



18 October 2022

Notice of Meeting 2022

Please find attached the following documents relating to Contact Energy Limited's (Contact) upcoming Annual Meeting of Shareholders which are being sent to Contact shareholders today:

- (a) Notice of Annual Meeting 2022
- (b) Admission Card/Proxy Form

Contact's Annual Meeting will be held at The World Cup Lounge, Level 4, South Stand, Eden Park, Auckland, New Zealand or online at www.virtualmeeting.co.nz/cen22 on Wednesday 16 November 2022, commencing at 10am (NZ time).

A live recording of the annual meeting will also be broadcast on Contact's website contact.co.nz/shareholder-meeting.

ENDS



Notice of Annual Shareholder Meeting 2022

Wednesday, 16 November 2022, 10am (NZ time)





Dear Shareholder

Contact Energy Limited ("Contact") invites you to join us at our Annual Meeting of Shareholders at: The World Cup Lounge, Level 4, South Stand, Eden Park, Auckland or online at **www.virtualmeeting.co.nz/cen22**

Wednesday 16 November 2022,
commencing at 10am (NZ time)

Business

A. Chair's address

B. Chief Executive's address

C. Resolutions

To consider and, if thought fit, to pass the following ordinary resolutions:

Resolution 1 – Re-election of Elena Trout

That Elena Trout be re-elected as a director of Contact.

Resolution 2 – Auditor's Remuneration

That the directors be authorised to fix the fees and expenses of the auditor.

D. Other Business and Shareholder Questions

To consider any other matter raised by a shareholder at the meeting.

On behalf of the Board of Directors



Robert McDonald

Chair

18 OCTOBER 2022

Procedural Notes

Voting

Voting entitlements for the meeting will be determined at 10am on Monday, 14 November 2022 based on registered shareholdings at that time. Voting on all resolutions put before the meeting will be by poll.

Each of the resolutions is to be considered as a separate ordinary resolution. To be passed, each of these resolutions requires the approval of a simple majority (more than 50%) of the votes of those shareholders entitled to vote and voting.

Proxies and corporate representatives

Shareholders entitled to attend and vote at the meeting may appoint a proxy to attend and vote on their behalf. A proxy need not be a shareholder of Contact. Any corporation that is a shareholder of Contact may appoint a person as its representative to attend the meeting and vote on its behalf in the same manner as that in which it could appoint a proxy.

Proxy appointment

A proxy form accompanies this notice of meeting. Proxy forms must be received at the office of Contact's share registry, Link Market Services, by **10am on Monday, 14 November 2022**. Any proxy form received after that time will not be valid for the meeting.

You can lodge your proxy online by going to **vote.linkmarketservices.com/CEN** or by scanning the QR code on the proxy form with your smartphone.

If you complete the proxy form in full but do not name a person as your proxy or your proxy does not attend the meeting, the Chair of the Meeting will act as your proxy and vote in accordance with your express direction.

Virtual annual meeting

Shareholder and proxy holders entitled to attend and vote at the meeting will be able to attend the meeting in person, or participate in the meeting virtually via an online platform provided by Contact's share registrar, Link Market Services at **www.virtualmeeting.co.nz/cen22**

Shareholders attending and participating in the meeting virtually via the online platform will be able to vote and ask questions during the meeting. More information regarding virtual attendance at the meeting is available at <https://bcast.linkinvestorservices.co.nz/generic/docs/OnlinePortalGuide.pdf>

Explanatory Notes

Resolution 1 – Re-election of Elena Trout

Under the NZX Listing Rules, a Contact director must not hold office (without re-election) past the third annual meeting following the director's appointment or 3 years, whichever is longer. Accordingly, Elena Trout is retiring by rotation at the meeting and is seeking re-election. Elena is an Independent Director (as determined by the Board using the definition in the NZX Listing Rules) and stands for re-election with the unanimous support of the Board.

Resolution 2 – Auditor's fees

The proposed resolution is to authorise the Board, under section 207S of the Companies Act 1993, to fix the fees and expenses of the auditor.

Ernst & Young (EY) was recently appointed as Contact's new external auditor for the financial year commencing 1 July 2022. EY replaced KPMG and is automatically re-appointed under section 207T of the Companies Act 1993. As KPMG was auditor for FY22, a representative will be at the Annual Shareholder Meeting to answer questions in relation to the FY22 financial statements.

KPMG was Contact's external auditor for 17 years. The decision to change the auditor in no way reflects on the performance of KPMG. Rather Contact considers it is good governance practice for a company to change auditor from time to time and accordingly has adopted a policy that the maximum tenure of any external audit firm is 15 years. Contact would like to thank KPMG for their service since 2005.



Elena Trout

Independent Non-Executive Director

APPOINTED DIRECTOR 3 OCTOBER 2016, LAST ELECTED 2019 ANNUAL MEETING

CHAIR OF THE SAFETY AND SUSTAINABILITY COMMITTEE,
AND MEMBER OF THE DEVELOPMENT COMMITTEE

Elena is an experienced company director and a professional engineer who has held a number of leadership positions in the transport, infrastructure and energy sectors. She has over 30 years of experience in the management, planning and delivery of large projects. Elena is chair of the Energy Efficiency and Conservation Authority and a director of Harrison Grierson Holdings Limited, Ngāpuhi Asset Holdings Company Limited, City Care Limited, Ara Ake and Callaghan Innovation. Her former directorships include the Electricity Authority, Marsden Maritime Holdings Limited and Transpower New Zealand Limited. She is a Distinguished Fellow and past-president of Engineering New Zealand and is a chartered fellow of the Institute of Directors. Elena was also appointed on behalf of the Government as Chair of the independent fuel pipeline enquiry and holds a Masters of Civil Engineering degree from Canterbury University.

Venue Location

The World Cup Lounge, Level 4, South Stand, Eden Park, Gate G, Reimers Avenue, Kingsland, Auckland commencing at 10am.

- Free parking at Eden Park is available in P5 off Reimers Ave
- Entry to the Annual Shareholder Meeting is via Gate G/P5
- Take the lift to World Cup Lounge on Level 4
- Eden Park can be accessed by rail and bus services with Kingsland train station being located opposite Eden Park.



How to virtually attend the Annual Shareholder Meeting

- Go to **www.virtualmeeting.co.nz/cen22**
- Login to the portal using your full name, mobile number and email address
- To register to vote, click on the “get a voting card” box at the top of the webpage, then enter your:
 - › shareholder number; or
 - › proxy number (if you are an appointed proxy, a proxy number will be sent to you)
- To ask a question, click on the “ask a question” box and follow the instructions on screen. You must register to vote before you can ask a question.

For more detailed instructions on how to attend the Annual Shareholder Meeting, see **<https://bcast.linkinvestorservices.co.nz/generic/docs/OnlinePortalGuide.pdf>**

If attending virtually, we recommend you commence the login process at least 15 minutes before the meeting is due to begin.





Contact Energy Limited

Lodge your proxy

ONLINE

vote.linkmarketservices.com/CEN

SCAN & EMAIL

meetings@linkmarketservices.com

Please use "Contact Proxy Form" as the subject for easy identification

MAIL

Link Market Services Limited
PO Box 91976
Victoria Street West
Auckland 1142

DELIVER

Link Market Services Limited
Level 30, PWC Tower
15 Customs Street West
Auckland 1010

Scan this QR code with your
smartphone and lodge your
proxy online

GENERAL ENQUIRIES

+64 9 375 5998 | enquiries@linkmarketservices.com

Proxy form for Contact's 2022 Annual Shareholder Meeting

The annual meeting of shareholders of Contact Energy Limited (Contact) will be held on Wednesday 16 November 2022 at 10am at the World Cup Lounge, Level 4, South Stand, Eden Park, Auckland, New Zealand. Shareholders also have the option to attend virtually.

ATTENDING THE MEETING

If you plan to attend the annual meeting in person, please bring this Admission Card/Proxy Form intact as the barcode will assist in your registration.

If you plan to attend the annual meeting virtually, you can join via an online platform provided by Contact's share registry at www.virtualmeeting.co.nz/cen22 and will be able to vote and ask questions during the meeting. Please note, you will require your CSN/Holder Number for verification purposes.

PROXY APPOINTMENT

1. If you do not plan to attend the meeting and wish to be represented by proxy or wish to appoint a corporate representative, please complete and return this Proxy Form, in accordance with the lodgment instructions above, to Contact's share registry, Link Market Services, or lodge your proxy online at vote.linkmarketservices.com/CEN by no later than 10am on Monday 14 November 2022.
2. Any corporation that is a shareholder of Contact may appoint a person as its representative to attend the meeting and vote on its behalf, in the same manner as that in which it could appoint a proxy.
3. If you appoint a proxy you must either direct the proxy how to vote by ticking the "For", "Against" or "Abstain" box in respect of each resolution OR by ticking the "Proxy Discretion" box in respect of each resolution. A shareholder can direct the proxy holder in respect of one or more resolutions and give the proxy holder discretion in respect of other resolutions. If a shareholder does not tick any boxes in respect of a resolution then the vote will be invalid.

4. The Chair of the Meeting or any Director is willing to act as proxy for any shareholder who appoints him/her for that purpose. If you tick the "Proxy Discretion" box for a particular resolution, your proxy will decide how to vote that resolution. However, if your proxy is precluded from voting (for example, because he or she has an interest in the outcome of the resolution), then they will not be able to vote on the resolution on your behalf. The Chair and Directors intend to vote all discretionary proxies in favour of resolutions 1 and 2, except that the Directors standing for election will abstain from voting discretionary proxies in respect of their own appointment.
5. If you complete the proxy form in full but do not name a person as your proxy or your proxy does not attend the meeting, the Chair of the Meeting will act as your proxy and vote in accordance with your express direction.

SIGNING INSTRUCTIONS FOR PROXY FORM

6. This Proxy Form must be signed by the shareholder or his/her/its attorney duly authorised in writing.
7. If you are joint holders of shares, this Proxy Form may be signed by either, or on behalf of, the joint shareholders (or their duly authorised attorney).
8. If the shareholder is a company, this Proxy Form must be signed on behalf of the company by a person acting under the company's express or implied authority.
9. If this Proxy Form has been signed under a power of attorney (POA), a copy of the POA (unless already noted by Contact or its registry) and a signed certificate of non-revocation of the POA must be produced to Contact with this form.
10. If you have any questions about appointing your proxy, please call Link Market Services Investor Helpline between 8.30am and 5.00pm (New Zealand time) on +64-9-375 5998 or email meetings@linkmarketservices.com

Go online to vote.linkmarketservices.com/CEN to lodge your proxy or please **TURN OVER** to complete the Proxy Form.

Proxy/Corporate Representative Appointment

STEP 1: APPOINT A PROXY*

I/WE BEING A SHAREHOLDER(S) OF CONTACT ENERGY LIMITED
(CONTACT) AND ENTITLED TO ATTEND AND VOTE HEREBY APPOINT:

OR FAILING HIM/HER:

FULL NAME

FULL NAME

EMAIL

EMAIL

as my/our proxy to vote for me/us on my/our behalf at the annual meeting of shareholders of Contact to be held at 10am on Wednesday 16 November 2022, and at any adjournment of that annual meeting, and to vote as my/our proxy thinks fit on any resolutions to amend any of the resolutions, or any resolution so amended and on any other resolution proposed at the annual meeting, or any adjournment thereof, so as to give effect to my/our intention as set out below where possible. In the event I/we have not expressed any intention or the intention is unclear, in my/our proxy's sole opinion, my/our direction is to abstain. A proxy need not be a shareholder of Contact. If you wish, you may appoint as your proxy 'The Chair of the Meeting'.

* A reference to a proxy includes a corporate representative.

STEP 2: RESOLUTIONS – PROXY VOTING INSTRUCTIONS

Please tick (✓) in box to record your vote

ORDINARY RESOLUTIONS

1. That Elena Trout be re-elected as a director of Contact.

2. That the directors be authorised to fix the fees and expenses of the auditor.

| | FOR | AGAINST | ABSTAIN | PROXY DISCRETION |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. That Elena Trout be re-elected as a director of Contact. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. That the directors be authorised to fix the fees and expenses of the auditor. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

PLEASE NOTE: For each resolution you must tick (✓) one box. If you tick the "Abstain" box for a particular resolution, you are directing your proxy NOT to vote on that resolution. Your vote will not be counted when calculating the majority for that resolution. If you tick the "Proxy Discretion" box for a particular resolution, you are directing your proxy to decide how to vote on that resolution.

STEP 3: SIGNATURE OF SHAREHOLDER(S)

SHAREHOLDER 1

SHAREHOLDER 2

SHAREHOLDER 3

OR A DULY AUTHORISED OFFICER
OR ATTORNEY

OR A DULY AUTHORISED OFFICER
OR ATTORNEY

OR A DULY AUTHORISED OFFICER
OR ATTORNEY

Day time telephone: _____ signed this _____ day of _____ 2022

ELECTRONIC INVESTOR COMMUNICATIONS

If you received the Notice of Meeting and Proxy Form by mail and wish to receive your future investor communications by email please provide your email address below:
