

# 2019 CORPORATE GOVERNANCE STATEMENT

This corporate governance statement sets out Zip Co Limited's (**Company**) current compliance with the ASX Corporate Governance Council's Corporate Governance Principles and Recommendations (**ASX Principles and Recommendations**). The ASX Principles and Recommendations are not mandatory. However, this corporate governance statement discloses the extent to which the Company has followed the ASX Principles and Recommendations. This corporate governance statement is current as at 27 September 2019 and has been approved by the board of the Company (**Board**).

ASX Principles and Recommendations

Comply (Yes/No)

s/No) Explanation

#### **1.** Lay solid foundations for management and oversight

- 1.1. A listed entity should disclose:
  - (a) the respective roles and responsibilities of its board and management; and
  - (b) those matters expressly reserved to the board and those delegated to management.

Yes

The Board is responsible for corporate governance of the Company. The Board develops strategies for the Company, reviews strategic objectives and monitors performance against those objectives. The goals of the corporate governance processes are to:

- (a) maintain and increase Shareholder value;
- (b) ensure a prudential and ethical basis for the Company's conduct and activities; and
- (c) ensure compliance with the Company's legal and regulatory objectives.

Consistent with these goals, the Board assumes the following responsibilities:

- (a) developing initiatives for profit and asset growth;
- (b) reviewing the corporate, commercial and financial performance of the Company on a regular basis;
- (c) acting on behalf of, and being accountable to, the Shareholders; and
- (d) identifying business risks and implementing actions to manage those risks and corporate systems to assure quality.

The Company is committed to the circulation of relevant materials to directors in a timely manner to facilitate directors' participation in Board discussions on a fully-informed basis.

The Company intends to regularly review the balance of responsibilities to ensure that the division of functions remains appropriate to the needs of the Company.

The Board Charter is contained in the Corporate Governance and Policies Manual available on the Company's website: www.zipmoneylimited.com.au



ASX Principles and Recommendations		Comply (Yes/No)	Explanation		
1.2.	A listed entity should:  (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election as a director; and  (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re- elect a director.	Yes	The Company undertakes background checks through an external service provider with regards to the person's character, experience, education, criminal record and bankruptcy history prior to nomination for election as a director. Any material adverse information revealed by these checks is released to securityholders prior to Company's meeting of shareholders at which they are able to be elected.  All material information that the Company has in its possession has been disclosed.		
1.3.	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	Yes	Directors are given letters of appointment and/or service agreements, and senior executives are given employment contracts setting out the terms of their appointment. These set out the relevant terms by which they will be involved in the Company.		
1.4.	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	Yes	The company secretary position is directly accountable to the Board, through the Chair, on all matters to do with the proper functioning of the Board.		



ASX Pr	rinciples and Recommendations	Comply (Yes/No)	Explanation
1.5.	(a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;  (b) disclose that policy or a summary of it; and  (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them, and either:  (1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or  (2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.	No	The Company has adopted a diversity policy and it recognises that a commitment to achieving greater gender and multicultural diversity is essential for enabling the Company to attract and retain employees with the best skills and abilities. The Diversity Policy is available at www.zipmoneylimited.com.au  The Board, however, has not developed any measurable objectives for achieving gender diversity. The following is the respective proportions of men and women on the board, in senior executive positions and across the whole organisation  FY19  Board – 80% Men, 20% Women; Senior Executives – 71% Men; 20% Women; Whole Organisation – 68% Men, 32% Women  FY18  Board – 80% Men, 20% Women; Senior Executives – 83% Men; 17% Women; Whole Organisation – 65% Men, 35% Women
1.6.	A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	Yes	The Company undertakes a formal performance appraisal of the Executive Directors during the reporting period. However, the formal performance appraisal of the Non-Executive Directors was not undertaken during the reporting period.
1.7.	A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of its senior executives; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	Yes	The Board and senior management team regularly review the performance of its senior executives and address any issues that may emerge.  The Company had undertaken a formal performance appraisal during the reporting period.





ASX Principles and Recommendations		Comply (Yes/No)	Explanation
<b>2.</b> Str	ructure the board to add value		
	2.1. The board of a listed entity should:  (a) have a nomination committee  which:  (1) has at least three members, a	Yes	From 1 July 2018 to 30 June 2019, the board had not established a nomination committee as the role of the committee was undertaken by the full board, which consists of 5 members.
(b)	majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or		From 30 June 2019, a Remuneration and Nomination Committee has been established with its own Charter. The Committee comprises of three Board members (John Batistich, Philip Crutchfield and Dianne Challenor), 2 of whom (John Batistich and Philip Crutchfield), are considered independent Directors.  The Remuneration and Nomination Committee is chaired by John Batistich whom is considered an Independent Director.  Copy of the Remuneration and Nomination Committee Charter is available from the company's website <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .  Details of Board committee meetings held and meeting attendance of each member is set out in the Directors Report.
	enable it to discharge its duties and responsibilities effectively.		
a L mi Bo	listed entity should have and disclose board skills matrix setting out the ix of skills and diversity that the pard currently has or is looking to thieve in its membership.	Yes	The Board strives to ensure that it is comprised of directors with a blend of skills, experience and attributes appropriate to the Company and its business. The principle criterion for the appointment of new directors is their ability to add value to the Company and its business. The Board skills matrix is available at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a>
(a)	listed entity should disclose:  ) the names of the directors considered by the board to be independent directors;  ) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and ) the length of service of each director.	Yes	The Board has reviewed the position and associations of each of the directors and has determined that the following Directors are considered Independent Directors during the reporting period:  - Philip Crutchfield - John Batistich  The interests of the Directors are disclosed in the Annual Report. The Company will continually evaluate whether it will be appropriate to consider additional independent directors as the business evolves and expands.  The appointment date of each director is disclosed in the Company's Annual Report available at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .





ASX Pr	rinciples and Recommendations	Comply (Yes/No)	Explanation
2.4.	A majority of the board of a listed entity should be independent directors.	No	For the reporting period, a majority of the Board was not independent. The Company will continually evaluate whether it will be appropriate to consider additional Independent directors as the business evolves and expands. The Board currently consists of 2 independent directors from a Board comprising 5 members.
2.5.	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	Yes	The Board's Chairman during the reporting period is Mr Philip Crutchfield who is an independent director. The Board's Chairman is not the same person as the CEO of the Company.
2.6.	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	Yes	The Company takes care in ensuring that Directors will be able to effectively manage and govern the Company before their nomination as potential Directors.
3.	Promote ethical and responsible decision	-making	
3.1.	A listed entity should:  (a) have a code of conduct for its directors, senior executives and employees; and (b) disclose that code or a summary of	Yes	The Company adopted a formal code of conduct for its directors, senior executives and employees.  The code of conduct is available in the Corporate Governance and Policies Manual at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .
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4.	Safeguard integrity in financial reporting		
4.1.	The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate	Yes	From 1 July 2018 to 30 June 2019, the board has not yet established an audit committee. The role of the committee was undertaken by the full board, which consists of 5 members.  From 30 June 2019, an Audit and Risk Committee has been established with its own Charter. The Committee comprises of three Board members (John Batistich, Philip Crutchfield and Dianne Challenor), 2 of whom (John Batistich and Philip Crutchfield) are considered independent Directors.  The Audit and Risk Committee is chaired by John Batistich whom is considered an Independent Director.  Copy of the Audit and Risk Committee Charter is available from the company's website <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .  Details of Board committee meetings held and meeting attendance of each member is set out in the Directors Report.





10/15		Comply	
ASX PI	rinciples and Recommendations  for the appointment and removal of the external auditor and the rotation of the audit engagement partner.	(Yes/No)	Explanation
4.2.	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	Yes	The Board received a declaration from its CEO and CFO before it approved the Company's financial statements for all financial periods in the reporting period.
4.3.	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	Yes	The external auditor will be present at the AGM and be available to answer questions from security holders relevant to the audit.
5.	Make timely and balanced disclosure		
5.1.	A listed entity should:  (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and  (b) disclose that policy or a summary of it.	Yes	The Company adopted a Continuous Disclosure Policy. It is available at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .
6.	Respect the rights of shareholders		
6.1.	A listed entity should provide information about itself and its governance to investors via its website.	Yes	The Company provides information about itself and its governance to investors via its corporate website, <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .
6.2.	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	Yes	The Company has adopted a Shareholder Communication Policy which is available at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .
6.3.	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	Yes	The Shareholder Communication Policy is available at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .
6.4.	A listed entity should give security holders the option to receive communications from, and send	Yes	The Company encourages security holders to register for receipt of communications from the Company electronically. The process is managed by the Company's Registry.



ASX P	rinciples and Recommendations	Comply (Yes/No)	Explanation
	communications to, the entity and its security registry electronically.		
7.	Recognise and manage risk		
7.1.	The Board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.	Yes	From 1 July 2018 to 30 June 2019, the board has not yet established a risk committee. The role of the committee was undertaken by the full board, which consists of 5 members.  From 30 June 2019, an Audit and Risk Committee has been established with its own Charter. The Committee comprises of three Board members (John Batistich, Philip Crutchfield and Dianne Challenor), 2 of whom (John Batistich and Philip Crutchfield) are considered independent Directors.  Copy of the Audit and Risk Committee Charter is available from the company's website <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .  Details of Board committee meetings held and meeting attendance of each member is set out in the Directors Report.
7.2.	The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose in relation to each reporting period, whether such a review has taken place.	Yes	From 1 July 2018 to 30 June 2019, although the Company does have a separately constituted Audit and Risk committee, the entire Board conducts a review of the Company's risk management framework as a part of the annual audit process.  From 30 June 2019, this was undertaken by the separate committee.
7.3.	A listed entity should disclose:  (a) if it has an internal audit function, how the function is structured and what role it performs; or  (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.	Yes	The Company did not have an internal audit function during the reporting period.  The Company has set up internal processes for evaluating and continually improving the effectiveness of its risk management and internal control framework.
7.4.	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	Yes	The Company does not have material exposure to environmental and social sustainability risks.  The Company does have material exposure to economic risks through the provision of its financial products. Those risks and their management is disclosed annually in the Company's Annual Report.



		Comply			
	rinciples and Recommendations	(Yes/No)	Explanation		
8. 8.1.	Remunerate fairly and responsibly  The Board of a listed entity should:	Yes	From 1 July 2018 to 30 June 2019, the board had not		
	(a) have a remuneration committee which:		established a remuneration committee as the role of the committee was undertaken by the full board, which consists of 5 members.		
	(1) has at least three members, a majority of whom are independent directors; and (2) is chaired by an independent director, and disclose: (3) the charter of the committee; (4) the members of the committee; and (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or (b) if it does not have a remuneration committee,		From 30 June 2019, a Remuneration and Nomination Committee has been established with its own Charter. The Committee comprises of three Board members (John Batistich, Philip Crutchfield and Dianne Challenor), 2 of whom (John Batistich and Philip Crutchfield), are considered independent Directors.  The Remuneration and Nomination Committee is chaired by John Batistich whom is considered an Independent Director.  Copy of the Remuneration and Nomination Committee Charter is available from the company's website <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .  Details of Board committee meetings held and meeting		
	disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.		attendance of each member is set out in the Directors Report.		
8.2.	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	Yes	The structure of Directors' remuneration is disclosed in the Annual Report.		
8.3.	A listed entity which has an equity- based remuneration scheme should:  (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and  (b) disclose that policy or a summary of it.	Yes	The Company has an equity-based remuneration scheme for employees that has been approved by the shareholders.  The Company has adopted a Code for dealing in Securities and is available at <a href="http://zipmoneylimited.com.au">http://zipmoneylimited.com.au</a> .		

## **Appendix 4G**

# Key to Disclosures Corporate Governance Council Principles and Recommendations

Name of entity:						
ZIP CO LIMITED						
ABN / ARBN:	Financial year ended:					
50 139 546 428	30 JUNE 2019					
Our corporate governance statement <sup>2</sup> for the at the statement of the at the statement of t						
The annexure includes a key to where our corporate governance disclosures can be located.  Date: 27 September 2019						
Name of Company Secretary authorising lodgement:						
David Franks						

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "<u>OR</u>" at the end of the selection and you delete the other options, you can also, if you wish, delete the "OR" at the end of the selection.

<sup>&</sup>lt;sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX. Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

<sup>&</sup>lt;sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

### ANNEXURE - KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed		ave NOT followed the recommendation in full for the whole period above. We have disclosed 4	
PRINCIPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVERSIGHT					
1.1	A listed entity should disclose:  (a) the respective roles and responsibilities of its board and management; and  (b) those matters expressly reserved to the board and those delegated to management.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at [insert location]  and information about the respective roles and responsibilities of our board and management (including those matters expressly reserved to the board and those delegated to management):  at http://www.zipmoneylimited.com.au/		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	
1.2	A listed entity should:     undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and     provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.	the fact that we follow this recommendation:		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	

<sup>&</sup>lt;sup>4</sup> If you have followed all of the Council's recommendations in full for the whole of the period above, you can, if you wish, delete this column from the form and re-format it.

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
1.5	<ul> <li>A listed entity should: <ul> <li>(a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;</li> <li>(b) disclose that policy or a summary of it; and</li> <li>(c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them and either: <ul> <li>(1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or</li> <li>(2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.</li> </ul> </li> </ul></li></ul>	the fact that we have a diversity policy that complies with paragraph (a):  in our Corporate Governance Statement OR  at [insert location]  and the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them:  in our Corporate Governance Statement OR  at [insert location]  and the information referred to in paragraphs (c)(1) or (2):  in our Corporate Governance Statement OR  at [insert location]  at [insert location]	<ul> <li>□ 1.5(c) an explanation why that is so in our Corporate Governance Statement</li> <li> and a copy of our diversity policy or a summary of it:</li> <li>□ at http://www.zipmoneylimited.com.au/</li> <li>OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.6	A listed entity should:     (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and     (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	the evaluation process referred to in paragraph (a):  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]  and the information referred to in paragraph (b):  ☐ in our Corporate Governance Statement OR  ☐ at [insert location]	<ul> <li>1.6(b) an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
1.7	A listed entity should:  (a) have and disclose a process for periodically evaluating the performance of its senior executives; and  (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	the evaluation process referred to in paragraph (a):  ☑ in our Corporate Governance Statement OR  ☐ at http://www.zipmoneylimited.com.au/ and the information referred to in paragraph (b):  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]	<ul> <li>1.7(b) an explanation why that is so in our Corporate         Governance Statement <u>OR</u></li> <li>we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$		
PRINCIP	LE 2 - STRUCTURE THE BOARD TO ADD VALUE				
2.1	The board of a listed entity should:  (a) have a nomination committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.	[If the entity complies with paragraph (a): the fact that we have a nomination committee that complies with paragraphs (1) and (2):  in our Corporate Governance Statement OR  at [insert location] and a copy of the charter of the committee:  at http://www.zipmoneylimited.com.au/ and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement OR  at [insert location]  [If the entity complies with paragraph (b):] the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively:  in our Corporate Governance Statement OR  at [insert location]	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable		
2.2	A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.	our board skills matrix:  ☐ in our Corporate Governance Statement OR  ☐ at http://www.zipmoneylimited.com.au/	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>		

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed		We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$	
2.3	<ul> <li>A listed entity should disclose:</li> <li>(a) the names of the directors considered by the board to be independent directors;</li> <li>(b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and</li> <li>(c) the length of service of each director.</li> </ul>	the names of the directors considered by the board to be independent directors:  in our Corporate Governance Statement OR  at [insert location]  and, where applicable, the information referred to in paragraph (b):  in our Corporate Governance Statement OR  at directors report  and the length of service of each director:  in our Corporate Governance Statement OR  in the 2019 Annual Report		an explanation why that is so in our Corporate Governance Statement	
2.4	A majority of the board of a listed entity should be independent directors.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at [insert location]		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	
2.5	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	
2.6	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	the fact that we follow this recommendation:  ☐ in our Corporate Governance Statement OR  ☐ at [insert location]		an explanation why that is so in our Corporate Governance Statement <u>OR</u> we are an externally managed entity and this recommendation is therefore not applicable	
PRINCIPI	LE 3 – ACT ETHICALLY AND RESPONSIBLY				
3.1	A listed entity should:  (a) have a code of conduct for its directors, senior executives and employees; and  (b) disclose that code or a summary of it.	<ul> <li> our code of conduct or a summary of it:</li> <li>☐ in our Corporate Governance Statement <u>OR</u></li> <li>☐ at http://www.zipmoneylimited.com.au/</li> </ul>		an explanation why that is so in our Corporate Governance Statement	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
PRINCIPLE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORTING			
4.1	The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.	[If the entity complies with paragraph (a): the fact that we have an audit committee that complies with paragraphs (1) and (2):  in our Corporate Governance Statement OR  at [insert location] and a copy of the charter of the committee:  at http://www.zipmoneylimited.com.au/ and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement OR  in the 2019 Annual Report  [If the entity complies with paragraph (b):] the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner:  in our Corporate Governance Statement OR  at http://www.zipmoneylimited.com.au/	an explanation why that is so in our Corporate Governance Statement
4.2	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed		We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\ldots^4$	
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]		an explanation why that is so in our Corporate Governance Statement OR we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable	
PRINCIPI	E 5 – MAKE TIMELY AND BALANCED DISCLOSURE				
5.1	A listed entity should:  (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and  (b) disclose that policy or a summary of it.	our continuous disclosure compliance policy or a summary of it:  in our Corporate Governance Statement OR  at http://www.zipmoneylimited.com.au/		an explanation why that is so in our Corporate Governance Statement	
PRINCIPLE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS					
6.1	A listed entity should provide information about itself and its governance to investors via its website.	information about us and our governance on our website:  at http://www.zipmoneylimited.com.au/		an explanation why that is so in our Corporate Governance Statement	
6.2	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at http://www.zipmoneylimited.com.au/		an explanation why that is so in our Corporate Governance Statement	
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	our policies and processes for facilitating and encouraging participation at meetings of security holders:  in our Corporate Governance Statement OR  at http://www.zipmoneylimited.com.au/		an explanation why that is so in our Corporate Governance Statement OR we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable	
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	the fact that we follow this recommendation:  ☑ in our Corporate Governance Statement OR  ☐ at [insert location]		an explanation why that is so in our Corporate Governance Statement	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
PRINCIP	LE 7 – RECOGNISE AND MANAGE RISK		
7.1	The board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.	[If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):  in our Corporate Governance Statement OR  at [insert location] and a copy of the charter of the committee:  at http://www.zipmoneylimited.com.au/ and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement OR  in the 2019 Annual Report  [If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework:  in our Corporate Governance Statement OR	an explanation why that is so in our Corporate Governance Statement
7.2	The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose, in relation to each reporting period, whether such a review has taken place.	at http://www.zipmoneylimited.com.au/ the fact that board or a committee of the board reviews the entity's risk management framework at least annually to satisfy itself that it continues to be sound:  in our Corporate Governance Statement OR	an explanation why that is so in our Corporate Governance Statement
		□ at [insert location]     and that such a review has taken place in the reporting period covered by this Appendix 4G:     □ in our Corporate Governance Statement OR     □ at [insert location]	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
7.3	A listed entity should disclose:  (a) if it has an internal audit function, how the function is structured and what role it performs; or  (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.	[If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs:  □ in our Corporate Governance Statement OR □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes: □ in our Corporate Governance Statement OR □ at [insert location]	an explanation why that is so in our Corporate Governance Statement
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:    In our Corporate Governance Statement OR   at [insert location]	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$
PRINCIP	LE 8 – REMUNERATE FAIRLY AND RESPONSIBLY		
8.1	The board of a listed entity should:  (a) have a remuneration committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.	[If the entity complies with paragraph (a):] the fact that we have a remuneration committee that complies with paragraphs (1) and (2):  in our Corporate Governance Statement OR  at [insert location] and a copy of the charter of the committee:  at http://www.zipmoneylimited.com.au/ and the information referred to in paragraphs (4) and (5):  in our Corporate Governance Statement OR  in the 2019 Annual Report  [If the entity complies with paragraph (b):] the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive:  in our Corporate Governance Statement OR  at http://www.zipmoneylimited.com.au/	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:  in our Corporate Governance Statement OR  at http://www.zipmoneylimited.com.au/	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
8.3	A listed entity which has an equity-based remuneration scheme should:  (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and  (b) disclose that policy or a summary of it.	our policy on this issue or a summary of it:  in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed $\dots^4$	
ADDITIO	ADDITIONAL DISCLOSURES APPLICABLE TO EXTERNALLY MANAGED LISTED ENTITIES			
-	Alternative to Recommendation 1.1 for externally managed listed entities:  The responsible entity of an externally managed listed entity should disclose:  (a) the arrangements between the responsible entity and the listed entity for managing the affairs of the listed entity;  (b) the role and responsibility of the board of the responsible entity for overseeing those arrangements.	the information referred to in paragraphs (a) and (b):  in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement	
-	Alternative to Recommendations 8.1, 8.2 and 8.3 for externally managed listed entities:  An externally managed listed entity should clearly disclose the terms governing the remuneration of the manager.	the terms governing our remuneration as manager of the entity:  in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement	