



Appendix 3G

Alterra Limited (ASX:1AG) ("Alterra" or "the Company") hereby provides notice that it has issued the following securities on 22 January 2020:

- 2,000,000 unquoted options exercisable at \$0.04 expiring 9 December 2023 to Mr John Poynton
- 6,000,000 performance rights to Mr Brett Heather

An Appendix 3G with respect to the above issue is appended to this announcement.

The Company's current capital structure is as follows:

- 149,777,688 quoted fully paid ordinary shares
- 4,000,000 unquoted options at \$0.04 expiring 5 April 2023
- 8,000,000 unquoted options at \$0.04 expiring 9 December 2023
- 21,000,000 performance rights

Anthony Fitzgerald

Company Secretary

For further enquiries, please contact:

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Appendix 3G

Notification of issue, conversion or payment up of equity +securities

Information or documents not available now must be given to ASX as soon as available. Information and documents given to ASX become ASX's property and may be made public.

If you are an entity incorporated outside Australia and you are issuing a new class of +securities other than CDIs, you will need to obtain and provide an International Securities Identification Number (ISIN) for that class. Further information on the requirement for the notification of an ISIN is available from the Create Online Forms page. ASX is unable to create the new ISIN for non-Australian issuers.

*Denotes minimum information required for first lodgement of this form, with exceptions provided in specific notes for certain questions. The balance of the information, where applicable, must be provided as soon as reasonably practicable by the entity.

Part 1 – Entity and announcement details

Question no	Question	Answer
1.1	*Name of entity We (the entity here named) give notice of the issue, conversion or payment up of the following unquoted +securities.	ALTERRA LIMITED
1.2	*Registration type and number Please supply your ABN, ARSN, ARBN, ACN or another registration type and number (if you supply another registration type, please specify both the type of registration and the registration number).	20 129 035 221
1.3	*ASX issuer code	1AG
1.4	*This announcement is	⊠A new announcement
	Tick whichever is applicable.	□An update/amendment to a previous announcement
		☐A cancellation of a previous announcement
1.4a	*Reason for update Mandatory only if "Update" ticked in Q1.4 above. A reason must be provided for an update.	
1.4b	*Date of previous announcement to this update	
	Mandatory only if "Update" ticked in Q1.4 above.	
1.4c	*Reason for cancellation Mandatory only if "Cancellation" ticked in Q1.4 above.	
1.4d	*Date of previous announcement to this cancellation Mandatory only if "Cancellation" ticked in Q1.4 above.	
1.5	*Date of this announcement	23 JANUARY 2020

⁺ See chapter 19 for defined terms

¹ December 2019

Part 2 – Type of issue

Question No.	Question	Answer
2.1	*The +securities the subject of this notification are: Select whichever item is applicable. If you wish to notify ASX of different types of issues of securities, please complete a separate Appendix 3G for each type of issue.	□+securities issued as a result of options being exercised or other +convertible □+securities being converted and that are not to be quoted on ASX □partly paid +securities that have been fully paid up and that are not to be quoted on ASX □+securities issued under an +employee incentive scheme that are not being immediately quoted on ASX □other [please specify] If you have selected 'other' please provide the circumstances of the issue here:
2.2a.1	Please state the number and type of options that were exercised or other +convertible securities that were converted (including their ASX security code if available)? Answer this question if your response to Q2.1 is "securities issued as a result of options being exercised or other convertible securities being converted and that are not to be quoted on ASX".	
2.2a.2	And the date the options were exercised or other +convertible securities were converted: Answer this question if your response to Q2.1 is "securities issued as a result of options being exercised or other convertible securities being converted and that are not to be quoted on ASX". Note: If this occurred over a range of dates, enter the date the last of the options was exercised or convertible securities was converted.	
2.2b.1	Please state the number and type of partly paid +securities that were fully paid up (including their ASX +security code if available)? Answer this question if your response to Q2.1 is "partly paid securities that have been paid up and that are not to be quoted on ASX".	
2.2b.2	And the date the *securities were fully paid up: Answer this question if your response to Q2.1 is "partly paid securities that have been paid up and that are not to be quoted on ASX". Note: If this occurred over a range of dates, enter the date the last of the securities was fully paid up.	

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¹ December 2019

		payment up of equity 13counties
2.2c.1	Please state the number and type of +securities (including their ASX security code) issued under an +employee incentive scheme that are not being immediately quoted on ASX	 (a) 1AGUOPT5 – 1,000,000 Unquoted Options exercisable at \$0.04 each, expiring on 9 December 2023. (b) 1AGUOPT6 – 1,000,000 Unquoted
	Answer this question if your response to Q2.1 is "securities issued under an employee incentive scheme that are not being immediately quoted on ASX".	Options exercisable at \$0.04 each, expiring on 9 December 2023.
		(c) 1AGPERRA – 750,000 Class A Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.08 or higher during the period to the 12 months ending on 30 September 2020 (milestone 1).
		(d) 1AGPERRB – 750,000 Class B Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.12 or higher during the period to the 12 months ending on 30 September 2021 (milestone 2).
		(e) 1AGPERRC – 1,000,000 Class C Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.16 or higher during the period to the 12 months ending on 30 September 2022 (milestone 3).
		(f) 1AGPERRD – 1,000,000 Class D Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.20 or higher during the period to the 12 months ending on 30 September 2023 (milestone 4).
		(g) 1AGPERRE – 2,500,000 Class E Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.30 or higher during the period to the 12 months ending on 30 September 2024 (milestone 5).
2.2c.2	*Please attach a document or provide details of a URL link for a document lodged with ASX detailing the terms of the +employee incentive scheme or a summary of the terms.	See attached a summary of Employee Share Option Plan as contained in schedule 2 of the Company's notice of annual general meeting dated 22 January 2018.
	Answer this question if your response to Q2.1 is "securities issued under an employee incentive scheme that are not being immediately quoted on ASX".	

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Appendix 3G Notification of issue, conversion or payment up of equity +securities

2.2c.3	*Are any of these +secuto +key management per an +associate	J	Yes	
	Answer this question if your re "securities issued under an er scheme that are not being im ASX".	nployee incentive		
2.2c.3.a	*Provide details of the re	ecipients and the nun	nber of +secu	rities issued to each of them.
	Answer this question if your re			
	not being immediately quoted below for each KMP involved KMP or insert "Same" in "Nam insert the name of the associa	on ASX" and your respons in the issue. If the securitie ne of registered holder". If the ate in "Name of registered in	se to Q2.2c.3 is ' es are being issu the securities are holder".	'Yes". Repeat the detail in the table ed to the KMP, repeat the name of the being issued to an associate of a KN
	not being immediately quoted below for each KMP involved KMP or insert "Same" in "Nan	on ASX" and your respond in the issue. If the securitien ne of registered holder". If t	se to Q2.2c.3 is ' es are being issu the securities are holder".	'Yes". Repeat the detail in the table ed to the KMP, repeat the name of the
	not being immediately quoted below for each KMP involved KMP or insert "Same" in "Nam insert the name of the associa	on ASX" and your respons in the issue. If the securitie ne of registered holder". If the ate in "Name of registered in	se to Q2.2c.3 is 'es are being issu the securities are holder". ered holder td <john< td=""><td>'Yes". Repeat the detail in the table ed to the KMP, repeat the name of the being issued to an associate of a KN</td></john<>	'Yes". Repeat the detail in the table ed to the KMP, repeat the name of the being issued to an associate of a KN

2.2d.1	*The purpose(s) for which the entity is issuing the securities is: Answer this question if your response to Q2.1 is "Other". You may select one or more of the items in the list.	□ to raise additional working capital □ to fund the retirement of debt □ to pay for the acquisition of an asset [provide details below] □ to pay for services rendered [provide details below] ☑ other [provide details below] Additional details: (a) Mr John Poynton is a member of the Company's Advisory Board. The Company is in an important stage of development with significant opportunities and challenges in both the near and long-term, and the issue recognises the experience and consulting advice which Mr John Poynton provides to the Company. In addition, the Board also believes that remunerating with Options is a prudent means of conserving the Company's available
		conserving the company's available cash reserves. The Board believes it is important to offer these Options to continue to attract and maintain highly experienced and qualified Advisory Board members in a competitive market.
		(b) Mr Brett Heather is the Company's Chief Operating and Technical Officer. The Performance Rights provide a performance linked incentive component to Mr Heather's remuneration package, and align his interests with those of Shareholders. The Board considers that the number of Performance Rights to be granted to Mr Heather is commensurate with his value to the Company and is an appropriate method to provide cost effective remuneration.
2.2d.2	Please provide any further information needed to understand the circumstances in which you are notifying the issue of these +securities to ASX, including why the issue of the +securities has not been previously announced to the market in an Appendix 3B Answer this question if your response to Q2.1 is "Other".	
2.3	*The +securities being issued are: Tick whichever is applicable	
		□New +securities in an unquoted class that is not yet recorded by ASX ("new class")

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Part 3A – number and type of +securities being issued (existing class)

Answer the questions in this part if your response to Q2.3 is "existing class".

Question No.	Question	Answer
3A.1	*ASX +security code & description	(a) 1AGUOPT5 – 1,000,000 Unquoted Options exercisable at \$0.04 each, expiring on 9 December 2023.
		(b) 1AGUOPT6 – 1,000,000 Unquoted Options exercisable at \$0.04 each, expiring on 9 December 2023.
		(c) 1AGPERRA – 750,000 Class A Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.08 or higher during the period to the 12 months ending on 30 September 2020 (milestone 1).
		(d) 1AGPERRB – 750,000 Class B Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.12 or higher during the period to the 12 months ending on 30 September 2021 (milestone 2).
		(e) 1AGPERRC – 1,000,000 Class C Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.16 or higher during the period to the 12 months ending on 30 September 2022 (milestone 3).
		(f) 1AGPERRD – 1,000,000 Class D Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.20 or higher during the period to the 12 months ending on 30 September 2023 (milestone 4).
		(g) 1AGPERRE – 2,500,000 Class E Performance Rights: to vest on the date that the 30 day VWAP for the Shares on the ASX is \$0.30 or higher during the period to the 12 months ending on 30 September 2024 (milestone 5).
3A.2	*Number of +securities being issued	(a) 2,000,000 Unquoted Options
		(b) 6,000,000 Performance Rights

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Appendix 3G Notification of issue, conversion or payment up of equity +securities

3A.3a	*Will the +securities being issued rank equally in all respects from their issue date with the existing issued +securities in that class?	Yes
3A.3b	*Is the actual date from which the +securities will rank equally (non-ranking end date) known? Answer this question if your response to Q3A.3a is "No".	
3A.3c	*Provide the actual non-ranking end date Answer this question if your response to Q3A.3a is "No" and your response to Q3A.3b is "Yes".	
3A.3d	*Provide the estimated non-ranking end period Answer this question if your response to Q3A.3a is "No" and your response to Q3A.3b is "No".	
3A.3e	*Please state the extent to which the +securities do not rank equally: • in relation to the next dividend, distribution or interest payment; or • for any other reason Answer this question if your response to Q3A.3a is "No". For example, the securities may not rank at all, or on a pro rata basis for the next dividend, distribution or interest payment; or the securities may not rank at all	
	or on a pro rata basis or be entitled to participate in some other event, such as an entitlement issue.	

Part 3B – number and type of +securities being issued (new class)

Answer the questions in this part if your response to Q2.3 is "new class".

Question No.	Question	Answer
3B.1	*Security description	
3B.2	*Security type Select one item from the list Please select the most appropriate security type from the list. This will determine more detailed questions to be asked about the security later in this section. Select "ordinary fully or partly paid shares/units" for stapled securities or CDIs. For interest rate securities, please select the appropriate choice from either "Convertible debt securities" or "Non-convertible debt securities". Select "Other" for performance shares/units and performance options/rights or if the selections available in the list do not appropriately describe the security being issued.	□ Ordinary fully or partly paid shares/units □ Options □ +Convertible debt securities □ Non-convertible +debt securities □ Redeemable preference shares/units □ Other
3B.3	ISIN code Answer this question if you are an entity incorporated outside Australia and you are issuing a new class of securities other than CDIs. See also the note at the top of this form.	
3B.4	*Number of +securities being issued	

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		payment up of equity +securities	
3B.5a	*Will all the +securities issued in this class rank equally in all respects from the issue date?	Yes or No	
3B.5b	*Is the actual date from which the +securities will rank equally (non-ranking end date) known? Answer this question if your response to Q3B.5a is "No".	Yes or No	
3B.5c			
36.30	*Provide the actual non-ranking end date Answer this question if your response to Q3B.5a is "No" and your response to Q3B.5b is "Yes".		
3B.5d	*Provide the estimated non-ranking end period		
	Answer this question if your response to Q3B.5a is "No" and your response to Q3B.5b is "No".		
3B.5e	*Please state the extent to which the +securities do not rank equally:		
	in relation to the next dividend, distribution or interest payment; or		
	for any other reason		
	Answer this question if your response to Q3B.5a is "No".		
	For example, the +securities may not rank at all, or on a pro rata basis for the next dividend, distribution or interest payment; or the +securities may not rank at all or on a pro rata basis or be entitled to participate in some other event, such as an entitlement issue.		
3B.6	Please attach a document or provide a URL link for a document lodged with ASX setting out the material terms of the +securities being issued		
	You may cross reference a disclosure document, PDS, information memorandum, investor presentation or other announcement with this information provided it has been released to the ASX Market Announcements Platform.		
3B.7	*Have you received confirmation from ASX	Yes or No	
	that the terms of the +securities are appropriate and equitable under listing rule 6.1?		
	Answer this question only if you are an ASX Listing. (ASX Foreign Exempt Listings and ASX Debt Listings do not have to answer this question).		
	If your response is "No" and the securities have any unusual terms, you should approach ASX as soon as possible for confirmation under listing rule 6.1 that the terms are appropriate and equitable.		
3B.8a	Ordinary fully or partly paid shares/units details		
	Answer the questions in this section if you selected this	security type in your response to Question 3B.2.	
	*+Security currency		
	This is the currency in which the face amount of an issue is denominated. It will also typically be the currency in which distributions are declared.		
	*Will there be CDIs issued over the +securities?	Yes or No	

-		
*CDI ratio	X:Y	
Answer this question if you answered "Yes" to the previous question. This is the ratio at which CDIs can be transmuted into the underlying security (e.g. 4:1 means 4 CDIs represent 1 underlying security whereas 1:4 means 1 CDI represents 4 underlying securities).		
*Is it a partly paid class of +security?	Yes or No	
*Paid up amount: unpaid amount	X:Y	
Answer this question if answered "Yes" to the previous question.		
The paid up amount represents the amount of application money and/or calls which have been paid on any security considered 'partly paid'		
The unpaid amount represents the unpaid or yet to be called amount on any security considered 'partly paid'.		
The amounts should be provided per the security currency (e.g. if the security currency is AUD, then the paid up and unpaid amount per security in AUD).		
*Is it a stapled +security?	Yes or No	
This is a security class that comprises a number of ordinary shares and/or ordinary units issued by separate entities that are stapled together for the purposes of trading.		
Option details		
Answer the questions in this section if you selected this	security type in your response to Question 3B.2.	
*+Security currency		
This is the currency in which the exercise price is payable.		
*Exercise price		
The price at which each option can be exercised and convert into the underlying security. If there is no exercise price please answer as \$0.00.		
The exercise price should be provided per the security currency (i.e. if the security currency is AUD, the exercise price should be expressed in AUD).		
*Expiry date The date on which the options expire or terminate.		
*Details of the number and type of +security (including its ASX +security code if the +security is quoted on or recorded by ASX) that will be issued if an option is exercised For example, if the option can be exercised to receive one fully paid ordinary share with ASX security code ABC, please insert "One fully paid ordinary share		
	Answer this question if you answered "Yes" to the previous question. This is the ratio at which CDIs can be transmuted into the underlying security (e.g. 4:1 means 4 CDIs represent 1 underlying security whereas 1:4 means 1 CDI represents 4 underlying securities). *Is it a partly paid class of +security? *Paid up amount: unpaid amount Answer this question if answered "Yes" to the previous question. The paid up amount represents the amount of application money and/or calls which have been paid on any security considered 'partly paid' The unpaid amount represents the unpaid or yet to be called amount on any security considered 'partly paid'. The amounts should be provided per the security currency (e.g. if the security currency is AUD, then the paid up and unpaid amount per security in AUD). *Is it a stapled +security? This is a security class that comprises a number of ordinary shares and/or ordinary units issued by separate entities that are stapled together for the purposes of trading. Option details Answer the questions in this section if you selected this *+Security currency This is the currency in which the exercise price is payable. *Exercise price The price at which each option can be exercised and convert into the underlying security. If there is no exercise price please answer as \$0.00. The exercise price please answer as \$0.00. The exercise price should be provided per the security currency (i.e. if the security currency is AUD, the exercise price should be expressed in AUD). *Expiry date The date on which the options expire or terminate. *Details of the number and type of +security (including its ASX +security code if the +security is quoted on or recorded by ASX) that will be issued if an option is exercised For example, if the option can be exercised to receive one fully paid ordinary share with ASX security code	

3B.8c	Details of non-convertible +debt securities, +convertible debt securities, or redeemable preference shares/units Answer the questions in this section if you selected one of these security types in your response to Question 3B.2.		
	Refer to Guidance Note 34 and the " <u>Guide to the Naming Conventions and Security Descriptions for ASX Quoted Debt and Hybrid Securities</u> " for further information on certain terms used in this section		
	*Type of +security Select one item from the list *+Security currency This is the currency in which the face value of the security is denominated. It will also typically be the	□Simple corporate bond □Non-convertible note or bond □Convertible note or bond □Preference share/unit □Capital note □Hybrid security □Other	
	Currency in which interest or distributions are paid. Face value This is the principal amount of each security. The face value should be provided per the security currency (i.e. if security currency is AUD, then the face value per security in AUD). *Interest rate type Select one item from the list Select the appropriate interest rate type per the terms of the security. Definitions for each type are provided in the Guide to the Naming Conventions and Security Descriptions for ASX Quoted Debt and Hybrid Securities	□Fixed rate □Floating rate □Indexed rate □Variable rate □Zero coupon/no interest □Other	
	First interest payment date	□Monthly □Quarterly □Semi-annual □Annual □No coupon/interest payments □Other	
	A response is not required if you have selected "No coupon/interest payments" in response to the question above on the frequency of coupon/interest payments Interest rate per annum	% p.a.	
	*Is the interest rate per annum estimated at this time? Answer this question if the interest rate type is fixed.	Yes or No	

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If the interest rate per annum is estimated, then what is the date for this information to be announced to the market (if known) Answer this question if the interest rate type is fixed and your response to the previous question is "Yes". Answer "Unknown" if the date is not known at this time.	
*Does the interest rate include a reference rate, base rate or market rate (e.g. BBSW or CPI)? Answer this question if the interest rate type is floating or indexed	Yes or No
*What is the reference rate, base rate or market rate? Answer this question if the interest rate type is floating or indexed and your response to the previous question is "Yes".	
*Does the interest rate include a margin above the reference rate, base rate or market rate? Answer this question if the interest rate type is floating or indexed.	Yes or No
*What is the margin above the reference rate, base rate or market rate (expressed as a percent per annum) Answer this question if the interest rate type is floating or indexed and your response to the previous question is "Yes".	% p.a.
*Is the margin estimated at this time? Answer this question if the interest rate type is floating or indexed.	Yes or No
If the margin is estimated, then what is the date for this information to be announced to the market (if known) Answer this question if the interest rate type is floating or indexed and your response to the previous question is "Yes". Answer "Unknown" if the date is not known at this time.	
*S128F of the Income Tax Assessment Act status applicable to the +security Select one item from the list For financial products which are likely to give rise to a payment to which s128F of the Income Tax Assessment Act applies, ASX requests issuers to confirm the s128F status of the security: "s128F exempt" means interest payments are not taxable to non-residents; "Not s128F exempt" means interest payments are taxable to non-residents; "s128F exemption status unknown" means the issuer is unable to advise the status; "Not applicable" means s128F is not applicable to this security	□s128F exempt □Not s128F exempt □s128F exemption status unknown □Not applicable
*Is the +security perpetual (i.e. no maturity date)?	Yes or No

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*Maturity date Answer this question if the security is not perpetual	
*Select other features applicable to the	□Simple
+security	Subordinated
Up to 4 features can be selected. Further information is available in the Guide to the Naming Conventions	□Secured
and Security Descriptions for ASX Quoted Debt and Hybrid Securities.	□Converting
Tryana decamics.	□Convertible
	□Transformable
	□Exchangeable
	□Cumulative
	□Non-Cumulative
	□Redeemable
	□Extendable
	□Reset
	□Step-Down
	□Step-Up
	□Stapled
	□None of the above
*Is there a first trigger date on which a right of conversion, redemption, call or put can be exercised (whichever is first)?	Yes or No
*If yes, what is the first trigger date Answer this question if your response to the previous question is "Yes".	
Details of the number and type of +security (including its ASX +security code if the +security is quoted on ASX) that will be issued if the securities to be quoted are converted, transformed or exchanged Answer this question if the security features include "converting", "convertible", "transformable" or "exchangeable". For example, if the security can be converted into 1,000 fully paid ordinary shares with ASX security code ABC, please insert "1,000 fully paid ordinary share (ASX:ABC)".	

Part 4 – Issue details

Question No.	Question	Answer
4.1	*Have the +securities been issued yet?	Yes
4.1a	*What was their date of issue? Answer this question if your response to Q4.1 is "Yes".	22 January 2020
4.1b	*What is their proposed date of issue? Answer this question if your response to Q4.1 is "No".	
4.2	*Are the +securities being issued for a cash consideration? If the securities are being issued for nil cash consideration, answer this question "No".	No
4.2a	*In what currency is the cash consideration being paid For example, if the consideration is being paid in Australian Dollars, state AUD. Answer this question if your response to Q4.2 is "Yes".	
4.2b	*What is the issue price per +security Answer this question if your response to Q4.2 is "Yes" and by reference to the issue currency provided in your response to Q4.2a. Note: you cannot enter a nil amount here. If the securities are being issued for nil cash consideration, answer Q4.2 as "No" and complete Q4.2c.	
4.2c	Please describe the consideration being provided for the +securities Answer this question if your response to Q4.2 is "No".	(a) - Unquoted Options issued to Mr John Poynton as partial remuneration for advisory board services
		(b) Performance Rights to Mr Brett Heather to provide a performance linked incentive

Part 5 – Unquoted +securities on issue

Following the issue of the +securities the subject of this application, the unquoted issued +securities of the entity will comprise:

Note: the figures provided in the table in section 5.1 below are used to calculate part of the total market capitalisation of the entity published by ASX from time to time. Please make sure you include in the table each class of unquoted securities issued by the entity.

Restricted securities should be included in table 5.1.

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*ASX +security code and description	*Total number of +securities on issue
(a) 1AGUOPT1 – Unquoted Options at \$0.04 expiring 5 April 2023	2,000,000
(b) 1AGUOPT2 – Unquoted Options at \$0.04 expiring 5 April 2023	2,000,000
(c) 1AGUOPT3 – Unquoted Options at \$0.04 expiring 9 December 2023	2,000,000
(d) 1AGUOPT4 – Unquoted Options at \$0.04 expiring 9 December 2023	2,000,000
(e) 1AGUOPT5 – Unquoted Options at \$0.04 expiring 9 December 2023	2,000,000
(f) 1AGUOPT6 – Unquoted Options at \$0.04 expiring 9 December 2023	2,000,000
(g) 1AGPERR1 – Performance Rights	4,000,000
(h) 1AGPERRA – Performance Rights	2,250,000
(i) 1AGPERRB – Performance Rights	2,250,000
(j) 1AGPERRC – Performance Rights	3,000,000
(k) 1AGPERRD – Performance Rights	3,000,000
(I) 1AGPERRE – Performance Rights	6,500,000

Part 6 – Other Listing Rule requirements

The questions in this Part should only be answered if you are an ASX Listing (ASX Foreign Exempt Listings and ASX Debt Listings do not need to complete this Part) and:

- your response to Q2.1 is "+securities issued under an +employee incentive scheme that are not being immediately quoted on ASX"; or
- your response to Q2.1 is "Other"

Question No.	Question	Answer
6.1	*Are the securities being issued under Listing Rule 7.2 exception 13 ¹ and therefore the issue does not need any security holder approval under Listing Rule 7.1?	Yes
	Answer this question if your response to Q2.1 is "securities issued under an employee incentive scheme that are not being immediately quoted on ASX".	

¹ Exception 13 An issue of securities under an employee incentive scheme if within 3 years before the issue date:

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¹ December 2019

Appendix 3G Notification of issue, conversion or payment up of equity +securities

		payment up of equity 13ecunities
6.2	*Has the entity obtained, or is it obtaining, +security holder approval for the issue under listing rule 7.1? Answer this question if the response to Q6.1 is "No".	
6.2a	*Date of meeting or proposed meeting to approve the issue under listing rule 7.1 Answer this question if the response to Q6.1 is "No" and the response to Q6.2 is "Yes".	
6.2b	*Are any of the +securities being issued without +security holder approval using the entity's 15% placement capacity under listing rule 7.1? Answer this question if the response to Q6.1 is "No" and the response to Q6.2 is "No".	
6.2b.1	*How many +securities are being issued without +security holder approval using the entity's 15% placement capacity under listing rule 7.1? Answer this question if the response to Q6.1 is "No", the response to Q6.2 is "No" and the response to Q6.2 is "Yes". Please complete and separately send by email to your ASX listings adviser a work sheet in the form of Annexure B to Guidance Note 21 confirming the entity has the available capacity under listing rule 7.1 to issue that number of securities.	
6.2c	*Are any of the +securities being issued without +security holder approval using the entity's additional 10% placement capacity under listing rule 7.1A (if applicable)? Answer this question if the response to Q6.1 is "No" and the response to Q6.2 is "No".	Not Applicable

Exception 13 is only available if and to the extent that the number of +quity securities issued under the scheme does not exceed the maximum number set out in the entity's prospectus, PDS or information memorandum (in the case of (a) above) or in the notice of meeting (in the case of (b) above).

Exception 13 ceases to be available if there is a material change to the terms of the scheme from those set out in the entity's prospectus, PDS or information memorandum (in the case of (a) above) or in the notice of meeting (in the case of (b) above).

⁽a) in the case of a scheme established before the entity was listed – a summary of the terms of the scheme and the maximum number of equity securities proposed to be issued under the scheme were set out in the prospectus, PDS or information memorandum lodged with ASX under rule 1.1 condition 3; or

⁽b) the holders of the entity's ordinary securities have approved the issue of equity securities under the scheme as an exception to this rule. The notice of meeting must have included:

[•] a summary of the terms of the scheme.

the number of securities issued under the scheme since the entity was listed or the date of the last approval under this rule;

the maximum number of +equity securities proposed to be issued under the scheme following the approval; and

[•] a voting exclusion statement.

Appendix 3G Notification of issue, conversion or payment up of equity +securities

		
6.2c.1	*How many +securities are being issued without +security holder approval using the entity's additional 10% placement capacity under listing rule 7.1A?	
	Answer this question if the response to Q6.1 is "No", the response to Q6.2 is "No" and the response to Q6.2c is "Yes".	
	Please complete and separately send by email to your ASX listings adviser a work sheet in the form of Annexure C to Guidance Note 21 confirming the entity has the available capacity under listing rule 7.1A to issue that number of securities.	

Introduced 01/12/19

Schedule 2 - Summary of Employee Share Option Plan (as extracted from Alterra 2017 AGM Notice of Meeting dated 22 January 2018)

1. Eligible participants

Directors, officers, employees and contractors of the Company or an entity controlled by the Company are "Eligible Persons" under the Employee Share Option Plan.

The Directors may from time to time make offers in writing to Eligible Persons inviting them to take up Options under the Employee Share Option Plan.

Options may not be offered to a Director or his or her associates except where approval is given by the Shareholders in general meeting in accordance with the requirements of the Listing Rules.

2. Limit to number of Options Offered Under the Plan

The Directors will not offer or issue Options to any Eligible Person in accordance with the Employee Share Option Plan if the Directors have reasonable grounds to believe that the total number of Shares the subject of Options, when aggregated with the number of Shares issued or that may be issued as a result of offers made at any time during the previous 3 year period under the Employee Share Option Plan, any other employee incentive scheme or an ASIC exempt arrangement of a similar kind to an employee incentive scheme, but disregarding any Shares issued or that may be issued as a result of:

- (a) an offer to a person situated at the time of receipt of the offer outside Australia;
- (b) an offer that did not need disclosure to investors because of section 708 of the Corporations Act. Section 708 exempts the requirement of a disclosure document for the issue of securities in certain circumstances to investors who are deemed to have sufficient investment knowledge to make informed decisions, including professional investors, sophisticated investors and senior managers of the Company; or
- (c) an offer made under a disclosure document,

would exceed five (5) per cent of the total number of issued Shares in the Company as at the time of making the offer (or such other maximum permitted under any ASIC Class Order providing relief from the disclosure regime of the Corporations Act).

3. Administration of Plan

The Directors will administer the Employee Share Option Plan awarding Options to acquire Shares in the Company to Eligible Persons. The selection of persons to whom the Shares will be offered under the Employee Share Option Plan, the number of Shares which may be offered to those persons, and any performance criteria that may apply before the Options may be exercised will be determined wholly by the Directors in their absolute discretion and in compliance with the Listing Rules.

4. Expiration of Options

A vested Option will lapse on its expiry date. An unvested Option will lapse upon the earlier of its expiry date, voluntary resignation of the employee or voluntary termination of the consultancy contract, or the holder acting fraudulently or dishonestly in relation to the Company (unless the Board resolves otherwise within 30 days of any such event occurring).

5. Death or permanent disability of participant

An Option will lapse after one year of a participant's death, permanent disability, redundancy or other reason which the Board considers fair and reasonable to warrant the participant maintaining his or her right to the Options.

6. Transfer of Options

Options may only be transferred to a participant's spouse or a company controlled by the participant.

7. Administration of the Plan

The Employee Share Option Plan will be administered by the Directors who have the power to:

- (a) determine the procedures from time to time for the administration of the Employee Share Option Plan subject to the Rules;
- (b) resolve conclusively all questions of fact or interpretation arising in connection with the interpretation or application of the Rules; and
- (c) delegate to any one or more persons for such period and on such conditions as or the Directors may determine the exercise of any of the Directors powers or discretions under the Employee Share Option Plan.

8. Amendment of the Plan

The Directors may amend the Employee Share Option Plan if the amendment is of a formal, minor or technical nature or is made to correct a manifest error. Other amendments require shareholder approval.

9. Termination of the Employee Share Option Plan

The Employee Share Option Plan may be terminated at any time by resolution of the Directors and notification thereof to the ASX.