

17 June 2013

Despatch of Scheme Booklet and Other Information

Norfolk announces today that before the close of business on Friday, 14 June 2013 (Sydney Time) it completed the despatch to shareholders of the Scheme Booklet and other information relating to the previously announced scheme of arrangement in relation to the proposed acquisition of all Norfolk shares by RCR Tomlinson Ltd (ASX code: RCR) (**Scheme**). Attached to this release is the Scheme Meeting Proxy Form, which was sent to Norfolk shareholders with the Scheme Booklet.

Norfolk's Directors unanimously recommend that Norfolk shareholders vote in favour of the Scheme at the shareholder meeting to be held on Wednesday, 17 July 2013 (**Scheme Meeting**), in the absence of a superior proposal. Subject to the same qualification, each Norfolk Director intends to vote all the Norfolk shares directly or indirectly held, controlled or represented by them in favour of the Scheme at the Scheme Meeting and procure that any Norfolk shareholder associated with, or represented by, them will vote in favour of the Scheme at the Scheme Meeting.

Norfolk shareholders should read the Scheme Booklet in its entirety before deciding whether or not to vote in favour of the resolution to approve the Scheme.

If you have any questions in relation to the Scheme or the Scheme Booklet, please contact the Norfolk Shareholder Information Line on 1300 881 079 (within Australia) or +61 1300 881 079 (international) on business days between 8.30am and 5.30pm (Sydney time).

--- ENDS ---

For further information

John Gardner or Catherine Suen
MAGNUS Investor Relations + Corporate Communication
Email: jgardner@magnus.net.au or csuen@magnus.net.au
Phone: +61 413 355 997 or +61 2 8999 1010

Norfolk Group Limited

Norfolk is a leading provider of integrated engineering services in the electrical, HVAC (heating, ventilation and airconditioning) and facilities management markets.

Norfolk employs more than 2,700 people, including highly skilled engineers, electricians, air conditioning technicians and apprentices, across more than 120 locations throughout Australia, New Zealand and Asia. Norfolk has more than 10,000 customers across a range of sectors including infrastructure, industrial, commercial, resources, retail, government and communications.

For further information on Norfolk, please visit www.norfolkgl.com.



By mail:
Norfolk Group Limited
C/- Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235 Australia



By fax: +61 2 9287 0309



All enquiries to: +61 1300 881 079 on Business Days between 8:30am and 5:30pm (Sydney time)

SCHEME MEETING PROXY FORM

I/We being a member(s) of Norfolk Group Limited and entitled to attend and vote hereby appoint:

STEP 1

APPOINT A PROXY

the chairman of the Scheme Meeting (mark box) **OR** if you are **NOT** appointing the chairman of the Scheme Meeting as your proxy, please write the name of the person or body corporate you are appointing as your proxy

or failing the person/body corporate named, or if no person/body corporate is named, the chairman of the Scheme Meeting, as my/our proxy and to act generally at the Scheme Meeting on my/our behalf and to vote in accordance with the following directions (or, if no directions have been given, as the proxy sees fit) at the Scheme Meeting of Norfolk to be held at **10:00am (Sydney time) on Wednesday, 17 July 2013, at the Cambridge Room, Christie Conference Centre, 56 Berry Street, North Sydney, NSW, Australia** and at any adjournment or postponement of that Scheme Meeting.

The chairman of the Scheme Meeting intends to vote undirected proxies in favour of the Scheme Resolution.

Proxies will only be valid and accepted by Norfolk if they are signed and received in accordance with the instructions over the page by no later than 10:00am (Sydney time) on Monday, 15 July 2013.

Please read the voting instructions overleaf before marking any boxes with an

All defined terms in the Scheme Booklet dated 7 June 2013 have the same meaning when used in this Proxy Form.

STEP 2

VOTING DIRECTIONS

Scheme Resolution

"That, pursuant to and in accordance with section 411 of the Corporations Act, the scheme of arrangement proposed between Norfolk and the holders of Norfolk Shares (other than any Norfolk Shareholder that is an entity within the RCR Group), the terms of which are contained in and more precisely described in this Booklet (of which the notice convening this meeting forms part) is approved (with or without modification as approved by the Federal Court of Australia)."

For	Against	Abstain*
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

i * If you mark the Abstain box, you are directing your proxy not to vote on your behalf on a show of hands or on a poll and your votes will not be counted in computing the required majority.

STEP 3

SIGNATURE OF NORFOLK SHAREHOLDERS - THIS MUST BE COMPLETED

Shareholder 1 (Individual)

Sole Director and sole Company Secretary

Joint shareholder 2 (Individual)

Director/Company Secretary (Delete one)

Joint shareholder 3 (Individual)

Director

This form should be signed by the Norfolk Shareholder. If a joint holding, either shareholder may sign. If signed by the Norfolk Shareholder's attorney, the power of attorney must have been previously noted by the Share Registry or a certified copy attached to this form. If executed by a company, the form must be executed in accordance with the company's constitution and the Corporations Act.



HOW TO COMPLETE THIS PROXY FORM

Your Name and Address

This is your name and address as it appears on the Norfolk Share Register. If this information is incorrect, please make the correction on the form. Norfolk Shareholders sponsored by a broker should advise their broker of any changes. **Please note: you cannot change ownership of your shares using this form.**

Appointment of a Proxy

If you wish to appoint the chairman of the Scheme Meeting as your proxy, mark the box in Step 1. If the person you wish to appoint as your proxy is someone other than the chairman of the Scheme Meeting please write the name of that person in Step 1. If you leave this section blank, or your named proxy does not attend the Scheme Meeting, the chairman of the Scheme Meeting will be your proxy. A proxy need not be a shareholder of Norfolk. A proxy may be an individual or a body corporate.

Votes on Items of Business - Proxy Appointment

You may direct your proxy how to vote by placing a mark in one of the boxes opposite each item of business. All your shares will be voted in accordance with such a direction unless you indicate only a portion of voting rights are to be voted on any item by inserting the percentage or number of shares you wish to vote in the appropriate box or boxes. If you do not mark any of the boxes on the items of business, your proxy may vote as he or she chooses. If you mark more than one box on an item your vote on that item will be invalid.

Appointment of a Second Proxy

You are entitled to appoint up to two persons as proxies to attend the Scheme Meeting and vote on a poll. If you wish to appoint a second proxy, an additional Scheme Meeting Proxy Form may be obtained by telephoning the Share Registry or you may copy this form and return them both together.

To appoint a second proxy you must:

- (a) on each of the first Scheme Meeting Proxy Form and the second Scheme Meeting Proxy Form state the percentage of your voting rights or number of shares applicable to that form. If the appointments do not specify the percentage or number of votes that each proxy may exercise, each proxy may exercise half your votes. Fractions of votes will be disregarded; and
- (b) return both forms together.

Signing Instructions

You must sign this form as follows in the spaces provided:

Individual: where the holding is in one name, the holder must sign.

Joint Holding: where the holding is in more than one name, either shareholder may sign.

Power of Attorney: to sign under power of attorney, you must lodge the power of attorney with the Share Registry. If you have not previously lodged this document for notation, please attach a certified photocopy of the power of attorney to this form when you return it.

Companies: where the company has a sole Director who is also the sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act) does not have a Company Secretary, a sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please indicate the office held by signing in the appropriate place.

Corporate Representatives

If a representative of the corporation, that is a Norfolk Shareholder or a proxy, is to attend the meeting, the appropriate "Appointment of Corporate Representative" form should be lodged with or presented to Norfolk before the Scheme Meeting. The form may be obtained from the Share Registry.

Lodgement of a Scheme Meeting Proxy Form

This Scheme Meeting Proxy Form (and any power of attorney under which it is signed) must be received in a manner prescribed below by **10:00am (Sydney time) on Monday, 15 July 2013**. Any Scheme Meeting Proxy Form received after that time will not be valid for the scheduled Scheme Meeting.

Scheme Meeting Proxy Forms may be lodged using the reply paid envelope or:



ONLINE

www.linkmarketservices.com.au

Login to the Link website using the holding details printed on the personalised Scheme Meeting Proxy Form. Select "Voting" and follow the prompts to lodge your vote. To use the online lodgement facility, shareholders will need their "Holder Identifier" (Securityholder Reference Number (SRN) or Holder Identification Number (HIN) as shown on the front of the personalised Scheme Meeting Proxy Form).



by mail:

Norfolk Group Limited
C/- Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235
Australia



by fax:

+61 2 9287 0309



by hand:

delivering it to Link Market Services Limited, 1A Homebush Bay Drive, Rhodes NSW 2138
or Level 12, 680 George Street, Sydney NSW 2000.

**If you would like to attend and vote at the Scheme Meeting, please bring this form with you.
This will assist in registering your attendance.**