# PRO-PAC PACKAGING LIMITED

A.C.N. 112 971 874

#### **NOTICE OF MEETING**

**NOTICE** is hereby given that the Annual General Meeting of Pro-Pac Packaging Limited will be held at Level 9, 33 Erskine Street, Sydney, NSW on the 23 November 2011 at 11.00am.

### **BUSINESS**

- 1. To receive and consider the Financial Report of the Company and of the Consolidated Entity for the year ended 30 June 2011 and the Reports by Directors and Auditors thereon.
- 2. To receive, consider and adopt the Remuneration Report of the Company and Consolidated Entity for the year ended 30 June 2011.
- 3. To re-elect Mr Hadrian Morrall as a director of the Company
- 4. To re-elect Mr Brandon Penn as a director of the Company
- 5. General Business: To transact any other business that may be brought forward in accordance with the Constitution of the Company.

#### **EXPLANATORY MEMORANDUM**

An Explanatory Memorandum & Notes to the Notice of Meeting accompanies and forms part of this Notice of Meeting.

By Order of the Board

Mark Saus Company Secretary

17 October 2011 Sydney.

# PRO-PAC PACKAGING LIMITED

A.C.N. 112 971 874

#### **EXPLANATORY MEMORANDUM & NOTES TO NOTICE OF MEETING**

#### **GENERAL INFORMATION**

#### **Documents**

A proxy form accompanies these documents.

#### Persons entitled to vote

Under regulation 7.11.37 of the Corporations Regulations 2001, the Directors have determined that the shareholding of each member for the purposes of ascertaining their voting entitlements at the General Meeting will be as it appears in the share register at 11.00am Sydney time on 21 November 2011.

#### How to vote

If you are eligible, you may vote by attending the meeting in person or by proxy or attorney. A member who is a body corporate may appoint a representative to attend and vote on its behalf.

#### Voting in person

To vote in person, attend the meeting at the time and place set out in this notice of meeting.

## Voting by proxy

To vote by proxy, please complete, sign and return the enclosed proxy form in accordance with the following instructions. If you require an additional proxy form, the Company will supply it on request.

#### **Proxies**

A member who is entitled to vote at the meeting, may appoint:

- one proxy if the member is only entitled to one vote; or
- one or two proxies if the member is entitled to more than one vote.

Where the member appoints two proxies, the appointment may specify the proportion or number of votes that each proxy may exercise. If the appointment does not specify a proportion or number, each proxy may exercise one-half of the votes, in which case any fraction of votes will be disregarded.

A proxy need not be a member of the Company.

The proxy form must be signed by the member or the member's attorney. Proxies given by a

corporation must be executed in accordance with the Corporations Act and the constitution of that corporation.

The proxy form and the power of attorney or other authority (if any) under which it is signed or a certified copy, must be received by the Company at least 48 hours before the time for holding of the meeting or any adjourned meeting (or such lesser period as the Directors may permit) at:

The Company's registered office 148 Newton Rd, Wetherill Park, New South Wales 2164 (PO Box 6205, Wetherill Park, NSW, 2164) or the following fax number at the Company's registered office: (02) 8781 0599.

### Voting by attorney

A member may appoint an attorney to act on the member's behalf at the meeting. The power of attorney or such other evidence of the attorney's appointment and authority to the satisfaction of the Directors must be received by the Company at least 48 hours before the time for holding of the meeting or any adjourned meeting.

#### **Voting exclusion statement**

For all resolutions that are directly or indirectly related to the remuneration of a member of the Key Management Personnel ("KMP") of the Company (being Resolution 2), the Corporations Act 2001 (Cth) restricts KMP and their closely related parties from voting in some circumstances. Closely related party is defined in the Corporations Act and includes spouse, dependant and certain other close family members, as well as any companies controlled by the KMP.

The Company will disregard any votes cast on Resolution 2 by or on behalf of a KMP named in the Remuneration Report or that KMP's closely related party, unless the vote is cast by a person as proxy for a person entitled to vote in accordance with a direction on the proxy form. For clarity, if you chose to nominate a member of KMP as your proxy, please mark either the "For", "Against" or "Abstain" boxes for your vote to be recorded as valid.

## **Enquiries**

For further information, please contact Mark Saus at the Company on (02) 8781 0500.

# INFORMATION ON MATTERS TO BE CONSIDERED

#### Item 1 - Financial Report

In accordance with the Corporations Act and the Constitution of the Company the Financial Report of the Company and of the Consolidated Entity for the period ended 30 June 2011 and the Reports by Directors and Auditors thereon are to be laid before the Annual General Meeting.

There is no formal resolution to be put in respect of this matter. However shareholders will be given the opportunity to make comments and ask questions of the Board and the Auditor in respect of the reports. In addition shareholders are able to submit questions to the Company for the Auditor prior to the meeting. The list of any such questions will be presented at the meeting for discussion and responses.

#### Item 2 - Remuneration Report

In accordance with section 250R(2) of the Corporations Act 2001, a resolution must be put to shareholders that the remuneration report of the Company, as included in the Directors' Report, be adopted. A copy of this report can be found on pages six to nine of the Company's annual report and can also be found on the PPG website at www.ppgaust.com.au.

The resolution is not binding upon the Company or the Board but must be put and the Chair of the meeting must provide reasonable opportunity at the meeting for shareholders to ask questions about and comment on the remuneration report.

For the voting exclusions applicable to this Resolution 2, please refer to page 3 of this Notice of Meeting.

#### Items 3 - Re- election of Director

The Company's constitution provides that at each annual general meeting of the Company, one third of the directors retire from office but no director may retain office for more than three years without submitting himself or herself for re-election. Mr Morrall retires in accordance with the Constitution and being eligible, offers himself for re-election.

Information about the appointment, qualifications and experience of Mr Morrall is presented below:

## **Hadrian Morrall**

(Executive Director - appointed 16 August 2007)

Mr Morrall has over 25 years experience in the plastics industry. He is a founding director of Plastic Bottles Pty Ltd (PB Group) and has held the position of Managing Director of the PB Group for the last 17

years. He oversaw the growth of that company from its start in Sydney to a National Group and its diversification into manufacturing through various acquisitions. Prior to the PB Group, Mr Morrall spent 3 years in Plastic distribution with Edwards Durapak as Sales Manager. He is the President of the BMIA (Blowmolders Industry Association) and is a qualified Automotive Engineer

All of the directors (excluding Mr Morrall) have resolved to vote in favour of the resolution.

#### Items 4 - Re- election of Director

In accordance with standards of corporate governance and the Company's Constitution, the Board considers it appropriate that the appointment of Mr Penn be put to shareholders for ratification and approval.

Information about the appointment, qualifications and experience of Mr Penn is presented below:

### **Brandon Penn**

(Executive Director – appointed 16 August 2007)

Mr Penn is a founding director of Plastic Bottles Pty Ltd (PB Group). He has had extensive experience in start up businesses.

Mr Penn has had a number of business interests alongside the PB Group including the establishment of a dominant software development company, Dealing Information Systems (DIS), which developed wholesale banking systems. DIS was acquired in 1996 by Sungard Data Systems NYSE. Mr Penn assumed Asia-Pacific responsibility for the Sungard companies and offices throughout the Asia Pacific region.

In 2001 Mr Penn left Sungard to concentrate on his interest in the PB Group as a non-executive Director. He has been instrumental in negotiating and integrating a number of acquisitions growing the PB Group into a rapid growth multi-state importation, manufacturing and distribution business.

Mr Penn was a member of the Audit Committee and the Remuneration Committee until his resignation on 1 March 2009 when he was appointed as an executive director. Mr Penn has held the position of Group CEO since 1 March 2010.

All of the directors (excluding Mr Penn) have resolved to vote in favour of the resolution.

# **PRO-PAC PACKAGING LIMITED**

A.C.N. 112 971 874

Registered Office: 148 Newton Rd, Wetherill Park, Sydney, NSW 2164, Australia

PO Box 6205,Wetherill Park, NSW, 2164 Phone: (02) 8781 0500 Fax: (02) 8781 0599

## **PROXY FORM**

l,						
(FULL NAME, BLOCK LETTERS)						
of						
being a member of Pro-Pac Packaging Limited.  SECTION A  HEREBY APPOINT						
of.						
of or, failing him/her, the Chairman of the Meeting, as my/oui be held on 23 November 2011 at 11.00 am (Sydney tim appointed shall represent all my/our voting rights except th	r proxy to vote	for me/us and o	n my/our behalf at et, Sydney, NSW,	the Annual Gen	eral Meeting of t	he Company to
SECTION B (DO NOT COMPLETE THIS SECTION UNLESS	YOU WISH TO A	PPOINT TWO PR	OXIES)			
AND I FURTHER APPOINT						
of						
as my proxy to vote for me/us and on my/our behalf at represent my/our voting rights in respect of		ng or at any ad	ournment thereof.	The proxy, app	pointed by this S	Section B, shall
I/ we instruct my/our proxy to vote as indicated below in res	spect of the reso	olutions:				
, , ,		Α			В	
	For	Against	Abstain	For	Against	Abstain
Item 2 – Adoption of Remuneration Report						
Item 3 - Election of Mr Hadrian Morrall as a Director						
Item 4 – Election of Mr Brandon Penn as a Director						
If you do not wish to direct your proxy how to vote, please	place a mark in	the box:				
By marking this box you acknowledge that the Chairman mof the resolutions and votes cast by him other than as prox The Chairman will vote all undirected proxies in favour of a	ky holder will be	ur proxy even if I disregarded bed	ne has an interest incause of that interes	n the outcome st.		
Signed thisday of			2011.			
Signature of Shareholder (s)		Signatu	re of Witness			