## Appendix 4G

## Key to Disclosures Corporate Governance Council Principles and Recommendations

Name of entity:		
Holista CollTech Limited		
ABN / ARBN: Financial year ended:		
24 094 515 992	31 December 2018	

Our corporate governance statement<sup>2</sup> for the above period above can be found at:<sup>3</sup>

These pages of our annual report: 81-86

□ This URL on our website:

The Corporate Governance Statement is accurate and up to date as at 31 December 2018 and has been approved by the board.

The annexure includes a key to where our corporate governance disclosures can be located.

Date:

5 April 2019

Brett Fraser

Print name:

Bfroser.

Signature:

Director / Joint Company Secretary

Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

<sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found.

## ANNEXURE – KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corpor	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINC	PLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEM	ENT AND OVERSIGHT	
1.1	<ul> <li>A listed entity should disclose:</li> <li>(a) the respective roles and responsibilities of its board and management; and</li> <li>(b) those matters expressly reserved to the board and those delegated to management.</li> </ul>	the fact that we follow this recommendation:     in our Corporate Governance Statement     OR     at this location:     [insert location here]     and information about the respective roles and responsibilities of our board     and management (including those matters expressly reserved to the board and     those delegated to management):     at this location:     http://www.holistaco.com	<ul> <li>an explanation why that is so in our Corporate Governance Statement OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.2	<ul> <li>A listed entity should:</li> <li>(a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and</li> <li>(b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.</li> </ul>		<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	<ul> <li> the fact that we follow this recommendation:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	<ul> <li> the fact that we follow this recommendation:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corpor		We have followed the recommendation in full for the whole of the period above. We have disclosed …	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed …
1.5		the fact that we have a diversity policy that complies with paragraph (a):     in our Corporate Governance Statement     OR     at this location:     [insert location here]     and a copy of our diversity policy or a summary of it:     at this location:     http://www.holistaco.com     the measurable objectives for achieving gender diversity set by the board or     a relevant committee of the board in accordance with our diversity policy and     our progress towards achieving them:         in our Corporate Governance Statement         OR         at this location:         [insert location here]         at this location:         [insert location here]         and the information referred to in paragraphs (c)(1) or (2):         in our Corporate Governance Statement         OR         at this location:         [insert location here]         at this location:         [insert locat	<ul> <li>an explanation why that is so in our Corporate Governance Statement OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.6	<ul> <li>A listed entity should:</li> <li>(a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and</li> <li>(b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.</li> </ul>	<ul> <li> the evaluation process referred to in paragraph (a):         <ul> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location:                 [insert location here]</li> <li> and the information referred to in paragraph (b):</li> <li>in our Corporate Governance Statement</li> <li>OR</li> </ul> </li> <li>at this location:         <ul> <li>[insert location here]</li> <li> and the information referred to in paragraph (b):</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location:                 [insert location here]</li> </ul> </li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corpor			We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
1.7	<ul> <li>evaluating the performance of its senior executives; and</li> <li>(b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.</li> </ul>	<ul> <li> the evaluation process referred to in paragraph (a):</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: http://www.holistaco.com</li> <li> and the information referred to in paragraph (b):</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporat	te Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIP	PLE 2 - STRUCTURE THE BOARD TO ADD VALUE		
2.1	<ul> <li>The board of a listed entity should: <ul> <li>(a) have a nomination committee which:</li> <li>(1) has at least three members, a majority of whom are independent directors; and</li> <li>(2) is chaired by an independent director, and disclose:</li> <li>(3) the charter of the committee;</li> <li>(4) the members of the committee; and</li> <li>(5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or</li> </ul> </li> <li>(b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.</li> </ul>	[If the entity complies with paragraph (a):]         the fact that we have a nomination committee that complies with paragraphs         (1) and (2):         in our Corporate Governance Statement         OR         at this location:         [insert location here]         and a copy of the charter of the committee:         at this location:         [insert location here]         and the information referred to in paragraphs (4) and (5):         in our Corporate Governance Statement         OR         at this location:         [insert location here]         and the information referred to in paragraphs (4) and (5):         in our Corporate Governance Statement         OR         at this location:         [insert location here]         [If the entity complies with paragraph (b):]         the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively:         in our Corporate Governance Statement         OR         at this location:         [insert location here]	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
2.2	A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.	<ul> <li> our board skills matrix:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corpora	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed …
2.3	<ul> <li>A listed entity should disclose:</li> <li>(a) the names of the directors considered by the board to be independent directors;</li> <li>(b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and</li> <li>(c) the length of service of each director.</li> </ul>	the names of the directors considered by the board to be independent directors:  Image: in our Corporate Governance Statement OR Image: at this location:     http://www.holistaco.com where applicable, the information referred to in paragraph (b): Image: in our Corporate Governance Statement OR Image: at this location:     [insert location here] Image: in our Corporate Governance Statement OR Image: at this location:     [insert location here] Image: at this location:     [insert location:	an explanation why that is so in our Corporate Governance Statement
2.4	A majority of the board of a listed entity should be independent directors.	the fact that we follow this recommendation:  in our Corporate Governance Statement  OR  at this location: [insert location here]	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
2.5	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	<ul> <li>the fact that we follow this recommendation:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
2.6	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	<ul> <li> the fact that we follow this recommendation:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate	Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIPLE	3 – ACT ETHICALLY AND RESPONSIBLY		
3.1	<ul> <li>A listed entity should:</li> <li>(a) have a code of conduct for its directors, senior executives and employees; and</li> <li>(b) disclose that code or a summary of it.</li> </ul>	<ul> <li> our code of conduct or a summary of it:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location: [insert location here]</li> </ul>	□ an explanation why that is so in our Corporate Governance Statement
PRINCIPLE	E 4 – SAFEGUARD INTEGRITY IN CORPORATE RE	PORTING	
	<ul> <li>The board of a listed entity should: <ul> <li>(a) have an audit committee which:</li> <li>(1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and</li> <li>(2) is chaired by an independent director, who is not the chair of the board, and disclose:</li> <li>(3) the charter of the committee;</li> <li>(4) the relevant qualifications and experience of the members of the committee; and</li> <li>(5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or</li> <li>(b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.</li> </ul> </li> </ul>	OR  at this location: [insert location here] at this location: [insert location: [insert location: [insert location: [insert location here] and the information referred to in paragraphs (4) and (5): in our Corporate Governance Statement OR	Image: A set of the set of th

Corporate	e Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed …	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed …
4.2	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	<ul> <li> the fact that we follow this recommendation:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location:         [insert location here]</li> </ul>	an explanation why that is so in our Corporate Governance Statement
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	the fact that we follow this recommendation:  in our Corporate Governance Statement  OR  at this location:  [insert location here]	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable</li> </ul>
PRINCIPL	E 5 – MAKE TIMELY AND BALANCED DISCLOSUR	E	
5.1	<ul> <li>A listed entity should:</li> <li>(a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and</li> <li>(b) disclose that policy or a summary of it.</li> </ul>	our continuous disclosure compliance policy or a summary of it:     in our Corporate Governance Statement     OR     at this location:     [insert location here]	an explanation why that is so in our Corporate Governance Statement
PRINCIPL	E 6 – RESPECT THE RIGHTS OF SECURITY HOLDI	RS	
6.1	A listed entity should provide information about itself and its governance to investors via its website.	information about us and our governance on our website: at this location: www.holistaco.com	an explanation why that is so in our Corporate Governance Statement
6.2	A listed entity should design and implement an investor relations program to facilitate effective two- way communication with investors.	<ul> <li> the fact that we follow this recommendation:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location:         [insert location here]</li> </ul>	an explanation why that is so in our Corporate Governance Statement

Corpora	te Governance Council recommendation		We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	<ul> <li> our policies and processes for facilitating and encouraging participation at meetings of security holders:</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location:         [insert location here]</li> </ul>	<ul> <li>an explanation why that is so in our Corporate Governance Statement OR</li> <li>we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable</li> </ul>
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	X in our Corporate Covernance Statement	an explanation why that is so in our Corporate Governance Statement

Corporate		We have followed the recommendation in full for the whole of the period above. We have disclosed …	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIPL	LE 7 – RECOGNISE AND MANAGE RISK		
7.1	<ul> <li>(1) has at least three members, a majority of whom are independent directors; and</li> <li>(2) is chaired by an independent director, and disclose:</li> <li>(3) the charter of the committee;</li> <li>(4) the members of the committee; and</li> <li>(5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or</li> <li>(b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.</li> </ul>	[If the entity complies with paragraph (a):]   the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):    in our Corporate Governance Statement OR     at this location:     [insert location here]    and a copy of the charter of the committee:     [insert location here]     at this location:     [insert location here]    and the information referred to in paragraphs (4) and (5):     [in our Corporate Governance Statement OR     OR     at this location:     [insert location here]     in our Corporate Governance Statement OR     or at this location:     [insert location here]     in our Corporate Governance Statement OR     oR     at this location:     [insert location here]     in our Corporate Governance Statement OR     oR     at this location:     [insert location here]     in our Corporate Governance Statement OR     oR     at this location here]     in our Corporate Governance Statement OR     oR     at this location here]     in our Corporate Governance Statement OR     oR     in our Corporate Governance Statement OR     oR     at this location:     [insert location here]	an explanation why that is so in our Corporate Governance Statement
7.2	<ul> <li>The board or a committee of the board should:</li> <li>(a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and</li> </ul>	OR	□ an explanation why that is so in our Corporate Governance Statement
	(b) disclose, in relation to each reporting period, whether such a review has taken place.	at this location: [insert location here]	

Corpora	te Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
7.3	<ul> <li>A listed entity should disclose:</li> <li>(a) if it has an internal audit function, how the function is structured and what role it performs; or</li> <li>(b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.</li> </ul>	[If the entity complies with paragraph (a):]         how our internal audit function is structured and what role it performs:         ⊠ in our Corporate Governance Statement         OR         □ at this location:         [insert location here]         [If the entity complies with paragraph (b):]         the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes:         ⊠ in our Corporate Governance Statement         OR         □ at this location:         [insert location here]	an explanation why that is so in our Corporate Governance Statement
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	<ul> <li> whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:</li> <li>In our Corporate Governance Statement</li> <li>OR</li> <li>at this location:         [insert location here]</li> </ul>	□ an explanation why that is so in our Corporate Governance Statement

Corporate	e Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed …	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIPL	E 8 – REMUNERATE FAIRLY AND RESPONSIBLY		
8.1	<ul> <li>The board of a listed entity should:</li> <li>(a) have a remuneration committee which: <ul> <li>(1) has at least three members, a majority of whom are independent directors; and</li> <li>(2) is chaired by an independent director, and disclose:</li> <li>(3) the charter of the committee; and</li> <li>(5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or</li> </ul> </li> <li>(b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.</li> </ul>	[If the entity complies with paragraph (a):]   the fact that we have a remuneration committee that complies with paragraphs (1) and (2):   Image: in our Corporate Governance Statement   OR   Image: at this location:   [Insert location here]   and a copy of the charter of the committee:   Image: at this location:   [Insert location here]   and the information referred to in paragraphs (4) and (5):   Image: in our Corporate Governance Statement   OR   Image: at this location:   [Insert location here]   and the information referred to in paragraphs (4) and (5):   Image: at this location:   [Insert location here]   If the entity complies with paragraph (b):]   the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive:   Image:	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore applicable</li> </ul>
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non- executive directors and the remuneration of executive directors and other senior executives.	separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:     in our Corporate Governance Statement     OR     at this location:     [insert location here]	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
8.3	<ul> <li>A listed entity which has an equity-based remuneration scheme should:</li> <li>(a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and</li> <li>(b) disclose that policy or a summary of it.</li> </ul>	[insert location here]	<ul> <li>an explanation why that is so in our Corporate Governance Statement</li> <li>OR</li> <li>we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable</li> <li>OR</li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
	<ul> <li>Alternative to Recommendation 1.1 for externally managed listed entities:</li> <li>The responsible entity of an externally managed listed entity should disclose:</li> <li>(a) the arrangements between the responsible entity and the listed entity for managing the affairs of the listed entity;</li> <li>(b) the role and responsibility of the board of the responsible entity for overseeing those arrangements.</li> </ul>	<ul> <li> the information referred to in paragraphs (a) and (b):</li> <li>in our Corporate Governance Statement</li> <li>OR</li> <li>at this location:         <ul> <li>[insert location here]</li> </ul> </li> </ul>	an explanation why that is so in our Corporate Governance Statement
-	Alternative to Recommendations 8.1, 8.2 and 8.3 for externally managed listed entities: An externally managed listed entity should clearly disclose the terms governing the remuneration of the manager.	the terms governing our remuneration as manager of the entity:     in our Corporate Governance Statement     OR     at this location:     [insert location here]	an explanation why that is so in our Corporate Governance Statement