# **ING Office Fund Notice of Meeting** Annual Unitholder Meeting of ING Office Fund Hilton Hotel Level 4 488 George Street Sydney NSW Australia. 30 November 2009 commencing at 10.00am ING **REAL ESTATE INVESTMENT MANAGEMENT**

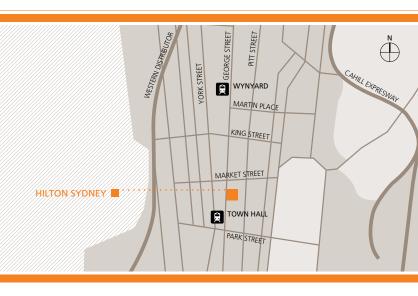
### NOTICE OF MEETING

Notice is given by ING Management Limited (ABN 15 006 065 032) ("Responsible Entity") that a simultaneous meeting of the unitholders ("Meeting") of the Armstrong Jones Office Fund (ARSN 090 242 229) and Prime Credit Property Trust (ARSN 089 849 196) ("the Fund") will be held at:

The Hilton Sydney

Level 4, 488 George Street Sydney, NSW 2000

30 November 2009 at 10am



# **DEAR INVESTOR**

# ING Office Fund Annual Unitholder Meeting 30 November 2009

On behalf of ING Management Limited, I am pleased to invite you to attend the Annual Meeting of Unitholders of the ING Office Fund ("the Fund") to be held on Monday 30 November 2009, on Level 4 of the Hilton Sydney, located at 488 George Street, Sydney commencing at 10.00am.

At the meeting, a presentation will be given on the results and activities of the Fund for the financial year ended 30 June 2009, and an update on activities post 30 June 2009.

If you are proposing to attend the meeting, please RSVP before the close of business on 23 November 2009 to assist with planning and catering. You can RSVP by completing and returning the Attendance section on the Your Questions Answered form in the reply paid envelope provided, emailing realestate@ingrealestate.com, or by contacting ING Real Estate Investor Services on (02) 9033 1035 between 9:00am and 5.00pm, Monday to Friday.

Registration will commence on Level 4 of the Hilton Sydney from 9.00am on the day of the meeting.

The Board of the Responsible Entity appreciates receiving feedback from unitholders on any aspect of the Fund and its business. As such, we invite you to send through your comments or any questions. The most frequently asked questions will then be answered at our Annual Unitholder Meeting. Please find attached a form for your questions which you can return in the reply paid envelope provided.

# If you have any queries about the meeting, please call Link Market Services on 1300 653 497.

We look forward to seeing you on 30 November 2009.

Yours faithfully

# **ORDINARY BUSINESS – RESULTS AND ACTIVITIES**

To receive a presentation on the results and activities of the Fund for the financial year ended 30 June 2009 and an update of the activities post 30 June 2009.

# APPOINTMENT OF CHAIRPERSON

In accordance with the Corporations Act and the constitution of the Fund, the Responsible Entity has appointed Mr Richard Colless, Chairman of ING Management Limited, to act as Chairperson of the Meeting.

# **CORPORATE REPRESENTATIVES**

A company wishing to appoint a person to attend the meeting on its behalf must provide that person with a letter or certificate executed in accordance with the company's constitution and the Corporations Act authorising him or her to act as the member's representative.

To be effective, the letter or certificate by which a representative is appointed by the company must be received by Link Market Services Limited at least 48 hours before the meeting.

ING Management Limited ABN 15 006 065 032 Level 6, 345 George Street Sydney NSW 2000

Issued by ING Management Limited (ABN 15 006 065 032) as the Responsible Entity of the ING Office Fund.



Chairman

ING Management Limited 30 October 2009

