38 Goodman Place, Murarrie, Queensland 4172 • Tel: (07) 3908 6088 • Fax: (07) 3390 6898

# Zicom Group Limited ACN 009 816 871

# **Notice of Annual General Meeting**

NOTICE is given that the Annual General Meeting of Zicom Group Limited ACN 009 816 871 (Company) will be held at The Colmslie Hotel, Corner of Wynnum and Junction Roads, Morningside, Queensland 4170, Australia on Tuesday, 17 November 2015 at 10.00am (Brisbane time).

## **Ordinary business**

## **Item 1: Financial Statements and Reports**

To receive and consider the Company's Financial Statements, Directors' Report and the Independent Auditor's Report for the financial year ended 30 June 2015.

#### **Item 2: Re-election of Directors**

#### Resolution 1 - Re-election of Mr Kok Hwee Sim as a Director

To consider and, if thought fit, pass the following as an **ordinary resolution**:

"That Mr Kok Hwee Sim, who retires by rotation in accordance with clause 13.5 of the Company's Constitution being eligible, is re-elected as a Director of the Company."

# Resolution 2 - Re-election of Mr Frank Leong Yee Yew as a Director

To consider and, if thought fit, pass the following as an **ordinary resolution**:

"That Mr Frank Leong Yee Yew, who retires by rotation in accordance with clause 13.5 of the Company's Constitution being eligible, is re-elected as a Director of the Company."

#### **Item 3: Remuneration Report**

# Resolution 3 - Adoption of Remuneration Report

To consider and, if thought fit, pass the following in accordance with Section 250R(2) of the Corporations Act 2001 as an **ordinary resolution**:

"That the remuneration report included in the Directors' Report for the financial year ended 30 June 2015 be adopted."

Notes: (1) This resolution is advisory only and does not bind the Company or the Directors.

(2) If 25% or more of votes that are cast are voted against the remuneration report at two consecutive AGMs, shareholders will be required to vote at the second of those AGMs on a resolution (a 'spill' resolution) that another meeting be held within 90 days at which all of the Company's Directors (other than the Managing Director) must stand for reelection.

# Voting exclusion statement for Resolution 3

Pursuant to Section 250R(4) of the Corporations Act 2001, the Company is required to disregard any votes cast on Resolution 3 by or on behalf of a member of the Key Management Personnel of the Company or a Closely Related Party of such member. However, the Company will not disregard a vote if:

- (a) the person does so as a proxy appointed in writing that specifies how the proxy is to vote on the resolution; or
- (b) the voter is the Chair of the meeting and, provided that the Chairman is not voting as proxyholder for a member of the Key Management Personnel or their Closely Related Parties, the appointment of the Chair as proxy does not specify the way the proxy is to vote on the resolution and expressly authorises the Chair to exercise the proxy even if the resolution is connected directly or indirectly with the remuneration of a member of the Key Management Personnel for the Company.

#### Special business

#### Item 4: Grant of Options under Zicom Employee Share and Option Plan

#### Resolution 4 - Approval of grant of options to Mr Kok Hwee Sim

To consider and if thought fit to pass, with or without amendment, the following as an ordinary resolution:

"That for the purpose of ASX Listing Rule 10.14, and for all other purposes, shareholder approval is given for:

- a) The grant to Mr Kok Hwee Sim of 300,000 options to subscribe for unissued shares in the Company, on the terms and conditions as outlined in the Explanatory Memorandum accompanying this Notice of Meeting; and
- b) The allotment and issue of 300,000 fully paid ordinary shares to Mr Kok Hwee Sim on exercise of options in accordance with the terms and conditions of the grant."

#### Voting Exclusion Statement

The Company will disregard any votes cast on this resolution by any Director and any of their associates.

However, the Company need not disregard a vote if:

- it is cast by a person as proxy for a person who is entitled to vote, in accordance with the directions on the proxy form;
- it is cast by the person chairing the meeting as proxy for a person who is entitled to vote, in accordance with a
  direction on the proxy form to vote as the proxy decides.

A vote must not be cast on Resolution 4 by a Key Management Personnel (excluding the Chairman), or a Closely Related Party of a Key Management Personnel, acting as proxy, if they hold an Undirected Proxy Form.

# Resolution 5 - Approval of grant of options to Mr Kok Yew Sim

To consider and if thought fit to pass, with or without amendment, the following as an **ordinary resolution**:

"That for the purpose of ASX Listing Rule 10.14, and for all other purposes, shareholder approval is given for:

- a) The grant to Mr Kok Yew Sim of 300,000 options to subscribe for unissued shares in the Company, on the terms and conditions as outlined in the Explanatory Memorandum accompanying this Notice of Meeting; and
- b) The allotment and issue of 300,000 fully paid ordinary shares to Mr Kok Yew Sim on exercise of options in accordance with the terms and conditions of the grant."

# Voting Exclusion Statement

The Company will disregard any votes cast on this resolution by any Director and any of their associates.

However, the Company need not disregard a vote if:

- it is cast by a person as proxy for a person who is entitled to vote, in accordance with the directions on the proxy form; or
- it is cast by the person chairing the meeting as proxy for a person who is entitled to vote, in accordance with a
  direction on the proxy form to vote as the proxy decides.

A vote must not be cast on Resolution 5 by a Key Management Personnel (excluding the Chairman), or a Closely Related Party of a Key Management Personnel, acting as proxy, if they hold an Undirected Proxy Form.

By order of the Board

Company Secretary Date: 16 October 2015

#### **Notes**

# **Appointment of proxy**

A proxy form is enclosed for your use if required. Please note the following in relation to the appointment of a proxy:

- A member who is entitled to attend and vote at this meeting may appoint any person as his or her
  proxy to attend and vote for the member at the meeting.
- A proxy need not be a member of the Company.
- If a member is entitled to cast two or more votes at the meeting, the member may appoint two
  proxies to attend the same meeting. If two proxies are appointed and the appointment does not
  specify the proportion or number of the member's votes, each proxy may exercise half of the
  member's votes.
- The appointment of the proxy may specify the proportion or number of votes that the proxy may exercise.
- If a proxy is given by a corporation, a form of proxy must be executed in writing under the common seal of the corporation or otherwise in accordance with section 127 of the Corporations Act 2001 or signed by an attorney.
- If a proxy is given by a natural person, a form of proxy must be executed under the hand of that person or that person's attorney.
- For a proxy appointment to be effective, the Company must receive the following documents (in the manner below) no later than 48 hours before the meeting, that is by 10.00am (Brisbane time) on 15 November 2015:
  - the proxy's appointment;
  - if the appointment is signed by the appointor's attorney the authority under which the appointment was signed or a certified copy of the authority.

# By posting, delivery or facsimile to:

## The share registry at:

Locked Bag A14, Sydney South NSW 1235 Australia or

Level 12, 680 George Street, Sydney NSW 2000 Australia

or

Facsimile + 61 2 9287 0309

## The Company's registered office at:

38 Goodman Place, Murarrie, QLD 4172 Australia

or

Facsimile +61 7 3390 6898

## Persons entitled to vote

Under regulation 7.11.37 of the Corporations Regulations 2001, the Directors have determined that the shareholding of each member for the purposes of ascertaining their voting entitlements at the Annual General Meeting will be as it appears in the Company's register of members at 7.00pm (Sydney time) on 15 November 2015.

# Corporate representatives

A member, that is a body corporate, may appoint an individual as its representative to exercise all or any of the powers the body corporate may exercise at the meeting. The appointment may be a standing one.

#### **Necessary information**

Information relevant to each resolution is set out in the attached explanatory notes which form part of this notice to members.

#### **Remuneration Resolutions**

- A member of the Company's Key Management Personnel or their Closely Related Party must not, whether in person or by proxy, vote in their own right on the adoption of the Remuneration Report in Resolution 3.
- A person appointed as proxy may vote or abstain from voting as he or she thinks fit except in the following circumstances:
  - 2.1 The proxy holds a Directed Proxy Form;
  - 2.2 Where the proxy is voting in relation to a Remuneration Resolution and the proxy is either a Key Management Personnel for the Company or a Closely Related Party and holds an Undirected Proxy Form; and
  - 2.3 The proxy is required by law or the Company's Constitution to vote in a certain manner or abstain from voting.
- Clause 2.2 does not apply if the Chairman of the meeting is appointed as proxy and his appointment expressly authorises the Chairman to exercise the proxy even if the resolution is a Remuneration Resolution.
- The Chairman intends to vote all Undirected Proxy Forms in favour of all resolutions including Remuneration Resolutions.

#### **Definitions**

The following definitions apply in this document:

**Closely Related Party** means the closely related parties of Key Management Personnel as defined in the Corporations Act 2001, and includes certain members of their family, dependants and companies they control.

**Directed Proxy Form** means a proxy form which specifies how the proxy is to vote.

**Key Management Personnel** of the Company are the Directors of the Company and those other persons having authority and responsibility for planning, directing and controlling the activities of the Company, directly or indirectly. The Remuneration Report identifies the Company's key management personnel for the financial year ended 30 June 2015.

**Remuneration Resolution** means a resolution connected directly or indirectly with the remuneration of a member of the Key Management Personnel.

Undirected Proxy Form means a proxy form which does not specify how the proxy is to vote.

# Zicom Group Limited ACN 009 816 871

# **Explanatory Notes to Notice of Annual General Meeting**

This explanatory memorandum has been prepared to assist members with their consideration of the resolutions to be put to the Annual General Meeting to be held on 17 November 2015. These explanatory notes should be read with, and form part of, the accompanying Notice of Annual General Meeting.

#### Ordinary business

# Item 1: Financial statements and Reports

The first item of the Notice of Annual General Meeting deals with the presentation of consolidated financial report of the Company, the Directors' Report and the Independent Auditor's Report for the financial year ended 30 June 2015. Shareholders are invited to consider these reports and seek explanation, if required, from the Directors when this item is being considered.

No resolution is required to be moved in respect of this item.

## Item 2: Re-election of Directors

## Background

Clause 13.5 of the Company's Constitution requires one third of the Directors (excluding the Managing Director) to retire at each Annual General Meeting. If their number is not three or a multiple of three, then the number nearest but not exceeding one-third shall retire from office by rotation. Any Director who retires in accordance with clause 13.5 is eligible for re-election at the Annual General Meeting. There are six Directors who are subject to the rotation provisions, namely Messrs Lim, Leong, Millard, KH Sim, KY Sim and Sze. Two of these Directors must retire and the longest serving Directors are Mr KH Sim and Mr Frank Leong. Both Directors offer themselves for re-election and, being eligible, seek re-election as Directors of the Company.

#### Mr Kok Hwee Sim

Mr KH Sim was first appointed to the Board as an Alternate Director on 24 July 2006 and made an Executive Director on 21 November 2007. As an Executive Director of the Group, his responsibilities include human resource development, business process improvements, restructuring and acquisitions and treasury management. Mr Sim is also the Managing Director of Biobot Surgical Pte Ltd and Zicom MedTacc Private Limited, the medtech technology accelerator investment company.

Mr KH Sim, son of the Chairman and Managing Director, Mr GL Sim and director of substantial shareholder, SNS Holdings Pte Ltd, graduated with a Bachelor's degree in Industrial Engineering and Operations Research from the University of Michigan with Honours (Magna Cum Laude) and a Master's degree in Financial Engineering from Columbia University, New York.

The Directors (with Mr KH Sim abstaining) recommend that you vote in favour of this resolution.

#### Mr Frank Leong Yee Yew

Mr Leong has over 16 years of audit experience, having worked in Coopers and Lybrand, Singapore and London from 1974 to 1980, and subsequently as a manager and partner in Patrick Tay & Co from 1980 to 1982. In 1982, Mr Leong joined Wannian Holdings Ltd, a property developer and hotelier, as its group company secretary and financial controller. In 1985, he joined Marina Centre Holdings Pte Ltd, a subsidiary of Singapore Land Ltd, and was its Company Secretary and Financial Controller until March 2005 when he reached the compulsory retirement age. Mr Leong obtained a Master of Business Administration Degree from Strathclyde Graduate Business School, Scotland in 1999. He is a Fellow of the Institute of Chartered Accountants in England and Wales, The Institute of Singapore Chartered Accountants and The Institute of Certified Public Accountants of Australia. He is also a member of the Singapore Institute of Directors since 2001.

The Directors (with Mr Frank Leong abstaining) recommend that you vote in favour of this resolution.

## **Item 3: Remuneration Report**

Section 250R(2) of the Corporations Act 2001 requires that a resolution be put to the shareholders that the remuneration report be adopted at the annual general meeting ("AGM") of a listed company. A reasonable opportunity will be provided for discussion of the remuneration report at the meeting. The resolution is advisory only and does not bind the Directors of the Company. The remuneration report sets out the Company's remuneration arrangements for the Directors and senior management of the Company. The remuneration report is part of the Directors' Report contained in the 2015 Annual Report of the Company for the financial year ended 30 June 2015.

Under the Corporations Act 2001, if 25% or more of the votes cast are against the adoption of the remuneration report at two consecutive AGMs, shareholders will be required to vote at the second of those AGMs on a resolution (a "spill resolution") that another meeting be held within 90 days at which all the Company's Directors other than the Managing Director stand for re-election.

At the Company's 2014 AGM, less than 25% of the votes cast were against the remuneration report. Accordingly, the spill resolution is not relevant for this AGM.

#### **Voting Exclusion**

Please note that a voting exclusion applies to Resolution 3 as set out in the Notice of Meeting. In particular, Key Management Personnel whose remuneration details are included in the remuneration report may not cast a vote as proxy, unless the appointment gives a direction on how to vote or the proxy is given to the Chair and expressly authorises the Chair to exercise the proxy even if the Resolution is connected directly or indirectly with the remuneration of the Key Management Personnel. The Chair intends to vote all available proxies in favour of this Resolution.

## Special business

# Item 4: Grant of Options under Zicom Employee Share and Option Plan

## **Background**

The Company is seeking shareholder approval for the grant of 300,000 options each to Messrs Kok Hwee Sim and Kok Yew Sim under Listing Rule 10.14.

#### **Employee Share and Option Plan**

The options are proposed to be granted on the terms and conditions of the Company's Share and Option Plan. A copy of the Plan Rules can be found on the Company's ASX announcements platform.

## Remuneration policy

The Company's remuneration policy is set out in detail in the 2015 Annual Report. In summary, the objective of the policy is to ensure that Directors' and executives' remuneration is competitive and appropriate for the results delivered. The remuneration of the Managing Director is reviewed annually by the Board through a process that considers individual key performance indicators and the overall performance of the Company. Fees and payments to other executives and non-executive Directors reflect the demands which are made on, and the responsibilities of those Directors and their contribution towards the performance of the Company. The Board considers that there should be an appropriate mix of remuneration comprising cash and securities for all Directors to link the remuneration of the Directors to the financial performance of the Company.

The Directors consider this remuneration policy to be a sensible and balanced policy which aligns the interests of shareholders and all Directors.

Shareholder approval is sought for the grant of options to Directors.

#### Corporation Act and Listing Rules requirements

Section 208 of the Corporations Act (Act) provides that the Company must not give a financial benefit to a related party except under certain circumstances including, where the benefit is "reasonable remuneration" or circumstances in which the shareholders approve the giving of the financial benefit.

The Directors consider that the proposed grant of Options is reasonable remuneration for each proposed grantee and in accordance with the Company's remuneration policy.

ASX Listing Rule 10.14 provides that a listed company must not permit a Director to acquire any equity securities (which include options over unissued Shares) under an employee incentive scheme without the approval of shareholders.

Accordingly, shareholder approval is sought under ASX Listing Rule 10.14 for the proposed grant of Options to Executive Directors, other than the Managing Director.

## **Opportunity costs**

## (i) Dilution of capital

If all options granted to the related parties were exercised, the capital structure of the Company will be as follows:

	<b>Existing Capital Structure</b>	After Grant of Options
Ordinary shares	216,580,780	217,180,780

Until exercised, the grant of the Options will not impact on the number of ordinary shares on issue in the Company. But if all Options of the related parties were exercised, an additional 600,000 Shares would be issued representing approximately 0.28% of all Shares.

# (ii) Foregone capital inflow

The rights of Option holders to subscribe, and the obligation of the Company to issue, Shares at an exercise (issue) price of A\$0.18 each may result in capital foregone by the Company to the extent that the market price of the Company's securities exceeds the issue price of the Shares under the Options on the day of allotment of the Shares by the Company.

#### Value of benefit

The Options will not be admitted to quotation on ASX and accordingly have no readily identifiable market value.

As a result, the Directors used the Hull-White trinomial lattice model to value the Options. For the purpose of this Notice, the value of Options using the Hull-White trinomial lattice model approximates A\$0.06 each (A\$37,513.20 in total). Lattice models are based on the same underlying option pricing theory as the Black-Scholes model. This model is a function of the relationship between a number of variables principally being the share price, the option exercise price, the time to expiry, the risk free interest rate and the volatility of the Company's underlying share price.

The application of the model therefore requires a number of inputs, some of which must be assumed. The material assumptions used in the model were:

- Exercise price of the Options is A\$0.18 each
- Maximum Option life is 5 years
- Risk free rate is 2.50%
- A volatility factor of 35.66%.

# Remuneration

The remuneration for Messrs KH Sim and KY Sim for the financial year ended 30 June 2015 is detailed in the Company's Annual Report and is summarised below:

Name	Cash Salary & Fees	Short Term Cash	Other Short Term Employee Benefits	Super- annuation	Share- Based Payment	Total	
	S\$	S\$	S\$	S\$ S\$ S\$		S\$	
Mr Kok Hwee Sim	170,995	105,000	12,000	13,900	807	302,702	
Mr Kok Yew Sim	149,332	_	44,400	9,900	807	204,439	

#### Interests in shares and options

The current relevant interest in shares and options in the Company of Messrs KH Sim and KY Sim as at the date of this notice are as follows:

	Shares	Options
Mr Kok Hwee Sim	1,258,180	280,000
Mr Kok Yew Sim	1,070,253	280,000

#### Use of funds

No funds will be raised from the issue of the Options as they will be issued to the Directors for no consideration.

All funds received from the exercise of the Options will be applied towards the working capital and cash requirements of the Company at the time of the exercise of the Options.

## Proposed date of issue of the options

If the proposed resolutions are passed, the Company will issue the Options to the Directors as soon as practicable and in any event not later than one month after the resolution is passed. The Options will vest in accordance with the below terms.

## Option terms and conditions of grant

- 1. Each Option entitles the holder, on exercise and payment of the exercise price in accordance with these terms, to one fully paid ordinary share in the capital of the Company.
- 2. The Options shall expire at 5.00 pm Brisbane time on 30 November 2020 ("Expiry Date").
- 3. All related party's Options will vest on 1 December 2016 ("Vesting Date").
- 4. Each Option is exercisable at a price of A\$0.18 ("Exercise Price") at any time after the applicable Vesting Date and prior to the Expiry Date.
- 5. The Options will not be admitted to quotation on ASX and are not transferable.
- 6. In the event that a related party ceases to be a Director or otherwise employed by the Company, all of that related party's unexercised Options, whether vested or unvested, will be forfeited for no consideration.
- 7. All Shares to be allotted pursuant to the exercise of Options will be allotted within 10 business days of exercise of the Options and will rank equally in all respects with the Company's then existing fully paid ordinary shares. Subject to the securities of the Company being listed on ASX and to any restrictions imposed on the Options or Shares issued upon exercise of the Options under the ASX Listing Rules, the Company will apply for official quotation by ASX of all Shares issued upon exercise of the Options on or before the third ASX trading day after the date of allotment of the Shares.
- 8. A certificate will be issued for the Options. Exercise of the Options is effected by completing the notice of exercise of the Options on the reverse side of the option certificate and surrendering the certificate to the Company together with the required Exercise Price. If there is more than one Option on a certificate and prior to the Expiry Date those Options are exercised in part, the Company will issue another certificate for the balance of the Options held and not yet exercised.
- 9. There are no participating rights or entitlement inherent in the Options and holders will not be entitled to participate in new issues of capital offered to shareholders during the currency of the Options. However, the Company will ensure that for the purposes of determining entitlements to any such issue, the record date will be at least six business days after the issue is announced. This will give Option holders the opportunity to exercise their Options prior to the date for determining entitlements to participate in any such issue.

10. If the Company makes an issue of ordinary shares pro rata to existing shareholders (other than an issue in lieu of in satisfaction of dividends or by way of dividend reinvestment) the Exercise Price of the Option will be reduced according to the following formula:

New exercise price = 
$$O - E[P-(S+D)]$$

- O = the old exercise price of the Option.
- E = the number of underlying Shares into which one Option is exercisable.
- P = the average market price per underlying Shares (weighted by reference to volume) during the 5 trading days ending on the day before the ex-rights date or ex-entitlements date.
- S = the subscription price of a Share under the pro rata issue.
- D = the dividend due but not yet paid on the existing underlying Shares (except those to be issued under the pro rata issue).
- N = the number of Shares with rights or entitlements that must be held to receive a right to one new Share.
- 11. In the event of any reconstruction (including a consolidation sub-division, reduction or return) of the issued capital of the Company, the number of Options or the exercise price of the Options or both shall be reconstructed (as appropriate) in the manner required by the ASX Listing Rules. In such event the Company has the power to vary the number of Options or the exercise price of the Options or the number of Shares to be issued upon exercise of the Options or any all of these as the Directors reasonably consider necessary solely in order to comply with the ASX Listing Rules. This compliance with the ASX Listing Rules will be applied whether the securities of the Company are listed or not on ASX.
- 12. In the event of any merger or acquisition of the Company, the Company has the power to cancel all Options that have not been exercised.
- 13. Words and expressions in these terms and conditions of grant which are used in the ASX Listing Rules have the same meanings given to them in the ASX Listing Rules.

#### **Taxation**

As far as the Company is aware, there are no adverse taxation consequences to the Company arising from the proposed grant of the Options.

# Other information required by Listing Rule 10.15A

The following information is provided for the purposes of Listing Rule 10.15A:

Maximum number of options that may be acquired by Mr Kok Hwee Sim	300,000 options
Maximum number of options that may be acquired by Mr Kok Yew Sim	300,000 options
Price for each option to be acquired under the Plan	Nil

	·				
Names of persons referred to in rule	Mr Kok Hwee Sim – 380,000 options				
10.14 who received securities under the scheme since the last approval, number	Mr Kok Yew Sim – 380,000 options				
of securities received and acquisition	Mr Frank Leong Yee Yew – 100,000 options  Mr Yian Poh Lim – 100,000 options  Mr Ian Robert Millard – 100,000 options				
price for each security					
	Mr Shaw Pao Sze – 30,000 options				
	Note – all options previously issued had an acquisition price of \$Nil.				
Names of all persons referred to in	Mr Kok Hwee Sim (Executive Director)				
Listing Rule 10.14 entitled to participate in the scheme	Mr Kok Yew Sim (Executive Director)				
	Mr Frank Leong Yee Yew (Director)				
	Mr Yian Poh Lim (Director)				
	Mr Ian Robert Millard (Director)				
	Mr Shaw Pao Sze (Director)				
	Note – although each Director is eligible to participate, approval is sought for the grant of options to Messrs Kok Hwee Sim and Kok Yew Sim.				
Terms of loan in relation to the grant of options	Not applicable				
Required Statements	Details of any securities issued under the employee incentive plan will be published in each annual report relating to a period in which securities have been issued and approval for the issue of securities obtained under listing rule 10.14.				
	Any additional persons who become entitled to participate in the employee incentive scheme after the resolution is approved and who are not named in this notice of meeting will not participate until approval is obtained under listing rule 10.14.				
Date by which options will be granted	Within one month after the date of approval.				

A voting exclusion applies in relation to Resolutions 4 and 5 (see notes to Resolutions 4 and 5 in the accompanying Notice of Meeting).

The Directors make no recommendation as to how the shareholders should vote on Resolutions 4 and 5.

# **LODGE YOUR VOTE**

ONLINE

www.linkmarketservices.com.au

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BY MAIL

Zicom Group Limited C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia

BY FAX

+61 2 9287 0309

BY HAND

Link Market Services Limited 1A Homebush Bay Drive, Rhodes NSW 2138; or Level 12, 680 George Street, Sydney NSW 2000

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**ALL ENQUIRIES TO** 

Telephone: +61 1300 554 474



X9999999999

# **PROXY FORM**

I/We being a member(s) of Zicom Group Limited and entitled to attend and vote hereby appoint:

#### APPOINT A PROXY

the Chairman of the Meeting *(mark box)* 

**OR** if you are **NOT** appointing the Chairman of the Meeting as your proxy, please write the name of the person or body corporate you are appointing as your proxy

or failing the person or body corporate named, or if no person or body corporate is named, the Chairman of the Meeting, as my/our proxy to act on my/our behalf (including to vote in accordance with the following directions or, if no directions have been given and to the extent permitted by the law, as the proxy sees fit) at the Annual General Meeting of the Company to be held at 10.00am (Brisbane time) on Tuesday, 17 November 2015 at The Colmslie Hotel, Corner of Wynnum and Junction Roads, Morningside, Queensland 4170, Australia (the Meeting) and at any postponement or adjournment of the Meeting.

**Important for Resolutions 3, 4 and 5:** If the Chairman of the Meeting is your proxy, either by appointment or by default, and you have not indicated your voting intention below, you expressly authorise the Chairman of the Meeting to exercise the proxy in respect of Resolutions 3, 4 and 5, even though the Resolutions are connected directly or indirectly with the remuneration of a member of the Company's Key Management Personnel (**KMP**).

The Chairman of the Meeting intends to vote undirected proxies in favour of each item of business.

# **VOTING DIRECTIONS**

Proxies will only be valid and accepted by the Company if they are signed and received no later than 48 hours before the Meeting. Please read the voting instructions overleaf before marking any boxes with an  $\boxtimes$ 

	Resolutions	For	Against Abstain*			For	Against A	\bstain*
,	1 Re-election of Mr Kok Hwee Sim as a Director			5	Approval of grant of options to Mr Kok Yew Sim			
	2 Re-election of Mr Frank Leong Yee Yew as a Director							
ا ه	3 Adoption of Remuneration Report							
	4 Approval of grant of options to Mr Kok Hwee Sim							

<b>(i)</b>
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If you mark the Abstain box for a particular Item, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority on a poll.

# SIGNATURE OF SHAREHOLDERS - THIS MUST BE COMPLETED

Shareholder 1 (Individual) Joint Shareholder 2 (Individual) Joint Shareholder 3 (Individual)

Sole Director and Sole Company Secretary Director/Company Secretary (Delete one) Director

This form should be signed by the shareholder. If a joint holding, either shareholder may sign. If signed by the shareholder's attorney, the power of attorney must have been previously noted by the registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the *Corporations Act 2001* (Cth).

# **HOW TO COMPLETE THIS SHAREHOLDER PROXY FORM**

#### YOUR NAME AND ADDRESS

This is your name and address as it appears on the Company's share register. If this information is incorrect, please make the correction on the form. Shareholders sponsored by a broker should advise their broker of any changes. Please note: you cannot change ownership of your shares using this form.

## APPOINTMENT OF PROXY

If you wish to appoint the Chairman of the Meeting as your proxy, mark the box in Step 1. If you wish to appoint someone other than the Chairman of the Meeting as your proxy, please write the name of that individual or body corporate in Step 1. A proxy need not be a shareholder of the Company.

#### **DEFAULT TO CHAIRMAN OF THE MEETING**

Any directed proxies that are not voted on a poll at the Meeting will default to the Chairman of the Meeting, who is required to vote those proxies as directed. Any undirected proxies that default to the Chairman of the Meeting will be voted according to the instructions set out in this Proxy Form, including where the Resolutions are connected directly or indirectly with the remuneration of KMP.

## **VOTES ON ITEMS OF BUSINESS - PROXY APPOINTMENT**

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

#### APPOINTMENT OF A SECOND PROXY

You are entitled to appoint up to two persons as proxies to attend the Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Proxy Form may be obtained by telephoning the Company's share registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- (a) on each of the first Proxy Form and the second Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- (b) return both forms together.

## SIGNING INSTRUCTIONS

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

**Joint Holding:** where the holding is in more than one name, either shareholder may sign.

**Power of Attorney:** to sign under Power of Attorney, you must lodge the Power of Attorney with the registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the Power of Attorney to this form when you return it.

**Companies:** where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the *Corporations Act 2001*) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

# **CORPORATE REPRESENTATIVES**

If a representative of the corporation is to attend the Meeting the appropriate "Certificate of Appointment of Corporate Representative" should be produced prior to admission in accordance with the Notice of Meeting. A form of the certificate may be obtained from the Company's share registry or online at www.linkmarketservices.com.au.

#### **LODGEMENT OF A PROXY FORM**

This Proxy Form (and any Power of Attorney under which it is signed) must be received at an address given below by 10.00am (Brisbane time) on Sunday, 15 November 2015, being not later than 48 hours before the commencement of the Meeting. Any Proxy Form received after that time will not be valid for the scheduled Meeting.

Proxy Forms may be lodged:



## **ONLINE**

#### www.linkmarketservices.com.au

Login to the Link website using the holding details as shown on the Proxy Form. Select 'Voting' and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" (Securityholder Reference Number (SRN) or Holder Identification Number (HIN) as shown on the front of the Proxy Form).



#### **BY MAIL**

Zicom Group Limited C/- Link Market Services Limited Locked Bag A14 Sydney South NSW 1235 Australia



#### BY FAX

+61 2 9287 0309



#### **BY HAND**

delivering it to Link Market Services Limited\*
1A Homebush Bay Drive
Rhodes NSW 2138

or

Level 12 680 George Street Sydney NSW 2000

\* During business hours (Monday to Friday, 9:00am-5:00pm)