yes	Kept at	The declaration by the CEO and CFO in accordance with section 295A of the Corporations Act is
The board of a listed entity should,		registered	provided to the board prior to approval of the financial statements.
before it approves the entity's		office	
financial statements for a financial			
period, receive from its CEO and			
CFO a declaration that, in their			
opinion, the financial records of			
the entity have been properly			
maintained and that the financial			
statements comply with the			
appropriate accounting standards			
and give a true and fair view of			
the financial position and			
performance of the entity and			
that the opinion has been formed			
on the basis of a sound system of			
risk management and internal			
control which is operating			
effectively.			
Recommendation 4.3	Yes	N/A	In accordance with Section 250RA for the Corporations Act 2001, the external auditor is required
A listed entity that has an AGM		,	to attend every AGM for the purpose of answering questions from security holders relevant to
should ensure that its external			the audit.
auditor attends its AGM and is			
available to answer questions from			
security holders relevant to the			
audit.			
Principle 5: Make timely and balance	d disclosure		
Recommendation 5.1	Yes	Website:	The Board has designated the Company Secretary as the person responsible for overseeing and
A listed entity should:	103	Continuous	coordinating disclosure of information to the ASX as well as communicating with the ASX.
a) have a written policy for		Disclosure	coordinating disclosure of information to the ASA as well as communicating with the ASA.
complying with its continuous		Policy	In accordance with the ASX Listing Rules the Company immediately notifies the ASX of
disclosure obligations under		l Olicy	information concerning the Company that a reasonable person would expect to have a material
the Listing Rules; and			effect on the price or value of the Company's securities.
			effect on the price of value of the company's securities.
b) disclose that policy or a			A convert the Company's Continuous Disclosure Policy is multished on the website
summary of it.	wite . Is a lala we		A copy of the Company's Continuous Disclosure Policy is published on the website.
Principle 6: Respect the rights of secu	_	1 147 1 21	
Recommendation 6.1	Yes	Website:	The Company provides information on its website including director information, ASX
			announcements, product information, corporate governance policies and its constitution.

A listed entity should provide information about itself and its governance to investors via its		Shareholder Communication Policy	The Company also makes available a telephone number and email address for shareholders to make enquiries of the Company.
website.			
Recommendation 6.2 A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	No	N/A	Refer Recommendation 6.1.  The Company communicates effectively with shareholders through releases to the market via ASX, information mailed to shareholders and the general meetings of the Company.  Should the future operations of the Company require a formal investor relations program, one will be established.
Recommendation 6.3  A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	Yes	Website: Shareholder Communication Policy	The Company respects the rights of its shareholders and to facilitate the effective exercise of those rights the Company is committed to making it easy for shareholders to participate in general meetings of the Company and ensuring the attendance of the external auditor at the annual general meeting and be available to answer shareholder questions about the conduct of the audit and the preparation and content of the auditor's report of future Annual Reports.
Recommendation 6.4 A listed entity should give security holders the option to receive communications from and send communications to, the entity and its security registry electronically.	Yes	Website: Shareholder Communication Policy	All new shareholders receive correspondence will allows they to elect to receive communications electronically. An election form is also sent to all shareholders periodically.  Additionally, a shareholder can, at any time, contact the share registry to make this election.
Principle 7: Recognise and manage ris	sk		
Recommendation 7.1 The board of a listed entity should:  a) have a committee or committees to oversee risk, each of which:	Yes	Website: Risk Committee Charter	The role of a Risk Committee is to help the board recognise and manage risk.  The Company does not have a separate Risk Committee but the board as a whole employs the processes and procedures set out in the Risk Committee Charter which is summarised below. However, during the year the board did not meet as the Risk Committee.
<ol> <li>has at least three members, a majority of whom are independent directors; and</li> <li>is chaired by an independent director, and</li> </ol>			Should the Company circumstances change to warrant a separate Risk Committee, one will be established.  The responsibilities of a Risk Committee (or the board convening as the Risk Committee) are set out in the Risk Committee Charter published on the Company website.
disclose: 3) the charter of the committee;			The objectives of the Company's Risk Management Strategy are to identify risks to the Company; balance risk to reward; ensure regulatory compliance is achieved; and ensure senior executives, the Board and investors understand the risk profile of the Company.

4) the members of the			
committee; and			The Board monitors risk through various arrangements including regular Board meetings; share
5) as at the end of each			price monitoring; market monitoring; and regular review of financial position and operations.
reporting period, the			price monitoring, market monitoring, and regular review of infancial position and operations.
number of times the			
committee met			
throughout the period			
and the individual			
attendances of the			
members at those			
meetings; or			
b) if it does not have a risk			
committee or committees			
that satisfy (a) above, disclose			
that fact and the processes it			
employs for overseeing the			
entity's risk management			
framework.			
Recommendation 7.2	No	N/A	Given the change in operations of the Company during the year, the board has not undertaken a
The board or a committee of the	''		review of the risk management framework.
board should:			
a) review the entity's risk			
management framework at			
least annually to satisfy itself			
that it continues to be sound;			
and			
b) disclose, in relation to each			
reporting period, whether			
such a review has taken			
place.			
Recommendation 7.3	Yes	N/A	The Company does not have an internal audit function due to its size and limited current
A listed entity should disclose:			operations.
a) if it has an internal audit			
function, how the function is			Risks and internal controls are continuously monitored by all directors thought numerous
structured and what role it			mechanisms such as weekly review of the cash and creditor position and quarterly board
performs; or			meetings.
b) if it does not have an internal			
audit function, that fact and			
the processes it employs for		ĺ	

evaluating and continually improving the effectiveness of its risk management and internal control processes.  Recommendation 7.4 A listed entity should disclose	Yes	N/A	The Company does not have any material exposure to economic, environmental or social sustainability risks.
whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.			The Company however, continues to closely monitor its cash position to early identify any economic risks that could arise.
Principle 8: Remunerate fairly and res	ponsibly		
Recommendation 8.1  The board of a listed entity should:  a) have a remuneration committee which:  1) has at least three members, a majority of whom are independent directors; and  2) is chaired by an independent director, and disclose:  3) the charter of the committee;  4) the members of the committee;  5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or	Yes	Website: Remuneration Committee Charter	The role of a Remuneration Committee is to assist the Board in fulfilling its responsibilities in respect of establishing appropriate and transparent process for establishing remuneration levels and incentive policies for employees.  The Company does not have a separate Remuneration Committee but the board as a whole employs the processes and procedures set out in the Remuneration Committee Charter which is summarised below. However, during the year the board did not meet as the Remuneration Committee.  Should the Company circumstances change to warrant a separate Remuneration Committee, one will be established.  The responsibilities of a Remuneration Committee (or the board convening as the Remuneration Committee) are set out in the Risk Committee Charter published on the Company website.  Full details regarding the remuneration of Directors has been included in the Directors' Report of the 2018 Annual Report.
b) if it does not have a remuneration committee,			

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disclose that fact and the			
processes it employs for			
setting the level and			
composition of remuneration			
for directors and senior			
executives and ensuring that			
such remuneration is			
appropriate and not			
excessive.			
Recommendation 8.2	N/A	N/A	Refer to the Remuneration Report section of the 2018 Annual Report.
A listed entity should separately			
disclose its policies and practices			
regarding the remuneration of			
non-executive directors and the			
remuneration of executive			
directors and other senior			
executives.			
Recommendation 8.3	N/A	N/A	The Company does not have an equity-based remuneration scheme.
A listed entity which has an		,	
equity-based remuneration			
scheme should:			
a) have a policy on whether			
participants are permitted to			
enter into transactions			
(whether through the use of			
derivatives or otherwise)			
which limit the economic risk			
of participating in the			
scheme; and			
b) disclose that policy or a			
summary of it.			
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