

# **Share Purchase Plan Offer**

This document is dated 4 April 2016

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This is an important document. Please read it carefully before making an investment decision in relation to the SPP Offer.

This document does not provide financial advice and has been prepared without taking into account your particular objectives, financial situation or needs. You should consider the appropriateness of participating in the SPP Offer having regard to your objectives, financial situation and needs. You are encouraged to obtain independent advice before deciding whether to participate in the SPP Offer.

This document does not constitute an offer to sell, or a solicitation of an offer to buy, securities in the United States or to any person that is, or is acting for the account or benefit of, a "U.S. person" (as defined in Regulation S under the U.S. Securities Act of 1933, as amended (the "U.S. Securities Act") ("U.S. Person")). This document may not be distributed or released in the United States or to, or for the account or benefit of, any U.S. Person. The securities to be issued in the SPP Offer have not been and will not be registered under the U.S. Securities Act, or under the securities laws of any state or other jurisdiction of the United States. Accordingly, the securities in the SPP Offer may not be offered, or sold, directly or indirectly, within the United States or to, or for the account or benefit of, U.S. Persons, except in a transaction exempt from, or not subject to, the registration requirements of the U.S. Securities Act and applicable U.S. state securities laws.

#### **SPP Offer Document**

Eligible Shareholders (as defined below) each have the opportunity to participate in the Share Purchase Plan offer (**SPP Offer**) by subscribing for up to \$10,000 worth of new fully paid ordinary shares in Tox Free Solutions Limited (**Toxfree**) (**New Shares**) at the SPP Offer price without incurring brokerage or other transaction costs. Details of the SPP Offer and how to participate are set out below.

Toxfree is seeking to raise additional working capital by way of the SPP Offer. Toxfree reserves the right (in its absolute discretion) to scale back applications.

On Monday, 21 March 2016, Toxfree announced its intention to undertake a capital raising which comprised:

- a placement to selected eligible sophisticated and professional investors of 7,843,137 fully paid ordinary shares at an offer price of \$2.55 per Share to raise \$20,000,000 (Institutional Placement); and
- the SPP Offer,

(together, the Equity Raising).

The proceeds of the Institutional Placement will be utilised to partly fund the acquisition of all of the shares in Worth Corporation Pty Ltd by Toxfree as announced to the Australian Securities Exchange (ASX) on 21 March 2016. In the event the acquisition of the shares does not proceed, the funds will be used for growth and general working capital purposes, and / or capital management initiatives.

The SPP Offer provides eligible shareholders with an opportunity to participate in the Equity Raising by Toxfree at the same price as under the Institutional Placement.

#### SPP Offer key dates

Event	Date
Record date	4.00pm (Perth time) on Friday, 18 March 2016
Offer opens	Monday, 4 April 2016
Offer closes	5.00pm (Perth time) on Friday, 22 April 2016
Allotment date	Friday, 29 April 2016
Trading date	Monday, 2 May 2016
Dispatch of confirmations of allotment	Monday, 2 May 2016

Note: Toxfree has the discretion to alter these key dates either generally or in particular cases, without notice.

#### Who is an eligible shareholder?

You are eligible to participate in the SPP Offer (an **Eligible Shareholder**) if you were a registered holder of fully paid ordinary shares in Toxfree (**Shares**) at 4.00pm (Perth time) on Friday, 18 March 2016 (the **Record Date**) with an address on the share register in Australia or New Zealand, provided that you are not in the United States, or a U.S. Person (as defined below), or acting for the account or benefit of a U.S. Person, subject to the terms and conditions of the SPP Offer. Toxfree has determined that it is not practical for holders of Shares with addresses on the share register in other jurisdictions to participate in the SPP Offer. See "Foreign securities restrictions" below for more information on restrictions on participation.

## How much can Eligible Shareholders apply for under the SPP Offer?

Each Eligible Shareholder may participate in the SPP Offer by applying for New Shares valued at either \$500, \$1,000, \$2,500, \$5,000, \$7,500 or \$10,000 (subject to discretionary scale back).

#### Participation by Eligible Shareholders

The following rules apply to participation by Eligible Shareholders in the SPP Offer:

**Single holders** – If you are the registered holder of Shares and you receive more than one offer under the SPP Offer (for example, due to multiple registered holdings, including joint holdings), you may only apply for up to \$10,000 of New Shares in total.

**Joint holders** – If you are recorded with one or more other persons as the joint holder of Shares, that joint holding is considered to be a single registered holding for the purpose of the SPP Offer and a certification given by any of the joint holders is taken to be a certification given by all of them. A joint holder who receives more than one SPP Offer due to multiple registered holdings (including both sole and joint holdings), may only apply for up to \$10,000 of New Shares in total.

**Custodians** – The SPP Offer also enables Eligible Shareholders who hold Shares as a "custodian" to participate in the SPP Offer on behalf of each beneficiary on whose behalf the custodian is holding Shares up to a maximum amount of \$10,000 of New Shares for each beneficiary.

Under ASIC Class Order [CO 09/425] (and any relevant applicable ASIC relief) you are a custodian if:

- you hold an Australian financial services licence that:
  - covers the provision of a custodian or depository service; or
  - covers the operation of an IDPS (as defined in ASIC Class Order [CO 13/763]); or
- you are exempt under:
  - paragraph 7.6.01(1)(k) of the Corporations Regulations 2001 (Cth) (Regulations);
     or
  - paragraph 7.6.01(1)(na) of the Regulations; or
  - ASIC Class Order [CO 14/1000] or ASIC Class Order [CO 14/1001]; or
  - ASIC Class Orders [CO 03/1099], [CO 03/1100], [CO 03/1101], [CO 03/1102], [CO 04/829] or [CO 04/1313] or an individual instrument of relief granted by ASIC to you in terms similar to one of those ASIC Class Orders; or
  - paragraph 911A(2)(h) of the Corporations Act 2001 (Cth) (Corporations Act),

from the requirement to hold an Australian financial services licence for the provision of a custodial or depository service; or

- you are a trustee of a:
  - self-managed superannuation fund as defined in section 17A of the Superannuation Industry (Supervision) Act 1993; or
  - superannuation master trust as defined in ASIC Class Order [CO 09/425]; or
- you are a responsible entity of an IDPS-like scheme (as defined in ASIC Class Order [CO 13/762]); or
- you are the registered holder of Shares and are noted on the register of members of Toxfree as holding the Shares on account of another person.

If a custodian holds Shares jointly on behalf of 2 or more persons, the \$10,000 limit applies jointly in relation to those persons as if the custodian held the Shares on behalf of a single person, and the custodian is taken to have been instructed to apply for New Shares on behalf of those persons if the custodian has received such an instruction in accordance with the terms on which the Shares are held, or if the terms do not cover the giving of instructions of this kind, the custodian has received such an instruction from any of those persons.

Custodians wishing to participate on behalf of one or more beneficiaries must submit a custodian certificate to Toxfree. If you are a custodian, please contact Toxfree's share registry, Computershare Investor Services Pty Limited (Share Registry), to obtain further information on how to apply and the form of certification to be given to Toxfree (see below for contact details for the Share Registry). Do not return the enclosed Application Form if you wish to apply as a custodian.

Eligible Shareholders who hold Shares in the capacity of a trustee or a nominee (or in another capacity) for another person but who are not a custodian (as defined above) cannot participate for beneficiaries in the manner outlined above. In this case, the rules for "Single holders" (above) apply.

Nominees and custodians may not distribute this document, and may not permit any beneficial shareholder to participate in the SPP Offer, in any country outside Australia and New Zealand.

See "Foreign securities restrictions" below for more information on restrictions on participation.

#### How to apply for New Shares under the SPP Offer

The SPP Offer opens on Monday, 4 April 2016 and under the SPP Offer you may apply for New Shares valued at either \$500, \$1,000, \$2,500, \$5,000, \$7,500 or \$10,000 (subject to discretionary scale back).

If you are an Eligible Shareholder and wish to apply for New Shares under the SPP Offer, you can either:

- complete the enclosed Application Form and return it together with your cheque, bank draft
  or money order made payable to "Tox Free Solutions Limited" drawn on an Australian bank
  and in Australian dollars, by post to the Share Registry such that your application and
  payment are received no later than 5.00pm (Perth time) on Friday, 22 April 2016 (the
  Closing Date); or
- for Eligible Shareholders with an Australian bank account, make a BPAY payment on the internet or by telephone banking by using the personalised customer reference number shown on your Application Form which is required to identify your holding. If you make your payment using BPAY, you do not need to return your Application Form, but are taken to make the certifications and representations described in this booklet and on the Application Form. If applying by BPAY, you need to ensure your payment is received by the Share Registry by no later than 3.00pm (Perth time) on the Closing Date. Applicants should be aware that their own financial institution may implement early cut off times with

regards to electronic payment, and therefore should take this into consideration when making payment. It is the responsibility of the applicant to ensure that funds submitted through BPAY are received by the close of the SPP Offer.

Custodians wishing to apply on behalf of one or more beneficiaries should contact the Share Registry for more details (see below for contact details for the Share Registry). If you wish to apply as a custodian, an alternative form will be provided if requested by you for this purpose.

Applicants should not forward cash. Receipts for payment will not be issued. Applications will not be accepted at the Share Registry's or Toxfree's offices.

Applications and payments must be received by 5.00pm (Perth time) on the Closing Date (except for BPAY which must be received by 3.00pm (Perth time) on the Closing Date). Applications and payments received after that time will not be accepted.

Applications may only be made for parcels of New Shares valued at either \$500, \$1,000, \$2,500, \$5,000, \$7,500 or \$10,000. If the amount of the cheque, bank draft or money order tendered with your Application Form or your BPAY payment is:

- less than \$500 Toxfree will not allot any New Shares to you and will refund your application money to you;
- greater than \$10,000 subject to discretionary scale back, Toxfree will allot \$10,000 of New Shares to you at the SPP Offer price and will refund the excess application money to you; or
- for an amount between \$500 and \$10,000 that is not \$500, \$1,000, \$2,500, \$5,000, \$7,500 or \$10,000 subject to discretionary scale back, Toxfree will allot to you the number of New Shares that would have been allotted had you applied for either \$500, \$1,000, \$2,500, \$5,000 or \$7,500 that is nearest to but less than the amount of your payment, and will refund the excess application money to you.

If your cheque does not clear, your application will not be accepted and you agree to be responsible for any dishonour fees or other costs incurred. If your cheque is dishonoured, it will not be re-presented.

If your Application Form is incomplete, contains errors or is otherwise invalid or defective, Toxfree may, in its sole discretion, accept, reject, correct or amend your application, issue such number of New Shares to you as it determines, refund your application money, or take any combination of these actions. Any refund will be paid to you shortly after the allotment of New Shares under the SPP Offer. No interest will be paid to applicants on any refunded money.

Any application monies refunded by Toxfree will be paid by cheque or such other payment method as determined by Toxfree in its absolute discretion in Australian currency.

Applications and payments under the SPP Offer may not be withdrawn once they have been received by Toxfree. Application money will not bear interest as against Toxfree under any circumstances. Please read the enclosed SPP Offer Application Form for further details of how to apply for New Shares under the SPP Offer.

# Participation is optional

Participation in the SPP Offer is entirely optional (subject to the eligibility criteria set out in this document). The offer to acquire New Shares is not a recommendation. If you are in any doubt about the SPP Offer, whether you should participate in the SPP Offer or how participation will affect you, you should consider seeking independent financial and taxation advice before making a decision as to whether or not to apply for New Shares under the SPP Offer. Toxfree also recommends that you monitor Toxfree's announcements to ASX and the Toxfree Share price, which can be found on Toxfree's website at <a href="https://www.toxfree.com.au">www.toxfree.com.au</a> or in the financial pages of major

Australian metropolitan newspapers, or on the ASX website at <a href="www.asx.com.au">www.asx.com.au</a> (ASX code: TOX). If you do not wish to participate in the SPP Offer, you do not need to do anything.

## Applications may be scaled back

Toxfree reserves the right (in its absolute discretion) to scale back applications.

If there is a scale back you may receive less than the parcel of New Shares for which you have applied. If a scale back produces a fractional number of New Shares when applied to your parcel, the number of New Shares you will be allocated will be rounded up to the nearest whole number of New Shares.

In the event of a scale back, the difference between the application monies received, and the number of New Shares allocated to you multiplied by the SPP Offer price, will be refunded to you, without interest following allotment of New Shares issued under the SPP Offer.

## Offer price

Under the SPP Offer, Eligible Shareholders have an opportunity to subscribe for up to \$10,000 of New Shares at the SPP Offer price, \$2.55, being the issue price under the Institutional Placement.

The price represents a discount of approximately 4.4% to the volume weighted average price for Toxfree Shares on ASX over the 5 trading days preceding Toxfree's announcement of the SPP Offer on Monday, 21 March 2016.

You should note that Toxfree's Share price may rise or fall between the date of this SPP Offer document and the date when the New Shares are allotted and issued to you under the SPP Offer. This means that the price you pay per New Share pursuant to this SPP Offer document may be either higher or lower than the Toxfree Share price at the date the New Shares are issued and allotted to you under the SPP Offer. Please refer to the information under "Participation is optional" about how to monitor current trading prices of Toxfree Shares.

#### Calculation of the number of New Shares to be issued to you

In the absence of scale back (or any of the circumstances specified under "How to apply for New Shares under the SPP Offer"), the number of New Shares to be issued to you will be calculated by dividing the application money that you pay by the SPP Offer price, with any resulting fractions of a New Share being rounded up to the nearest whole number of New Shares.

# Allotment and trading dates

New Shares are expected to be allotted under the SPP Offer on **Friday**, **29 April 2016** and are expected to commence trading on ASX on **Monday**, **2 May 2016**.

Toxfree expects to dispatch a confirmation of allotment in respect of any New Shares allotted to you under the SPP Offer on **Monday, 2 May 2016**. You should confirm your holding before trading in any New Shares you believe have been allotted to you under the SPP Offer.

## Foreign securities restrictions

To the extent that you hold Shares on behalf of another person it is your responsibility to ensure that any participation complies with all applicable laws.

In particular, the New Shares to be issued under this SPP Offer have not been, and will not be, registered under the U.S. Securities Act of 1933, as amended (the **U.S. Securities Act**), or the securities laws of any state or other jurisdiction of the United States.

This document may not be released or distributed in the United States. This document does not constitute an offer to sell, or a solicitation of an offer to buy, securities in the United States. Any securities described in this document have not been, and will not be, registered under the US Securities Act and may not be offered or sold in the United States except in transactions exempt

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from, or not subject to, registration under the US Securities Act and applicable US state securities laws.

Because of these legal restrictions, you must not send copies of this document or any other material relating to the SPP Offer to any person in the United States or who is, or is acting for the account or benefit of, a U.S. Person.

Consistent with the warranties contained in this document and the Application Form included with this document, you may not submit any completed Application Forms for any person in the United States or who is, or is acting for the account or benefit of, a U.S. Person. Failure to comply with these restrictions may result in violations of applicable securities laws.

The New Shares are not being offered or sold to the public within New Zealand other than to existing shareholders of Toxfree with registered addresses in New Zealand to whom the offer of New Shares is being made in reliance on the Securities Act (Overseas Companies) Exemption Notice 2013 (New Zealand).

This document has not been registered, filed with or approved by any New Zealand regulatory authority. This document is not a product disclosure statement under New Zealand law and is not required to, and may not, contain all the information that a product disclosure statement under New Zealand law is required to contain.

## Acknowledgements

By making payment (including through BPAY) or returning an Application Form or custodian application form, you certify, acknowledge, warrant and represent as true, correct and not misleading to Toxfree that:

- you have read and accepted the terms and conditions in this booklet in full;
- you declare that all details and statements in your application are true and complete and not misleading;
- your application, on the terms and conditions of the SPP Offer set out in this booklet (including the Application Form and custodian application form), will be irrevocable and unconditional (that is, it cannot be withdrawn);
- as at 4.00pm (Perth time) on Friday, 18 March 2016, you are recorded on Toxfree's Share register as being a registered holder of Shares and having an address in Australia or New Zealand;
- if you have a registered address in New Zealand, you continue to hold Shares as at opening of the SPP Offer on Monday, 4 April 2016;
- you, and each person for whose account or benefit you are acting, are not in the United States and are not a U.S. Person, or acting for the account or benefit of a U.S. Person;
- you acknowledge that the New Shares have not, and will not be, registered under the U.S. Securities Act or the securities laws of any state or other jurisdiction of the United States, and accordingly, the New Shares may not be offered, sold or otherwise transferred except in a transaction exempt from, or not subject to, the registration requirements of the Securities Act and applicable U.S. state securities laws;
- you represent that you have not, and you agree that you will not, send any materials relating to the SPP Offer to any person in the United States or to any person who is, or is acting for the account or benefit of, a U.S. Person;
- if you are applying on your own behalf (and not as a custodian):
  - the total of the application price for the following does not exceed \$10,000:

- the New Shares the subject of the application;
- any other New Shares applied for by you under the SPP Offer or issued to you under any similar arrangement in the 12 months before the application (Note: Toxfree has not conducted a similar arrangement in the prior 12 months);
- any other New Shares which you have instructed a custodian to acquire on your behalf under the SPP Offer; and
- any other Shares issued to a custodian in the 12 months before the application as a result of an instruction given by you to the custodian or another custodian to apply for Shares on their behalf under an arrangement similar to the SPP Offer which resulted in you holding beneficial interests in the Shares (Note: Toxfree has not conducted a similar arrangement in the prior 12 months);
- if you are a custodian and are applying on behalf of one or more beneficiaries on whose behalf you hold Shares:
  - you are a custodian (as that term is defined in ASIC Class Order [CO 09/425]);
  - either or both of the following:
    - you held Shares on behalf of one or more persons that were not custodians (each a participating beneficiary) (Direct Holding);
    - that another custodian (downstream custodian) holds beneficial interests in Shares on behalf of one or more persons (each a participating beneficiary), and you hold the Shares to which those beneficial interests relate on behalf of the downstream custodian or another custodian (Downstream Holding),

at 4.00pm (Perth time) on Friday, 18 March 2016, and that each participating beneficiary has subsequently instructed you (in respect of a Direct Holding) and/or the downstream custodian (in respect of a Downstream Holding) to apply for New Shares on their behalf under the SPP Offer:

- there are no participating beneficiaries in respect of which the total of the application price for the following exceeds \$10,000:
  - the New Shares applied for by you on their behalf under the SPP Offer in accordance with the instructions referred to above; and
  - any other Shares issued to you in the 12 months before the application as a result of an instruction given by them to you or to a downstream custodian to apply for Shares on their behalf under an arrangement similar to the SPP Offer (Note: Toxfree has not conducted a similar arrangement in the prior 12 months); and
- you certify the additional matters or provide the additional information as might be required under or desirable as a result of any ASIC relief in relation to the SPP Offer as advised to you by Toxfree or the Share Registry before close of the SPP Offer;
- you may be offered New Shares pursuant to the SPP Offer in accordance with all applicable laws, and any acceptance by you on your own behalf or in respect of any person for which you are acting complies with all applicable laws;

- you accept the risk associated with any refund that may be dispatched to you by cheque or other payment method to your address shown on Toxfree's register;
- you are responsible for any dishonour fees or other costs Toxfree may incur in presenting a cheque for payment which is dishonoured;
- you agree to be bound by the provisions of the constitution of Toxfree (as amended and as they may be amended from time to time in the future);
- you authorise Toxfree and their affiliates, officers and representatives to do anything on your behalf necessary for New Shares to be issued to you in accordance with these terms and conditions;
- you authorise Toxfree (and its officers and agents) to correct minor or easily rectified errors
  in, or omissions from, your application and to complete the application by the insertion of
  any missing minor detail; and
- Toxfree may at any time irrevocably determine that your application is valid in accordance with these terms and conditions, even if the application is incomplete, contains errors or is otherwise defective.

#### **Additional information**

The offer to purchase New Shares under the SPP Offer is non-renounceable. This means that you cannot transfer your right to purchase New Shares under the SPP Offer to anyone else.

No brokerage, commission or other transaction costs are payable by you in respect of the issue of New Shares under the SPP Offer.

All New Shares issued under the SPP Offer will rank equally with existing Shares from the date of issue, and therefore will carry the same voting rights, dividend rights and other entitlements as existing Shares.

This offer of New Shares under the SPP Offer is made in accordance with ASIC Class Order [CO 09/425] and, or, any amending or further applicable modifications of the Corporations Act by ASIC. As a consequence, Toxfree is relieved from the requirement to prepare a prospectus for the offer of New Shares under the SPP Offer.

Once submitted, applications for New Shares under the SPP Offer cannot be withdrawn or altered.

Toxfree reserves the right to waive strict compliance with any provision of these terms and conditions, to amend or vary these terms and conditions and to suspend or terminate the SPP Offer at any time. Any such amendment, variation, suspension or termination will be binding on all shareholders even where Toxfree does not notify you of that event.

Toxfree reserves the right not to issue New Shares or to issue New Shares to a value less than that applied for under the SPP Offer by an Eligible Shareholder (including a custodian applying on behalf of its beneficiaries) if Toxfree believes that the issue of those New Shares would contravene any law or the ASX Listing Rules.

If the SPP Offer is terminated before the issue of New Shares, all application monies will be refunded. No interest will be paid on any money refunded to you.

Toxfree may make determinations in any manner it thinks fit, including in relation to any difficulties, anomalies or disputes which may arise in connection with or by reason of the operation of the SPP Offer, whether generally or in relation to any participant or application. Any determinations by Toxfree will be conclusive and binding on all Eligible Shareholders and other persons to whom the determination relates. Toxfree's rights may be exercised by its board of directors or any delegate of the board.

All amounts are in Australian dollars, unless otherwise stated.

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The SPP Offer is governed by the law in force in Western Australia. By applying for New Shares under the SPP Offer, you submit to the non-exclusive jurisdiction of the courts of Western Australia.

The SPP Offer will not be underwritten.

## **Further information**

If you have any questions in respect of the SPP Offer, please visit Toxfree's website at <a href="https://www.toxfree.com.au">www.toxfree.com.au</a> or call the Share Registry, Monday to Friday, 8.00am - 5.00pm (Perth time) on 1300557010 (within Australia) or +61394154000 (outside Australia).