



15 December 2020

Dear Shareholder,

**Australian Pharmaceutical Industries Limited (API)  
Annual General Meeting and Annual Report**

On behalf of the Board of Directors of Australian Pharmaceutical Industries Limited (API), I am pleased to invite you to attend the 2020 Annual General Meeting, which is to be held on 20 January 2021. Enclosed is the Proxy Form and details as to where you can access the Notice of Meeting, which sets out the items of business.

The details of the Annual General Meeting are:

**Wednesday 20 January 2021, commencing at 2.00pm  
Four Seasons Hotel  
199 George Street  
Sydney NSW 2000**

If you are attending the meeting, please bring the enclosed Proxy Form with you to facilitate your registration upon arrival.

If you are unable to attend the meeting, we encourage you to appoint a proxy to exercise your vote using the enclosed Proxy Form. Proxies must be appointed no later than 2:00pm (AEDT) on 18 January 2021. Please follow the instructions on the Form to complete and return the Form or to record your proxy appointment online, before this deadline.

Corporate shareholders will be required to complete a Certificate of Appointment of Representative to enable a person to attend the meeting on their behalf. This form is available from Boardroom Pty Ltd.

A printed copy of the 2020 Annual Report is enclosed if you have selected to receive a copy by mail. The Annual Report can also be accessed on the API website [www.api.net.au](http://www.api.net.au).

I look forward to seeing you at the meeting.

Yours sincerely,

**Kenneth Gunderson-Briggs  
Chair**





## AUSTRALIAN PHARMACEUTICAL INDUSTRIES LIMITED

ABN 57 000 004 320

### Notice of Annual General Meeting

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**Notice is given that the 2020 Annual General Meeting ("Meeting") of shareholders of Australian Pharmaceutical Industries Limited ("Company") will be held at the Four Seasons Hotel, 199 George Street, Sydney NSW 2000 on Wednesday 20 January 2021 at 2.00pm (AEDT).**

In accordance with section 5(1) of the *Corporations (Coronavirus Economic Response) Determination (No. 1) 2020* made by the Commonwealth Treasurer on 5 May 2020, the Notice of Meeting and accompanying explanatory statements ("**Meeting Materials**") are being made available to Shareholders electronically.

To access the Meeting Materials use the following link: <https://www.api.net.au/investor/asx-announcements-presentations/>

A copy of the Annual Report will be posted to those Shareholders who have elected to receive it by post and will also be made available electronically via the following link: <https://www.api.net.au/investor/annual-reports/>

Details of the resolutions being put to Shareholders this year, and how to attend and vote at the Meeting, are set out in the Notice of Meeting.

**Voting is now open.** To vote online please follow the instructions on the Proxy Form, so that your voting instructions are received no later than 48 hours before the commencement of the Meeting.

Alternatively, please complete the Proxy Form. Completed Proxy Forms can be:

- hand delivered during normal business hours to the Company's Share Registry, Boardroom Pty Limited, located at Grosvenor Place, Level 12, 225 George Street, Sydney NSW 2000;
- returned by post to Boardroom Pty Limited, GPO Box 3993, Sydney NSW 2001; or
- sent by facsimile to Boardroom Pty Limited on +61 2 9290 9655,

no later than 2.00 pm (AEDT) on Monday, 18 January 2021 (48 hours before the commencement of the Meeting).

You can also update your communications preferences to ensure you receive all future communications from the Company electronically by updating your details online at <https://www.investorserve.com.au/>. To log in you will need your SRN/HIN and postcode (or country for overseas resident Shareholders).

In the event that COVID-19 conditions prevent an in-person meeting, a virtual meeting may be required. In such circumstances, Shareholders will be provided with the necessary information to enable them to attend virtually.

Yours sincerely,

**Anne Mustow**  
**Company Secretary**  
**Australian Pharmaceutical Industries Limited**