### **Appendix 4G**

# Key to Disclosures Corporate Governance Council Principles and Recommendations

Name of entity:		
Senetas Corporation Limited		
ABN / ARBN:	Financial year ended:	
33 00 606 7607	30 June 2016	

Our corporate governance statement<sup>2</sup> for the above period above can be found at:<sup>3</sup>



This URL on our website: http://www.senetas.com/about/investor-relations/corporate-governance/

The Corporate Governance Statement is accurate and up to date as at 26 August 2016 and has been approved by the board.

The annexure includes a key to where our corporate governance disclosures can be located.

28 September 2016

Brendan Case Company Secretary

Throughout this form, where you are given two or more options to select, you can, if you wish, delete any option which is not applicable and just retain the option that is applicable. If you select an option that includes "OR" at the end of the selection and you delete the other options, you can also, if you wish, delete the "OR" at the end of the selection.

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<sup>&</sup>lt;sup>1</sup> Under Listing Rule 4.7.3, an entity must lodge with ASX a completed Appendix 4G at the same time as it lodges its annual report with ASX.

Listing Rule 4.10.3 requires an entity that is included in the official list as an ASX Listing to include in its annual report either a corporate governance statement that meets the requirements of that rule or the URL of the page on its website where such a statement is located. The corporate governance statement must disclose the extent to which the entity has followed the recommendations set by the ASX Corporate Governance Council during the reporting period. If the entity has not followed a recommendation for any part of the reporting period, its corporate governance statement must separately identify that recommendation and the period during which it was not followed and state its reasons for not following the recommendation and what (if any) alternative governance practices it adopted in lieu of the recommendation during that period.

Under Listing Rule 4.7.4, if an entity chooses to include its corporate governance statement on its website rather than in its annual report, it must lodge a copy of the corporate governance statement with ASX at the same time as it lodges its annual report with ASX. The corporate governance statement must be current as at the effective date specified in that statement for the purposes of rule 4.10.3.

<sup>&</sup>lt;sup>2</sup> "Corporate governance statement" is defined in Listing Rule 19.12 to mean the statement referred to in Listing Rule 4.10.3 which discloses the extent to which an entity has followed the recommendations set by the ASX Corporate Governance Council during a particular reporting period.

<sup>&</sup>lt;sup>3</sup> Mark whichever option is correct and then complete the page number(s) of the annual report, or the URL of the web page, where the entity's corporate governance statement can be found. You can, if you wish, delete the option which is not applicable.

### ANNEXURE - KEY TO CORPORATE GOVERNANCE DISCLOSURES

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed	
PRINC	CIPLE 1 – LAY SOLID FOUNDATIONS FOR MANAGEMENT AND OVI	ERSIGHT		
1.1	A listed entity should disclose:  (a) the respective roles and responsibilities of its board and management; and  (b) those matters expressly reserved to the board and those delegated to management.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]  and information about the respective roles and responsibilities of our board and management (including those matters expressly reserved to the board and those delegated to management):  X at http://www.senetas.com/investor/corporate-governance/ Refer sections 3 and 5 of the Board Charter	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>	
1.2	A listed entity should:     (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and     (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>	
1.3	A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable	
1.4	The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable	

Corpo	rate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
1.5	A listed entity should:  (a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them;  (b) disclose that policy or a summary of it; and  (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them and either:  (1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or  (2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that Act.	the fact that we have a diversity policy that complies with paragraph (a):  X in our Corporate Governance Statement OR  at [insert location]  A copy of our diversity policy or a summary of it may be found:  X at http://www.senetas.com/investor/corporate-governance/ and the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with our diversity policy and our progress towards achieving them:  X in our Corporate Governance Statement OR  at [insert location] and the information referred to in paragraphs (c)(1) or (2):  X in our Corporate Governance Statement OR  at [insert location]	x an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable
1.6	A listed entity should:     (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors; and     (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.  A listed entity should:	the evaluation process referred to in paragraph (a):  X in our Corporate Governance Statement OR  at [insert location]  and the information referred to in paragraph (b):  X in our Corporate Governance Statement OR  at [insert location]  the evaluation process referred to in paragraph (a):	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity and this recommendation is therefore not applicable
1.7	(a) have and disclose a process for periodically evaluating the performance of its senior executives; and     (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.	in our Corporate Governance Statement OR  at [insert location] and the information referred to in paragraph (b):  in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corpora	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIP	PLE 2 - STRUCTURE THE BOARD TO ADD VALUE		
2.1	The board of a listed entity should:  (a) have a nomination committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.	[If the entity complies with paragraph (a):] the fact that we have a nomination committee that complies with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at [insert location] and a copy of the charter of the committee:  X at http://www.senetas.com/investor/corporate-governance/ and the information referred to in paragraphs (4) and (5):  X in our Corporate Governance Statement OR □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have a nomination committee and the processes we employ to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively: □ in our Corporate Governance Statement OR □ at [insert location]	an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable
2.2	A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.	our board skills matrix:  X in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance         Statement <u>OR</u></li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed	
2.3	A listed entity should disclose:     (a) the names of the directors considered by the board to be independent directors;     (b) if a director has an interest, position, association or relationship of the type described in Box 2.3 but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and     (c) the length of service of each director.	the names of the directors considered by the board to be independent directors:  X in our Corporate Governance Statement OR  at [insert location]  and, where applicable, the information referred to in paragraph (b):  X in our Corporate Governance Statement OR  at [insert location]  and the length of service of each director:  X in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement	
2.4	A majority of the board of a listed entity should be independent directors.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at [insert location]	<ul> <li>■ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>	
2.5	The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.	the fact that we follow this recommendation:  in our Corporate Governance Statement OR  at [insert location]	■ an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable	
2.6	A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>	
PRINCIP	LE 3 – ACT ETHICALLY AND RESPONSIBLY			
3.1	A listed entity should:  (a) have a code of conduct for its directors, senior executives and employees; and  (b) disclose that code or a summary of it.	our code of conduct or a summary of it:  X in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement	

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed			
PRINCIP	RINCIPLE 4 – SAFEGUARD INTEGRITY IN CORPORATE REPORTING					
4.1	The board of a listed entity should:  (a) have an audit committee which:  (1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and  (2) is chaired by an independent director, who is not the chair of the board, and disclose:  (3) the charter of the committee;  (4) the relevant qualifications and experience of the members of the committee; and  (5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.	[If the entity complies with paragraph (a):] the fact that we have an audit committee that complies with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at [insert location] and a copy of the charter of the committee:  X at http://www.senetas.com/investor/corporate-governance/ and the information referred to in paragraphs (4) and (5):  X in our Corporate Governance Statement OR □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have an audit committee and the processes we employ that independently verify and safeguard the integrity of our corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner: □ in our Corporate Governance Statement OR □ at [insert location]	an explanation why that is so in our Corporate Governance Statement			
4.2	The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement			
4.3	A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity that does not hold an annual general meeting and this recommendation is therefore not applicable			

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIP	PLE 5 – MAKE TIMELY AND BALANCED DISCLOSURE		
5.1	A listed entity should:  (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules; and  (b) disclose that policy or a summary of it.	our continuous disclosure compliance policy or a summary of it:  X in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement
PRINCIP	PLE 6 – RESPECT THE RIGHTS OF SECURITY HOLDERS		
6.1	A listed entity should provide information about itself and its governance to investors via its website.	information about us and our governance on our website:  X at http://www.senetas.com/investor/corporate-governance/	an explanation why that is so in our Corporate Governance Statement
6.2	A listed entity should design and implement an investor relations program to facilitate effective two-way communication with investors.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  □ at [insert location]	an explanation why that is so in our Corporate Governance Statement
6.3	A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.	our policies and processes for facilitating and encouraging participation at meetings of security holders:  X in our Corporate Governance Statement OR  at [insert location]	□ an explanation why that is so in our Corporate Governance Statement OR □ we are an externally managed entity that does not hold periodic meetings of security holders and this recommendation is therefore not applicable
6.4	A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.	the fact that we follow this recommendation:  X in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement

Corpora	ate Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCI	PLE 7 – RECOGNISE AND MANAGE RISK		
7.1	The board of a listed entity should:  (a) have a committee or committees to oversee risk, each of which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.	[If the entity complies with paragraph (a):] the fact that we have a committee or committees to oversee risk that comply with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at [insert location] and a copy of the charter of the committee:  X at http://www.senetas.com/investor/corporate-governance/ and the information referred to in paragraphs (4) and (5):  X in in our Corporate Governance Statement OR □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have a risk committee or committees that satisfy (a) and the processes we employ for overseeing our risk management framework: □ in our Corporate Governance Statement OR □ at [insert location] □ at [insert location]	an explanation why that is so in our Corporate Governance Statement
7.2	The board or a committee of the board should:  (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound; and  (b) disclose, in relation to each reporting period, whether such a review has taken place.	the fact that board or a committee of the board reviews the entity's risk management framework at least annually to satisfy itself that it continues to be sound:  X in our Corporate Governance Statement OR  at [insert location]  and that such a review has taken place in the reporting period covered by this Appendix 4G:  in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement

Corpora	te Governance Council recommendation	We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
7.3	A listed entity should disclose:     (a) if it has an internal audit function, how the function is structured and what role it performs; or     (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.	[If the entity complies with paragraph (a):] how our internal audit function is structured and what role it performs:  □ in our Corporate Governance Statement OR □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have an internal audit function and the processes we employ for evaluating and continually improving the effectiveness of our risk management and internal control processes:  X in our Corporate Governance Statement OR □ at [insert location]	an explanation why that is so in our Corporate Governance Statement
7.4	A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.	whether we have any material exposure to economic, environmental and social sustainability risks and, if we do, how we manage or intend to manage those risks:  X in our Corporate Governance Statement OR  at [insert location]	an explanation why that is so in our Corporate Governance Statement

Corporate Governance Council recommendation		We have followed the recommendation in full for the whole of the period above. We have disclosed	We have NOT followed the recommendation in full for the whole of the period above. We have disclosed
PRINCIP	LE 8 – REMUNERATE FAIRLY AND RESPONSIBLY		
8.1	The board of a listed entity should:  (a) have a remuneration committee which:  (1) has at least three members, a majority of whom are independent directors; and  (2) is chaired by an independent director, and disclose:  (3) the charter of the committee;  (4) the members of the committee; and  (5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or  (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.	[If the entity complies with paragraph (a):] the fact that we have a remuneration committee that complies with paragraphs (1) and (2):  □ in our Corporate Governance Statement OR □ at [insert location] and a copy of the charter of the committee:  X at http://www.senetas.com/investor/corporate-governance/ and the information referred to in paragraphs (4) and (5):  X in our Corporate Governance Statement OR □ at [insert location] [If the entity complies with paragraph (b):] the fact that we do not have a remuneration committee and the processes we employ for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive: □ in our Corporate Governance Statement OR □ at [insert location]	x an explanation why that is so in our Corporate Governance Statement OR  we are an externally managed entity and this recommendation is therefore not applicable
8.2	A listed entity should separately disclose its policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.	separately our remuneration policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives:  X in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>
8.3	A listed entity which has an equity-based remuneration scheme should:     (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and     (b) disclose that policy or a summary of it.	our policy on this issue or a summary of it:  X in our Corporate Governance Statement OR  at [insert location]	<ul> <li>□ an explanation why that is so in our Corporate Governance Statement OR</li> <li>□ we do not have an equity-based remuneration scheme and this recommendation is therefore not applicable OR</li> <li>□ we are an externally managed entity and this recommendation is therefore not applicable</li> </ul>



## **Corporate Governance Statement**

ABN 33 006 067 607

The board of directors of Senetas Corporation Limited ('Senetas' or 'the company') recognise that it is responsible for ensuring that the company has appropriate governance arrangements in place. The key aspects of the company's corporate governance framework and governance practices which have been in place over the 2016 financial year are outlined below. This corporate governance statement is effective as at 26 August 2016.

The board of directors confirms that the company's corporate governance framework complies in almost all respects with the ASX's Corporate Governance Council's Corporate Governance Principles and Recommendations (3<sup>rd</sup> Edition) ("Recommendations") and that where it does not comply, it is due to the current relative size of the company, its stage of development and the scale and nature of The Council recognises that different entities may legitimately adopt different governance practices, based on a range of factors, including their size, complexity, history and corporate culture.

The company provides below a review of its corporate governance framework using the same numbering as adopted for the Recommendations.

Copies of the company's codes and policies may be downloaded from the corporate governance section of the company's website at http://www.senetas.com/investor/corporate-governance/.

#### Principle 1: Lay Solid Foundations For Management And Oversight

The company did not comply with all aspects of Recommendation 1.5 but it did comply with Recommendations 1.1, 1.2, 1.3, 1.4, 1.6 and 1.7 for the financial year ended 30 June 2016.

#### **Recommendation 1.1**

A listed entity should disclose:

- (a) the respective roles and responsibilities of its board and management; and
- (b) those matters expressly reserved to the board and those delegated to management.

The board's responsibilities are defined in the Board Charter, a copy of which is available at http://www.senetas.com/investor/corporate-governance/, and there is a clear delineation between the functions reserved for the board and those conferred upon the Chief Executive Officer ("CEO") and certain other officers of the company.

#### **Recommendation 1.2**

A listed entity should:

- (a) undertake appropriate checks before appointing a person, or putting forward to security holders a candidate for election, as a director; and
- (b) provide security holders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.

The company will undertake checks the board considers appropriate before appointing a person, or putting forward to shareholders a candidate for election, as a director. However this will not apply to the re-election of existing directors.

Subject to any legal obligations to the contrary, the company will provide shareholders with all material information in its possession relevant to a decision on whether or not to elect or re-elect a director.

#### **Recommendation 1.3**

A listed entity should have a written agreement with each director and senior executive setting out the terms of their appointment.

The company has formal letters of appointment for each of its directors and senior executives, setting out the key terms and conditions of the appointment.

#### **Recommendation 1.4**

The company secretary of a listed entity should be accountable directly to the board, through the chair, on all matters to do with the proper functioning of the board.

The Company Secretary is accountable directly to the board, through the Chair, on all matters to do with the proper functioning of the board.

#### **Recommendation 1.5**

A listed entity should:

- (a) have a diversity policy which includes requirements for the board or a relevant committee of the board to set measurable objectives for achieving gender diversity and to assess annually both the objectives and the entity's progress in achieving them:
- (b) disclose that policy or a summary of it: and
- (c) disclose as at the end of each reporting period the measurable objectives for achieving gender diversity set by the board or a relevant committee of the board in accordance with the entity's diversity policy and its progress towards achieving them, and either:
  - 1) the respective proportions of men and women on the board, in senior executive positions and across the whole organisation (including how the entity has defined "senior executive" for these purposes); or
  - 2) if the entity is a "relevant employer" under the Workplace Gender Equality Act, the entity's most recent "Gender Equality Indicators", as defined in and published under that

The company has adopted a Diversity Policy. The Diversity Policy confirms that the company recognises that a talented and diverse workforce can be a key competitive advantage for it. The company is committed to seeking out and retaining the best talent to develop business growth and performance, as business success is a reflection of the qualities and skills of its people. The company is committed to promoting diversity in all areas of the company as it recognises that each employee brings unique skills, capabilities, experiences and characteristics which benefit the organisation as a whole.

The board, after taking into account its current relatively small size, small number of employees. stage of development and the industry in which it operates, has established basic objectives for achieving gender diversity. These objectives are:

- potential candidates for vacant positions must include at least one female candidate; and
- during the board selection process, the professional consultant or board committee assisting the board must provide at least one credible and suitably experienced female candidate.

There were no women on the board during the 2016 financial year.

The proportion of women in the senior executive team of the company as at 30 June 2016 was 20%.

The company is not a "relevant employer" under the Workplace Gender Equality Act.

A copy of the Diversity Policy is available on the company's website at http://www.senetas.com/investor/corporate-governance.

#### **Recommendation 1.6**

A listed entity should:

- (a) have and disclose a process for periodically evaluating the performance of the board, its committees and individual directors: and
- (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.

The board has in place a process to review the effectiveness of the board, its committees and individual directors.

The board during the 2016 financial year performed an assessment of its skills, experience and composition. The review took into account each director's assessment of areas including:

- the effectiveness of the board:
- the effectiveness of the Chairman;
- the extent to which the responsibilities set forth in the charter of the board are met;
- whether meetings are effective and the agendas are well structured;
- whether the board has effective and robust discussions; and
- the quality of reporting from and interaction with management.

Based on the assessments performed over the 2016 financial year, the board has determined that it and its committees are operating effectively.

Mr Dave Hansen was appointed as an additional independent director during the financial year.

#### **Recommendation 1.7**

A listed entity should:

- (a) have and disclose a process for periodically evaluating the performance of its senior executives;
- (b) disclose, in relation to each reporting period, whether a performance evaluation was undertaken in the reporting period in accordance with that process.

In accordance with the board Charter, the directors' responsibilities include monitoring the performance of senior executives (including the CEO) and ensuring succession plans are in place. The board has established a Nomination and Remuneration Committee which is responsible for reviewing and approving executive remuneration and incentive policies and practices, and ensuring that the policies and practices are performance based and aligned with the company's vision, values and overall business objectives.

The Nomination and Remuneration Committee annually reviews the performance of the CEO and recommends to the board key performance targets for the CEO.

The Committee has responsibility for fairly and responsibly rewarding executives having regard to the performance of the company, the performance of the executives and the general external pay environment.

In addition, the Committee is responsible for reviewing and approving the design and total proposed payments from any executive incentive plan.

All senior executives of the company are subject to an annual performance review. Each year during the budgeting process, the CEO sets senior executive key performance targets which are aligned to the performance targets set by the board. These targets are aligned to the overall business goals and the company's requirements. In the case of the CEO, these targets are negotiated between the Nomination and Remuneration Committee and signed off by the board. Remuneration incentives are dependent on the outcome of these evaluations.

The board and Nomination and Remuneration Committee ensure that an evaluation of the senior management team is undertaken annually.

Further information regarding executive compensation can be found in the Remuneration Report in this Annual Report.

A copy of the Nomination and Remuneration Committee Charter is available on the company's website at http://www.senetas.com/investor/corporate-governance/

#### Principle 2: Structure The Board To Add Value

The company did not comply with all aspects of Recommendations 2.1, 2.4 and 2.5 but it did comply with Recommendations 2.2, 2.3 and 2.6 for the 30 June 2016 financial year.

#### **Recommendation 2.1**

The board of a listed entity should:

- (a) have a nomination committee which:
  - 1) has at least three members, a majority of whom are independent directors; and
  - 2) is chaired by an independent director; and

- 3) the charter of the committee:
- 4) the members of the committee: and
- 5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a nomination committee, disclose that fact and the processes it employs to address board succession issues and to ensure that the board has the appropriate balance of skills, knowledge, experience, independence and diversity to enable it to discharge its duties and responsibilities effectively.

Senetas has established a Nomination and Remuneration Committee.

The Nomination and Remuneration Committee's authority, responsibilities, composition and membership requirements are documented in the Nomination and Remuneration Committee charter approved by the board, which is available on the company's http://www.senetas.com/investor/corporate-governance/

Details of the relevant qualifications and experience of the members of the committee and their attendance at meetings during the reporting period are disclosed in the Annual Report.

On 26 August 2016, Mr Dave Hansen, an independent director, replaced Mr Lachie Given as a member of the Nomination and Remuneration Committee. The other members of the Committee are: Mr Kenneth Gillespie and Mr Francis Galbally. Mr Gillespie is Chair of the Committee and is an independent director. As at 26 August 2016, the Committee had a majority of independent directors, however it did not have a majority of independent directors during the 2016 financial year.

#### Recommendation 2.2

A listed entity should have and disclose a board skills matrix setting out the mix of skills and diversity that the board currently has or is looking to achieve in its membership.

The Board has determined that, in terms of the mix of skills and diversity it is looking for in its own membership, it is best served by having a mix of individuals with different perspectives that have deep expertise and a breadth of experience in the following areas:

- strategy and innovation;
- international business management:
- international marketing and sales:
- information technology;
- financial management and corporate governance; and
- government regulation and policy.

Details in relation to the qualifications, experience, mix of skills and diversity of the Board can be found in the Directors' Report and at in the Directors' Report http://www.senetas.com/investor/corporategovernance/

#### **Recommendation 2.3**

A listed entity should disclose:

- (a) the names of the directors considered by the board to be independent directors;
- (b) if a director has an interest, position, association or relationship of the type described in [Box 2.3 of the Recommendations] but the board is of the opinion that it does not compromise the independence of the director, the nature of the interest, position, association or relationship in question and an explanation of why the board is of that opinion; and
- (c) the length of service of each director.

The company has assessed the independence of its directors against the requirements for independence which are set out in Principle 2 of the ASX Corporate Governance Principles and Recommendations.

The board presently comprises five directors, with two independent non-executive directors, two nonindependent non-executive directors (including the Chair of the board) and one executive director (the CEO).

Mr Galbally (Chair of the board) is not considered to be an independent director due to his substantial shareholding in the company. Mr Given is not considered to be an independent director as he is a consultant to Madison Park LLC ("Madison Park"), a substantial shareholder of the company and therefore has a relevant interest in the equity held by Madison Park in the company. Mr Given does not have equity in Madison Park and does not have power to exercise, or control the exercise of voting rights of shares held in the company by Madison Park, nor does Mr Given have the power to dispose of, or control the exercise of a power to dispose of shares held in the company by Madison Park.

Mr Wilson is the CEO of the company and is not independent.

Mr Ken Gillespie and Mr Dave Hansen are independent directors.

#### Recommendation 2.4

A majority of the board of a listed entity should be independent directors.

At 30 June 2016, the composition of the board of directors and length of tenure of each member is stated below:

Name	Position	Date appointed	Independent
Francis W. Galbally	Director (Non-Executive Chair)	May 2012	NO
Lachie Given	Director (Non-Executive)	March 2013	NO
Ken Gillespie	Director (Non-Executive)	April 2013	YES
Dave Hansen	Director (Non-Executive)	August 2013	YES
Andrew Wilson	Director (Executive)	August 2012	NO

#### Recommendation 2.5

The chair of the board of a listed entity should be an independent director and, in particular, should not be the same person as the CEO of the entity.

The roles of Chair and CEO are exercised by two separate individuals. As stated above Mr Galbally, the company's Chair, is not an independent director.

#### **Recommendation 2.6**

A listed entity should have a program for inducting new directors and provide appropriate professional development opportunities for directors to develop and maintain the skills and knowledge needed to perform their role as directors effectively.

The company has an induction program for new directors which provides a summary of the company and its activities to assist each new director to become effective in their role. The program includes one-on-one meetings with the CEO and senior members of management. In addition the board receives ongoing briefings and development sessions from senior management to continuously build non-executive directors' knowledge and to ensure that the board remains up to date with key internal and external developments.

#### **Principle 3: Act Ethically And Responsibly**

The company complied with Recommendation 3.1 during the 30 June 2016 financial year.

#### **Recommendation 3.1**

A listed entity should:

- (a) have a code of conduct for its directors, senior executives and employees; and
- (b) disclose that code or a summary of it.

As part of its commitment to recognising the legitimate interests of stakeholders, the company has established a Code of Conduct to guide compliance with legal and other obligations to legitimate stakeholders. These stakeholders include employees, clients, customers, government authorities, creditors and the community as a whole. This Code covers the following key areas:

- employees not making improper use of their position;
- conflicts of interest:
- confidentiality:
- dealing fairly with stakeholders of the company; and
- protection and proper use of assets.

The company has adopted a Whistleblower Policy which:

- is intended to encourage employees to report promptly any actual or suspected improper conduct by the company or any of its employees;
- is designed to complement normal communication channels between managers and employees:
- demonstrates the commitment of the company to protect employees who report improper conduct through this Policy; and
- is intended to complement existing employee related policies such as the Occupational Health & Safety Policy and Employee Manual.

The company also has an Insider Trading Policy. Copies of the Code of Conduct and the Insider Trading Policy are available on the company's website at <a href="http://www.senetas.com/investor/corporate-">http://www.senetas.com/investor/corporate-</a> governance/

#### Principle 4: Safeguard Integrity In Corporate Reporting

The company did not comply with all aspects of Recommendation 4.1 during the year, but it did comply with Recommendations 4.2 and 4.3 for the financial year ended 30 June 2016.

#### **Recommendation 4.1**

The board of a listed entity should:

- (a) have an audit committee which:
  - 1) has at least three members, all of whom are non-executive directors and a majority of whom are independent directors; and
  - 2) is chaired by an independent director, who is not the chair of the board; and

Disclose:

- 3) the charter of the committee;
- 4) the relevant qualifications and experience of the members of the committee; and
- 5) in relation to each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have an audit committee, disclose that fact and the processes it employs that independently verify and safeguard the integrity of its corporate reporting, including the processes for the appointment and removal of the external auditor and the rotation of the audit engagement partner.

Senetas has established an Audit and Risk Committee which is chaired by Mr Given, a non-executive director. As stated above, Mr Given is not an independent director and he is not the Chair of the board. Mr Galbally and Mr Gillespie are the other members of the Audit and Risk Committee. The Audit and Risk Committee's authority, responsibilities, composition and membership requirements are documented in the Audit and Risk Committee charter approved by the board, which is available on the company's website at http://www.senetas.com/investor/corporate-governance/.

Details of the relevant qualifications and experience of the members of the committee and their attendance at meetings during the reporting period are disclosed in the Annual Report.

#### Recommendation 4.2

The board of a listed entity should, before it approves the entity's financial statements for a financial period, receive from its CEO and CFO a declaration that, in their opinion, the financial records of the entity have been properly maintained and that the financial statements comply with the appropriate accounting standards and give a true and fair view of the financial position and performance of the entity and that the opinion has been formed on the basis of a sound system of risk management and internal control which is operating effectively.

The CEO and the Chief Accountant have, in accordance with section 295A of the Corporations Act, declared in writing to the board that the financial reporting, risk management and associated compliance and controls have been assessed and found to be operating efficiently and effectively during the year. All risk assessments covered the whole financial year and the period up to the signing of the annual financial report for all material operations of the company.

While the Audit and Risk Committee is also responsible for overseeing the establishment and implementation of risk management and internal compliance and control systems, the board remains responsible for the overall internal control framework, but recognises that no cost-effective internal control system will preclude all errors and irregularities. The company places considerable reliance on the skill, experience and judgement of its employees to make decisions within the policy framework and to communicate openly on all risk related matters.

#### **Recommendation 4.3**

A listed entity that has an AGM should ensure that its external auditor attends its AGM and is available to answer questions from security holders relevant to the audit.

The external auditor attends the company's Annual General Meeting and is available to answer shareholder questions regarding aspects of the external audit and their report.

#### **Principle 5: Make Timely And Balanced Disclosure**

The company complied with Recommendation 5.1 for the financial year ended 30 June 2016.

#### **Recommendation 5.1**

A listed entity should:

- (a) have a written policy for complying with its continuous disclosure obligations under the Listing Rules: and
- (b) disclose that policy or a summary of it.

The company has adopted a Continuous Disclosure Policy. This Policy sets out the standards, protocols and the detailed requirements expected of all directors, officers, senior management and employees of the company for complying with the Listing Rules and Corporations Act relating to continuous disclosure.

The Continuous Disclosure Policy is designed to provide equal access to information and to promote quality communications between the company and third parties such as shareholders, the investment community, the media and ASX.

In addition, the board assesses its continuous disclosure obligations at each board meeting.

A copy of the company's Continuous Disclosure Policy is available on the company's website at http://www.senetas.com/investor/corporate-governance/

#### **Principle 6: Respect The Rights Of Security Holders**

The company complied with Recommendations 6.1 to 6.4 for the financial year ended 30 June 2016.

#### **Recommendation 6.1**

A listed entity should provide information about itself and its governance to investors via its website.

The board is responsible for the governance of the company. Key aspects of the company's corporate governance framework and practices are disclosed on the company's website http://www.senetas.com/investor/corporate-governance/.

#### Recommendation 6.2

A listed entity should design and implement an investor relations program to facilitate effective twoway communication with investors.

The Company engages an external investor relations consultant, to facilitate engagement with The company actively addresses queries which arise from time to time from shareholders. shareholders. The company at the Annual General Meeting responds to all enquiries received from shareholders. The company through its investor relations consultant, Continuous Disclosure Policy, market updates, financial reporting and website, provides investors with the opportunity to have an understanding of the company's business, governance and financial performance.

#### **Recommendation 6.3**

A listed entity should disclose the policies and processes it has in place to facilitate and encourage participation at meetings of security holders.

The company has adopted a Shareholder Communications Policy for shareholders wishing to communicate with the board. Senetas seeks to utilise numerous modes of communication, including electronic communication to ensure that its communication with shareholders is frequent, clear and accessible. All shareholders are invited to attend the company's Annual General Meeting, either in person or by representative, being the forum in which to discuss issues relevant to the company. The board accordingly encourages full participation by shareholders. Shareholders will have an opportunity to submit questions to the board and auditors.

A copy of the company's Shareholder Communications Policy is available on the company's website at http://www.senetas.com/investor/corporate-governance/.

#### Recommendation 6.4

A listed entity should give security holders the option to receive communications from, and send communications to, the entity and its security registry electronically.

Shareholders are able to contact the company or its share registrar, Computershare, by mail, telephone, email or online via the Computershare Investor Centre portal. Shareholders may choose to receive communication from, and send communications to, the company and Computershare electronically.

#### Principle 7: Recognise And Manage Risk

The company did not comply with all aspects of Recommendation 7.1 during the year, but it did comply with Recommendations 7.2, 7.3 and 7.4 for the financial year ended 30 June 2016.

#### **Recommendation 7.1**

The board of a listed entity should:

- (a) have a committee or committees to oversee risk, each of which:
  - 1) has at least three members, a majority of whom are independent directors; and
  - 2) is chaired by an independent director; and Disclose:
  - 3) the charter of the committee;
  - 4) the members of the committee; and

- 5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a risk committee or committees that satisfy (a) above, disclose that fact and the processes it employs for overseeing the entity's risk management framework.

Please refer to the response to Recommendation 4.1.

#### Recommendation 7.2

The board or a committee of the board should:

- (a) review the entity's risk management framework at least annually to satisfy itself that it continues to be sound: and
- (b) disclose, in relation to each reporting period, whether such a review has taken place.

The board is responsible for reviewing and ratifying the risk management structure, processes and guidelines which are developed and maintained by management.

Management has established and implemented the risk management system for assessing, monitoring and managing the company's material risks. The board regularly reviewed the company's risk management framework during the year.

The CEO and the Chief Accountant declared in writing to the board that the financial reporting, risk management and associated compliance and controls had been assessed and found to be operating efficiently and effectively during the year. All risk assessments covered the whole financial year and the period up to the signing of the annual financial report for all material operations of the company.

#### **Recommendation 7.3**

A listed entity should:

- (a) if it has an internal audit function, how the function is structured and what role it performs; or
- (b) if it does not have an internal audit function, that fact and the processes it employs for evaluating and continually improving the effectiveness of its risk management and internal control processes.

The company does not have an internal audit function.

In conjunction with the company's other corporate governance policies, the company has adopted policies and processes to assist the company to identify, evaluate and mitigate technological, economic, operational and other risks. Management is responsible for maintaining the company's risk register and this document receives the focus and attention of each member of the executive team who report to the CEO. In addition the board regularly reviews the risk register and assesses the company's processes for evaluating and continually improving the effectiveness of the company's risk management and internal control processes.

#### **Recommendation 7.4**

A listed entity should disclose whether it has any material exposure to economic, environmental and social sustainability risks and, if it does, how it manages or intends to manage those risks.

In conjunction with the company's other corporate governance policies, the company has adopted a Risk Management Policy, which is designed to assist the company to identify, evaluate and mitigate strategic, technological, funding, financial, economic, operational and other risks.

The company is not subject to material environmental and social sustainability risks.

#### **Principle 8: Remunerate Fairly And Responsibly**

The company did not comply with all aspects of Recommendation 8.1 during the year, but it did comply with Recommendations 8.2 and 8.3 for the financial year ended 30 June 2016.

#### **Recommendation 8.1**

The board of a listed entity should:

(a) have a remuneration committee which:

- 1) has at least three members, a majority of whom are independent directors; and
- 2) is chaired by an independent director; and

Disclose:

- 3) the charter of the committee:
- 4) the members of the committee; and
- 5) as at the end of each reporting period, the number of times the committee met throughout the period and the individual attendances of the members at those meetings; or
- (b) if it does not have a remuneration committee, disclose that fact and the processes it employs for setting the level and composition of remuneration for directors and senior executives and ensuring that such remuneration is appropriate and not excessive.

Please refer to the response to Recommendation 2.1.

#### **Recommendation 8.2**

A listed entity should disclose policies and practices regarding the remuneration of non-executive directors and the remuneration of executive directors and other senior executives.

In accordance with its Charter, the Nomination & Remuneration Committee clearly distinguishes the structure of non-executive directors' remuneration from that of executive directors and senior Disclosure of the directors' and executives' remuneration can be found in the Remuneration Report in this Annual Report.

#### **Recommendation 8.3**

A listed entity which has an equity-based remuneration scheme should:

- (a) have a policy on whether participants are permitted to enter into transactions (whether through the use of derivatives or otherwise) which limit the economic risk of participating in the scheme; and
- (b) disclose that policy or a summary of it.

The company's Share Trading Policy states that:

- Senetas securities must never be hedged prior to the vesting of those securities; and
- Senetas securities must never be hedged while they are subject to a holding lock or restriction on dealing under the terms of an employee share plan operated by the company.

A copy of the company's Share Trading Policy is available on the company's website at http://www.senetas.com/investor/corporate-governance/