

27 September 2013

Dear Shareholder,

I am pleased to invite you to attend the Annual General Meeting ("AGM") of Scott Corporation Limited.

The AGM will be held at 10:30am on Thursday, 7 November 2013 at the Sydney offices of Johnson, Winter & Slattery located at Level 25, 20 Bond Street, Sydney NSW 2000.

Your Notice of AGM and Proxy Form, together with your Annual Report, for those that elect to receive it, for the Company for the year ended 30 June 2013 are enclosed.

Shareholder participation in the AGM is a valuable component of the Company's corporate governance system and we look forward to your attendance.

For further information or other enquiries, please contact me at your convenience on 02 9792 9400.

Yours faithfully

Karl E Cope

Company Secretary

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# NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of the shareholders of Scott Corporation Limited (the "Company") will be held at The Offices of Johnson Winter & Slattery, Level 25, 20 Bond Street, Sydney NSW 2000 on Thursday, 7 November 2013 at 10.30am.

#### **ITEMS OF BUSINESS**

#### **Accounts and Reports**

1. To receive and consider the Financial Statements of the Company and its controlled entities for the year ended 30 June 2013 and the related Directors' Report, Directors' Declaration and Independent Audit Report.

#### **Remuneration Report**

To consider and if thought fit, to pass the following non-binding, **ordinary resolution**:

2. That the Remuneration Report for the year ended 30 June 2013 (as included in the Directors' Report) is adopted.

#### Re-election of Director

To consider and if thought fit, to pass the following resolution as an **ordinary resolution**:

3. That Mr. Brett S. Johnson, who retires by rotation in accordance with Article 18.2 of the Constitution and, being eligible, offers himself for re-election, is re-elected as a Director of the Company.

#### Other Business

4. To deal with any other business that may be brought forward in accordance with the Constitution and the Corporations Act 2001.

By order of the Board

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Karl E Cope

Company Secretary



# **VOTING EXCLUSIONS**

## **Voting Exclusion Statement – Item 2**

The Corporations Act provides that a member of the Company's key management personnel (KMP) (as disclosed in the Remuneration Report) or a closely related party of such KMP cannot cast a vote on Item 2. However, such a person may cast a vote on Item 2 if he or she does so as a proxy for a person who is permitted to vote, in accordance with a direction on the proxy form.



#### **EXPLANATORY NOTES**

#### **ITEM 1 - ACCOUNTS AND REPORTS**

In accordance with the Corporations Act, the Financial Statements of the Company and its controlled entities for the year ended 30 June 2013 and the related Directors' Report, Directors' Declaration and Independent Audit Report will be put before the Annual General Meeting.

There is no requirement for a formal resolution on this matter. Accordingly, there will be no formal resolution put to the meeting. Shareholders will be given a reasonable opportunity at the meeting to ask questions about these reports, or on general Company matters.

#### **ITEM 2 - REMUNERATION REPORT**

In accordance with s250R(2) of the Corporations Act, the Board is presenting the Company's Remuneration Report for the financial year ended 30 June 2013 for consideration. The Remuneration Report is contained in the Directors' Report included in the Company's 2013 Annual Report. The report explains the Company's remuneration policies and philosophies and sets out remuneration details for Directors and certain executives.

The resolution on the Remuneration Report (Item 2) is advisory only and does not bind the Company or its Directors. The Chairman of the meeting will allow a reasonable opportunity for shareholders to ask questions about, or make comments on, the Remuneration Report at the meeting. The Board will consider the outcome of the vote and comments made by shareholders on the Remuneration Report at the meeting for reviewing the Company's future remuneration arrangements.

The Board unanimously recommends that shareholders vote in favour of this resolution on the Remuneration Report.

Important: As noted above, the vote on the Remuneration Report is advisory only and does not bind the Company or its Directors. As a result of amendments to the Corporations Act known generally as the "two strikes rule", shareholders should note that the result of the vote on the Remuneration Report may affect next year's Annual General Meeting – if 25% or more of the votes cast on this resolution are "against", a resolution to spill the Board will be included on the 2014 Notice of AGM as required by the Corporations Act, if there are 25% or more of the votes cast on the remuneration report resolution in 2014 as well.

The Directors encourage shareholders to apply the same level of diligence as for the binding resolutions below in casting their vote on this resolution.

# ITEM 3 - RE-ELECTION OF DIRECTOR Brett S. Johnson

Mr. Brett Johnson retires in accordance with Article 18.2 of the Company's Constitution and, being eligible, offers himself for re-election.

Mr. Brett Johnson is a professional company director, aged 55, and joined the Board in March 2005. Mr. Brett Johnson has worked in the commercial legal field since 1981 and was the General Counsel of Qantas Airways Limited from 1995 to 2012. Mr. Brett Johnson is a non-executive director of Jetset Travelworld Limited and a former non-executive Director of Kai Medical Inc and Air Pacific Limited. In addition, Mr. Brett Johnson is a Fellow of the Australian Institute of Company Directors.

Mr Johnson is an independent non-executive Director, the Chairman of the Audit Committee, and a member of the Safety, Health and Environment Committee.

The Board (other than Mr Brett Johnson who abstained because of his interest in the resolution) unanimously recommends that shareholders vote in favour of this resolution (Item 3).



#### **VOTING ENTITLEMENTS**

Directors have determined that the shareholding of each shareholder for the purpose of ascertaining the voting entitlements for the Annual General Meeting will be as it appears in the share register at 7:00pm (AEDT) on 5 November 2013.

#### **PROXIES**

The Company encourages you to actively direct your proxy how to vote on each item by marking the appropriate boxes on the proxy form.

The Chairman of the Meeting intends to vote all available proxies, which have not directed him how to vote, in favour of all resolutions.

A shareholder has the right to appoint a proxy, who need not be a shareholder of the Company. If a shareholder is entitled to cast two or more votes, they may appoint no more than two proxies and specify the percentage of votes each proxy is appointed to exercise. Neither proxy is entitled to vote on a show of hands if more than one proxy attends. If it is desired to appoint two proxies, an additional proxy form can be obtained from Computershare (see below).

A proxy may be either an individual or a body corporate. If you wish to appoint a body corporate as your proxy, you must specify on the proxy form:

- the full name of the body corporate appointed as proxy; and
- the full name or title of the individual representative of the body corporate at the meeting.

If you appoint the Chairman of the Meeting as your proxy, you should note that the Chairman is a member of the Company's key management personnel and may only exercise your vote on Item 2 if you direct him how to vote, or authorise him to vote your undirected proxy as he sees fit.

The proxy form can be deposited with Computershare by doing one of the following:

- by lodging it online at Computershare's website www.investorvote.com.au; or
- faxing it to: (03) 9473 2555; or
- posting it by using the reply paid envelope to: Computershare Investor Services Pty Limited, GPO Box 242, Melbourne VIC 3001, Australia; or
- delivering it to: Computershare Investor Services Pty Limited, Level 4, 60 Carrington Street, Sydney NSW 2000;
- Custodian voting for Intermediary Online subscribers only (custodians) please visit www.intermediaryonline.com to submit your voting intentions.

Proxy forms must be received no later than Tuesday 5 November 2013, 10.30am (AEDT).

**Scott Corporation Limited** 

ABN 74 003 707 499

**Annual General Meeting Location:** 

The Office of Johnson, Winter & Slattery (Sydney)

Level 25, 20 Bond Street Sydney NSW 2000 Thursday 7 November 2013, 10.30am

Share Registry:

Computershare Investor Services Pty Ltd GPO Box 242

Melbourne VIC 3001

Telephone: 1300 850 505 Facsimile: (03) 9473 2555

**Registered Office:** 

55 Davies Road Padstow NSW 2211

Telephone: (02) 9792 9400 Facsimile: (02) 9792 9410



**Scott Corporation Limited** ABN 74 003 707 499



⊢ 000001 000 scc MR SAM SAMPLE **FLAT 123** 123 SAMPLE STREET THE SAMPLE HILL SAMPLE ESTATE SAMPLEVILLE VIC 3030

#### Lodge your vote:

Online:

www.investorvote.com.au



By Mail:

Computershare Investor Services Pty Limited GPO Box 242 Melbourne Victoria 3001 Australia

Alternatively you can fax your form to (within Australia) 1800 783 447 (outside Australia) +61 3 9473 2555

For Intermediary Online subscribers only (custodians) www.intermediaryonline.com

#### For all enquiries call:

(within Australia) 1300 850 505 (outside Australia) +61 3 9415 4000

# **Proxy Form**



Vote online or view the annual report, 24 hours a day, 7 days a week:

### www.investorvote.com.au

Cast your proxy vote

Access the annual report

Review and update your securityholding

Your secure access information is:

Control Number: 999999

SRN/HIN: 19999999999 PIN: 99999

PLEASE NOTE: For security reasons it is important that you keep your SRN/HIN confidential.

For your vote to be effective it must be received by 10.30am (Sydney time) on Tuesday 5 November 2013.

#### How to Vote on Items of Business

All your securities will be voted in accordance with your directions.

#### **Appointment of Proxy**

Voting 100% of your holding: Direct your proxy how to vote by marking one of the boxes opposite each item of business. If you do not mark a box your proxy may vote as they choose. If you mark more than one box on an item your vote will be invalid on that item.

Voting a portion of your holding: Indicate a portion of your voting rights by inserting the percentage or number of securities you wish to vote in the For, Against or Abstain box or boxes. The sum of the votes cast must not exceed your voting entitlement or 100%.

Appointing a second proxy: You are entitled to appoint up to two proxies to attend the meeting and vote on a poll. If you appoint two proxies you must specify the percentage of votes or number of securities for each proxy, otherwise each proxy may exercise half of the votes. When appointing a second proxy write both names and the percentage of votes or number of securities for each in Step 1

A proxy need not be a securityholder of the Company.

#### Signing Instructions for Postal Forms

Individual: Where the holding is in one name, the securityholder must sign.

Joint Holding: Where the holding is in more than one name, all of the securityholders should sign.

Power of Attorney: If you have not already lodged the Power of Attorney with the registry, please attach a certified photocopy of the Power of Attorney to this form when you return it.

Companies: Where the company has a Sole Director who is also the Sole Company Secretary, this form must be signed by that person. If the company (pursuant to section 204A of the Corporations Act 2001) does not have a Company Secretary, a Sole Director can also sign alone. Otherwise this form must be signed by a Director jointly with either another Director or a Company Secretary. Please sign in the appropriate place to indicate the office held. Delete titles as applicable.

#### Attending the Meeting

Bring this form to assist registration. If a representative of a corporate securityholder or proxy is to attend the meeting you will need to provide the appropriate "Certificate of Appointment of Corporate Representative" prior to admission. A form of the certificate may be obtained from Computershare or online at www.investorcentre.com under the information tab, "Downloadable Forms".

Comments & Questions: If you have any comments or questions for the company, please write them on a separate sheet of paper and return with this form.

GO ONLINE TO VOTE, or turn over to complete the form



MR SAM SAMPLE FLAT 123
123 SAMPLE STREET
THE SAMPLE HILL
SAMPLE ESTATE
SAMPLEVILLE VIC 3030

Change of address. If incorrect,
mark this box and make the
correction in the space to the left.
Securityholders sponsored by a
broker (reference number
commences with 'X') should advise
your broker of any changes



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or falling the individual or body corporate named, or if no individual or body corporate is named, the Chairman of the Meeting, as my/our or act generally at the Meeting on my/our behalf and to vote in accordance with the following directions (or if no directions have been give to the extent permitted by law, as the proxy sees fif) at the Annual General Meeting of Scott Corporation Limited to be held at The Office.  Johnson Wilner & Stlatery, Level 25, 20 Bond Street, Sydney NSW 2000 on Thursday, 7 November 2013 at 10.30am and at any adjourn postponement of that Meeting.  Chairman authorised to exercise undirected proxies on remuneration related resolutions: Where they have appointed the Chairman the Meeting as my/our proxy (or the Chairman becomes my/our proxy by default), live expressly authorise the Chairman to exercise my/or groys on titlem 2 except where they have in explosing intention below) even though then 2 is connected directly or indirect the remuneration of a member of key management personnel, which includes the Chairman.  Important Note: if the Chairman of the Meeting is (or becomes) your proxy you can direct the Chairman to vote for or against or abstain voting on Item 2 by marking the appropriate box in step 2 below.  PLEASE NOTE: If you mark the Abstain box for an item, you are directing your proxy not to vote on your behalf on a show of hands or a poil and your votes will not be counted in compating the required major behalf on a show of hands or a poil and your votes will not be counted in compating the required major behalf of the Chairman to the Meeting intends to vote and available proxies in favour of each item of business.  The Chairman of the Meeting intends to vote all available proxies in favour of each item of business.  Signature of Securityholder(S) This section must be completed.  Individual or Securityholder 1  Securityholder 2  Director Company Secretary  Directoricompany Secretary  Directoricompany Secretary  Directoricompany Secretary	<b>Proxy Form</b>		Please mark <b>X</b> to	indicate your directions
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